

SOUTH PLACER MUNICIPAL UTILITY DISTRICT POLICIES

Policy Name:	3006 – EMERGENCY RESPONSE POLICY		
Approval Authority:	SPMUD BOARD OF DIRECTORS	Adopted:	09/03/15
Resolution No.	15-23, 24-17	Revised:	06/27/24

PURPOSE

To provide direction for the District Board of Directors and staff regarding responses to various types of emergencies or related threats on District facilities or properties.

POLICY STATEMENT

Section 1: General

Although the District takes precautions to prevent them, emergencies do occur. A workplace emergency is an unforeseen situation that threatens employees, customers, or the public; disrupting or shutting down operations; or causing physical or environmental damage. These types of emergencies include, but are not limited to, fires, earthquakes, floods, suspicious packages, chemical spills, explosions, severe weather, release of contaminants, active shooter situations, and civil disturbances.

When an emergency occurs, the priority is always life safety. The second priority is the stabilization of the incident. The District shall prepare and maintain an Emergency Action Plan (EAP) to outline designated actions in response to various types of potential emergencies. The EAP shall comply with the requirements of California Title 8 CCR 3220. District employees are expected to adhere to these guidelines. Training on the contents of the EAP shall be provided to employees as outlined in the plan.

Section 2: Emergency Action Plan Content

The District’s Emergency Action Plan shall include the following elements:

1. Chain of Command / Order of Succession
2. Emergency Communications
3. Medical Assistance and Rescue Operations
4. Training and Drills
5. Plan Review, Updates, and Coordination
6. Plan Distribution and Access
7. Media Inquiries
8. Potential Emergencies and Planned Responses
 - a. Evacuation
 - b. Shelter-in-Place
 - c. Lockdown
9. Medical Emergency Plan
10. Fire Protection Systems

Section 3: Emergency Response to Workplace Violence Incidents

The Emergency Action Plan addresses the plans for immediate response to workplace violence incidents. Plans for preventing workplace violence, logging workplace violence incidents, and identifying, evaluating, and correcting workplace violence hazards are contained in the District's Workplace Violence Prevention Plan.