



**SPMUD BOARD OF DIRECTORS
REGULAR MEETING: 4:30 PM
February 7, 2019
SPMUD Board Room
5807 Springview Drive, Rocklin, CA 95677**

The District's regular Board meeting is held on the first Thursday of every month. This notice and agenda are posted on the District's web site (www.spmud.ca.gov) and posted in the District's outdoor bulletin board at the SPMUD Headquarters at the above address. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made through the District Headquarters at (916)786-8555.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

Director Gerald Mitchell,	Ward 1
Director William Dickinson,	Ward 2
Vice President John Murdock,	Ward 3
Director Victor Markey,	Ward 4
President James Williams,	Ward 5

III. PLEDGE OF ALLEGIANCE

IV. CONSENT ITEMS

[pg 4 to 38]

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

ACTION: (Voice vote)

Motion to approve the consent items for the February 7, 2019 meeting

1. MINUTES from the January 3, 2019 Regular Meeting. [pg 4 to 6]
2. MINUTES from the January 17, 2019 Special Meeting. [pg 7 to 8]
3. ACCOUNTS PAYABLE in the amount of \$414,976.36 through \$01/29/19. [pg 9 to 13]
4. MONTHLY INVESTMENT REPORT in the total amount of \$516,297,833 through 01/29/19. [pg 14]
5. BILL OF SALE Acceptance of the Bill of Sale for Sewer Improvements within Winding Lane Estates – at an estimated value of \$777,755. [pg 15 to 18]

- 6. ADOPTION OF RESOLUTION #19-04 IN SUPPORT FOR ANNEXATION OF FRANKLIN ELEMENTARY SCHOOL TO WARD 3, AND PLACER LAFCO APPLICATION [pg 19 to 31]
- 7. ADOPTION OF RESOLUTION #19-05 IN SUPPORT FOR ANNEXATION OF UAIC SCHOOL TO WARD 4 AND LAFCO RESOLUTION OF SUPPORT FOR OF UNITED AUBURN COMMUNITY (UAIC). [pg 32 to 38]

V. PUBLIC COMMENTS

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

- 1. CONSIDERATION & APPROVAL OF MID-YEAR ADJUSTMENTS TO THE FY 18/19 BUDGET [pg 39 to 42]

Staff will report to the Board the mid-year budget adjustments recommended for FY 18/19.

Action Requested: Voice Vote

- 1. The Board of Directors approve the mid-year adjustments to the FY 18/19 Budget.

- 2. FOOTHILL TRUNK REPLACEMENT CONSTRUCTION SCHEDULE [pg 43 to 45]

Staff will provide a report regarding the design of the Foothill Trunk Replacement Construction schedule.

Action Requested: Voice Vote

Staff requests input and feedback from the Board on the timing of the bid opening for the Foothill Trunk Sewer Replacement project.

- 3. SOUTH PLACER WASTEWATER AUTHORITY (SPWA) BOARD MEETING REPORT – DIRECTOR MITCHELL [Verbal rpt]

Director Mitchell, the District representative to the SPWA Board, will provide a brief update on the recent actions and activities of the SPWA.

Action Requested: None

VII. REPORTS [pg 46 to 56]

The purpose of these reports is to provide information on projects, programs, staff actions and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

1. Legal Counsel (A. Brown)
2. General Manager (H. Niederberger)
 - 1) FSD, ASD & TSD Reports
 - 2) Informational items
3. Director's Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

VIII. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to its next regular meeting on March 7, 2019 at 4:30 p.m.

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	January 3, 2019	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Mitchell presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Jerry Mitchell, Will Dickinson, Vic Markey, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Adam Brown, Legal Counsel
Joanna Belanger, Administrative Services Manager
Eric Nielsen, District Engineer
Sam Rose, Superintendent

Others: Ken Glotzbach, SPWA Executive Director

III. PLEDGE OF ALLEGIANCE: President Mitchell led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the December 6, 2018 Special Meeting.
2. MINUTES from the December 6, 2018 Regular Meeting.
3. ACCOUNTS PAYABLE in the amount of \$2,557,918.95 through December 26, 2018.
4. MONTHLY INVESTMENT REPORT in the total amount of \$53,064,471 through December 26, 2018.
5. BILL OF SALE for Sewer Improvements within Placer Creek Corporate Center Access Rd.
6. BILL OF SALE for Sewer Improvements within Rocklin Senior Living (Sagora)
7. BILL OF SALE for Sewer Improvements within Whitney Ranch Phase III Unit 42 and 44A
8. RESOLUTION #19-02 ACCEPTANCE OF LOOMIS DIVERSION TRUNKLINE PROJECT
9. RESOLUTION #19-03 REIMBURSEMENT AGREEMENT WITH THE CITY OF ROCKLIN FOR ENGINEERING SERVICES TO DESIGN SEWER REPLACEMENT WITHIN THE ROCKLIN RD/PACIFIC STREET ROUNDABOUT PROJECT.

Director Dickinson made a motion to approve all items on the consent calendar; a second was made by Director Williams, a voice vote was held; the motion carried 5-0.

V. PUBLIC COMMENTS:

Director Mitchell opened the Public comments. Hearing no comments, the public comments session was closed.

VI. BOARD BUSINESS

1. ISSUANCE OF OATH OF OFFICE

DIRECTOR WILLIAM DICKINSON – WARD #2

DIRECTOR JOHN MURDOCK – WARD #3

GM Niederberger introduced the two returning Directors, Dickinson & Murdock who were both appointed by the Placer County Board of Supervisors in lieu of an election. Board Secretary Belanger administered the Oath of Office to both Directors pursuant to the Four-Year term appointments.

2. SELECTION OF OFFICERS AND APPOINTMENTS TO THE TEMPORARY ADVISORY COMMITTEES AND SPWA BOARD

President Mitchell dissolved the existing advisory committees. Director Dickinson made a motion to nominate Director Williams to succeed as the new President for 2019; a second was made by Director Mitchell, the motion carried 5-0.

Director Dickinson made a motion nominating Director Murdock to serve as Vice-President, a second was made by Director Markey, the motion carried 5-0.

President Williams thanked Director Mitchell for his service as the 2018 President.

President Williams created temporary advisory committees and appointed Directors to serve as follows:

- Policy & Ordinance Committee: Director Markey & Director Mitchell
- Fee & Finance Committee: Director Dickinson & President Williams
- Personnel Advisory Committee: Director Dickinson & Director Murdock
- Loomis 2 x 2 Committee: Director Markey & President Williams

President Williams appointed Director Mitchell as District representative to the South Placer Wastewater Authority Board of Directors.

3. ADOPTION OF RESOLUTION #19-01 AUTHORIZING THE SECOND AMENDED AND RESTATED SPWA JPA, FUNDING & OPERATIONS AGREEMENTS

GM Niederberger introduced the SPWA Agreements as follows:

- 1) Second Amended and Restated Joint Exercise of Powers Agreement for the South Placer Regional Wastewater Facilities.;
- 2) Second Amended and Restated Funding Agreement relating to the South Placer Regional Wastewater Facilities.; and
- 3) Second Amended and Restated Agreement regarding the Operations and Use of the South Placer Regional Wastewater Facilities.

Ken Glotzbach, SPWA, Executive Director was introduced to describe the reallocation of funds and how it affects the rate stabilization fund. He provided a presentation explaining that the primary purpose of the SPWA JPA is to fund infrastructure improvements that are used by the regional partners SPMUD, Roseville and Placer County. Connection fees are received by each partner and sent to the City of Roseville who manages the JPA funds on behalf of the partners in sub accounts, tracking contributions made by each entity. He explained that one of the partners - Placer County, has been running into a deficit. They have been struggling to maintain enough connection fee revenue to service the debt obligation. He explained that the members and staff have evaluated the cost allocation formulas and the current debt of the JPA. Mr. Glotzbach said that

the re-distribution of funds will fix the issue for sub accounts, placing more responsibility to the City of Roseville, who will take on more of the capacity for future years. He further explained that the adjustment to excess UV capacity cost sharing percentages to match the Plant Treatment and Pre-2000 through Build Out categories provides a more equitable cost allocation among the participants. The retroactive application of the new cost allocations will change each participants subaccount balance as of June 30, 2018 to the following:

- City of Roseville: From \$74.97M to \$66.80M
- South Placer Municipal Utility District: From \$52.75 to \$54.01M
- Placer County: From (\$4.19M) to \$2.72M

Mr. Glotzbach answered various questions from Board Directors regarding the materials in the presentation, including: annual connections and needs for changing the agreements in the future, capacity allocations, adjustments to allocations and the percentage of treatment capacity attributed to each partner. Adjustments to the share of the debt service, recycled water side agreements and growth potential for the District that is included in the SECAP.

Director Mitchell made a motion to adopt Resolution 19-01 authorizing Director Mitchell to approve the agreements at the next SPWA meeting and the General Manager to execute agreements with SPWA on behalf of the District: a second was made by Director Dickinson, the motion carried 5-0.

4. GENERAL MANAGER GOALS FOR 2019

GM Niederberger presented his priorities to reach his goals in calendar 2019 year, he highlighted the goals and provided a brief timeline for reaching them. The Board of Directors reviewed the General Managers list of 2019 Goals and asked for clarifications on the documented goals, no changes were made. GM Niederberger stated that staff will present an Orientation Workshop for Board Directors on January 17, 2019. He also reviewed the programed Board meeting activities for the upcoming year.

VII. REPORTS:

1. District General Counsel (A. Brown): General Counsel Brown had no report.

2. General Manager (H. Niederberger): GM Niederberger

A. ASD, FSD & TSD Reports: GM Niederberger reported that the District have won an award from CWEA as the Medium Sewer System of the year, and Maintenance Worker Travis Wilson has received an award for Operator of the Year. Staff will be attending the local CWEA awards dinner on January 18, 2019. Director Dickinson asked if staff could assist in spelling out acronyms in reports and documents.

B. Information Items: No additional items were reported.

3. Directors Comments: Director Dickinson asked about the Board's review of the Foothill Trunk project and the environmental components for the project. It was agreed that staff will bring a presentation/update regarding the project to the Board at the February meeting. Director Mitchell asked how the community are reacting to this project. DE Nielsen stated that staff has completed outreach over the last couple of years regarding the realignments of the line, which has been designed to cause the least impact possible on residents. President Williams once again thanked the outgoing President for his service to the board over the past year and the outstanding job he has provided to the Board.

VIII. ADJOURNMENT

The President adjourned the meeting at 5:35 p.m. to the next Special meeting to be held on January 17, 2019 at 4:30 p.m.



BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Special Workshop	District Office	January 17, 2019	9:00 a.m.

I. CALL MEETING TO ORDER: The Special Workshop Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Williams presiding at 9:00 a.m.

II. ROLL CALL OF DIRECTORS:

Present: Jerry Mitchell, Will Dickinson, Vic Markey, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Adam Brown, Legal Counsel
Joanna Belanger, Administrative Services Manager
Eric Nielsen, District Engineer

Others: None

III. PLEDGE OF ALLEGIANCE: President Williams led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

President Williams opened the Public comments. Hearing no comments, the public comments session was closed.

V. BOARD BUSINESS

1. BOARD MEMBER WORKSHOP/ORIENTATION

GM Niederberger introduced the Board workshop providing orientation materials to each Board member. He explained that staff and legal counsel have created a binder to include information for Board members. He clarified that the Board President requested the workshop as a refresher for current Board members and suggested that it should be repeated after a General Election and as necessary when new members are appointed to the Board.

The Orientation binder includes information regarding the following topics, and further items may be added as the Board deems necessary in the future:

1. SPMUD Mission, Vision and Values
2. Municipal Utility District Act of the State of California, Public Utilities Code §11501
3. District Policy Handbook
4. Board Meetings – Item Process Checklist
5. Ralph M. Brown Act
6. SPMUD Strategic Plan
7. SPMUD Sewer Code
8. CSDA Board Member & Trustee Handbook

ITEM IV.2

Legal Counsel Brown and GM Niederberger reviewed the materials for each item, addressing Board members questions and providing any necessary clarifications regarding policies, and codes. The Board decided that the workshop should be held at a minimum every two years.

VI. ADJOURNMENT

Before the meeting adjourned, GM Niederberger asked if the June 27th Board meeting (held in lieu of the July 4th meeting date) could be held at 2:30 p.m. The Board agreed to this time change.

The President adjourned the meeting at 10:58 a.m. to the next regular meeting to be held on February 7, 2019 at 4:30 p.m.

A handwritten signature in black ink that reads "Joanna Belanger". The signature is written in a cursive style with a large initial 'J' and a long horizontal stroke at the end.

