

**REGULAR BOARD MINUTES  
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

<b>Meeting</b>	<b>Location</b>	<b>Date</b>	<b>Time</b>
Regular	District Office	November 7, 2019	4:30 p.m.

**I. CALL MEETING TO ORDER:** The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Williams presiding at 4:31 p.m.

**II. ROLL CALL OF DIRECTORS:**

Present: John Murdock, Jim Williams, Vic Markey, Will Dickinson, Jerry Mitchell arrived at 5:04 p.m.

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel  
Herb Niederberger, General Manager  
Eric Nielsen, District Engineer  
Sam Rose, District Superintendent  
Emilie Costan, Administrative Services Manager

**III. PLEDGE OF ALLEGIANCE:** President Williams led the Pledge of Allegiance.

**IV. CONSENT ITEMS:**

1. MINUTES from October 3, 2019 Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$594,560.21 through October 30, 2019.
3. MONTHLY INVESTMENT REPORT in the amount of \$59,307,152 through October 30, 2019.
4. BILL OF SALE FOR SEWER IMPROVEMENTS 3180 TAYLOR ROAD – at an estimated value of \$140,344.
5. BILL OF SALE FOR SEWER IMPROVEMENTS OAK VISTA – at an estimated value of \$989,673.
6. BILL OF SALE FOR SEWER IMPROVEMENTS WHITNEY RANCH 2J UNIT 67A – at an estimated value of \$1,721,055.
7. ADOPTION of Resolution 19-22 Authorizing the General Manager to Surplus property and/or equipment.
8. ADOPTION of Resolution 19-23 commending Rick Perry for his service to the district.

Director Dickinson asked for the Minutes, consent item #1, to be pulled for further comment. Director Markey made a motion to approve consent items #2 through 8; a second was made by Director Murdock; a roll call vote was taken, and the motion carried 4-0 with one Director absent.

Director Dickinson pulled the Minutes off the consent agenda. Director Dickinson asked that the minutes be amended to remove the word video from the discussion on meeting minutes and recordings. Director Markey made a motion to approve consent item #1 as amended; a second was made by Director Murdock; a voice vote was taken, and the motion carried 4-0 with one Director absent.

**V. PUBLIC COMMENTS:**

President Williams opened the meeting for public comments. Hearing no comments, the public comments session was closed.

## **VI. BOARD BUSINESS**

### **1. PERFORMANCE MERIT PROGRAM UPDATE**

Superintendent Sam Rose gave a presentation on the results of the Performance Merit Program from October 1, 2018 through September 30, 2019 and shared the updated goals for October 1, 2019 through September 30, 2020. Staff met or exceeded the goal for nine of the eleven employee performance measures last year and performed over the base in ten of the eleven categories. Director Dickinson asked if there are progress reports posted for staff throughout the year. Superintendent Rose responded that the goal is to have reports posted monthly. President Williams stated that he is impressed with the results of the program and liked seeing the base shown alongside the improvements. Director Murdock stated that he liked seeing the results displayed as performance metrics.

## **VII. REPORTS**

1. **District General Counsel (A. Brown)**: General Counsel Brown gave a legislative update on AB1486 regarding surplus property. The District will have new reporting requirements with the California Department of Housing and Community Development.

2. **General Manager (H. Niederberger)**: GM Niederberger provided clarification that the month listed on item #3 of his report should be October. GM Niederberger asked that Superintendent Rose provide the Board with an update on the Public Safety Power Shutoffs (PSPS). Superintendent Rose shared that overall the PSPS ran smoothly and everyone worked together to manage the outages. The District was also able to learn some valuable lessons that will be utilized during future outages. Director Mitchell asked for a status update on the perimeter fence. GM Niederberger responded that the plans and permit are still being reviewed by the City of Rocklin.

A. **FSD & TSD Reports**: There were no additions to the managers' reports.

B. **Information Items**: No additional items.

### **3. Director's Comments**

Director Markey asked about the status of 3180 Taylor Road. District Engineer Nielsen responded that the offsite work is complete.

Director Mitchell asked about the new Laserfiche system. Administrative Services Manager Costan shared that the system setup has been completed and the District is working to train staff and import records. Director Mitchell asked for a demonstration of Laserfiche at a future board meeting. Director Mitchell shared that he went on a ride-along with Inspector Lorton. He emphasized the importance of the standards and training for future inspectors. He also mentioned the efficiencies that he saw with the utilization of Lucity.

President Williams asked for an update on a customer letter that was sent to the Board members regarding smell and noise at Rustic Hills. Superintendent Rose gave an overview of the situation and how it has been resolved satisfactorily. President Williams shared that he enjoyed his recent tour of the Pleasant Grove Water Treatment Plant. President Williams asked whether feedback was being solicited from outside engineers on the update of the Development Standards. District Engineer Nielsen responded that staff would solicit this feedback.

## **VIII. CLOSED SESSION**

**Public Employment - GENERAL MANAGER PERFORMANCE EVALUATION**

**(Per Subdivision (a) of Government Code Section 54957)**

The Board adjourned into closed session at 5:19 p.m. to discuss the format of the General Manager's evaluation. No action was taken.

After a brief discussion of the potential for district-based elections, the Board asked the General Manager to develop a population count by District Ward.

**IX. ADJOURNMENT**

The President adjourned the meeting at 5:35 p.m. to the next regular meeting to be held on December 5, 2019 at 4:30 p.m.

A handwritten signature in blue ink that reads "Emilie Costan". The signature is written in a cursive, flowing style.

Emilie Costan, Board Secretary