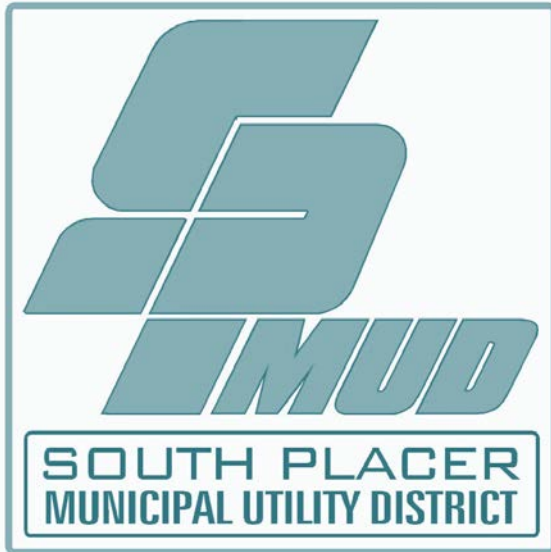


Fiscal Year  
2017/18



# Budget Report

South Placer Municipal Utility District  
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# Vision Mission & Values

## VISION

Our vision is to be the most reliable, innovative operations and maintenance organization that preserves and prolongs the life of our assets, resulting in sustainable, efficient, cost-effective customer service

## MISSION

**We are a customer owned Utility dedicated to:**

PROTECT public health and water environment

PROVIDE efficient and effective sanitary sewer service

PREPARE for the future

## VALUES

**Our Core Values are:**

INTEGRITY:

We will be trustworthy, truthful and honest

STEWARDSHIP:

We will be accountable and committed to responsible management and respect our environment

SERVICE:

We will be responsive, reliable and respectful; putting the needs of the District and customers first

QUALITY:

We will be dedicated to continuous improvement

# BOARD OF DIRECTORS

Gerald Mitchell	<b>WARD 1:</b> Southwest central area of the City of Rocklin lying north of Interstate 80, including the Woodside, Five Star/Fairway Heights, south Stanford Ranch, and Sunset neighborhoods, as well as the west parts of old Rocklin.
William Dickinson	<b>WARD 2:</b> Northwest part of the City of Rocklin lying on the east side of Highway 65 in the Sunset West and north central Stanford Ranch neighborhoods.
John Murdock	<b>WARD 3:</b> Southeast Rocklin lying south of Interstate 80 in the vicinity of Sierra Community College. Also includes south Loomis and a stretch of land extending into Granite Bay in the Joe Rogers Road area.
Victor Markey	<b>WARD 4:</b> Community of Penryn, the Town of Loomis lying north of King Road, extending west into the north part of the City of Rocklin in the Whitney Ranch and north Whitney Oaks neighborhoods.
James Williams	<b>WARD 5:</b> West and central part of the Town of Loomis lying between Interstate 80 and King Road, extending west into the City of Rocklin into the east Stanford Ranch and south Whitney Oaks neighborhoods, as well as the east part of old Rocklin.

## STAFF

Herb Niederberger	General Manager
Joanna Belanger	Administrative Services Manager and Board Secretary
Sam Rose	Superintendent
Eric Nielsen	District Engineer

