

EXPENSE REPORT

South Placer Municipal Utility District

5807 Springview Drive, Rocklin, CA 95677

PHONE	916-786-8555	NAME	Emilie Costan	PURPOSE	CSDA GM Conference	Mileage Rate	\$0.56/mile						
FAX	916-786-8553	DEPT	Administration	BEGINNING	6/27/2021	Breakfast Rate	\$14.00/day						
EMAIL	ecostan@spmud.ca.gov	POSITION	Admin Services Manager	ENDING	6/29/2021	Lunch Rate	\$16.00/day						
WEB		MANAGER	Herb Niederberger	PREPARED BY	Emilie Costan	Dinner Rate	\$26.00/day						
				APPROVED BY	Herb Niederberger	Incidental Exp	\$5.00/day						

Meals

Date	Description	Conference Cost	Hotel	Airfare	Breakfast	Lunch	Dinner	Parking	Transportation	Gas	Mileage	Mile Cost	Total	P-card?	
6/27/21	GM Conference	\$725.00										\$0.00	\$725.00	Y	
6/27/21	Milage to										92	\$51.52	\$51.52	N	
6/27/21	Hotel		\$217.04									\$0.00	\$217.04	Y	
6/28/21	Hotel		\$217.04									\$0.00	\$217.04	Y	
6/29/21	Hotel		\$217.04									\$0.00	\$217.04	Y	
6/29/21	Mileage from										92	\$51.52	\$51.52	N	
												\$0.00	\$0.00		
												\$0.00	\$0.00		
	Total	\$725.00	\$651.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$103.04	\$1,479.16		
													Less Cash Advance/Charges to the District		\$1,376.12
														Total Due Employee	\$103.04