

**REGULAR BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	SPMUD Boardroom Zoom Meeting	December 5, 2024	4:30 p.m.

I. CALL MEETING TO ORDER: A Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Durfee presiding at 4:28 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Director Jerry Mitchell, Director Will Dickinson, Director James Durfee, Director Jim Williams, Director Christy Jewell (joined via teleconference at 4:46 p.m.)

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Eric Nielsen, General Manager
Carie Huff, District Engineer
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: GM Niederberger led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

V. CONSENT ITEMS:

1. MINUTES from the October 30, 2024, Special Meeting.
2. MINUTES from the November 7, 2024, Special Meeting.
3. MINUTES from the November 7, 2024, Regular Meeting.
4. ACCOUNTS PAYABLE in the amount of \$893,481 through November 22, 2024.
5. RESOLUTION 24-35 NOTICE OF COMPLETION FOR THE SEWER MAIN I07-119 EMERGENCY REPLACEMENT PROJECT

Director Williams thanked staff for the quick completion of the Sewer Main I07-119 Emergency Replacement Project.

Director Dickinson made a motion to approve the consent items; a second was made by Director Mitchell; a roll call vote was taken, and the motion carried 4-0.

VI. BOARD BUSINESS

1. PUBLIC HEARING: SECOND READING OF ORDINANCE 24-01 AN ORDINANCE REVISING THE DISTRICT SEWER CODE

GM Nielsen introduced the public hearing on the second reading and adoption of the proposed revisions to the District Sewer Code.

President Durfee opened the public hearing. No public comments were received.

Director Williams made a motion to (1) Waive the second reading of the proposed Ordinance #24-01, (2) Adopt Ordinance No. 24-01 –An Ordinance revising the District Sewer Code; a second was made by Director Dickinson; a roll call vote was taken, and the motion carried 4-0.

2. FISCAL YEAR 2023/24 AUDIT REPORT ACCEPTANCE

GM Nielsen introduced Brendan Houlihan, Senior Audit Manager with Mann, Urrutia, and Nelson CPAs & Associates who presented the results of the Fiscal Year 2023/24 Annual Financial Audit. Mr. Houlihan shared that this year’s audit found that the District maintained proper internal controls. The District received an Unmodified or “clean” Audit Opinion. There were no compliance exceptions, no material weaknesses, and no significant deficiencies. There were no items to report, and a management letter was not issued for the year ended June 30, 2024.

VICE PRESIDENT JEWELL JOINED THE MEETING VIA TELECONFERENCE

AT 4:46 P.M. General Council Brown confirmed that per Board Policy 5015, there was just cause for the Board to entertain a motion for Vice President Jewell to attend the meeting remotely. Director Mitchell made a motion to allow Vice President Jewell to participate in the board meeting remotely due to her illness; a second was made by Director Dickinson; a voice vote was taken, and the motion carried 4-0.

The Board thanked the auditors and staff for their work on achieving a clean audit. No public comments were received.

Director Williams made a motion to receive and file the Fiscal Year 2023/24 Audited Financial Statements; a second was made by Director Dickinson; a roll call vote was taken, and the motion carried 5-0.

3. RESOLUTION 24-36 PROFESSIONAL SERVICES AGREEMENT WITH DKS ASSOCIATES TO PREPARE A FLEET TRANSITION MASTER PLAN

GM Nielsen presented the proposed professional services agreement with DKS Associates to prepare a Fleet Transition Master Plan for the District. He shared that the District intends to utilize the services of a consultant to create a master plan for the transition to zero-emission vehicles. GM Nielsen shared that on October 25, 2024, the District posted a Request for Proposals, proposals were due on November 22, 2024. The District received one proposal. The proposal was within the

amount budgeted for the project and the reference checks for the firm were positive. Staff recommended that the Board adopt Resolution 24-36.

Director Dickinson noted that the qualification experience listed by the firm was all for electrification specialists. He asked if staff were solely looking at electric vehicles, or if other alternative fuels were still under consideration. GM Nielsen confirmed that other alternative fueled vehicles were still in consideration, electrification is the most common, but other types such as hydrogen-fueled vehicles would be explored.

Director Williams commented that this project would still require a significant amount of staff time, even with the consultant. GM Nielsen confirmed that staff time would be required to facilitate the project and to ensure the consultant has the information they need to develop the plan, but this project would not be possible without outside resources.

Director Dickinson pointed out that the title of the proposal is called the “Fleet Electrification Master Plan,” and that it doesn’t sound like the firm is considering other zero-emissions options. GM Nielsen confirmed that other fuel types are being considered. He shared that the District is looking to optimize the total cost of ownership and to determine the best value while maintaining the operational flexibility required to best provide services to the District.

Director Michell asked if there were any other districts or municipalities in the area going through this process as well. GM Nielsen confirmed there were, and that the new regulations went into effect in January. He stated that there were other utilities and agencies in the region with similar functions to the District that this firm has assisted. President Durfee asked if this report was something that the District would need to submit to regulatory agencies. GM Nielsen confirmed that this is an internal document only. The District often utilizes this Master Plan approach to ensure that the steps the District plans to take have been thoroughly assessed and it is prudent for the District to move forward with a project.