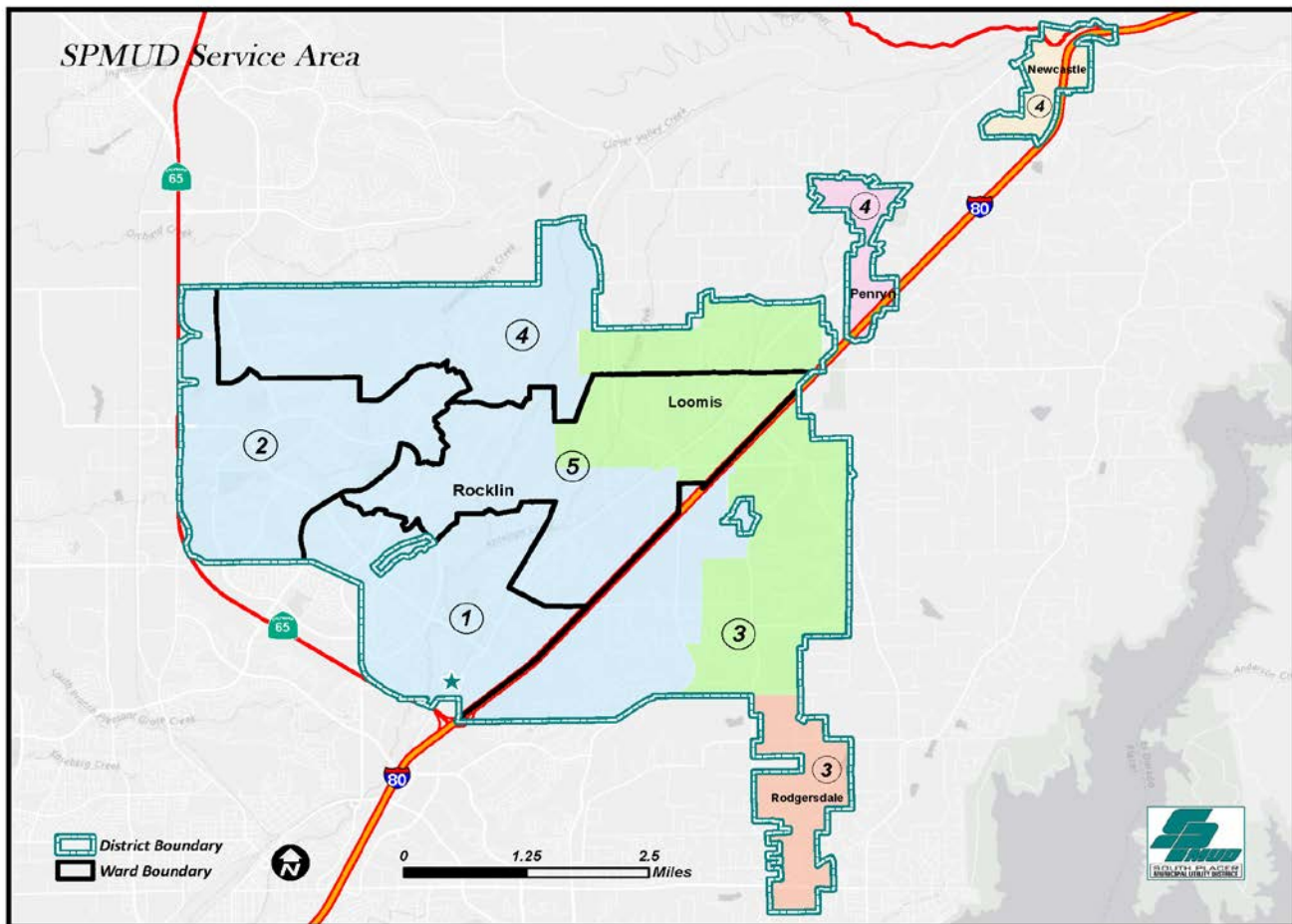
## SECTION 1 - General Manager's Message

### To the Honorable Board of Directors and Customers of South Placer Municipal Utility District

South Placer Municipal Utility District (SPMUD or District) staff is pleased to present the operating budget and supplemental information for the Fiscal Year (FY) beginning July 1, 2017 and ending June 30, 2018 (FY 2017/18). Each year staff makes careful consideration in its budget development to ensure SPMUD's mission, strategic goals, and commitments are being financially supported. SPMUD balances its budget by carefully setting sewer rates and charges to address the many challenges facing the sewer industry.

The Budget's primary use is as a fiscal planning tool to accomplish the District's strategic goals and objectives. The budget is a management tool and not a legal requirement, and therefore not a legal document.

**Figure 1 - SPMUD boundaries**



## Report Organization

This Annual Budget is intended to provide the Board with an overview of the District’s fiscal plan of action, including revenue and expense details for the upcoming fiscal year (FY17/18). This report is organized into a General Manager’s report and revenue, expenditures, capital outlays and personnel schedules.

