

**REGULAR BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	Zoom Meeting SPMUD Boardroom	December 2, 2021	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: President Will Dickinson, Vice President Jerry Mitchell, Director John Murdock, Director James Durfee, Director Jim Williams

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Carie Huff, District Engineer
Eric Nielsen, Superintendent
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: Director Williams led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

V. CONSENT ITEMS:

1. MINUTES from the November 4, 2021 Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$2,461,090 through November 21, 2021.
3. BILL OF SALE Acceptance of the Bill of Sale for Sewer Improvements within Whitney Ranch Phase II Units 60 and 61AB, with an estimated value of \$2,593,778.
4. ACCEPTANCE OF THE PARTICIPATION CHARGE REPORT FOR FISCAL YEAR 20/21
5. RESOLUTION 21-46 AUTHORIZING THE GENERAL MANAGER TO SURPLUS PROPERTY AND/OR EQUIPMENT

President Dickinson asked for Item #4, the Participation Charge Report, to be pulled from the consent calendar for discussion.

Director Williams made a motion to approve consent items 1 through 3, and 5; a second was made by Vice President Mitchell; a roll call vote was taken, and the motion carried 5-0.

President Dickinson asked staff to explain what the line item in the Fund 300 Activity Table called Changes in Advances from other Funds shown in the Participation Charge Report is representing. ASM Costan shared that this is the annual cash true-up of the difference between the revenues and expenses that gets posted in the following fiscal year.

Director Williams made a motion to approve consent item 4; a second was made by Director Durfee; a roll call vote was taken, and the motion carried 5-0.

VI. BOARD BUSINESS

1. RESOLUTION 21-47 COMMENDING MELVIN HETRICK, MAINTENANCE WORKER II, FOR HIS YEARS OF SERVICE WITH THE DISTRICT

The SPMUD Board thanked Melvin Hetrick for his service to the District.

Vice President Mitchell made a motion to adopt Resolution 21-47 commending Maintenance Worker II, Melvin Hetrick for his years of service with the District; a second was made by Director Murdock; a roll call vote was taken, and the motion carried 5-0.

2. PUBLIC WORKSHOP: TRANSITIONING FROM AT-LARGE/FROM-DISTRICT ELECTIONS TO BY-DISTRICT/FROM-DISTRICT ELECTIONS AND MAPPING OF NEW ELECTORAL DIVISIONS

The consultant, Redistricting Insights, presented on the redistricting process and the two draft map options recommended by the Redistricting Committee. GM Niederberger shared that there will be another public workshop at 6 p.m. at the January 6th Board Meeting. The District has also created a redistricting webpage with additional information and resources.

Warren Jorgenson provided public comment, commenting that the term Ward may be confusing to citizens and that he hoped that members of the public would participate in the next workshop.

3. RESOLUTION 21-48 AUTHORIZING THE GENERAL MANAGER TO EXECUTE A MINOR BOUNDARY LINE ADJUSTMENT AT THE IRISH LANE LIFT STATION

GM Niederberger presented on the minor boundary lot line adjustment required to surplus a portion of the property on Irish Lane. The District currently owns two twenty-five-acre parcels. The adjustment would modify the boundary to create an eight-acre parcel that would be retained by the District and a 42-acre parcel that would be declared surplus.

The Board discussed future access to the site and the repeater station. They also discussed the process to surplus the 42-acre parcel.

Vice President Mitchell made a motion to adopt Resolution 21-48 Authorizing the General Manager to Execute a Minor Boundary Line Adjustment at the Irish Lane Lift Station; a second was made by Director Durfee; a roll call vote was taken, and the motion carried 5-0.

4. AWARDING THE GENERAL MANAGER A FIVE PERCENT (5%) PERFORMANCE AWARD

The Board thanked the General Manager for his hard work and dedication to the District, commenting on the great work that he has done with his staffing program and modernization of the District.

Director Durfee made a motion to approve a performance award of five percent (5%) to the General Manager; a second was made by Director Williams; a roll call vote was taken, and the motion carried 5-0.

VII. REPORTS

1. District General Counsel (A. Brown):

General Counsel Brown had no report for this meeting.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports:

Vice President Mitchell asked about the Fee & Finance Committee meeting held on November 10th. GM Niederberger shared that the Committee reviewed the financial audit which will come to the Board at the January meeting. They also discussed the balances in the CERBT and CEPPT accounts and the potential of withdrawing funds from the CEPPT account and contributing them directly into the CalPERS pension fund. Any proposed additional contributions to CalPERS would be included in next year's budget. The Committee reviewed the financial model and discussed budgeting for a financial consultant to review the Nexus Study and complete a Cost of Service and Rate Analysis. Finally, GM Niederberger shared that the Committee discussed Senate Bill 602 regarding assessing parcels based on square footage and how these provisions may impact the District.

President Dickinson asked how the District is responding to what appears to be an uptick in COVID-19 cases in the region. GM Niederberger shared that the District is complying with the currently adopted COVID-19 Prevention Plan (CPP) and hasn't made any additional changes to the CPP or operations due to recent cases. Director Williams shared that he attended a presentation given by the Placer County Director of Health and Human Services and the information shared was that while the County is expecting an increase in cases, they were also expecting a smaller impact from those cases due to high vaccination rates in the senior community.

Director Murdock asked for highlights on the El Don Sewer Replacement Project. DE Huff shared that the emergency project required bypass pumping 24 hours a day which required the contractor to work long days including weekends and holidays. Lead Inspector Aaron Moore worked diligently onsite with the contractor to ensure the success of the project. The project had no change orders. Director Murdock thanked Aaron Moore for his work on the project.

Vice President Mitchell congratulated staff for 1888 days without a loss time accident or injury. Vice President Mitchell inquired further about the changes in the law regarding charging connection fees based on square footage instead of EDUs and the discussion that occurred with the City of Rocklin. GM Niederberger shared that the District has the option to make findings that exempt the District from a square footage-based connection fee and that the meeting with the Fee and Finance Committee and the City of Rocklin focused on connection fees for low-income housing. Vice President Mitchell commented that the District has a SECAP that defines the connection fee charge. He shared that the District has 3.97 billion gallons of wastewater that flow through the system annually and in order to properly operate the system, connection fees are required. Waiving the fee for certain individuals would require raising the fee for others. Any agreement with the City of Rocklin to waive fees would impact other areas of the District and the South Placer Wastewater Authority. President Dickinson and

Director Williams both shared that the discussions regarding low-income housing fees are still in their infancy and that there will be additional discussions amongst the Fee and Finance Committee as well as the full Board on this topic.

B. Information Items: No additional items.

3. Director's Comments:

Director Murdock wished everyone a Happy Holiday and shared that any questions on the two redistricting map proposals should be directed to the General Manager. Director Durfee shared his pleasure at attending an in-person board meeting. Vice President Mitchell also wished everyone a Happy Holiday and invited everyone to attend the Rocklin Tree Lighting Ceremony on Saturday at Quarry Park. Director Williams invited everyone to attend the Loomis Tree Lighting Ceremony on Saturday and wished everyone a Happy Holiday. President Dickinson also wished everyone a Happy Holiday.

VIII. CLOSED SESSION READOUT

The Board met in Closed Session at 5:47 p.m. to discuss anticipated litigation. No action was taken.

The Board adjourned the closed session at 6:16 p.m.

IX. ADJOURNMENT

The President adjourned the meeting at 6:17 p.m. to the next regular meeting to be held on January 6, 2022, at 4:30 p.m.



Emilie Costan, Board Secretary