

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
5807 Springview Drive, Rocklin, CA 95677
Phone: (916) 786-8555, Fax: (916) 786-8553

APPLICATION FOR CHANGE IN USE
for
REDUCED MONTHLY SERVICE CHARGE
(Commercial Property)

In accordance with District policy, the undersigned hereby makes application for a change in use from occupied to unoccupied for the below described premises for a reduction in the monthly service charge.

Check One: **New Application** for an **initial change in use** from occupied to unoccupied
 Re-Application for an **ongoing change in use** from occupied to unoccupied

Property Owner Information:

Name: _____

Address: _____

Phone: _____

Premises Location/Description:

A.P.N: _____

Address: _____

Premises Use Information:

Last Occupied Business Use/Name: _____

Building or Suite/Space Square Feet: _____

Date Premises became Unoccupied: _____

TERMS AND CONDITIONS:

The building/space shall have been unoccupied for not less than a continuous three-month period immediately preceding the submittal of the Application for a change in use. No reduction in the monthly service charge will be made for periods prior to the filing of the Application.

The minimum charge for the unoccupied use will be calculated at 1/3 EDU per 1,000 sq.ft., but not less than 1 EDU per building/space when the square footage is less than 3,000 sq.ft.

A reduction in the monthly service charge will automatically terminate for an ongoing unoccupied use and the charge revert to the last occupied use unless the property owner reapplies on a quarterly basis. The Application for an ongoing unoccupied use shall be received by the District between the 15th and 21st day of the end month of the applicable billing quarter (i.e. Mar., Jun., Sept., Dec.).

One Application per building or premise. For multiple tenant buildings a separate Application must be filed for each suite/space.

The property owner shall promptly notify the District upon re-occupancy of the building/premises. This application terminates upon re-occupancy.

The District shall be notified of any change in property ownership. Any Application and the terms and conditions in effect at the time of a transfer or sale of the property will be binding on the successor.

CERTIFICATION:

I hereby certify to the accuracy of the above information and that the premises have been unoccupied for not less than a continuous three-month period immediately prior to this application, and that I will promptly notify the District upon re-occupancy of the premises or of a change in ownership. I acknowledge and agree with the terms and conditions for the reduction in the monthly service charge.

Property Owner Signature: _____ Date: _____

DISTRICT USE ONLY:

Date Application Received: _____	Customer Account No. _____
Last Occupied Use Rate/EDU: _____ *sq.ft @ _____ EDU per 1,000sq.ft = _____ EDU* = \$ _____	<u>CREDIT DUE</u>
Unoccupied Use Rate/EDU: _____ *sq.ft @ <u>1/3 EDU per 1,000sq.ft</u> = _____ EDU* = \$ _____	\$ _____
Initial Effective Date _____	Re-Application Due Quarterly between appropriate dates
(* Not less than 1 EDU per building/space/business when sq.ft. is less than 3,000.)	ReAppl. Received: Yes ___ No ___
SPMUD Tech Services –Verified: _____	SPMUD Accounting Notified: _____