Joanna Belanger, Board Secretary



South Placer Municipal Utility District, CA

Check Report

By Check Number

Date Range: 12/27/2018 - 01/28/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1240	Placer County Personnel	12/31/2018	Regular	0.00	3,206.72	10742
1327	US Bank Corporate Payment	01/03/2019	Regular	0.00	8,565.90	10744
	Void	01/03/2019	Regular	0.00	0.00	10745
	Void	01/03/2019	Regular	0.00	0.00	10746
	Void	01/03/2019	Regular	0.00	0.00	10747
	Void	01/03/2019	Regular	0.00	0.00	10748
1020	Aqua Sierra Controls, Inc.	01/03/2019	Regular	0.00	536.24	10749
1521	Aries Industries, Inc.	01/03/2019	Regular	0.00	905.76	10750
248	AT&T (916.663.1652) & (248.134.5438.608.80)	01/03/2019	Regular	0.00	186.27	10751
1509	Crystal Communications	01/03/2019	Regular	0.00	311.64	10752
1691	CWEA SAS	01/03/2019	Regular	0.00	520.00	10753
1086	Dataprose	01/03/2019	Regular	0.00	1,716.03	10754
1087	Dawson Oil Co.	01/03/2019	Regular	0.00	2,735.36	10755
1113	Ferguson Enterprises, Inc. 1423 (Main)	01/03/2019	Regular	0.00	2,600.42	10756
1131	Granite Business Printing	01/03/2019	Regular	0.00	176.96	10757
1139	Hill Rivkins Brown & Associates	01/03/2019	Regular	0.00	7,360.00	10758
1686	Jan Pro	01/03/2019	Regular	0.00	805.00	10759
1564	Jensen Landscape Services, LLC	01/03/2019	Regular	0.00	861.00	10760
1188	Lucity, Inc.	01/03/2019	Regular	0.00	13,500.00	10761
1218	PCWA	01/03/2019	Regular	0.00	87.03	10762
1221	PG&E (Current Accounts)	01/03/2019	Regular	0.00	4,900.69	10763
1473	Pitney Bowes Purchase Power	01/03/2019	Regular	0.00	208.99	10764
1651	Profile Display, Inc	01/03/2019	Regular	0.00	444.00	10765
1685	Streamline	01/03/2019	Regular	0.00	3,400.00	10766
1306	Superior Equipment Repair	01/03/2019	Regular	0.00	2,380.01	10767
1325	Tyler Technologies, Inc.	01/03/2019	Regular	0.00	137.50	10768
1355	Xylem Water Solutions USA	01/03/2019	Regular	0.00	1,320.00	10769
1659	RexMoore	01/04/2019	Regular	0.00	37,088.00	10770
1022	AT&T (9391035571) & (9391053973)	01/10/2019	Regular	0.00	305.39	10771
1086	Dataprose	01/10/2019	Regular	0.00	1,705.53	10772
1666	Great America Financial Services	01/10/2019	Regular	0.00	452.99	10773
1139	Hill Rivkins Brown & Associates	01/10/2019	Regular	0.00	5,840.00	10774
1163	Joe Gonzalez Trucking, LLC.	01/10/2019	Regular	0.00	1,161.53	10775
1172	Justin Roston	01/10/2019	Regular	0.00	117.96	10776
1211	Noble Image, Inc.	01/10/2019	Regular	0.00	132.00	10777
1218	PCWA	01/10/2019	Regular	0.00	649.61	10778
1475	Petersen & Mapes, LLP	01/10/2019	Regular	0.00	1,760.00	10779
1333	SPOK, Inc.	01/10/2019	Regular	0.00	26.29	10780
1499	TechRoe.com LLC	01/10/2019	Regular	0.00	900.00	10781
1325	Tyler Technologies, Inc.	01/10/2019	Regular	0.00	3,836.25	10782
1021	ARC	01/17/2019	Regular	0.00	96.53	10803
248	AT&T (916.663.1652) & (248.134.5438.608.80)	01/17/2019	Regular	0.00	9.34	10804
1652	Cintas Corporation	01/17/2019	Regular	0.00	3,992.76	10805
1073	Consolidated Communications	01/17/2019	Regular	0.00	1,868.86	10806
1080	CWEA (Main)	01/17/2019	Regular	0.00	363.00	10807
1113	Ferguson Enterprises, Inc. 1423 (Main)	01/17/2019	Regular	0.00	674.94	10808
1151	Jake's Towing & Recovery	01/17/2019	Regular	0.00	2,500.00	10809
1218	PCWA	01/17/2019	Regular	0.00	1,321.05	10810
1244	Preferred Alliance Inc	01/17/2019	Regular	0.00	172.20	10811
1268	Rocklin Windustrial Co.	01/17/2019	Regular	0.00	1,372.23	10812
1518	Sonitrol of Sacramento	01/17/2019	Regular	0.00	874.19	10813
1306	Superior Equipment Repair	01/17/2019	Regular	0.00	2,652.54	10814
1325	Tyler Technologies, Inc.	01/17/2019	Regular	0.00	400.00	10815
1338	Verizon Wireless	01/17/2019	Regular	0.00	1,047.22	10816

Check Report

Date Range: 12/27/2018 - 01/28/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1345	WECO	01/17/2019	Regular	0.00	690.28	10817
1692	Teichert & Son, Inc.	01/17/2019	Regular	0.00	455.00	10818
1240	Placer County Personnel	01/23/2019	Regular	0.00	3,206.72	10819
1007	Advanced Integrated Pest	01/24/2019	Regular	0.00	106.00	10820
1521	Aries Industries, Inc.	01/24/2019	Regular	0.00	121.29	10821
1340	Grainger	01/24/2019	Regular	0.00	50.20	10822
1694	Mallory Safety & Supply LLC	01/24/2019	Regular	0.00	240.11	10823
1599	MUN CPA's	01/24/2019	Regular	0.00	900.00	10824
1646	National Benefit Services (NBS)	01/24/2019	Regular	0.00	644.00	10825
1218	PCWA	01/24/2019	Regular	0.00	579.52	10826
1253	Recology Auburn Placer	01/24/2019	Regular	0.00	300.84	10827
1265	Rocklin Area Chamber of Commerce	01/24/2019	Regular	0.00	200.00	10828
1291	Special District Risk Management Authority (SDRM)	01/24/2019	Regular	0.00	931.26	10829
1098	EDD (EFT)	12/28/2018	Bank Draft	0.00	-17.02	DFT0004078
1149	Internal Revenue Service	12/28/2018	Bank Draft	0.00	-436.24	DFT0004082
1045	Cal Pers 457 Plan (EFT)	12/28/2018	Bank Draft	0.00	375.00	DFT0004087
1135	Mass Mutual (EFT)	12/28/2018	Bank Draft	0.00	6,116.00	DFT0004088
1135	Mass Mutual (EFT)	12/28/2018	Bank Draft	0.00	343.22	DFT0004089
1580	TASC	12/28/2018	Bank Draft	0.00	196.50	DFT0004090
1580	TASC	12/28/2018	Bank Draft	0.00	302.25	DFT0004091
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	147.25	DFT0004092
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	276.62	DFT0004093
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	422.32	DFT0004094
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	3,457.88	DFT0004095
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	5,278.49	DFT0004096
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	96.52	DFT0004097
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	122.58	DFT0004098
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	1,378.68	DFT0004099
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	1,751.31	DFT0004100
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	1,229.45	DFT0004101
1229	Pers (EFT)	12/28/2018	Bank Draft	0.00	1,345.91	DFT0004102
1149	Internal Revenue Service	12/28/2018	Bank Draft	0.00	8,926.14	DFT0004103
1098	EDD (EFT)	12/28/2018	Bank Draft	0.00	3,352.97	DFT0004104
1098	EDD (EFT)	12/28/2018	Bank Draft	0.00	676.44	DFT0004105
1149	Internal Revenue Service	12/28/2018	Bank Draft	0.00	2,620.30	DFT0004106
1149	Internal Revenue Service	12/28/2018	Bank Draft	0.00	8,208.91	DFT0004107
1015	American Fidelity Assurance	12/31/2018	Bank Draft	0.00	1,289.08	DFT0004118
1229	Pers (EFT)	12/31/2018	Bank Draft	0.00	21,729.98	DFT0004119
1229	Pers (EFT)	12/31/2018	Bank Draft	0.00	28.23	DFT0004120
1230	Pers (EFT)	12/31/2018	Bank Draft	0.00	39,593.26	DFT0004121
1230	Pers (EFT)	12/31/2018	Bank Draft	0.00	2,176.00	DFT0004122
1230	Pers (EFT)	12/31/2018	Bank Draft	0.00	91.06	DFT0004123
1230	Pers (EFT)	12/31/2018	Bank Draft	0.00	39.06	DFT0004124
1586	Principal Life Insurance Company	12/31/2018	Bank Draft	0.00	327.98	DFT0004125
1580	TASC	12/31/2018	Bank Draft	0.00	237.12	DFT0004126
1580	TASC	12/31/2018	Bank Draft	0.00	106.00	DFT0004127
1229	Pers (EFT)	12/31/2018	Bank Draft	0.00	28.85	DFT0004128
1045	Cal Pers 457 Plan (EFT)	01/11/2019	Bank Draft	0.00	375.00	DFT0004130
1135	Mass Mutual (EFT)	01/11/2019	Bank Draft	0.00	6,116.00	DFT0004131
1135	Mass Mutual (EFT)	01/11/2019	Bank Draft	0.00	343.22	DFT0004132
1580	TASC	01/11/2019	Bank Draft	0.00	192.30	DFT0004133
1580	TASC	01/11/2019	Bank Draft	0.00	503.82	DFT0004134
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	147.25	DFT0004135
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	278.08	DFT0004136
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	424.54	DFT0004137
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	3,476.19	DFT0004138
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	5,306.44	DFT0004139
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	96.25	DFT0004140
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	122.24	DFT0004141
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	1,374.88	DFT0004142
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	1,746.49	DFT0004143

Check Report

Date Range: 12/27/2018 - 01/28/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	1,568.60	DFT0004144
1229	Pers (EFT)	01/11/2019	Bank Draft	0.00	1,717.19	DFT0004145
1149	Internal Revenue Service	01/11/2019	Bank Draft	0.00	11,847.64	DFT0004146
1098	EDD (EFT)	01/11/2019	Bank Draft	0.00	3,107.22	DFT0004147
1098	EDD (EFT)	01/11/2019	Bank Draft	0.00	925.45	DFT0004148
1149	Internal Revenue Service	01/11/2019	Bank Draft	0.00	2,770.82	DFT0004149
1149	Internal Revenue Service	01/11/2019	Bank Draft	0.00	7,950.86	DFT0004150
1045	Cal Pers 457 Plan (EFT)	01/25/2019	Bank Draft	0.00	375.00	DFT0004169
1135	Mass Mutual (EFT)	01/25/2019	Bank Draft	0.00	6,116.00	DFT0004170
1135	Mass Mutual (EFT)	01/25/2019	Bank Draft	0.00	343.22	DFT0004171
1580	TASC	01/25/2019	Bank Draft	0.00	192.30	DFT0004172
1580	TASC	01/25/2019	Bank Draft	0.00	503.82	DFT0004173
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	147.25	DFT0004174
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	278.08	DFT0004175
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	424.55	DFT0004176
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	3,476.19	DFT0004177
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	5,306.43	DFT0004178
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	95.98	DFT0004179
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	121.91	DFT0004180
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	1,371.08	DFT0004181
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	1,741.66	DFT0004182
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	1,583.90	DFT0004183
1229	Pers (EFT)	01/25/2019	Bank Draft	0.00	1,733.93	DFT0004184
1149	Internal Revenue Service	01/25/2019	Bank Draft	0.00	11,233.66	DFT0004185
1098	EDD (EFT)	01/25/2019	Bank Draft	0.00	3,158.65	DFT0004186
1098	EDD (EFT)	01/25/2019	Bank Draft	0.00	905.93	DFT0004187
1149	Internal Revenue Service	01/25/2019	Bank Draft	0.00	2,627.30	DFT0004188
1149	Internal Revenue Service	01/25/2019	Bank Draft	0.00	7,997.64	DFT0004189
1015	American Fidelity Assurance	01/23/2019	Bank Draft	0.00	1,289.08	DFT0004190
1229	Pers (EFT)	01/23/2019	Bank Draft	0.00	21,729.98	DFT0004191
1229	Pers (EFT)	01/23/2019	Bank Draft	0.00	28.23	DFT0004192
1229	Pers (EFT)	01/23/2019	Bank Draft	0.00	28.85	DFT0004193
1230	Pers (EFT)	01/23/2019	Bank Draft	0.00	39,593.26	DFT0004194
1230	Pers (EFT)	01/23/2019	Bank Draft	0.00	2,176.00	DFT0004195
1230	Pers (EFT)	01/23/2019	Bank Draft	0.00	91.06	DFT0004196
1230	Pers (EFT)	01/23/2019	Bank Draft	0.00	39.06	DFT0004197
1586	Principal Life Insurance Company	01/23/2019	Bank Draft	0.00	327.98	DFT0004198

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	93	63	0.00	136,611.15
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	0.00
Bank Drafts	85	85	0.00	277,246.56
EFT's	0	0	0.00	0.00
	178	152	0.00	413,857.71

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	93	63	0.00	136,611.15
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	0.00
Bank Drafts	85	85	0.00	277,246.56
EFT's	0	0	0.00	0.00
	178	152	0.00	413,857.71

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	12/2018	115,024.82
100	GENERAL FUND	1/2019	298,832.89
			413,857.71

Account Number	Name	Date	Type	Amount	Reference	Packet
102-0005204-01	Zingone, Gennaro	12/31/20	Refund	\$ 60.00	Check #: 10743	UBPKT06879
102-0005808-01	Howell, John O	1/14/201	Refund	\$ 102.87	Check #: 10783	UBPKT06890
102-0006987-02	Rapolla, Frank and Michelle	1/14/201	Refund	\$ 35.00	Check #: 10784	UBPKT06890
102-0009148-02	Reynoso, Paul and Sheila	1/14/201	Refund	\$ 15.66	Check #: 10785	UBPKT06890
102-0010444-01	Zeng, Jie	1/14/201	Refund	\$ 5.56	Check #: 10786	UBPKT06890
102-0011188-01	Falkenberg, Karl and Hannel	1/14/201	Refund	\$ 106.49	Check #: 10787	UBPKT06890
102-0011924-01	Carter, Rick	1/14/201	Refund	\$ 17.93	Check #: 10788	UBPKT06890
102-0012490-02	Stoner, Greg and Carrie	1/14/201	Refund	\$ 102.00	Check #: 10789	UBPKT06890
103-0003988-02	Fischer, Joseph P	1/14/201	Refund	\$ 64.96	Check #: 10790	UBPKT06890
106-0013350-02	Joaquin, Jeff and Jill	1/14/201	Refund	\$ 101.91	Check #: 10791	UBPKT06890
106-0016711-01	Tomorug, Geoffrey	1/14/201	Refund	\$ 10.18	Check #: 10792	UBPKT06890
106-0016980-01	Barkve, Curtis	1/14/201	Refund	\$ 137.46	Check #: 10793	UBPKT06890
106-0017052-03	Mahoney, James and Susan	1/14/201	Refund	\$ 102.00	Check #: 10794	UBPKT06890
106-0017104-01	Lewis, Michael G	1/14/201	Refund	\$ 54.33	Check #: 10795	UBPKT06890
106-1025741-00	Harlan, Richard and Kristine	1/14/201	Refund	\$ 84.00	Check #: 10796	UBPKT06890
112-1024614-02	Nevins, Michelle	1/14/201	Refund	\$ 5.69	Check #: 10797	UBPKT06890
112-1028052-00	Taylor Morrison of Californi	1/14/201	Refund	\$ 13.30	Check #: 10798	UBPKT06890
112-1028053-00	Taylor Morrison of Californi	1/14/201	Refund	\$ 5.54	Check #: 10799	UBPKT06890
112-1028418-00	Garnet Creek Homes LLC	1/14/201	Refund	\$ 41.91	Check #: 10800	UBPKT06890
112-1028499-00	The New Home Company	1/14/201	Refund	\$ 17.86	Check #: 10801	UBPKT06890
112-1028504-00	KB Home Sacramento Inc	1/14/201	Refund	\$ 34.00	Check #: 10802	UBPKT06890
TOTAL REFUNDS				\$ 1,118.65		

