

**BOARD MINUTES**  
**SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

<b>Meeting</b>	<b>Location</b>	<b>Date</b>	<b>Time</b>
Regular	District Office	January 3, 2019	4:30 p.m.

**I. CALL MEETING TO ORDER:** The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Mitchell presiding at 4:30 p.m.

**II. ROLL CALL OF DIRECTORS:**

Present: Jerry Mitchell, Will Dickinson, Vic Markey, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager  
Adam Brown, Legal Counsel  
Joanna Belanger, Administrative Services Manager  
Eric Nielsen, District Engineer  
Sam Rose, Superintendent

Others: Ken Glotzbach, SPWA Executive Director

**III. PLEDGE OF ALLEGIANCE:** President Mitchell led the Pledge of Allegiance.

**IV. CONSENT ITEMS:**

1. MINUTES from the December 6, 2018 Special Meeting.
2. MINUTES from the December 6, 2018 Regular Meeting.
3. ACCOUNTS PAYABLE in the amount of \$2,557,918.95 through December 26, 2018.
4. MONTHLY INVESTMENT REPORT in the total amount of \$53,064,471 through December 26, 2018.
5. BILL OF SALE for Sewer Improvements within Placer Creek Corporate Center Access Rd.
6. BILL OF SALE for Sewer Improvements within Rocklin Senior Living (Sagora)
7. BILL OF SALE for Sewer Improvements within Whitney Ranch Phase III Unit 42 and 44A
8. RESOLUTION #19-02 ACCEPTANCE OF LOOMIS DIVERSION TRUNKLINE PROJECT
9. RESOLUTION #19-03 REIMBURSEMENT AGREEMENT WITH THE CITY OF ROCKLIN FOR ENGINEERING SERVICES TO DESIGN SEWER REPLACEMENT WITHIN THE ROCKLIN RD/PACIFIC STREET ROUNDABOUT PROJECT.

Director Dickinson made a motion to approve all items on the consent calendar; a second was made by Director Williams, a voice vote was held; the motion carried 5-0.

**V. PUBLIC COMMENTS:**

Director Mitchell opened the Public comments. Hearing no comments, the public comments session was closed.

**VI. BOARD BUSINESS**

**1. ISSUANCE OF OATH OF OFFICE VERBAL**

**DIRECTOR WILLIAM DICKINSON – WARD #2**

**DIRECTOR JOHN MURDOCK – WARD #3**

GM Niederberger introduced the two returning Directors, Dickinson & Murdock who were both appointed by the Placer County Board of Supervisors in lieu of an election. Board Secretary Belanger administered the Oath of Office to both Directors pursuant to the Four-Year term appointments.

**2. SELECTION OF OFFICERS AND APPOINTMENTS TO THE TEMPORARY ADVISORY COMMITTEES AND SPWA BOARD**

President Mitchell dissolved the existing advisory committees. Director Dickinson made a motion to nominate Director Williams to succeed as the new President for 2019; a second was made by Director Mitchell, the motion carried 5-0.

Director Dickinson made a motion nominating Director Murdock to serve as Vice-President, a second was made by Director Markey, the motion carried 5-0.

President Williams thanked Director Mitchell for his service as the 2018 President.

President Williams created temporary advisory committees and appointed Directors to serve as follows:

Policy & Ordinance Committee: Director Markey & Director Mitchell

Fee & Finance Committee: Director Dickinson & President Williams

Personnel Advisory Committee: Director Dickinson & Director Murdock

Loomis 2 x 2 Committee: Director Markey & President Williams

President Williams appointed Director Mitchell as District representative to the South Placer Wastewater Authority Board of Directors.

