

**REGULAR BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	Zoom Meeting	April 1, 2021	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: President Will Dickinson, Vice President Jerry Mitchell, Director John Murdock, Director James Durfee, Director Jim Williams

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Herb Niederberger, General Manager
Carie Huff, District Engineer
Eric Nielsen, Superintendent
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE: President Dickinson led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the March 4, 2021 Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$796,427 through March 23, 2021.
3. RESOLUTION 21-08 ADDENDUM TO THE UTILITY AGREEMENT WITH THE CITY OF ROCKLIN FOR THE ROCKLIN ROAD AND PACIFIC STREET ROUNDABOUT PROJECT
4. RESOLUTION 21-09 EXTENSION OF THE FLEET MAINTENANCE SERVICES CONTRACT WITH SUPERIOR EQUIPMENT REPAIR, INC.
5. RESOLUTION #21-10 DELEGATING THE GENERAL MANAGER TO CAST VOTES FOR THE CURRENT AND ALL FUTURE ELECTIONS TO THE PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION
6. COVID-19 UPDATE

President Dickinson asked that Consent Item #5 be pulled for additional discussion.

Director Williams made a motion to approve consent items 1-4 and 6; a second was made by Vice President Mitchell; a roll call vote was taken, and the motion carried 5-0.

President Dickinson requested that the Board be notified in advance of the candidates that the General Manager will be casting a vote for in future Placer LAFCO elections. GM Niederberger asked for recommendations on the current vote. He shared that if the Board had no objections, he would cast the vote for Joshua Alpine with the Placer County Water Agency and Rick Stephens with the Truckee Tahoe Airport District. Vice President Mitchell inquired as to whether a call for nominations was received. ASM Costan shared that a call for nominations was circulated via District email. GM Niederberger stated that he will inform the Board in advance regarding the candidate selections during future elections.

Director Durfee made a motion to approve consent item 5; a second was made by Director Williams; a roll call vote was taken, and the motion carried 5-0.

V. PUBLIC COMMENTS:

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

VI. BOARD BUSINESS

1. RESOLUTION 21-11 AWARD CONSTRUCTION CONTRACT FOR THE CORPORATION YARD WALL REPLACEMENT 2021 PROJECT

GM Niederberger introduced the Corporation Yard Wall Replacement 2021 Project sharing that the existing fence can easily be breached and is structurally unsound. DE Huff shared that the project would remove the existing block wall and replace it with a new wrought iron fence and sliding gate. The District received five bids. The apparent low bid was not submitted on the revised bid schedule. In working with the District's legal counsel, the bid was found to be non-responsive, and staff is recommending award to Glissman Excavating, Inc. The bid submitted by Glissman Excavating has been reviewed and is considered responsive.

Vice President Mitchell asked if this project would conflict with the larger Corporation Yard Improvement Project. DE Huff shared that the District was conservative with the project timeline and the contractor has shared that they intend to have the project completed well before September. Vice President Mitchell also asked how security concerns will be addressed. DE Huff shared the project requires an ingress and egress plan and temporary security fencing during construction.

Director Murdock asked about groundwater penetration from the creek. DE Huff shared that staff does not anticipate the footings will be deep enough to hit groundwater and the plans have been designed to mitigate potential impacts. Director Williams asked about the height of the fence. GM Niederberger shared that it will be eight feet tall and constructed with candy cane wrought iron fencing as required by the City of Rocklin.

President Dickinson asked for an overview of addendum 1 to the bid documents. DE Huff shared that the addendum provided responses to clarifying questions and added a fixed allowance for the building permit cost. GM Niederberger added that the building permit allowance limits the amount that the contractor can be reimbursed for this expense.

Director Murdock made a motion to adopt Resolution 21-11 awarding the construction contract for the Corporation Yard Wall Replacement 2021 Project; a second was made by Director Durfee; a roll call vote was taken, and the motion carried 5-0.

2. RESOLUTION 21-12 AUTHORIZATION TO EXECUTE CHANGE ORDER #24 TO THE CONTRACT FOR FOOTHILL TRUNK SEWER REPLACEMENT PROJECT

GM Niederberger introduced the item, sharing that during closed session the Board directed staff to negotiate a settlement agreement with Garney Pacific for completion of the Foothill Trunk Sewer Replacement Project. The agreement is being presented as Change Order #24. DE Huff shared that Garney has already started work on the outstanding items.

Director Williams asked if the funds will be held in reserve until the work is completed. GM Niederberger shared that the District will continue to hold funds in retention until the project is complete.

Director Williams made a motion to adopt Resolution 21-12 authorizing the General Manager to execute Change Order #24 to the contract for the Foothill Trunk Sewer Replacement Project; a second was made by Vice President Mitchell; a roll call vote was taken, and the motion carried 5-0.

VII. REPORTS

1. District General Counsel (A. Brown):

General Counsel Brown shared that he has been advising staff on the items presented to the Board this evening. He discussed the possibility of providing training on revisions to the Brown Act as a result of COVID-19.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports:

President Dickinson asked about the RFP for IT Support Services and whether this is a new service. DS Nielsen shared that the District has had multiple vendors over the years. The current vendor has been providing this service for some time. To be in compliance with the newly adopted purchasing policy, the District is soliciting proposals for a new contract that will help ensure that the District is receiving competitive pricing. President Dickinson asked if, as a general direction, the District will be engaging for additional contract work. GM Niederberger shared that the strategic plan included an analysis of services that should be outsourced. IT services was an area that was identified as having a continued need for outsourcing as having an internal person would require extensive continuous training. DE Nielsen shared that the District has staff members that are able to complete many IT services internally; however, the District has had success with a blended approach and is seeking assistance with more specialized support and expertise.

Vice President Mitchell asked about the warning of non-compliance and notice of violation that were issued to local businesses. DE Huff shared that the District's goal is compliance and that since the staff report was written the businesses have contacted the District and are in the process of making the necessary changes.

B. Information Items: No additional items.

3. Director's Comments:

Director Durfee shared that a very nice letter regarding the work performed by District staff was sent in from a constituent.

VIII. ADDITIONAL PUBLIC COMMENTS

ASM Costan confirmed that no eComments were received. Hearing no other comments, the additional public comments session was closed.

IX. ADJOURNMENT

The President adjourned the meeting at 4:59 p.m. to the next regular meeting to be held on May 6, 2021 at 4:30 p.m.



Emilie Costan, Board Secretary