SPMUD BOARD INVESTMENT REPORT
MEETING DATE: February 7, 2019

INVESTMENT		TOTAL FUNDS	Fund 100	Fund 300	Fund 400
			General	CIP & Expansion	Capital Replacement & Rehabilitation
Allocation to Fund Type			22.10%	39.34%	38.56%
CALTRUST	Annual Rate of Return				
Balance at inception		\$ 19,000,000	\$ 4,199,789	\$ 7,474,188	\$ 7,326,023
Cumulative Income	4.25%	\$ 807,280	\$ 178,442	\$ 317,566	\$ 311,271
Cumulative Unrealized Gain/Loss	-2.06%	\$ (391,282)	\$ (86,490)	\$ (153,922)	\$ (150,870)
Cumulative Realized Gain/Loss	0.00%	\$ -	\$ -	\$ -	\$ -
Cumulative Balance at beginning of month		\$ 19,415,998	\$ 4,291,742	\$ 7,637,833	\$ 7,486,424
Current month income	0.19%	\$ 37,172	\$ 8,217	\$ 14,623	\$ 14,333
Current month Unrealized Gain/Loss	0.40%	\$ 77,345	\$ 17,097	\$ 30,426	\$ 29,823
Current month Realized Gain/Loss	0.00%	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 19,530,516	\$ 4,317,055	\$ 7,682,881	\$ 7,530,580
WELLS FARGO - Fixed Income Securities	Actual Rate of Return				
Balance at inception		\$ 18,000,000	\$ 3,978,747	\$ 7,080,810	\$ 6,940,443
Transfers		\$ 4,000,000	\$ 884,166	\$ 1,573,513	\$ 1,542,321
Cumulative Income	4.23%	\$ 761,338	\$ 168,287	\$ 299,494	\$ 293,557
Cumulative Unrealized Gain/Loss	-3.38%	\$ (607,895)	\$ (134,370)	\$ (239,133)	\$ (234,392)
Cumulative Realized Gain/Loss	0.00%	\$ -	\$ -	\$ -	\$ -
Cumulative Balance at beginning of month		\$ 22,153,443	\$ 4,896,831	\$ 8,714,684	\$ 8,541,928
Current month income	0.07%	\$ 16,577	\$ 3,664	\$ 6,521	\$ 6,392
Current month Unrealized Gain/Loss	0.35%	\$ 77,614	\$ 17,156	\$ 30,532	\$ 29,926
Current month Realized Gain/Loss	0.00%	\$ -	\$ -	\$ -	\$ -
Market Average/Yield to Worst	1.81%				
TOTALS		\$ 22,247,635	\$ 4,917,651	\$ 8,751,737	\$ 8,578,247
LAIF (Local Agency Investment Fund)	Annual Rate of Return				
Balance		\$ 4,138,080	\$ 914,688	\$ 1,627,831	\$ 1,595,562
Quarterly Interest	2.40%	\$ 25,004	\$ 5,527	\$ 9,836	\$ 9,641
Withdrawal		\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 4,163,084	\$ 920,214	\$ 1,637,667	\$ 1,605,203
PLACER COUNTY TREASURY	Annual Rate of Return				
Balance		\$ 5,192,707	\$ 1,147,804	\$ 2,042,698	\$ 2,002,205
Monthly Interest September 2018 True-Up	1.76%	\$ 7,507	\$ 1,659	\$ 2,953	\$ 2,895
TOTALS		\$ 5,200,214	\$ 1,149,463	\$ 2,045,651	\$ 2,005,099
SUB-TOTALS		\$ 51,141,449	\$ 11,304,384	\$ 20,117,936	\$ 19,719,128
CHECKING ACCOUNT BALANCE		\$ 5,156,385	\$ 1,139,775	\$ 2,028,410	\$ 1,988,200
GRAND TOTALS		\$ 56,297,833	\$ 12,444,159	\$ 22,146,346	\$ 21,707,328

Investments are in compliance with Policy# 3120 - Investment Policy, and have the ability to meet the next six months of cash flow requirements.

*Please note information presented is current at print time, and may be delayed by approximately 30 days.

ITEMIV.4

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors
From: Eric Nielsen, District Engineer
Cc: Carie Huff, Associate Engineer
Subject: Acceptance of the Bill of Sale for Sewer Improvements within Winding Lane Estates
Meeting Date: February 7, 2019

Overview

The Winding Lane Estates improvements are located in Rocklin at the southeast corner of the intersection of Whitney Lane and Lost Avenue. The Winding Lane Estates project consists of 25 single-family residential homes for a total of 25 EDUs. The Winding Lane Estates improvements include the following infrastructure:

- Installation of one thousand, seven hundred and ninety (1,790) linear feet of sanitary sewer pipe; and
- Installation of nine (9) manholes.

Recommendation

Staff recommends that the Board of Directors accept the attached Bill of Sale for the Winding Lane Estates improvements.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

- Goal 1.1: Engage Customers to determine expectations.
- Goal 1.2: Establish and meet Service Level(s) by Department.
- Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

The estimated value of the contributed capital is \$777,755.


Attachments:

1. Bill of Sale
2. Map – Winding Lane Estates
3. Winding Lane Estates Asset Inventory

BILL OF SALE

Alaska Oranges LLC does hereby grant, bargain, sell and convey to SOUTH PLACER MUNICIPAL UTILITY DISTRICT all of its rights, title and interest in and to all public sewer pipes, lines, mains, manholes, and appurtenances installed by its contractor in that subdivision/project commonly known as Winding Lane Estates

Grantor herein does hereby warrant and guarantee to SOUTH PLACER MUNICIPAL UTILITY DISTRICT that all of the personal property described herein consisting of sewer pipes, lines, mains, manholes, and appurtenances are free and clear of all mechanics liens and encumbrances of any type, nature or description whatsoever.

Dated this Jan 28, 2019 
~~Nov. 14, 2018~~

By: (Developer/Owner)

Alaska Oranges LLC

Robert B. Ballou

Signature

managing member

Robert B Ballou

Name

(Please Type or Print)



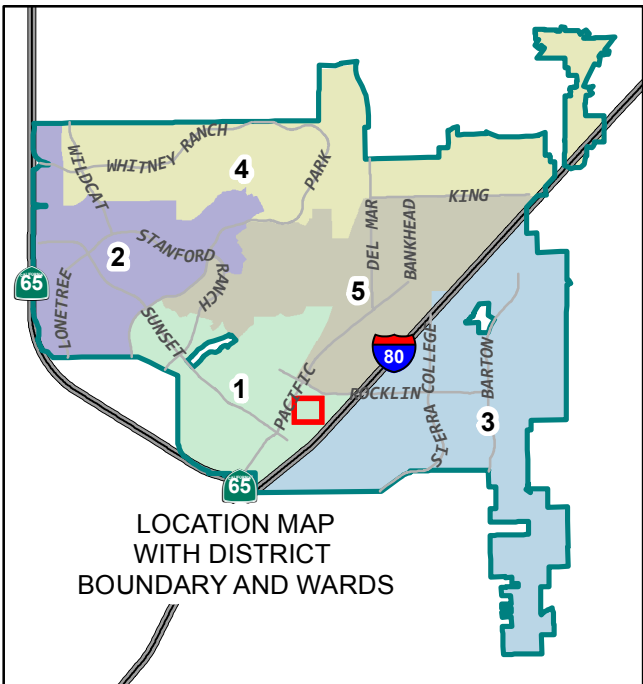
0 125 250 Feet
1 in = 250 ft



Winding Lane Estates

25 EDUs

Date: 1/29/2019
 Author: Curtis Little
 Document Path:
 G:\spmud_gis\mxd\Curtis\Bill Of Sale
 Maps\2019\MXD\WindingLaneEstates.mxd



SOUTH PLACER MUNICIPAL UTILITY DISTRICT
WINDING LANE ESTATES
ASSET INVENTORY

Pipe ID	Diameter (in)	Material	Length (ft)
I09-074	6	SDR26	205.7
I08-072	6	SDR26	116.2
I08-071	6	SDR26	144.1
I08-070	6	SDR26	274.7
I08-069	6	SDR26	363.7
I08-068	6	DIP431	344.6
I08-067	6	SDR26	298.3
I08-074	6	SDR26	39.4

Structure ID	Structure Type	Diameter (in)
I08-067	Manhole	60
I08-068	Manhole	48
I08-069	Manhole	48
I08-070	Manhole	48
I08-071	Manhole	48
I08-072	Manhole	48
I09-074	Manhole	48
I08-073	Manhole	48
I08-074	Manhole	60

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Franklin Elementary School Annexation and LAFC Resolution 19-04 of Support for Application (Ward 3)

Meeting Date: February 7, 2019

Overview

For a property to receive District sewer service the property must be within the District's boundaries. Properties that are located outside of the District which require sewer service must first annex into the District before sewer service can be provided. Any annexations must be approved by the Local Area Formation Commission (LAFC). In order for a property to be eligible for annexation it must be contiguous to the District's boundary, within the District's Sphere of Influence and the property must have a demonstrated need to be annexed into the District (for example, the property is being developed or the existing septic system is failing).

Franklin Elementary School (APNs 036-162-001 and 036-360-009) is located at 7050 Franklin School Road in Loomis and encompasses approximately 21 acres. The school site currently serves approximately 950 students and staff with the potential to serve 1,200 students and staff. Franklin Elementary School is currently on a septic system which is old and failing with limited available parts for repair due to age. The Sierra de Montserrat development to the west constructed a lower lateral and dedicated an easement through the subdivision to provide an avenue for the school's future connection. All sewer facilities will be designed and constructed in accordance with SPMUD Standards and Specifications. Franklin Elementary School has provided the Placer LAFC Application, SPMUD annexation fees and all other items required for annexation.

Recommendation

Staff recommends that the Board of Directors:

- Adopt Resolution 19-04 Resolution of Support for Annexation of Franklin Elementary School, and
- Approve the Placer LAFC Application in form.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

The property will be required to pay the connection participation fee to the District when connection is made to the District sewer system.

Attachments:

1. Resolution 19-04 – Resolution of Support for Annexation of Franklin Elementary School APN 036-162-001-000 and APN 036-360-009
2. Placer LAFC Application
3. Exhibit C – Plan to Provide Sewer Service to Franklin Elementary School

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 19-04

RESOLUTION OF SUPPORT FOR ANNEXATION OF FRANKLIN ELEMENTARY SCHOOL

APN 036-162-001-000 AND APN 036-360-009-000

WHEREAS, The South Placer Municipal Utility District (District) desires to initiate proceedings pursuant to the Cortese-Know-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et seq) for sewer service extension outside the District's boundaries (Government Code Section 56133).

WHEREAS, the territory proposed to be provided services lies outside the boundaries of the DISTRICT, the parcel is set forth in Exhibit A and Exhibit B of the attached Placer County Local Area Formation Commission (LAFCO) Application and incorporated herein by reference, and

WHEREAS, the reason for the proposed extension of services is to provide sewage disposal services to the parcel, which currently has a failed septic system, and

WHEREAS, the properties will be located in Ward 3 of the South Placer Municipal Utility Boundary,

WHEREAS, a plan for providing services has been prepared in accordance with Government Code Section 56653 and will be submitted herewith as Exhibit C,

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Placer Municipal Utility District that this Resolution of Support is hereby adopted for APNs 036-162-001-000 and 036-360-009-000, and the Placer Local Agency Formation Commission is hereby requested to take the above-requested action according to the terms and conditions stated herein, all in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. The properties will be located in Ward 3 of the South Placer Municipal Utility Boundary. In the event that the owner of the property described herein fails to complete the annexation of said land to SPMUD within twenty-four (24) months from the 7th day of February

2019, this resolution shall cease and terminate, and shall be of no further force or effect.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 7th day of February 2019.

Signed: _____
James T. Williams, President of the Board of Directors

Attest: _____
Joanna Belanger, Board Secretary

PLACER LAFCO

Placer Local Agency Formation Commission
110 Maple Street, Auburn, CA 95603
(530) 889-4097

FOR LAFCO USE ONLY:

Short Form Designation: _____

LAFCO Name for Proposal: _____

Date Suitable for Processing _____

Please type or print all information clearly. If additional pages are attached to provide any information, please indicate the question number of the response on the page.

1. Type of Proposal: This application is submitted for a: Annexation to Local Municipal Utilities District

_____ (describe type of change of organization being requested--annexation, detachment, consolidation, reorganization, etc.)

Name(s) of affected agency/agencies: South Placer Municipal Utilities District (SPMUD)

The proposal is consistent with the sphere of influence of each affected agency. Yes / No . If no, explain:
Yes,

2. Subject Property: (Attach additional page(s) if necessary.)

Assessor's Parcel No(s): 036-162-001 & 036-360-009

Location/Address(s): 7050 Franklin School Road, Loomis, CA 95650

Size of subject property (acres): 036-162-001 (12.8 acres) & 036-360-009 (8.2 acres)

Description of topography: generally level (>5%) with terraces between buildings and play fields.

Estimated population within subject property: Current = 933, Proposed/Future = 1200 (Students & Staff)

3. Applicant's Representative: (Primary contact for processing of proposal)

Name: Seth Nisbet

Company (if applicable): Warren Consulting Engineers, Inc.

Address: 1117 Windfield Way, Suite 110

City/State: El Dorado Hills, CA Zip: 95762

Telephone No: (916) 985-1870

4. Applicant:

Name: Jay Stewart - Associate Super. Bus. Svcs. Address: 3290 Humphrey Road

Company (if applicable): Loomis Union School Dist. City/State: Loomis, CA

Zip: 95650 Telephone No: (916) 652-1806

Authority to file application is:

- Resolution of Application of an Affected Agency—Resolution attached
- Petition of Landowners—Petition attached
- Petition of Registered Voters—Petition attached

5. Property Owner(s): (Complete if different from Applicant. Attach additional page(s) if necessary to list all property owners.)

APN: 036-162-001 & 036-360-009
 Name: Gordon Medd - Superintendent
 Company (if applicable): Loomis Union School Dist.
 Address: 3290 Humphrey Road
 City/State: Loomis, CA Zip: 95650
 Telephone No: 916-652-1800

Have all property owners consented to the filing of this application? Yes / No
 If yes, attach evidence of consent.
 If no, have all property owners been contacted about this proposal? Yes / No .

6. Reasons for Proposal: Describe the reasons for the proposal. Use additional page(s) if necessary.

Onsite septic treatment system is old and failing with limited available parts for repair due to age. District desires to connect to new public sewage main recently constructed nearby.

7. Boundaries: Describe how the boundaries for the proposal were determined Inclusion of complete school properties, being the sole source of wastewater to be conveyed.

- A map of the proposal that meets LAFCo requirements is attached.
- A vicinity map that meets LAFCo requirements is attached.
- A metes and bounds description of the subject property that meets LAFCo requirements is attached.