**3. ADOPTION OF RESOLUTION #19-01 AUTHORIZING THE SECOND AMENDED AND RESTATED SPWA JPA, FUNDING & OPERATIONS AGREEMENTS**

GM Niederberger introduced the SPWA Agreements as follows:

1) Second Amended and Restated Joint Exercise of Powers Agreement for the South Placer Regional Wastewater Facilities.;

2) Second Amended and Restated Funding Agreement relating to the South Placer Regional Wastewater Facilities.; and

3) Second Amended and Restated Agreement regarding the Operations and Use of the South Placer Regional Wastewater Facilities.

Ken Glotzbach, SPWA, Executive Director was introduced to describe the reallocation of funds and how it affects the rate stabilization fund. He provided a presentation explaining that the primary purpose of the SPWA JPA is to fund infrastructure improvements that are used by the regional partners SPMUD, Roseville and Placer County. Connection fees are received by each partner and sent to the City of Roseville who manages the JPA funds on behalf of the partners in sub accounts, tracking contributions made by each entity. He explained that one of the partners - Placer County, has been running into a deficit. They have been struggling to maintain enough connection fee revenue to service the debt obligation. He explained that the members and staff have evaluated the cost allocation formulas and the current debt of the JPA. Mr. Glotzbach said that

the re-distribution of funds will fix the issue for sub accounts, placing more responsibility to the City of Roseville, who will take on more of the capacity for future years. He further explained that the adjustment to excess UV capacity cost sharing percentages to match the Plant Treatment and Pre-2000 through Build Out categories provides a more equitable cost allocation among the participants. The retroactive application of the new cost allocations will change each participants subaccount balance as of June 30, 2018 to the following:

- City of Roseville: From \$74.97M to \$66.80M
- South Placer Municipal Utility District: From \$52.75 to \$54.01M
- Placer County: From (\$4.19M) to \$2.72M

Mr. Glotzbach answered various questions from Board Directors regarding the materials in the presentation, including: annual connections and needs for changing the agreements in the future, capacity allocations, adjustments to allocations and the percentage of treatment capacity attributed to each partner. Adjustments to the share of the debt service, recycled water side agreements and growth potential for the District that is included in the SECAP.

Director Mitchell made a motion to adopt Resolution 19-01 authorizing Director Mitchell to approve the agreements at the next SPWA meeting and the General Manager to execute agreements with SPWA on behalf of the District: a second was made by Director Dickinson, the motion carried 5-0.

#### **4. GENERAL MANAGER GOALS FOR 2019**

GM Niederberger presented his priorities to reach his goals in calendar 2019 year, he highlighted the goals and provided a brief timeline for reaching them. The Board of Directors reviewed the General Managers list of 2019 Goals and asked for clarifications on the documented goals, no changes were made. GM Niederberger stated that staff will present an Orientation Workshop for Board Directors on January 17, 2019. He also reviewed the programed Board meeting activities for the upcoming year.

#### **VII. REPORTS:**

**1. District General Counsel (A. Brown):** General Counsel Brown had no report.

**2. General Manager (H. Niederberger):** GM Niederberger

**A. ASD, FSD & TSD Reports:** GM Niederberger reported that the District have won an award from CWEA as the Medium Sewer System of the year, and Maintenance Worker Travis Wilson has received an award for Operator of the Year. Staff will be attending the local CWEA awards dinner on January 18, 2019. Director Dickinson asked if staff could assist in spelling out acronyms in reports and documents.

**B. Information Items:** No additional items were reported.

**3. Directors Comments:** Director Dickinson asked about the Board's review of the Foothill Trunk project and the environmental components for the project. It was agreed that staff will bring a presentation/update regarding the project to the Board at the February meeting. Director Mitchell asked how the community are reacting to this project. DE Nielsen stated that staff has completed outreach over the last couple of years regarding the realignments of the line, which has been designed to cause the least impact possible on residents. President Williams once again thanked the outgoing President for his service to the board over the past year and the outstanding job he has provided to the Board.

#### **VIII. ADJOURNMENT**

The President adjourned the meeting at 5:35 p.m. to the next Special meeting to be held on January 17, 2019 at 4:30 p.m.

