

**SPECIAL BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Special	Zoom Meeting	November 17, 2022	3:30 p.m.

I. CALL MEETING TO ORDER: A Special Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Mitchell presiding at 3:30 p.m. using Zoom Meeting.

II. ROLL CALL OF DIRECTORS:

Present: President Jerry Mitchell, Director John Murdock, Director James Durfee, Director Will Dickinson, Vice President Jim Williams
Vice President Williams left the meeting at 4:55 p.m.

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Carie Huff, District Engineer
Eric Nielsen, Superintendent
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: President Mitchell led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

V. BOARD BUSINESS

1. RESOLUTION 22-44 AUTHORIZATION TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR THE DESIGN OF SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM IMPROVEMENTS

DS Nielsen gave a brief presentation on the proposed agreement with Carollo Engineers for the design of SCADA system improvements. The current SCADA system is a proprietary system with limited support and does not provide all the desired functionality. DS Nielsen shared that in 2019 the District began the process of developing a SCADA Master Plan. The plan was completed in June 2022. Entering into an agreement for Design Services is the next step in implementing the system improvements. The District issued a Request for Proposals (RFP), and Carollo Engineers was selected as the most qualified Proposer.

Director Durfee asked if the cost bid takes the District through construction. DS Nielsen responded that the original proposal asked for the cost through construction, but during the negotiation of the agreement, the District decided to remove that component until the services were better defined. Director Durfee also asked about overall costs. DS Nielsen shared that the preliminary cost estimate, which is anticipated to come down during the design, was \$6.5 million.

Director Dickinson asked if an alternate and more cost-effective design is part of the work to be completed under this agreement. DS Nielsen confirmed that it is part of the scope of work. He shared that the District chose a different firm to complete the design work than the firm that completed the SCADA Master Plan to ensure that District receives a second opinion, and value engineering is incorporated. Director Dickinson asked if current system components will be reused. DS Nielsen commented that the hope is that there are existing components such as the enclosures that can be used in the new system. Director Dickson asked if these types of system improvements will need to occur every eleven years or if the new system will be easier to continuously update. DS Nielsen shared that the hope is that the improved system will have a longer service life than the District's existing SCADA system. Director Dickinson asked if the costs were compared against other agencies' systems. DS Nielsen shared that one of the reasons that Carollo Engineers was selected was due to the number of projects that they have completed for other clients where they replaced proprietary SCADA systems that communicate with and monitor remote locations. The District received feedback from those clients about the value that they received using Carollo Engineering for their design services.

Director Murdock asked about the security of the system and whether it will be built-in and included as part of the design process. DS Nielsen shared that Carollo Engineers demonstrated in the RFP process that they have expertise in cybersecurity. District staff interviewed their cybersecurity staff as part of the selection process. President Mitchell asked whether the City of Roseville utilizes a similar SCADA system. DS Nielsen shared that the City of Roseville has a large system that covers its treatment plants, water and wastewater collection systems, and remote locations.

Director Murdock made a motion to adopt Resolution 22-44 Authorizing the General Manager to award the attached contract for professional services with Carollo Engineers; a second was made by Director Dickinson; a roll call vote was taken, and the motion carried 5-0.

President Mitchell and the Board of Directors congratulated staff for receiving the Certificate of Achievement in Financial Reporting from the Government Financial Officers Association.

VI. CLOSED SESSION READOUT

The Board met in Closed Session at 3:47 p.m. regarding the General Manager's performance evaluation and discussed a report from the General Council. No action was taken.

The Board adjourned the closed session at 4:55 p.m.

IX. ADJOURNMENT

The President adjourned the meeting at 4:56 p.m. to the next regular meeting to be held on December 1, 2022, at 4:30 p.m.



Emilie Costan, Board Secretary