

SOUTH PLACER MUNICIPAL UTILITY DISTRICT POLICIES

Policy Name:	4095 – ETHICS TRAINING		
Approval Authority:	SPMUD BOARD OF DIRECTORS	Adopted:	
Resolution No.	15-23	Revised:	

PURPOSE

The purpose of this policy is to enforce those regulations under AB1234 mandating training of ethics principals and laws for Directors and employees of the District. This Policy is meant to be a companion to Policy 1060 – Conflicts of Interest.

POLICY STATEMENT

Section 1: General

All directors and designated executive staff of the South Placer Municipal utility District shall receive two hours of training in general ethics principles and ethics laws relevant to public service within one year of election or appointment to the board of directors and at least once every two years thereafter, pursuant to Government Code Sections 53234 through 53235.2.

Section 2: Applicability

This policy shall also apply to all staff members that the board of directors designates and to members of all commissions, committees and other bodies that are subject to the Ralph M. Brown Open Meeting Act.

Section 3: Curricula

All ethics training shall be provided by entities whose curricula have been approved by the California Attorney General and the Fair Political Practices Commission.

District staff shall provide the board of directors with information on available training that meets the requirements of this policy at least once every year. Ethics training may consist of either a training course or a set of self-study materials with tests, and may be taken at home, in person or online.

Section 4: Records

Directors shall obtain proof of participation after completing the ethics training. Applicable costs for attending the training will be reimbursed by the District.

District staff shall maintain records indicating both the dates that directors completed the ethics training and the name of the entity that provided the training. These records shall be maintained for at least five years after directors receive the training, and are public records subject to disclosure under the California Public Records Act.

Section 5: Other Agency Representation

Any director of the South Placer Municipal Utility District that serves on the board of another agency is only required to take the training once every two years.