

**REGULAR BOARD MINUTES  
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

<b>Meeting</b>	<b>Location</b>	<b>Date</b>	<b>Time</b>
Regular	Zoom Meeting	June 3, 2021	4:30 p.m.

**I. CALL MEETING TO ORDER:** The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:31 p.m.

**II. ROLL CALL OF DIRECTORS:**

Present: President Will Dickinson, Vice President Jerry Mitchell, Director John Murdock, Director James Durfee, Director Jim Williams

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel  
Herb Niederberger, General Manager  
Carie Huff, District Engineer  
Eric Nielsen, Superintendent  
Emilie Costan, Administrative Services Manager

**III. PLEDGE OF ALLEGIANCE:** President Dickinson led the Pledge of Allegiance.

**IV. CONSENT ITEMS:**

1. MINUTES from the May 6, 2021 Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$603,439 through May 25, 2021.
3. BILL OF SALE Acceptance of Bill of Sale for Sewer Improvements within the Lugo Extension (3240 Taylor Road), with an estimated value of \$164,407.
4. RESOLUTION 21-15 AUTHORIZING THE GENERAL MANAGER TO PURCHASE A BYPASS PUMP from the Pac Machine Company.
5. RESOLUTION 21-16 AWARDING AN IT SUPPORT SERVICES AGREEMENT with Network Design Associates (NDA).
6. RESOLUTION 21-17 CREATING THE JOB DESCRIPTION FOR LEAD INSPECTOR
7. COVID-19 UPDATE

Director Murdock asked that Consent Item #4 be pulled for additional discussion.

Director Durfee made a motion to approve consent items 1-3 and 5-7; a second was made by Director Williams; a roll call vote was taken, and the motion carried 5-0.

Director Murdock asked about the tier rating on the pump motor being purchased and the warranty period. DS Nielsen shared that the tiers are determined by the particulate matter expelled. He

stated that the warranty is typically for one year. Director Murdock clarified that this motor is diesel and asked about the process for maintenance. DS Nielsen provided an overview of the District's maintenance process.

Director Murdock made a motion to approve consent item 4; a second was made by Director Durfee; a roll call vote was taken, and the motion carried 4-0 (Director Williams was offline at the time of the vote).

#### **V. PUBLIC COMMENTS:**

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

#### **VI. BOARD BUSINESS**

##### **1. PUBLIC HEARING: RESOLUTION #21-18 TO COLLECT DELINQUENT SERVICE CHARGES FOR SOUTH PLACER MUNICIPAL UTILITY DISTRICT ON THE PLACER COUNTY TAX ROLLS FOR TAX YEAR 2020**

GM Niederberger introduced the public hearing on the collection of delinquent service charges for tax year 2020. ASM Costan shared that as of the date of this meeting there were 970 accounts with a total outstanding balance of \$345,420. The Public Hearing was opened to receive comments from the public on this item. No public comments were received.

Director Murdock made a motion to adopt Resolution 21-18 Collection of Delinquent Service Charges for the South Placer Municipal Utility District on the Placer County Tax Rolls for 2020; a second was made by Vice President Mitchell; a roll call vote was taken, and the motion carried 4-0. (Director Williams was offline at the time of the vote).

##### **2. FISCAL YEAR 2021/22 BUDGET WORKSHOP**

GM Niederberger introduced the proposed annual budget and spending plan for Fiscal Year 2021/22. ASM Costan presented the budget workshop, sharing the proposed revenue projections which anticipate 400 new connections and a corresponding slight increase in the service charges. She then presented the proposed General Fund Expense Budget. She highlighted the anticipated 4% cost-of-living increase per the adopted Employee MOUs and increases in the Unfunded Accrued Liability (UAL) and Other Post-Employment Benefit (OPEB) payments to CalPERS. She also noted spending included in the proposed budget for an increase in property and liability premiums, the new IT consultant, a demographer for redistricting, on-call engineering plan review services, right-of-way/easement acquisition and potential condemnation services, and a consultant to update the wastewater pump station standards. She shared that the Operations & Maintenance and Repair and Rehabilitation expensed for wastewater treatment are increasing due to a true-up payment from FY 18/19 and GM Niederberger added that he believes there is a large cover being replaced over the digester at one of the digesters this year. ASM Costan also shared the proposed Capital Spending Plan which includes spending on easement access and road replacements, the Corp Yard Replacement Project, a large number of regional participation projects with the City of Rocklin, and SCADA design and implementation. Directors were given an opportunity to ask questions and make any comments regarding the proposed budget. The final FY 21/22 Budget Workbook will be brought back to the Board for adoption at the July 1, 2021 Board meeting.

No action was requested – informational item.

## **VII. REPORTS**

### **1. District General Counsel (A. Brown):**

General Counsel Brown had no report for this meeting.

### **2. General Manager (H. Niederberger):**

#### **A. ASD, FSD & TSD Reports:**

Director Murdock asked about Item D, the meeting with Bender Rosenthal, Inc. concerning a proposal for real estate appraisals necessary for pending easement acquisitions in Loomis and Newcastle, on the General Manager's report. GM Niederberger shared that more information will be coming back to the Board in a closed session meeting. Director Murdock also congratulated the District Engineer on graduating from the Leadership Rocklin Program.

President Dickinson asked when the Board could expect an update on the Atherton Trunk project. GM Niederberger shared that the District is in communication with the City of Rocklin and will be meeting to discuss remedies to an identified funding shortfall. President Dickinson asked if upon reaching the project trigger of 1,900 EDU's, the District was at risk of a sewage backup. DE Huff shared that the trigger was set to allow for time to plan, design, and construct the project. DE Huff shared the design work is approximately 75% completed. Vice President Mitchell asked for clarification on who is managing the project. DE Huff shared that it is a City of Rocklin project. The District is reviewing the plans, will provide inspection services, and will ultimately accept the facilities.

Director Williams asked if there will be an in-person meeting on July 1<sup>st</sup>. GM Niederberger shared that the previous direction was to continue Zoom meetings until the Governor rescinded his emergency declaration. The June 15<sup>th</sup> reopening announced by the Governor will primarily apply to commercial businesses and will not affect the emergency orders regarding remote Board meetings. He also shared that the District will continue to be subject to CalOSHA regulations. GC Brown shared that it is anticipated that Board members and members of the public will have the option to continue joining Board meetings remotely. Vice President Mitchell shared that he has recently attended City of Rocklin meetings in-person, and Director Williams shared that the June 25<sup>th</sup> SPWA Board meeting will be held in-person. President Dickinson asked that a return to in-person meetings be agendaized for the July board meeting. Director Murdock shared that he may have the need to continue to attend remotely due to travel. Vice President Mitchell shared his desire to have the August SCADA presentation in the board room.

Vice President Mitchell asked about fit testing. DS Nielsen shared that this refers to fitting respirators to ensure a proper seal and the ability to perform work while wearing a mask.

#### **B. Information Items:** No additional items.

### **3. Director's Comments:**

Vice President Mitchell highlighted the recent ransomware attacks on infrastructure. GM Niederberger shared that the District is completing work on the SCADA Master Plan and hiring the new IT Consultant to ensure that our systems are secure and well managed.

**VIII. ADDITIONAL PUBLIC COMMENTS**

ASM Costan confirmed that no eComments were received. Hearing no other comments, the additional public comments session was closed.

**IX. ADJOURNMENT**

The President adjourned the meeting at 5:40 p.m. to the next regular meeting to be held on July 1, 2021 at 4:30 p.m.



Emilie Costan, Board Secretary