

**REGULAR BOARD MINUTES  
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

<b>Meeting</b>	<b>Location</b>	<b>Date</b>	<b>Time</b>
Regular	Zoom Meeting	September 2, 2021	4:30 p.m.

**I. CALL MEETING TO ORDER:** The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:36 p.m.

**II. ROLL CALL OF DIRECTORS:**

Present: President Will Dickinson, Vice President Jerry Mitchell, Director John Murdock, Director James Durfee, Director Jim Williams

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel  
Herb Niederberger, General Manager  
Carie Huff, District Engineer  
Eric Nielsen, Superintendent  
Emilie Costan, Administrative Services Manager

**III. PLEDGE OF ALLEGIANCE:** GM Niederberger led the Pledge of Allegiance.

**IV. CLOSED SESSION READOUT**

The Board met in Closed Session at 4:05 p.m. with Vice President Mitchell joining at 4:15 p.m. to hear a report from District General Counsel and staff. No action was taken.

Public Comments: None

The Board adjourned the closed session at 4:29 p.m.

**V. PUBLIC COMMENTS:**

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

**VI. CONSENT ITEMS:**

1. MINUTES from the August 5, 2021 Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$814,829.65 through August 24, 2021.
3. RESOLUTION 21-31 AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PURCHASE ORDER FOR THE REPLACEMENT OF CCTV EQUIPMENT AND DECLARING THE EXISTING CCTV EQUIPMENT AS SURPLUS
4. RESOLUTION 21-32 AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PURCHASE ORDER FOR A FORKLIFT

Director Durfee made a motion to approve the consent items; a second was made by Director Murdock; a roll call vote was taken, and the motion carried 5-0.

## **VII. BOARD BUSINESS**

### **1. RESOLUTION 21-33 AND RESOLUTION 21-34 PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS**

ASM Costan presented on the Resolutions required to be adopted by the Board and submitted to CalPERS to stop Paying and Reporting the Value of Employer Paid Member Contributions in accordance with the 2017 Employee and Manager Memorandums of Understanding.

President Dickinson inquired as to whether the Resolutions contain language that was provided by or reviewed by CalPERS. ASM confirmed that the Resolutions are templates provided by CalPERS and have been reviewed by their staff.

Director Durfee made a motion to adopt Resolutions 21-33 and 21-34 Paying and Reporting the Value of Employer Paid Member Contributions; a second was made by Director Murdock; a roll call vote was taken, and the motion carried 5-0.

### **2. BIENNIAL CONFLICT OF INTEREST REVIEW**

GC Brown reported that he reviewed the District's Conflict of Interest Code and there are no changes in the law or updates requiring modifications to the Code.

Vice President Mitchell inquired as to the documentation that memorializes GC Brown's biennial review of the Conflict of Interest Code. GC Brown shared that the Policy and Board Minutes would reflect updates to the Code and confirm the biennial review.

### **3. STRATEGIC PLAN REPORT FOR FY2020/21**

GM Niederberger presented the update of the District's progress report on the Strategic Plan. The GM explained that because this is an annual report, staff typically only reviews matters and items that have changed since the prior annual report. Many of the goals and objectives are ongoing and staff has accomplished over 90% of the plan.

President Dickinson had questions and recommendations on the formatting and presentation of the content as tracked in the spreadsheet. GM Niederberger shared that staff has considered using Effective Utility Management (EUM) to track progress on the next Strategic Plan and will look at presenting the information in an alternate format for the next Strategic Plan.

Director Durfee asked if cost accounting was used in the Strategic Plan goals and progress reports. ASM Costan shared that itemized cost tracking of individual goals and objectives is not currently being done; however, tracking is occurring for most of the District's larger projects and initiatives. The GM added that he does not believe the cost of the strategic plan implementation is great and that many of the costs have been imbedded in the cost of doing business. The District has not had to raise rates to cover these costs. GM Niederberger shared that this tracking can be valuable for new implementations such as the permeable pavement used in the Foothill Trunk Project. The Board discussed tracking for projects where the data is valuable but not requiring tracking for all strategic plan items.

Director Williams made a motion to accept the Strategic Plan Report for Fiscal Year 2020/21; a second was made by Director Durfee; a roll call vote was taken, and the motion carried 5-0.

## **VII. REPORTS**

### **1. District General Counsel (A. Brown):**

General Counsel Brown had no report for this meeting.

### **2. General Manager (H. Niederberger):**

#### **A. ASD, FSD & TSD Reports:**

President Dickinson asked what the General Manager learned at the CSDA Annual Conference. GM Niederberger shared that he attended several great sessions including sessions on redistricting and strategic planning.

Director Mitchell commended ASM Costan for her participation in the Leadership Rocklin Program.

#### **B. Information Items:** No additional items.

### **3. Director's Comments:**

Director Williams shared that he attended a meeting with the Building Industry Association (BIA). He reported that the Fee and Finance Advisory Committee met to discuss a letter provided during the BIA meeting and provided comments to the General Manager and staff.

Vice President Mitchell shared that he read a CSDA article about COVID-19 relief funds and inquired as to whether these resources would be available to the District. GM Niederberger shared that the District has not had a loss in service fee revenue due to participation in the County Teeter Program which transfers unpaid service charges to the property tax bill. GM Niederberger shared that funding for shovel-ready construction projects may be available soon, and the District may be eligible for these funds.

The Board discussed returning to in-person meetings in October if the temporary suspension of certain provisions of the Brown Act is not extended.

## **VIII. ADDITIONAL PUBLIC COMMENTS**

ASM Costan confirmed that no eComments were received. Hearing no other comments, the additional public comments session was closed.

## **IX. ADJOURNMENT**

The President adjourned the meeting at 5:25 p.m. to the next regular meeting to be held on October 7, 2021, at 4:30 p.m.



Emilie Costan, Board Secretary