Director Williams added that PCWA has recently gone through similar planning efforts. He shared that there was a lot of strategy employed regarding the economics and planning of vehicle purchases to extend timelines. Vice President Jewell shared that the Institute for Local Government has resources and training available regarding the California Air Resources Board (CARB) regulations. No public comments were received.

Director Mitchell made a motion to adopt Resolution 24-36 Professional Services Agreement with DKS Associates to prepare a fleet transition master plan; a second was made by Director Dickinson; a roll call vote was taken, and the motion carried 5-0.

4. RESOLUTION 24-37 COMMENDING HERB NIEDERBERGER, EIGHTH GENERAL MANAGER OF THE SOUTH PLACER MUNICIPAL UTILITY DISTRICT FOR HIS YEARS OF SERVICE

President Durfee read the Ceremonial Resolution commending General Manager Niederberger for his years of service to the District. Mr. Niederberger thanked the Board for the opportunity to

provide service to his community. The Board thanked and recognized GM Niederberger for his dedication, leadership, and service to the District. No public comments were received.

Director Williams made a motion to adopt Resolution 24-37 commending Herb Niederberger for his years of service to the District; a second was made by Vice President Jewell; a roll call vote was taken, and the motion carried 5-0.

5. RESOLUTION 24-38 COMMENDING JAMES WILLIAMS, WARD 5 BOARD DIRECTOR FOR HIS YEARS OF SERVICE TO THE DISTRICT

Herb Niederberger read the Ceremonial Resolution commending Director Williams for his years of service to the District. Director Williams expressed that he is proud of the work accomplished by the District and that it was an honor to serve on the Board. The Board thanked and recognized Director Williams for his leadership, steady influence, and many years of service to the District. No public comments were received.

Vice President Jewell made a motion to adopt Resolution 24-38 commending James Williams for his years of service to the District; a second was made by Director Mitchell; a roll call vote was taken, and the motion carried 4-0, with Director Williams abstaining.

6. RESOLUTION 24-39 COMMENDING JAMES DURFEE, WARD 4 BOARD DIRECTOR FOR HIS YEARS OF SERVICE TO THE DISTRICT

Herb Niederberger read the Ceremonial Resolution commending Director Durfee for his years of service to the District. President Durfee shared that it has been an honor to share some of the knowledge he gained from his career and to have helped his community. He emphasized how important and honorable public service is. The Board thanked and recognized President Durfee for his expertise, leadership, and many years of service to the District. No public comments were received.

Director Dickinson made a motion to adopt Resolution 24-39 commending James Durfee for his years of service to the District; a second was made by Director Mitchell; a roll call vote was taken, and the motion carried 4-0, with President Durfee abstaining.

VII. REPORTS

1. District General Counsel (A. Brown):

General Counsel Brown had no report for this meeting.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports:

Director Williams shared that he enjoyed seeing the District participate in the Loomis Day Before Thanksgiving Parade.

Director Dickinson asked DE Huff about the easements for the Northwest Rocklin Sewer Annexation Construction Project. DE Huff shared that the easements have not been finalized, but the City of Rocklin provided an update that they met with the Placer County Office of Education and Gap, and there has been forward progress on the project.

Director Mitchell asked about the Granite Terrace Subdivision. DE Huff gave an update on the work being done on the development, sharing that PG&E should be energizing the site on December 5th or 6th. The developers are currently replacing equipment that is out of warranty. Director Mitchell asked about the timeline for selling the homes. DE Huff confirmed that the homes could be sold after the lift station and other outstanding work have been completed.

Director Dickinson asked about the rehabilitation of the manholes done downstream of Moksa Brewing Company and asked if the District was reimbursed for the cost. DE Huff shared that it was to the District's benefit to fund the rehabilitation of the manholes as the District determines whether this rehabilitation method is a good practice to include in the District's Standards. Director Mitchell brought up the issues previously experienced with Lucille's and the challenges of providing service to food service establishments. Director Dickinson commented that if this method is successful, he would like to see the Board discuss moving future costs to the business.

B. Information Items:

No information items were presented.

3. Director's Comments:

Director Mitchell shared that he attended a meeting hosted by the City of Rocklin on December 4, 2024, where they discussed the proposed Sky View development in Clover Valley, amongst other topics. He anticipates some potential issues or work related to the District. Director Dickinson asked that the Infrastructure Advisory Committee be kept up to date on projects that the Board needs to be aware of or focus on.

President Durfee thanked staff and his colleagues and shared some broad general comments about the future. He asked for it to be remembered that the mission of the District is to cost-effectively protect the public health and the environment, that there is no such thing as a sewer pipe that is too large, and that fees are a necessary evil. He commented that past Boards have given a lot of consideration to the fees, how they're applied, and how they're used as well as the long-term financial health of the District and infrastructure needs of the constituents.

VIII. ADJOURNMENT

The President adjourned the meeting at 5:37 p.m. to the next regular meeting to be held on January 9, 2025, at 4:30 p.m.



Emilie Costan, Board Secretary