8. Land Uses: Describe the current use of the subject property and its present zoning and general plan designation: Zoning = RA(Residential Agricultural)-B-X 4.6 AC. MIN.
Land Use - Rural Estate 4.6 - 20 Ac. Min. (Current Use - Public School)

Describe existing improvements on the subject property: Public School (Elementary) with 5 main buildings, and 37 smaller portable classrooms, Hardcourts, parking Lots and grass ballfields,

Will additional development entitlements be sought for the subject property as a result of this proposal? Yes / No . If yes, describe proposed development: _____

Describe the present use, zoning and general plan designation of adjacent property to the north, south, east and west of the subject property: Currently all surrounding parcels North, East and South are Zoning = RA (Residential Agricultural)-B-X 4.6 Acres. Min. with a Land Use designation of = Rural Estate 4.6 - 20 Ac. Min. ALL parcels West are part of the Town of Loomis and are also zoned residential and with Residential Use. All parcels are developed with existing private residences.

Does the subject property include land that is considered prime agricultural land, is under a Williamson Act contract, is zoned agricultural or is being used for agricultural purposes? Yes ___ / No . If yes, explain:

Does the subject property include land that is considered open space, is zoned open space or is being used for open space purposes? Yes ___ / No . If yes, explain: The school property contains open space for playgrounds and ballfields, and will always remain as such, but is not considered "open space" with respect to zoning or use.

For city annexations only: N/A

Will the proposal assist the city in achieving its fair share of regional housing needs? Yes ___ / No ___. Explain:

___ The pre-zoning application and the city's approval documents (environmental, resolutions, ordinances, etc.) are attached.

9. Public Services:

Please list all agencies that currently provide public services to the subject property, and describe the services they provide: PG&E - Electricity, PCWA - Water, South Placer Fire Dist. - Fire Protection, Recology - Waste collection & Recycling, Amerigas - delivered propane

Please list all agencies that are proposed to provide new services to the subject property, and describe the services they will provide: South Placer Municipal Utilities District (SPMUD) - Wastewater collection (sewer)

___ Attach a narrative of the plan for providing new services. Describe the level and range of new services to be provided, the projected demand upon the new service provider, when the services will be needed and how the service provider proposes to meet the need in a timely fashion (in particular, ref. Government Code section 65352.5 where necessary), what new infrastructure may be required and how it will be financed, how the new services will be financed, whether the service provider has any existing service capacity problems or infrastructure deficiencies, what conditions may be imposed by the service provider, and any special assessments, special taxes, or bonded indebtedness that may be imposed on the subject property. Include any other information that may be useful to LAFCo in becoming familiar with and considering the proposal. Note: The plan must be reviewed by the affected service provider(s).

10. Environmental Determination:

Is the applicant an agency acting as lead agency under CEQA, or has the affected agency made any environmental determinations, on the proposal? Yes ___ / No ___.

___ If yes, attached is a copy of the Notice of Determination/Notice of Exemption that has been prepared and filed with the County Clerk, showing the date of filing.

___ If yes, submitted with this application is one copy of the complete environmental documentation prepared by the lead agency. (Additional copies will be required by LAFCo prior to hearing.)

___ If no, applicant requests LAFCo act as lead agency. (Note: Applicant must meet with LAFCo before application can be considered complete if it is proposed that LAFCo act as lead agency. Additional information and fees will be necessary.)

11. Market Absorption Study--City Annexations and Sphere Amendments N/A

___ A market absorption study has been prepared in accordance with Placer LAFCo Policies 3(b)(1) and 3(c)(1) and is attached.

12. Tax Agreement N/A

Has a property tax exchange been negotiated in accordance with Revenue and Taxation Code section 99 et seq.? Yes ___ / No ___.

___ If yes, attach a copy of the Master Tax Agreement or the resolutions agreeing to the exchange.

___ If no, applicant requests the Executive Officer contact the Assessor and Auditor to begin the tax exchange negotiation process. Applicant acknowledges that a Certificate of Filing cannot be issued until the local agencies involved in the negotiation process present resolutions agreeing to the exchange.

13. Campaign Contribution Disclosures (Government Code sections 56700.1 and 83408)

Provisions of the Political Reform Act of 1974 prohibit the making of certain campaign contributions by an applicant and/or his or her agent before, during and after LAFCo's consideration of his/her proposal. The disclosure of any such contribution is required, and a Commissioner who has received such a contribution may be required to disqualify himself/herself from the decision on your proposal.

I have not made any contributions subject to disclosure under Government Code sections 56700.1 or 84308.

___ I have made contributions subject to disclosure under Government Code section 56700.1 and/or 84308. A disclosure form is attached.

14. Other

Please provide any other information you believe may assist Placer LAFCo in considering your proposal:

The school is anticipated to receive a large influx of new students in the next two years as a result of recent approved Rocklin developments. The school will need to expand to accommodate the growth and the septic system cannot handle this. The annexation and connection to the public sewer is very important.

15. Certification

I hereby certify that the above information and attached documentation are true and accurate to the best of my knowledge. I acknowledge that the Placer LAFCo is relying upon the accuracy of the information provided and the representations set forth herein to proceed with this application. I request the Placer LAFCo approve the afore-described change or organization/reorganization in accordance with the Cortese-Knox-Hertzberg Local Agency Reorganization Act of 2000.

Signature: _____

Print Name: _____

Title: _____

Date: _____

Attachments:

- No. 4: Authority to file application
- No. 5: List of additional property owners
- No. 5: Evidence of consent of property owners
- No. 6: Reasons for proposal
- No. 7: Boundary map of proposal
- No. 7: Vicinity map of proposal
- No. 7: Legal description of proposal
- No. 7: List of Assessor parcel numbers
- No. 8: City annexation—pre-zoning documents
- No. 8: City annexation—map of limiting addresses
- No. 8: City annexation—list of all streets within the affected area to include beginning and ending street numbers.
- No. 9: Plan for services
- No. 10: List of property owners
- No. 10: List of registered voters
- No. 11: Environmental determination/documentation
- No. 12: City annexation—market absorption study
- No. 13: Master tax agreement/resolutions
- No. 14: Campaign contribution disclosure form
- No. 15: Fish & Game receipt
- No. 16: Agreement to pay fees

Application Form.rev10-01-09

EXHIBIT "A"

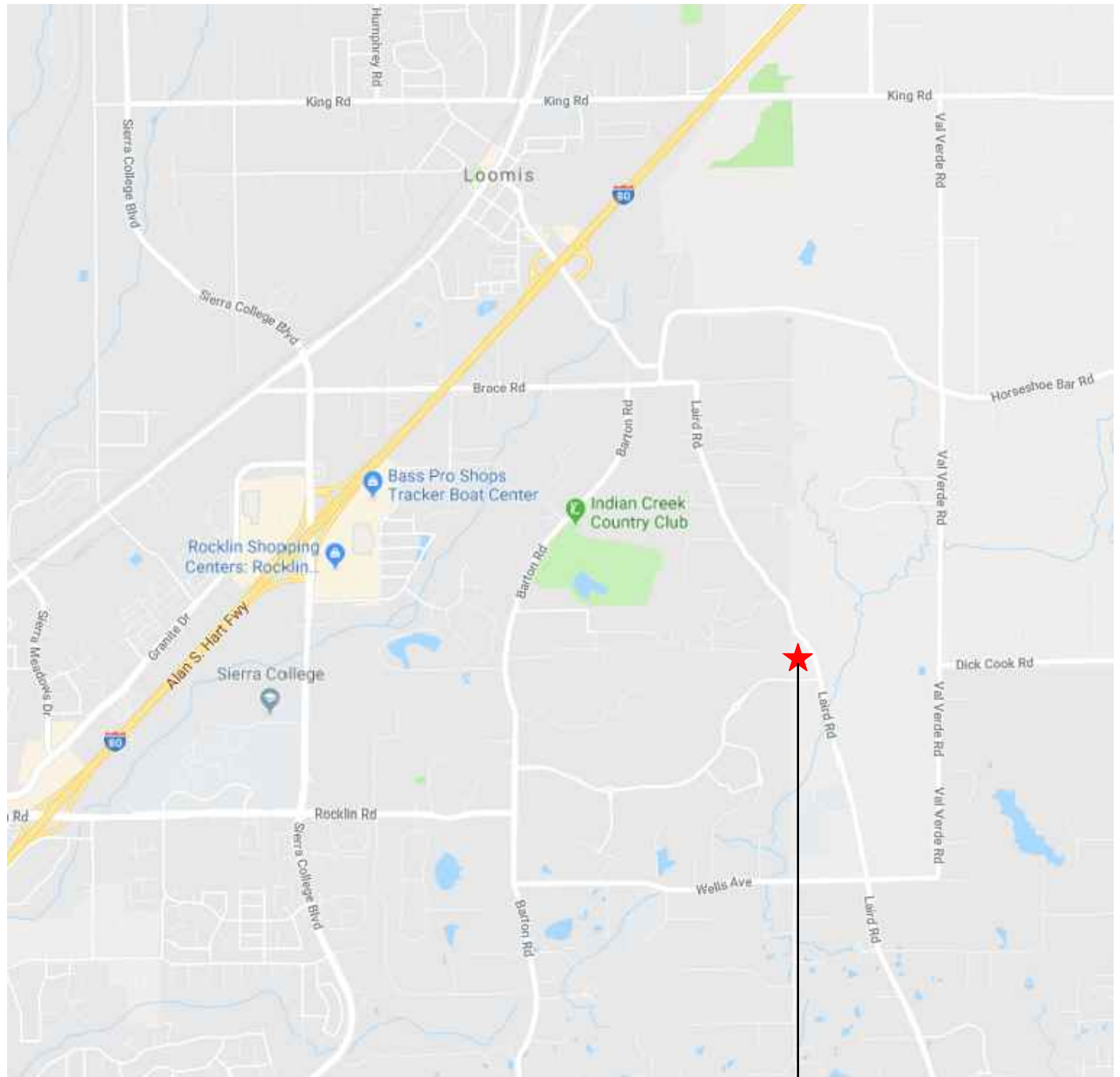
VICINITY MAP

SOUTH PLACER MUNICIPAL UTILITY DISTRICT (SPMUD)

ANNEXATION No. _____

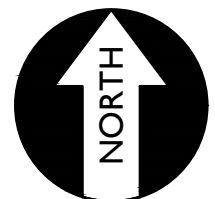
For the Loomis Union School District

COUNTY OF PLACER
STATE OF CALIFORNIA



WARREN CONSULTING ENGINEERS, INC.
1117 WINDFIELD WAY, SUITE 110
EL DORADO HILLS, CA 95762 | (916) 985-1870

FRANKLIN ELEMENTARY SCHOOL
7050 FRANKLIN SCHOOL ROAD
LOOMIS, CA 95650

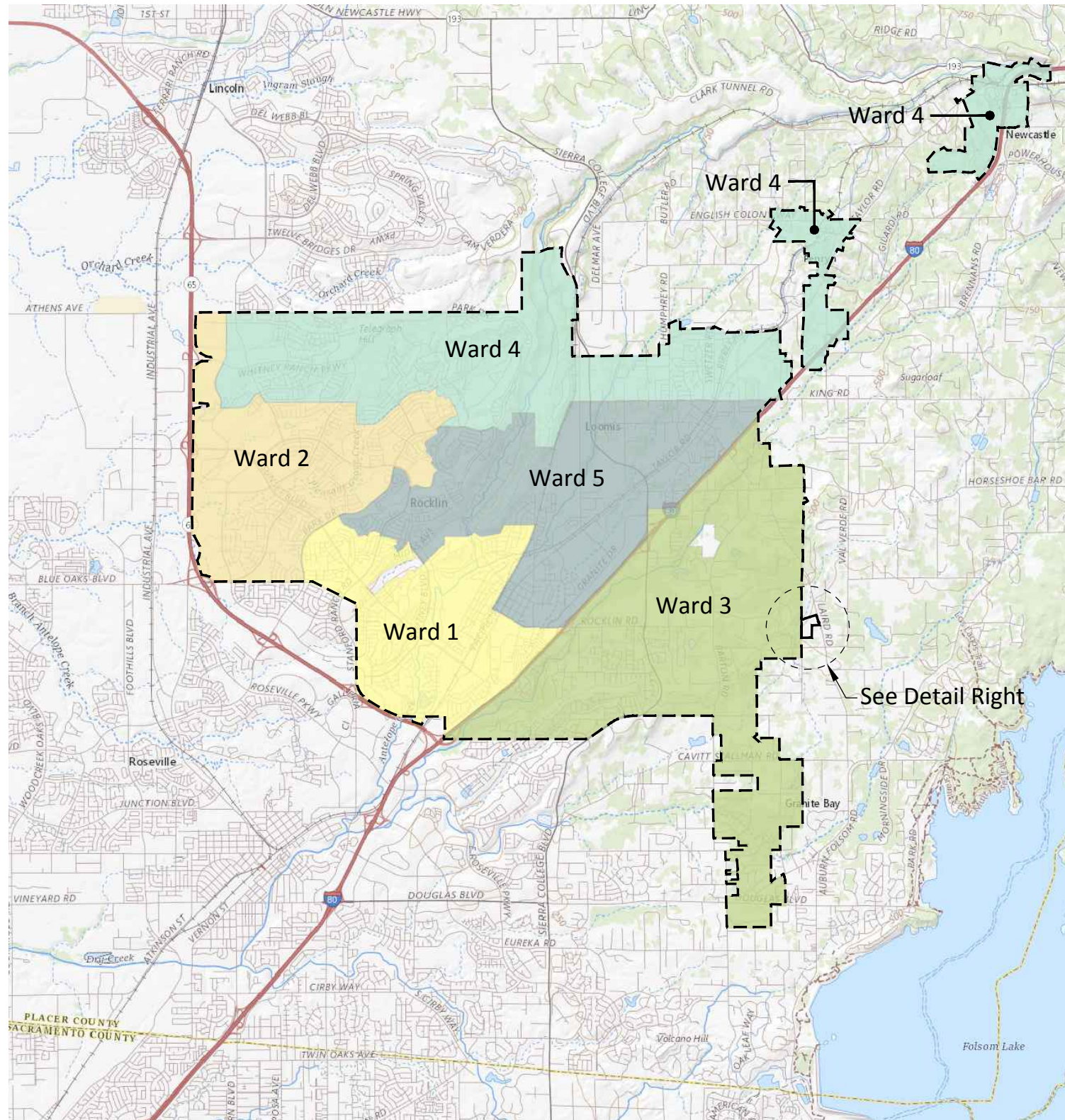


NOT TO SCALE

DATE PREPARED: 10/22/2018

EXHIBIT "B"

PLAT OF SUBJECT PROPERTY



SOUTH PLACER MUNICIPAL UTILITY DISTRICT (SPMUD)
EXISTING SERVICE AREA BOUNDARY

SCALE 1" = 8000'-0"

