

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	March 7, 2019	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Williams presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Jerry Mitchell, Will Dickinson, Vic Markey, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Adam Brown, Legal Counsel
Eric Nielsen, District Engineer
Sam Rose, Superintendent

Others: None

III. PLEDGE OF ALLEGIANCE: President Williams led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the February 7, 2019 Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$3,179,956.65 through 02/28/19.
3. MONTHLY INVESTMENT REPORT in the total amount of \$55,953,540 through February 28, 2018.
4. BILL OF SALE Acceptance of the Bill of Sale for Sewer Improvements within the Lands of Perona, Brace Rd at an estimated value of \$74,829.
5. BILL OF SALE Acceptance of the Bill of Sale for Sewer Improvements within Spec Ten/3855 Taylor Rd at an estimated value of \$21,981.
6. BILL OF SALE Acceptance of the Bill of Sale for Sewer Improvements within Rocklin Station at an estimated value of \$389,110.
7. RESOLUTION #19-06 AWARD OF CIPP MAINLINES/LATERAL PROJECT
8. AUTHORIZATION FOR BOARD DIRECTOR ATTENDANCE TO THE SPECIAL DISTRICT LEADERSHIP ACADEMY (SDLF) IN NAPA, JULY 7-10, 2019

Director Mitchell made a motion to approve all items on the consent calendar, including the amended minutes for February 7, 2019 ; a second was made by Director Markey, a roll call vote was held; the motion carried 5-0.

V. PUBLIC COMMENTS:

President Williams opened the Public comments. Hearing no comments, the public comments session was closed.

VI. BOARD BUSINESS

1. CONSIDERATION & APPROVAL OF RESOLUTION #19-07 REVISING & CREATING DISTRICTWIDE JOB

DESCRIPTIONS GM Niederberger presented a short report to the Board regarding the revisions to districtwide job descriptions. He mentioned that these proposed changes are in line with the Strategic plan and also necessary to be completed prior to the preparation for the upcoming succession plan he will be presenting to the Board in the near future. He reported that all job specifications were standardized into the same format, Probationary periods were extended to 12 months for new hires; and adjusted probationary periods for current employees moving into promotions within a class to 6 months, ADA reasonable accommodation language was incorporated into each job specification. Additional physical needs and return to work requirements will be added as an appendices to the job specifications after the review of each job class has been completed by the Districts vendor - Occumetrics.

The Personnel Advisory committee met to review and discuss the edits and recommendations. After their comments were incorporated into the revised job descriptions, they were then presented to the Employee representative group in a meet and confer meeting for their review and comments. The only comment received pertained to the probationary time for current employees moving within class. Director Markey asked if the District can meet the reasonable accommodations for ADA compliance. GM Niederberger said that this is required language and practice that the Districts Attorney has researched for inclusion. Other job specifications included minor changes such as serving as the Department Director in his/her absence or other duties as assigned. The Assistant Superintendent position was created as a training position for the possibility of an outside employee being recruited with the intention of transitioning into the Superintendent position.

Director Murdock recommended that the Physical Demands section of all the job descriptions be made consistent with regard to the use of hands and fingers. Director Murdock then made a motion to approve Resolution #19-07 revising and creating Districtwide Job Descriptions; a second was made by Director Dickinson, a roll call vote was held; the motion carried 5-0.

VII. REPORTS:

1. District General Counsel (A. Brown): General Counsel Brown had no report.

2. General Manager (H. Niederberger): GM Niederberger requested a meeting for the Loomis 2x2 Committee, for the week of March 25th2019. He also mentioned that the long-range calendar for the Board items to address the FOG program and Succession Plan will be switched. Will Dickinson asked about the citizens of Loomis and their petition against the Villages Project and delays in terms of repayment and costs. GM Niederberger indicated that staff didn't anticipate immediate cash flow coming in from the area where the project is set to go in. He stated that the SECAP report will be brought to the Fee & Finance Committee in the fall showing the impact and a sensitivity analysis.

A. ASD, FSD & TSD Reports: DE Nielsen provided an update report for the Loomis Diversion Project. He said that with the rains the area has experienced, the paving on Betty Lane has suffered and sections have become soft. With the help of Field Services, trench plates were installed while staff works with the contractor and engineers to address the problem. Will Dickinson asked who will end up paying for this problem, DE Nielsen said that it has yet to be determined.

B. Information Items: No informational items.

3. Directors Comments: There were no additional Director comments.

VIII. ADJOURNMENT

The President adjourned the meeting at 5:15 p.m. to the next Regular meeting to be held on April 4, 2019 at 4:30 p.m.

A handwritten signature in black ink that reads "Joanna Belanger". The signature is written in a cursive style with a large initial 'J' and a long horizontal stroke at the end.

Joanna Belanger, Board Secretary