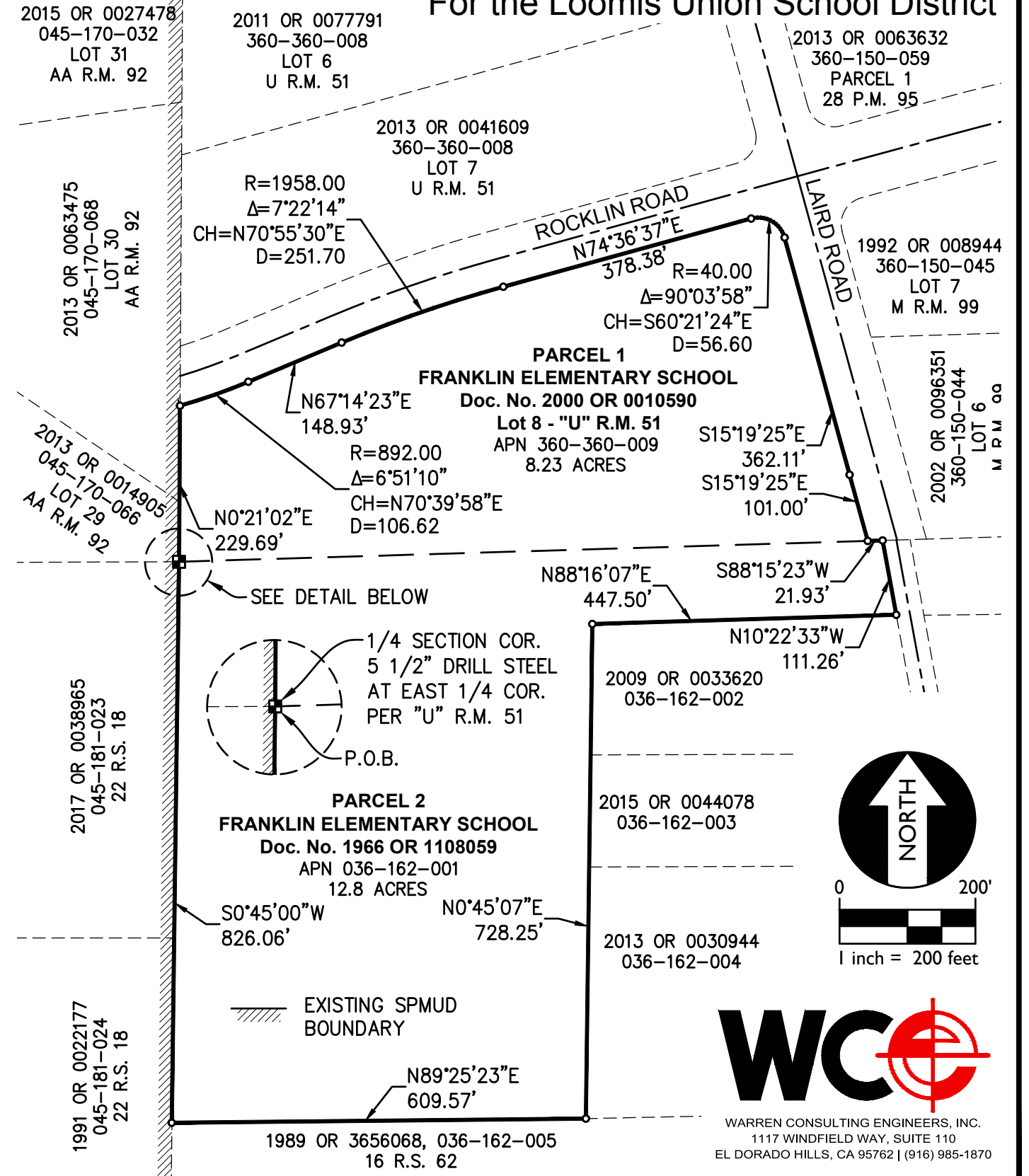


SOUTH PLACER MUNICIPAL UTILITY DISTRICT (SPMUD)

COUNTY OF PLACER
STATE OF CALIFORNIA

ANNEXATION No. _____

For the Loomis Union School District



THE BASIS OF BEARING FOR THIS MAP IS BOOK "U" MAPS, PAGE 51

DATE PREPARED: 10/22/2018

EXHIBIT "C"

SOUTH PLACER MUNICIPAL UTILITY DISTRICT (SPMUD)

ANNEXATION No. _____

LOOMIS UNIFIED SCHOOL DISTRICT

LEGAL DESCRIPTION OF SUBJECT PROPERTY

The land described herein is situated in the State of California, County of Placer, unincorporated area, described as follows:

PARCEL ONE:

That portion of the Southwest quarter of Section 23, Township 11 North, Range 7 East, M.D.B. & M., as described in Deed the Loomis Union Grammar School District, filed in Book 1108, Page 59 (Document No. 1996-1108059), described as follows:

Beginning at the Northwest corner of the Southwest quarter of said Section 23; thence, along the North line of said Southwest quarter of Section 23, North 86° 57' 40" East 1036 feet to the Westerly right of way line of that certain County Road known as Laird Road (40 feet wide); thence along said Westerly right of way, South 11° 41' East, 111.26 feet, to a line parallel with and 110 feet Southerly, measured at right angles, from said North line; thence, along said parallel line, South 86° 57' 40" West, 447.50 feet; thence, parallel with the West line of said Section, South 0° 33' 20" East, 728.25 feet, to the South line of the North 25 acres of said Southwest quarter of Section 23; thence along South line, South 88° 06' 56" West, 609.57 feet, to said West line of Section 23; thence, along said West line, North 0° 33' 20" West 826.07 feet to the point of beginning.

The above described boundary contains 12.7 acres, more or less.

APN No. 036-162-001-000

PARCEL TWO:

Lot 8 as shown and designated on that map entitled "South Loomis Hill Subdivision, Tract No. 811", filed in the office of the County Recorder of Placer County, California, on January 22, 1998, in Book "U" of Maps, at Page 51.

The above described boundary contains 8.23 acres, more or less.

APN No.: 036-360-009-000

END OF DESCRIPTION

Prepared by: Warren Consulting Engineers, Inc.
1117 Windfield Way, Suite 110
El Dorado Hills, CA 95762

October 22, 2018

Exhibit C

Plan for Providing Sewer Services to APNs 036-162-001-000 and 036-360-009-000

Government Code Section 56653.

- (a) *If a proposal for a change of organization or reorganization is submitted pursuant to this part, the applicant shall submit a plan for providing services within the affected territory.*
- (b) *The plan for providing services shall include all of the following information and any additional information required by the commission or the executive officer:*

(1) An enumeration and description of the services to be extended to the affected territory.

- a. Sanitary Sewer Collection Service – collection of sewage from the building and transportation, via pipes, to the treatment facility.
- b. Sanitary Sewer Treatment Service (disposal) via the City of Roseville's Dry Creek Waste Water Treatment Plant (WWTP).

(2) The level and range of those services.

Services provided include collection, transportation and treatment, as well as 24-hour emergency services related to sewer problems.

(3) An indication of when those services can feasibly be extended to the affected territory.

The sewer utility is readily available for connection. The District owns and operates a 6-inch sewer pipe that is located in Sable Ridge Court in the Sierra de Montserrat Subdivision with an easement that extends to Franklin Elementary School (reference Exhibit A).

(4) An indication of any improvements or upgrading of structures, roads, sewer or water facilities, or other conditions that will be required as a result of the proposal.

In order to connect to the District's facilities, the owner is required to construct, at his/her expense, the sewer facilities required to connect to sewer. All work shall be in accordance with the District's Sewer Code and the District's Standard Specifications.

(5) Information with respect to how those services will be financed.

Monthly service fees, collected from those connected to the sewer system, cover the cost of services provided. All applicable fees, including but not limited to, connection fees, inspection fees and annexation processing fees must be received by the District prior to connection.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Resolution 19-05 UAIC School Annexation and LAFCO
Resolution of Support for Application (Ward 4)

Meeting Date: February 7, 2019

Overview

For a property to receive District sewer service the property must be within the District's boundaries. Properties that are located outside of the District which require sewer service must first annex into the District before sewer service can be provided. Any annexations must be approved by the Local Area Formation Commission (LAFCO). In order for a property to be eligible for annexation it must be contiguous to the District's boundary, within the District's Sphere of Influence and the property must have a demonstrated need to be annexed into the District (for example, the property is being developed or the existing septic system is failing).

The United Auburn Community (UAIC) School (APN 043-013-010-000) is located at 3141 Taylor Road in Loomis and encompasses approximately 45 acres. The proposed school site will serve as a private tribal school (pre- to 8th grade, tribal education center and tribal cultural center). Placer County is requiring that the UAIC is required to connect to sewer due to the development of the property and the proximity to the existing sewer infrastructure located in Lemos Ranch. All sewer facilities will be designed and constructed in accordance with SPMUD Standards and Specifications. UAIC School has provided SPMUD annexation fees and all other items required for annexation.

Recommendation

Staff recommends that the Board of Directors:

- Adopt Resolution 19-05 Resolution of Support for Annexation of UAIC School.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Fiscal Impact

The property will be required to pay the connection participation fee to the District when connection is made to the District sewer system.

Attachments:

1. Resolution 19-05 – Resolution of Support for Annexation of Franklin Elementary School
APN 043-013-010-000
2. Exhibit A – Legal Description
3. Exhibit B – Location Map
4. Exhibit C – Plan to Provide Sewer Service to UAIC School

Exhibit "A"
Legal Description

Parcel One:

The East half of Lots 1 & 2 of the Northeast quarter of Section 3, Township 11 North, Range 7 East, Mt. Diablo Base and Meridian.

Excepting therefrom the East 381 feet of the North 2300 feet thereof conveyed by James J. Day and wife, to A.S. Martindale and Bessie E. Martindale by Deed dated June 7, 1912, Recorded in [Book 142 of Deeds at Page 82](#).

Also excepting therefrom that certain Parcel of land conveyed by James J. Day and Mary L. Day, his wife, to Malcolm G. Larkins and Susie O. Larkins, his wife, by Deed dated February 6, 1937, Recorded February 13, 1937, in [Book 348 of Official Records at Page 499](#).

Also excepting therefrom that portion thereof included within the 400 foot right of way of the Central Pacific Railroad as established by Congressional Grant of July 1, 1862.

Parcel Two:

An Easement for road and utility purposes 31 feet in width, the West line of which is described as follows:

Beginning at the Northwest corner of that certain Parcel described in Deed to MC Cracken, Recorded February 7, 1962, in [Book 907 of Official Records at Page 68](#) and running thence South along the West line of said MC Cracken Parcel to the Southwest corner thereof.

Apn: [043-013-010](#)

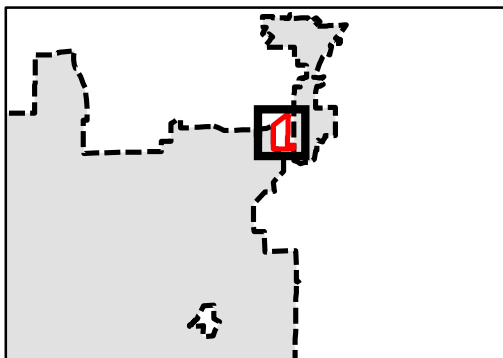
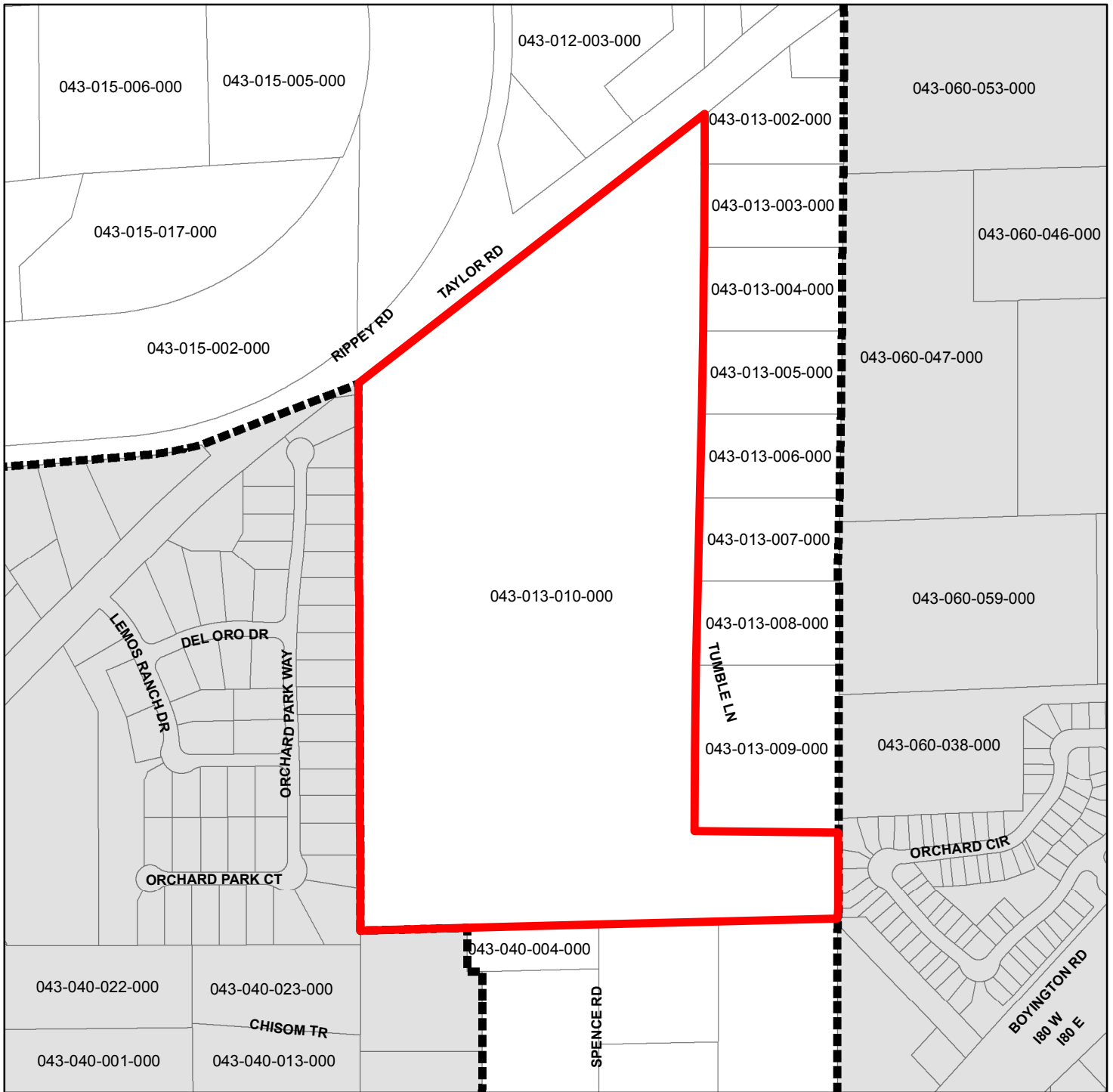


Exhibit B

UAIC School

043-013-010-000
45 Acres



0 200 400 Feet
 1 in = 400 ft

Date: 1/29/2019
 Author: Curtis Little
 Document Path:

G:\spsmud_gis\mxd\Curtis\Exhibit
 Maps\Annexations\UAIC\ExhibitB.mxd

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

RESOLUTION NO. 19-05

RESOLUTION OF SUPPORT FOR ANNEXATION OF UAIC SCHOOL

APN 043-013-010-000

WHEREAS, The South Placer Municipal Utility District (District) desires to initiate proceedings pursuant to the Cortese-Know-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et seq) for sewer service extension outside the District's boundaries (Government Code Section 56133).

WHEREAS, the territory proposed to be provided services lies outside the boundaries of the DISTRICT, the parcel as described in Exhibit A and as shown in Exhibit B and incorporated herein by reference, and

WHEREAS, the reason for the proposed extension of services is to provide sewage disposal services to the parcel, due to development of the parcel and proximity to the existing public sewer system, and

WHEREAS, the properties will be located in Ward 4 of the South Placer Municipal Utility Boundary,

WHEREAS, a plan for providing services has been prepared in accordance with Government Code Section 56653 and will be submitted herewith as Exhibit C,

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Placer Municipal Utility District that this Resolution of Support is hereby adopted for APN 043-013-010-000, and the Placer Local Agency Formation Commission is hereby requested to take the above-requested action according to the terms and conditions stated herein, all in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. The properties will be located in Ward 4 of the South Placer Municipal Utility Boundary. In the event that the owner of the property described herein fails to complete the annexation of said land to SPMUD within twenty-four (24) months from the 7th day of February 2019, this resolution shall cease

and terminate, and shall be of no further force or effect.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 7th day of February 2019.

Signed: _____
James T. Williams, President of the Board of Directors

Attest: _____
Joanna Belanger, Board Secretary

Exhibit C

Plan for Providing Sewer Services to APNs 043-013-010-000

Government Code Section 56653.

- (a) *If a proposal for a change of organization or reorganization is submitted pursuant to this part, the applicant shall submit a plan for providing services within the affected territory.*
- (b) *The plan for providing services shall include all of the following information and any additional information required by the commission or the executive officer:*

(1) An enumeration and description of the services to be extended to the affected territory.

- a. Sanitary Sewer Collection Service – collection of sewage from the building and transportation, via pipes, to the treatment facility.
- b. Sanitary Sewer Treatment Service (disposal) via the City of Roseville's Dry Creek Waste Water Treatment Plant (WWTP).

(2) The level and range of those services.

Services provided include collection, transportation and treatment, as well as 24-hour emergency services related to sewer problems.

(3) An indication of when those services can feasibly be extended to the affected territory.

The sewer utility is readily available for connection, pending acquisition of a sewer easement. The District owns and operates a 6-inch sewer pipe located in the Lemos Ranch Subdivision (reference Exhibit A).

(4) An indication of any improvements or upgrading of structures, roads, sewer or water facilities, or other conditions that will be required as a result of the proposal.

In order to connect to the District's facilities, the owner is required to construct, at his/her expense, the sewer facilities required to connect to sewer. All work shall be in accordance with the District's Sewer Code and the District's Standard Specifications.

(5) Information with respect to how those services will be financed.

Monthly service fees, collected from those connected to the sewer system, cover the cost of services provided. All applicable fees, including but not limited to, connection fees, inspection fees and annexation processing fees must be received by the District prior to connection.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT

To: Board of Directors

From: Herb Niederberger, General Manager
Joanna Belanger, Administrative Services Manager

Cc: Sam Rose, Superintendent
Eric Nielson, District Engineer

Subject: FY 18/19 Mid-Year Budget Adjustments

Board Date: February 7, 2019

Overview

This report provides the Board with information, analysis and recommendations related to the mid-year adjustments proposed for the Fiscal Year 2018/19, beginning July 1, 2018 and ending June 30, 2019. Please see attached background and analysis.

Recommendation

Staff continues to increase effectiveness and investigate opportunities for cost efficiencies, the mid-year review of the budget yields a recommendation to:

- 1) Decrease the General Fund Budget by \$2,854,991: from \$14.77M to \$11.92M.
- 2) Decrease the Capital Budget by \$852,000: from \$10.91M to \$10.06M.

Strategic Plan Goal

The adjusted FY 2018/19 Budget continues to support the Key Areas of Focus & Desired Outcomes; Goals & Key Performance Indicators of the Strategic Plan Goal.

Related District Ordinances and Policies

This action complies with the following District Policy:
Policy 3105 - Budget Preparation

Fiscal Impact

The staff recommendation to approve these adjustments will result in an overall decrease of \$3,706,991 to the total District FY 2018/19 Budget. This represents a decrease of 14% to the original Budget.

ITEM VI.1

Background and Analysis

There are no anticipated adjustments to the district revenue projections.

Requested Mid-Year budget adjustments:

1. The General Fund budget is decreased by \$2,854,991:
 - a. The O&M budget will decrease by \$50,000, the District did not incur election expenses as both Directors ran unopposed. An additional \$30,000 is requested for the Root Control Program, to capture expenditures invoiced and paid from the previous fiscal year.
 - b. The RWWTP budget will decrease by \$2,804,991. The District has finally received a true-Up pp for overpayments from previous fiscal years, which is being applied to the current charges. The invoices are 40% lower than anticipated costs for RWWTP Operations, Rehab and Replacements.
 - c. A recent vacancy within the Field Services Department as well as an anticipated retirement in Technical Services during the current fiscal year has created a perfect storm for internal vacancies/promotions and movement within departments. With these changes and the impending retirement, the District will have two Maintenance Worker I vacancies. It is also anticipated that another Maintenance Worker will be off for an extended period due to health issues and yet another Maintenance Worker will be off on FMLA. This will leave Field Services grossly understaffed. Staff recommends that these two positions be filled at this time; one being a recruitment per the current Organizational Chart, and the other a short-term temporary position that will transition a regular full time employee. as such, this is a temporary action, and once the retiring employee officially leaves the Districts workforce the number of Maintenance Worker I positions will return to the originally approved and funded positions. It is anticipated that there will be a minimal overall impact to salaries and benefits and therefore no adjustments are recommended to the budget.

2. The Capital Outlay budget is decreased by \$852,000:
 - a. A decrease of \$180,000 for District Participation in Regional Projects.
 - b. A decrease of \$380,000 in expenses for the Lower Clover Valley Trunk project.
 - c. A decrease of \$120,000 in Newcastle Master Plan Improvements.
 - d. A decrease in \$200,000 for System Rehabilitation projects.
 - e. An increase of \$28,000 in Vehicle Replacements, to capture the expense for a replacement vehicle for the failing Superintendent vehicle.

Appendix A & B are line item summaries of the mid-year budget adjustments. Staff will be available during the Board meeting to respond to any questions or concerns.

Appendix A
General Fund Expenditures Budget Adjustments for FY2018/19

GENERAL FUND EXPENDITURES	FISCAL YR 18/19	MIDYEAR FISCAL YR 18/19	REQUESTED VARIANCE	COMMENTS
Salaries/Wages	\$ 2,384,000	\$ 2,384,000	\$ -	
FICA - Social Security	\$ 180,800	\$ 180,800	\$ -	
CalPERS Retirement	\$ 240,000	\$ 240,000	\$ -	
CalPERS UAL	\$ 320,000	\$ 320,000	\$ -	
457 & 401a Retirement	\$ 86,200	\$ 86,200	\$ -	
Performance Merit Pay Program	\$ 52,500	\$ 52,500	\$ -	
Insurance Benefits	\$ 627,000	\$ 627,000	\$ -	
Pers OPEB	\$ 264,200	\$ 264,200	\$ -	
Sub Total Salaries & Benefits	\$ 4,154,700	\$ 4,154,700	\$ -	
Property & Liability Insurance	\$ 130,000	\$ 130,000	\$ -	
Professional Services	\$ 466,000	\$ 466,000	\$ -	
Vehicle Repair and Maintenance	\$ 85,000	\$ 85,000	\$ -	
Professional Development	\$ 62,500	\$ 62,500	\$ -	
Legal Services	\$ 100,000	\$ 100,000	\$ -	
Utility Billing/Banking Expense/Printing	\$ 155,000	\$ 155,000	\$ -	
Discount - LIL Rate Assistance Program	\$ 7,800	\$ 7,800	\$ -	
Other Operating Expenses	\$ 48,800	\$ 48,800	\$ -	
General Operating Supplies & Maintenance	\$ 131,000	\$ 131,000	\$ -	
Gas & Oil Expenses	\$ 40,000	\$ 40,000	\$ -	
Election Expenses	\$ 80,000	\$ -	\$ (80,000)	
Safety Gear/Uniforms	\$ 23,000	\$ 23,000	\$ -	
Utilities	\$ 130,000	\$ 130,000	\$ -	
Repair/Maintenance Agreements	\$ 89,400	\$ 89,400	\$ -	
Regulatory Compliance/Government Fees	\$ 62,500	\$ 62,500	\$ -	
Root Control Program	\$ 45,000	\$ 75,000	\$ 30,000	
Lift Station & Flow Recorder Programs	\$ 35,000	\$ 35,000	\$ -	
Building & Grounds Maintenance	\$ 75,100	\$ 75,100	\$ -	
Asphalt Paving	\$ 25,000	\$ 25,000	\$ -	
Sub Total Local SPMUD General Fund Expenses	\$ 1,791,100	\$ 1,741,100	\$ (50,000)	
RWWTP Maintenance & Operations	\$ 4,962,000	\$ 2,499,072	\$ (2,462,928)	
RWWTP Rehab & Replacement	\$ 2,500,000	\$ 2,157,937	\$ (342,063)	
Sub Total SPWA O&M + R&R Expenses	\$ 7,462,000	\$ 4,657,009	\$ (2,804,991)	
Total Operations Expense before Depreciation	\$ 13,407,800	\$ 10,552,809	\$ (2,854,991)	
Depreciation expense	\$ 1,370,000	\$ 1,370,000	\$ 1,370,000	
Total General Fund Expenses	\$ 14,777,800	\$ 11,922,809	\$ (2,854,991)	

Appendix B
Capital Expenditures Budget Adjustments for FY2018/19

CAPITAL IMPROVEMENTS	APPROVED FY 2018/19 BUDGET	MIDYEAR FY18/19 BUDGET	REQUESTED VARIANCE
All Weather Access Roads	\$ 46,000	\$ 46,000	\$ -
Archiving/Disaster Development Plan	\$ 45,000	\$ 45,000	\$ -
Board Room Audio/Visual upgrades	\$ 10,000	\$ 10,000	\$ -
Computers/Office Furniture	\$ 17,500	\$ 17,500	\$ -
Confined Space Entry Equipment	\$ 6,500	\$ 6,500	\$ -
CY Concreting Projects	\$ 40,000	\$ 40,000	\$ -
CY Master Plan Capital Improvements - Locker Room	\$ 100,000	\$ 100,000	\$ -
District Participation in Regional Projects	\$ 365,000	\$ 185,000	\$ (180,000)
Easement Inspection Equipment	\$ 5,400	\$ 5,400	\$ -
Easement Roadway Replacements	\$ 17,500	\$ 17,500	\$ -
Easement Roadway Upgrades	\$ 17,500	\$ 17,500	\$ -
Electric Rodder W/Attachments	\$ 20,000	\$ 20,000	\$ -
Energy Upgrades	\$ 100,000	\$ 100,000	\$ -
Flow Recorder Replacement - Five Star Outfall	\$ 18,000	\$ 18,000	\$ -
Foothill Trunk Project - Construction	\$ 3,140,000	\$ 3,140,000	\$ -
HQ Front Office/Reception Area	\$ 15,000	\$ 15,000	\$ -
HRF Creek Crossings - Design & Permitting	\$ 50,000	\$ 50,000	\$ -
Lateral Camera Replacements	\$ 5,700	\$ 5,700	\$ -
Loomis Diversion Trunkline - Construction	\$ 4,820,000	\$ 4,820,000	\$ -
Lower Clover Valley Trunk - Design	\$ 401,000	\$ 21,000	\$ (380,000)
Newcastle Master Plan Improvements	\$ 200,000	\$ 80,000	\$ (120,000)
Pipe Trailer Replacement	\$ 14,000	\$ 14,000	\$ -
Rocklin 60 Reimbursement	\$ 160,000	\$ 160,000	\$ -
Server Replacement	\$ 50,000	\$ 50,000	\$ -
Software Upgrades/Tyler	\$ 10,000	\$ 10,000	\$ -
Software/Data Acquisition	\$ 10,000	\$ 10,000	\$ -
System Improvements	\$ 50,000	\$ 50,000	\$ -
System Rehabilitation (CY Fencing, Mainline CIPP Liners, Lateral Liners)	\$ 1,020,000	\$ 820,000	\$ (200,000)
Vehicle Improvements - Hydro Vac & Unit 20	\$ 14,200	\$ 14,200	\$ -
Vehicle Replacement (x1 Construction Truck)	\$ 150,000	\$ 178,000	\$ 28,000
Total Capital Improvements	\$ 10,918,300	\$ 10,066,300	\$ (852,000)

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT

To: Board of Directors

From: Eric Nielsen, District Engineer

Cc: Herb Niederberger, General Manager

Subject: Foothill Trunk Sewer Replacement – Construction Schedule Update

Meeting Date: February 7, 2019

Background

The Foothill Trunk Sewer Replacement Project (Project) was identified in the 2015 System Evaluation and Capacity Assurance Plan (SECAP) as a project needed to provide capacity for “near-term” conditions (i.e., year 2020 – year 2030). This project must be constructed to meet the District’s regulatory requirements under provision D.13.viii of the California State Water Resources Control Board Order No. 2006-0003-DWQ, the Statewide General Waste Discharge Requirements for Sanitary Sewer Systems. As a result, the design and permitting of the project was immediately initiated to provide ample time to complete construction before the capacity of the Foothill Trunk was impacted.

The following list provides a general timeline of some of the milestones over the course of the project.

- Oct 2014 – Initiated project pre-design
- Jun 2015 – Initiated preparation of archaeological testing and discovery plans for project
- Oct 2015 – IS/MND recorded
- Nov 2015 – Arborist Report
- Feb 2016 – 90% Drawings
- Aug 2016 – Geotechnical Report
- 2016 – Meetings and phone calls with U.S. Army Corps of Engineers (USACE)
- Jul 2018 – Refraction Seismic Investigation
- Nov 2018 – Final revised version of four-party Memorandum of Agreement
- Nov 2018 – Final revised version of Historic Properties Treatment Plan

Project Status

The purpose of this report is to provide the Board with a status update of the project and solicit input regarding the timing of future steps. Staff intended to let the bid for this project in November 2018 and bring the responsive low bid to the Board for award in January 2019.

The District is waiting for a response from the USACE after providing revised versions of the requested documents after the second round of comments. The USACE is awaiting a response from the United Auburn Indian Community (UAIC), at which time the USACE will follow up

with the State Historic Preservation Office (SHPO), and then respond to the District. Due to the delay in obtaining required permits from these regulatory agencies, staff has delayed the bid letting.

The current estimate of construction cost is \$2.8M and was updated to reflect the current bidding environment and information obtained from the seismic refraction survey. Staff is currently reviewing options for how best to move forward with this project. Discussions have resulted in two general courses of action. The following tables outline the drawbacks and advantages of these options.

Option 1 – Immediately Bid the Project

Drawbacks	Advantages
Bidding without all permits (i.e., 404 Permit) Potential for immediate change order from schedule impacts if permit is not received in time	Complete project Construction of project completed at soonest possible date
Bidding late in construction season may impact costs The District may receive a low number of bids as many contractors may have already committed available resources.	
Late start may impact construction Permits for the project require that construction activities occur during summer months near waterways	

Option 2 – Bid Project in October/November 2019

Drawbacks	Advantages
Must actively manage trunk capacity The Foothill Trunk has experienced high flows during rains after diversion project. Staff can mitigate high flows in the Foothill Trunk through deliberate operational controls in the system.	All permits obtained The District will have all permits prior to the start of work.
	More competitive bidding environment Letting of bid will be in line with the timing of other major projects and more contractors will be available to bid on the work.
	Flexibility in scheduling There are no commitments to outside parties to complete this project by a certain date. The District is able to elect the timing of project completion to best suite its needs.

Should the District select Option 2 as the general course of action for proceeding with the project, staff will move forward to obtain all required permits, and use the time until bid letting to perform additional public outreach. The District will bid the project in October 2019 with the plan to award the bid in December/January and complete project start-up/submittal review. Construction would start on April 15, 2020.

Request

Staff requests input and feedback from the Board on the timing of bidding the construction of the Foothill Trunk Sewer Replacement Project.

Strategic Plan Goal

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.1: Engage customers and stakeholders and promote public participation to determine expectations and deliver excellent customer service.

Goal 3.1: Plan all projects to ensure adherence to District standards and ordinances.

Related District Ordinances and Policies

This action relates to the following SPMUD Ordinances and Policies:

Ordinance 18-01: SPMUD Sewer Code

Fiscal Impact

No direct action is requested in conjunction with this agenda item and thus there is no direct fiscal impact to this item. The decisions made for scheduling the completion of the Foothill Trunk Replacement Project will impact the timing of the bid letting and may impact the potential for change orders. The timing of bid letting may impact the competitiveness of the bidding environment and may be reflected in the bid amounts. The potential for change orders may be affected by the timing of permits and the timing of construction.

Attachments:

None

ITEM VII.2 GENERAL MANAGER REPORT

To: Board of Directors

From: Herb Niederberger, GM

Date: February 7, 2019

Subject: General Manager Monthly Staff Report – January 2019

1) DEPARTMENT REPORTS

Attached are the monthly status reports for the Boards information:

- A. Facility Services Department
- B. Administrative Service Department, and
- C. Technical Services Department

The Department Managers are prepared to answer any questions from the Board.

2) INFORMATION ITEMS

- A. On January 16, 2019, 2018, the General Manager met District Legal Counsel to discuss:
 - 1) California Alliance for Sewer System Excellence (CASSE) Disclosures Under PRA;
 - 2) Board of Directors Orientation Slides; 3) ADA accommodation language in job descriptions; 4) District response railroad invoices; 5) Legal requirements for the disposal of surplus land; 7) Memo to file re: Section 218 Agreement with the Social Security Administration; and 8) Notice to Land Owners re: Assignment of Delinquent Participation Fees.
- B. On January 17, 2019, the General Manager, Administrative Services Manager, Joanna Belanger, District Engineer, Eric Nielsen and District Legal Counsel participated in an Informational Workshop with the Board of Directors.
- C. On January 22, 2019, the General Manager participated in Assemblyman Kevin Kiley's Civic Advisory Council to discuss pending legislation and the Governor's proposed budget and potential impacts on local activities and needs.
- D. On January 24, 2019, the General Manager participated in the webinar, "The Cost of Doing Business: Best Practices for Public Works Projects – Part 2."
- E. Advisory Committee Meetings:
 - a. On January 14 and 21, 2019, the Personnel Advisory Committee of Directors Dickinson and Murdock met to review revised job descriptions for Administrative Services and Field Services Departments. The job descriptions will be edited to incorporate the advisory committee comments and forwarded to the Board for approval at the April Board Meeting,

3) LONG RANGE AGENDA

March 2019

April 2019

Approval of District Job Descriptions
Award of CIPP Mainlines/Laterals
Award of SCADA Masterplan

May 2019

Acceptance of Succession Plan
FOG Program Update Report
Dane Wadle – CSDA Legislative update

June 2019

FY 19-20 Budget Workshop
Award for Foothill Trunk Replacement Construction (Tentative date)

July 2019 (Meeting held June 27, 2019 at 2:30 p.m.)

Adopt 19-20 Budget
Report on SPWA Issues

August 2019

SECAP Update
Disposal of Assets Workshop

September 2019

Strategic Plan Annual Report
Bi-Annual Conflict of Interest Review

December 2019

Final Audit and Consolidated Annual Financial Report
General Manager's Performance Evaluation

To: Board of Directors
From: Sam Rose, Superintendent
Cc: Herb Niederberger, General Manager
Subject: Field Services Department Monthly Report
Meeting Date: February 7, 2019

Overview

This report provides the Board with an overview of Field Services operations and maintenance activities through 12/31/2018. The work listed is not all inclusive.

1. Recordable Accidents/Injuries (OSHA 300)

- a. Zero (0)
 - i. 879 days without a Recordable Injury

2. Safety/Training/Professional Development

- a. All Field employees participated in:
 - i. Four (4) “Tailgate” safety sessions.
 - ii. Lift Station Emergency Generator Training

3. Miscellaneous

- a. Justin Roston was promoted to Maintenance Worker/Inspector, filling the position vacated by Scott Perry’s recent promotion to Lead Worker
- b. Interviews were conducted to fill the vacant Maintenance Worker I position, - the vacancy was created when Justin was promoted.
- c. Staff are working to fabricate a “pallet” to hold the Lateral Root Foaming Equipment – intent is to make it Grab-and-Go.
 - i. It is anticipated the Lateral Root Control program will begin in March 2019.

4. Customer Service Calls

- a. Response Time Goals
 - i. 30 Minutes During Business Hours
 - ii. 60 Minutes During Non-Business Hours
 - iii. 95% Success Rate
 - A. See Table A below

Table A					
	Responses	Successes	Success Rate	Ave During Business (minutes)	Ave During Non-Business (minutes)
July	6	4	67%	16	59
August	12	12	100%	15	31
September	13	12	92%	22	42
October	24	21	88%	24	54
November	13	13	100%	21	38
December	19	18	95%	24	50
January					
February					
March					
April					
May					
June					
YTD Totals	87	80	Average	20	46

Success Rate 92%

SSO's			
	Owner	SPMUD Laterals	SPMUD Other
July	0	0	0
August	0	1	0
September	0	1	0
October	0	0	0
November	0	0	0
December	0	2	0
January			
February			
March			
April			
May			
June			
F-YTD	0	4	0

Stoppages			
	Owner	SPMUD Laterals	SPMUD Other
July	2	0	0
August	8	1	0
September	11	2	0
October	11	1	0
November	7	3	0
December	20	5	0
January			
February			
March			
April			
May			
June			
F-YTD	59	12	0

Blockage Cause:	
64%	Root Intrusion
36%	Paper Buildup

Odor			
	Owner	SPMUD	Other
July	1	2	
August			
September	1		
October	2	1	6
November			
December	1		1
January			
February			
March			
April			
May			
June			
F-YTD	6	3	6

Miscellaneous			
	Owner	SPMUD	Other
July			1
August			2
September			
October		1	
November		1	2
December		1	1
January			
February			
March			
April			
May			
June			
F-YTD	0	3	6

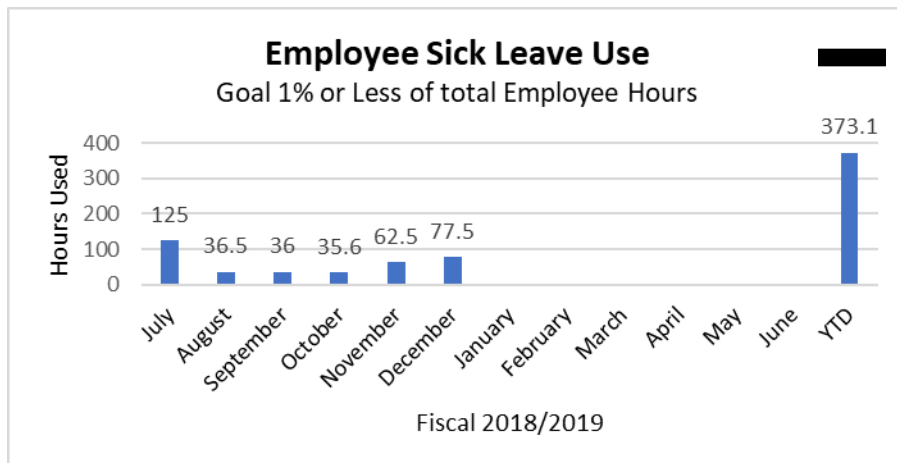
Odor Notes:

The high volume of Odor Complaints in October was due to a (strange) fish kill in a pond off Circle Drive in Loomis. Staff reported this to Town of Loomis, Placer County Environmental Health and State Fish & Wildlife.

SPMUD Responsibility

- (1) Vermin
- (1) Burped Toilet
- (2) Flow Recorder High Level

5. Employee Sick Leave Use

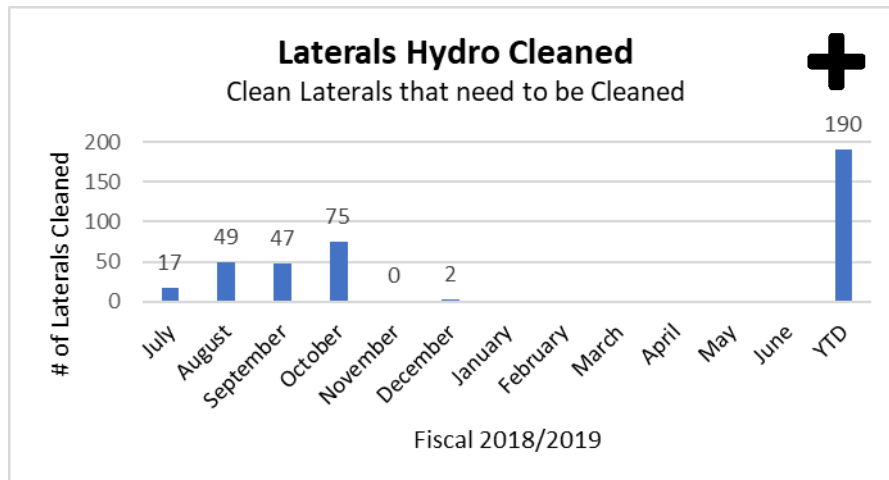
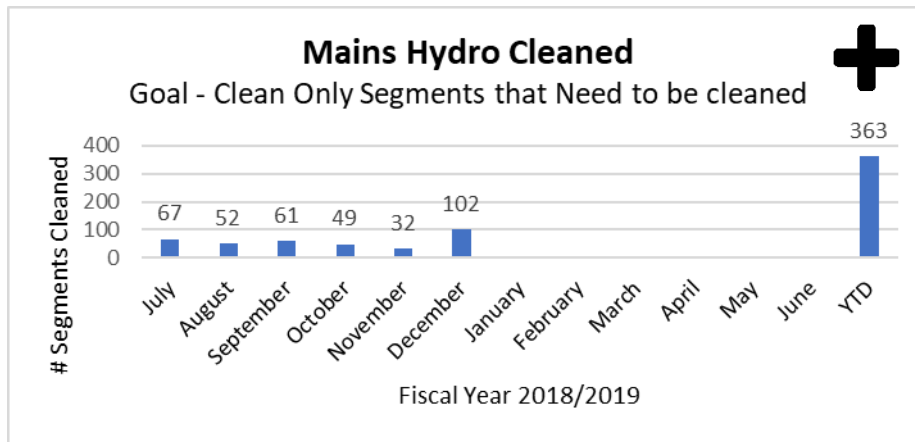
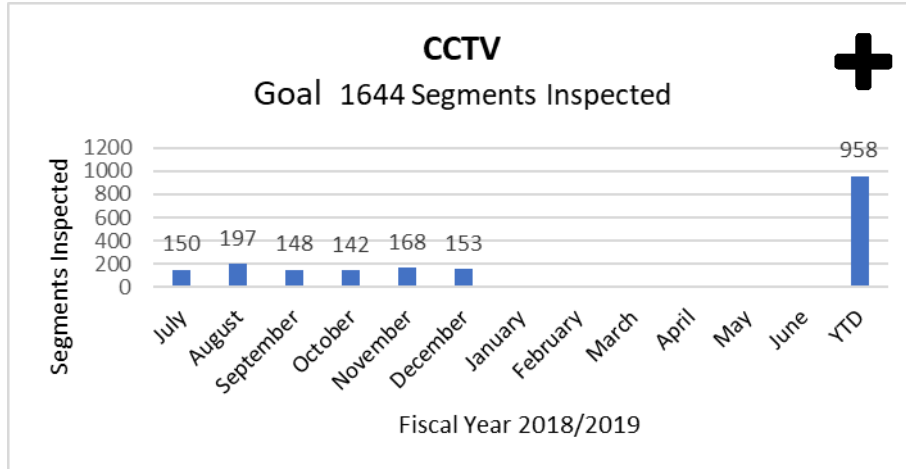


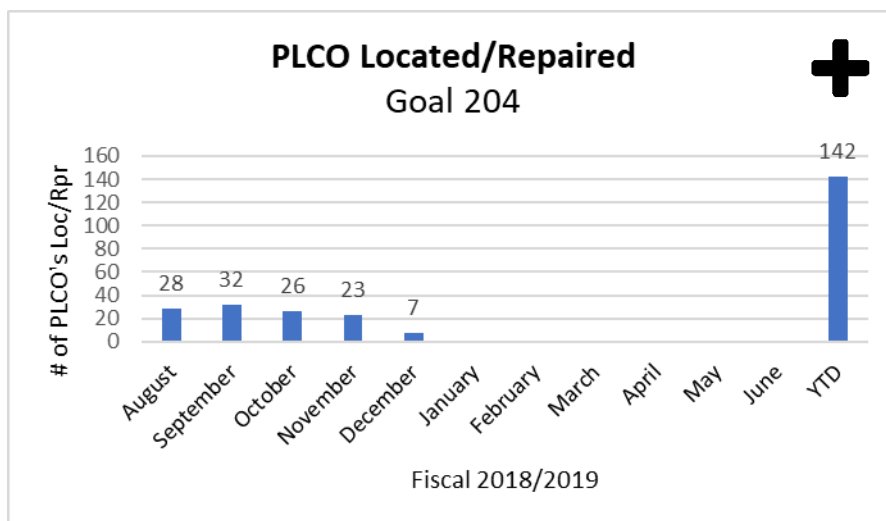
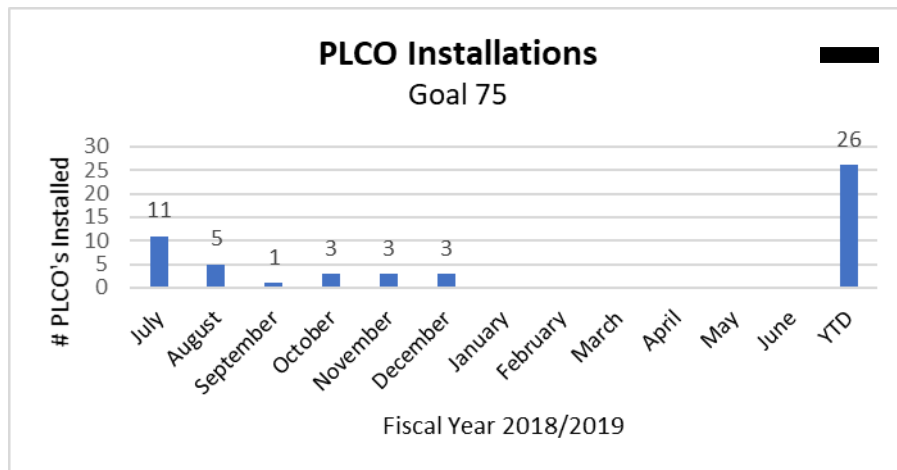
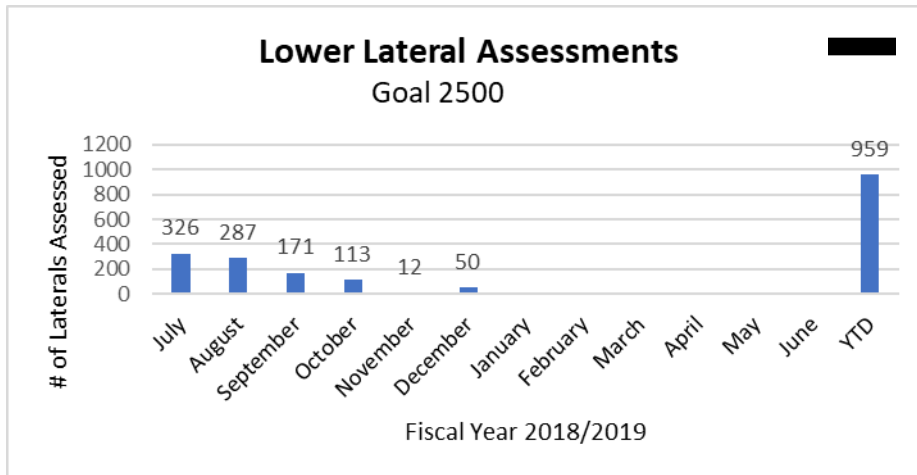
15 employees at 2080 hours/year = 31,200 hours. Goal for year is < 312 hours used. Sick leave used to date is 2.39% of total hours.

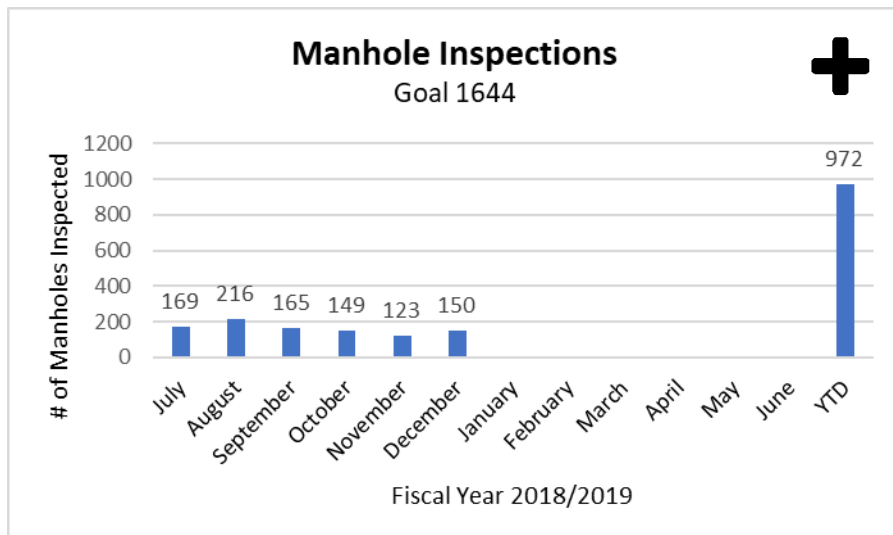
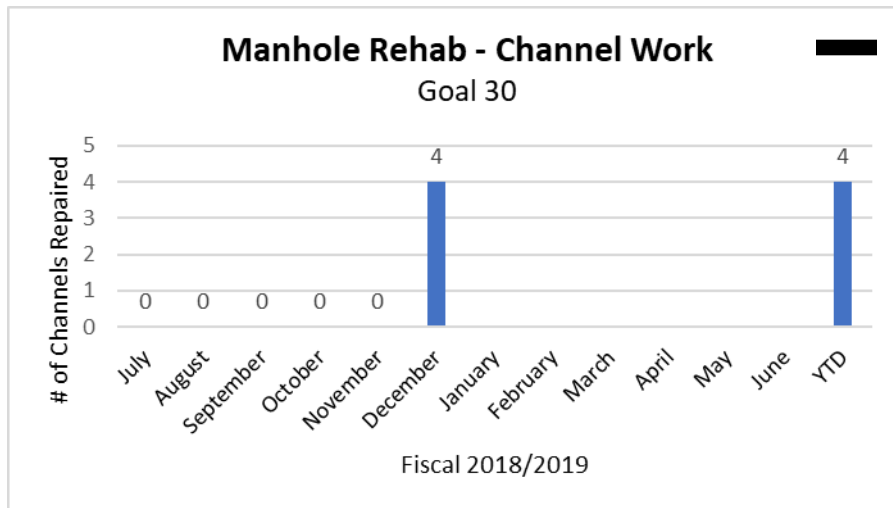
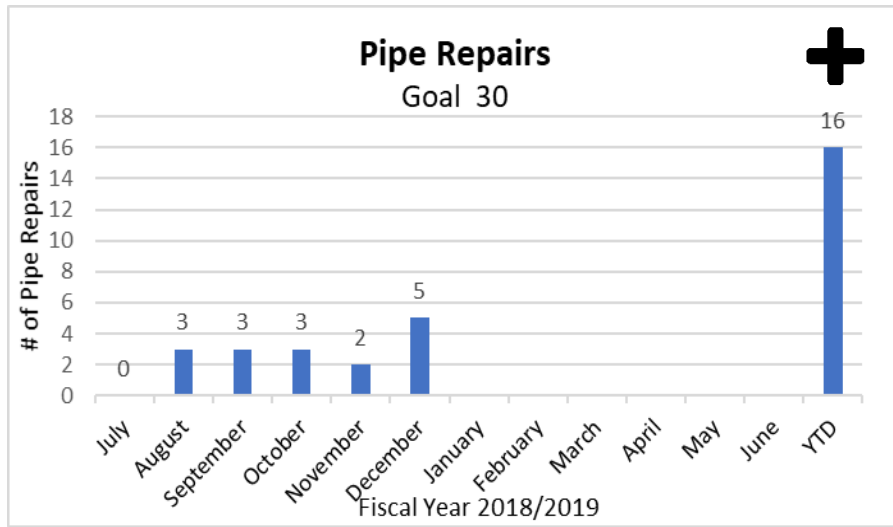
NOTE: 107 hours in July were from an employee off due to back surgery.

6. Production

a. The information provided below is not inclusive of all work completed.







ITEM VII. ASD REPORT

To: Board of Directors

From: Joanna Belanger, Administrative Services Manager

cc: Herb Niederberger, General Manager

Subject: Administrative Services Department Monthly Report

Board Mtg. Date: February 7, 2019

Website Platform update

Staff are finalizing updates to the new District website and coordinating with the State to launch the site to the public and abandon the old site.

Advisory Committee Meeting

Staff met with the Personnel Advisory Committee to review the Administrative Services Assistant I, II & III job specification.

Utility Billing Enhancement

Enhancements have been added to the Tyler Financial/Utility Billing Software. These enhancements include an option to provide email, text and phone notifications to customers for various messages. Initially we will offer optional notifications for the following situations related to Autopayments:

- Expiring credit or debit card kept on file for payment purposes.
- Upcoming Autopayment draft
- Successful or failed draft.

Another enhancement is the payment by phone option, whereby customers can elect to call a toll-free number to make their payments through an automated process. There is no additional cost for utilizing this payment option.

Recruitments:

Maintenance Worker I Position

Preliminary interviews for the position of Maintenance Worker I were held on 01/24/19. The District is currently recruiting for one entry-level position and requesting authorization in the mid-year budget report to recruit a second temporary position which would transition to full-time in early June.

Student Intern Position

The District continues to recruit for the position of Student Intern.

Laserfiche Records Management Software

Staff is working with the Laserfiche software team to prepare a scanning schedule and determine the document taxonomy. The site ensures compliance for certified records, stores one copy of a record in a centralized repository which saves time by applying disposition schedules to incoming records.

Commercial & Residential Account Review

Administrative Services continue to audit both Residential and Commercial Accounts within the District with the assistance of Inspection services in TSD. Notifications and updated bills continue to be sent upon review with any necessary adjustments per Policy 3160 – Utility Billing Reconciliation & Payment Policy.

ITEM VII. TSD REPORT

To: Board of Directors
From: Eric Nielsen, District Engineer
Cc: Herb Niederberger, General Manager
Subject: Technical Services Department Monthly Report
Board Date: February 7, 2019

Foothill Trunk Sewer Replacement Project

This District awaits the issuance of the 404 permit for the project. Staff provided the Board with a status update of the project and options contemplated by staff for moving forward.

System Evaluation and Capacity Assurance Plan (SECAP)

Efforts continue with the entering of information about the physical geometry of the collection system (i.e., invert elevations, rim elevations, diameters) in preparation to expanding the hydraulic model to include all pipe segments. This will allow for the capacity of every pipe segment to be evaluated during the SECAP process and in the future as additional development occurs. Staff is also analyzing historic flow data to generate flow patterns for use in the model.

Upcoming efforts related to the SECAP include meeting with stakeholders to obtain and understand planning efforts related to density and development. This will be incorporated into the model to evaluate existing performance of the collection system and determine future improvements.

FOG (Fats, Oils, and Grease) Program

Efforts continue with the inspection of food service establishments (FSEs) and their associated grease removal devices. Issues of non-compliance are identified during inspections and follow-up actions are completed to bring establishments into compliance.

District staff also continue with the implementation of SwiftComply, an inspection/compliance tracking database tool which interfaces with Lucity. SwiftComply allows FSEs to meet the requirement of the District Sewer Code to self-report pump outs. Food service establishments and grease haulers are enrolling with SwiftComply and we target to have the majority enrolled by the middle of March 2019. The objective of these efforts is to improve the efficiency and effectiveness of FOG inspection efforts and compliance results.

Server Replacement

The District's server equipment is now five years old and though it is performing well, it has been recommended to staff that the District begin planning for and start replacing server equipment. Staff met with the District's IT consultant to plan out the process for replacing the server and scope

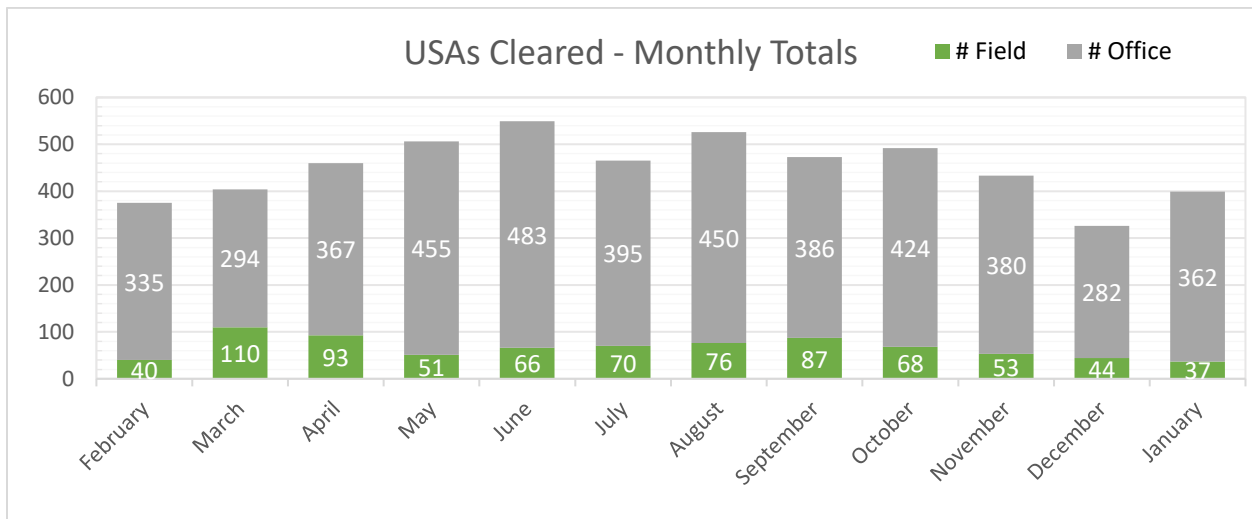
the desired requirements for future equipment. The District intends to use this opportunity to improve the reliability of the software and database tools it depends on.

Lucity

Staff is working to leverage the existing capabilities of the District’s computerized maintenance management system (i.e., Lucity) to support various workflows. Staff is currently working to enhance the use of Lucity in the following areas: Building sewer inspections, FOG inspections, tracking the review of development plans, and high frequency cleaning of sewer mains.

Department Performance Indicators

The following charts depict the efforts and performance of the department in two areas of work as of January 29th. The department is currently revisiting the charts used to measure performance. The charts are being created in a new tool that directly connects to the District’s data, improving the timeliness of reporting efforts and leveraging the District’s investment in technology. Additional charts may be added in the future for other areas of work in the department.



Building Sewer Inspections - Monthly Totals