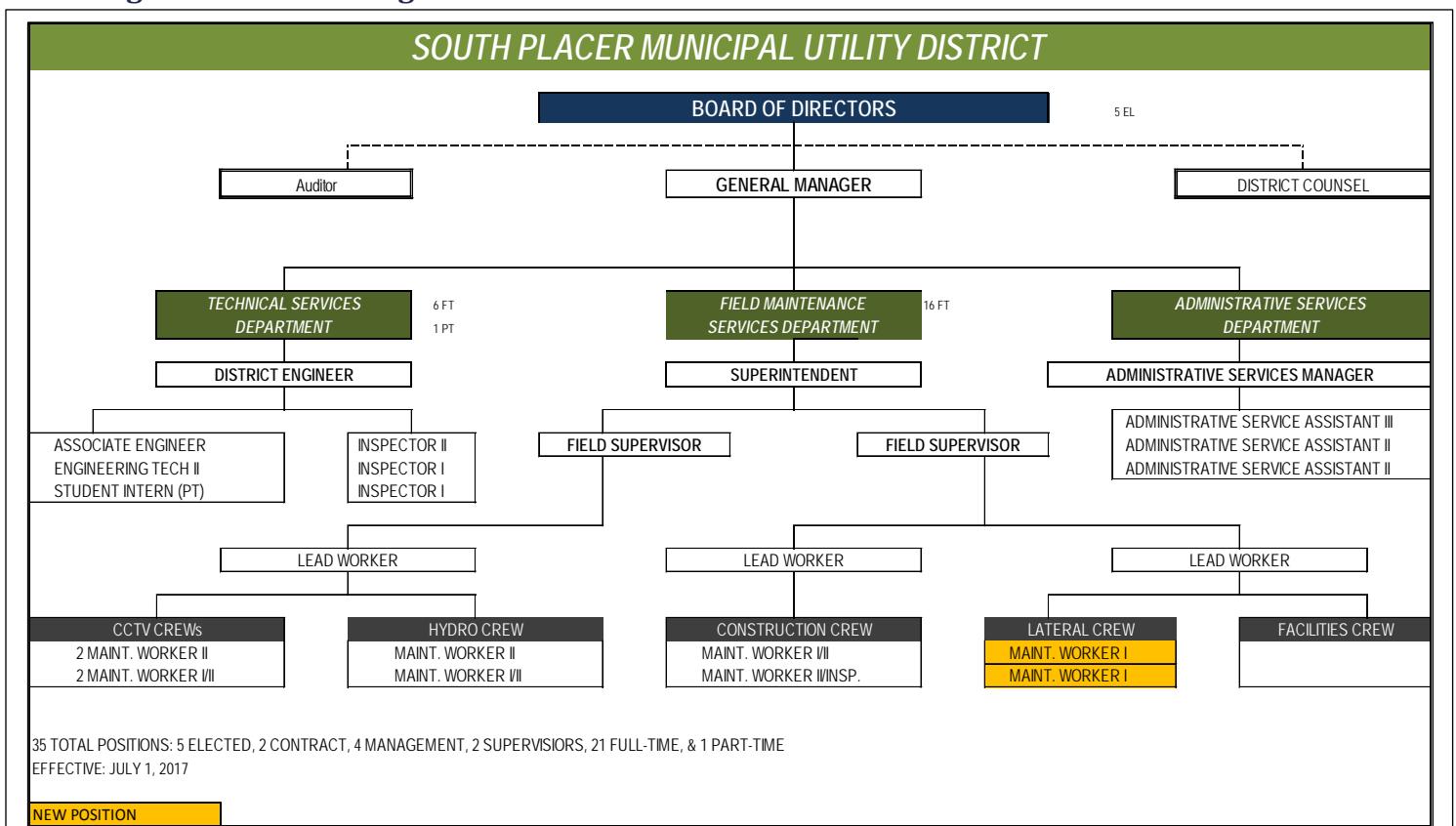
## Background

The Rocklin-Loomis MUD was created in 1956 to provide sanitary sewer service to Rocklin and Loomis. The District is divided into five wards and governed by an elected five member Board of Directors whom establish policy and oversee the General Manager, who manages the day-to-day operations.

In the 1970’s the District decommissioned its sewage treatment facilities and began using the City of Roseville (City) Dry Creek Wastewater Treatment Plant (DCWWTP). In the 1980’s, the name changed to South Placer Municipal Utility District to reflect its larger service area. In 2000, the District, the City of Roseville and Placer County (PC) created the South Placer Wastewater Authority (SPWA) to finance the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). In 2008, SPMUD boundaries expanded to match the incorporated town limits of Loomis, and in 2010, annexed the Newcastle Sanitary District (NSD) area.

SPMUD is under the direction of a five-member elected board and managed by the General Manager. The District is organized into three departments, Field Services, Technical Services and Administrative Services as shown in Figure 2.

**Figure 2 – District Organizational Chart**



## Statistics

The SPMUD service area covers 31 square miles as shown in Figure 1 and includes all of the incorporated limits of the City of Rocklin and Town of Loomis, plus portions of southern Placer County around the unincorporated communities of Penryn, Newcastle and the Rodgersdale area of Granite Bay. Rocklin makes up 88%, Loomis is 9%, and 3% is in unincorporated Placer County. The District provides service to 22,175 customers (80% residential and 20% commercial); this equates to 32,825 Equivalent Dwelling Units (EDU) or an equivalent population of about 75,000 people. Our customers discharge an average sewer flow of about five million gallons per day. The District collects the sewage through customer owned sewer laterals (the pipe connecting their building sewer to the sewer mainlines) and transports this via 273.5 miles of District owned and operated sewer mains (from 4" to 42" diameter). The District maintains an additional 126.9 miles of lower laterals within our easement or public right-of-way. Other assets include our Headquarters, Maintenance and Corporation Yard facilities, 6365 manholes/flushing branches, 13 lift stations, 12 metering sites, and related buildings, facilities and equipment.

**Figure 3 – District Statistics**

STATISTICS	UNIT	TOTAL
Service Area	Square Miles	31
Equivalent Population	Each	75,000
Equal Dwelling Units	EDU	32,825
Customers Connected	Each	22,175
Annual Flow to WWTP	Million Gallons	1675.4
Sewer Mains	Miles	273.5
Lower Service Laterals	Miles	126.9
Manhole/Flushing Branch	Each	6365
Lift Stations	Each	13
Force Mains	Miles	6.8
Flow Recorder Stations	Each	12
Easements	Miles	36

## **SECTION 1.1 REVENUE ANALYSIS**

The following discussion highlights the major changes in the Fiscal Year 17/18 budget as compared to the current FY 16/17 budget in support of the detailed line items presented. **Schedule 1** - Revenue Budget. The General Fund Revenue Budget is made up of service charges, property taxes, miscellaneous revenues and interest revenue. The Capital Outlay Revenue Budget is made up of sewer participation charges, depreciation transfers, investment interests, loan repayments and interest from NSD.

### **Operating Revenues**

General Fund operating revenues are comprised of monthly service charges, service fees collected during the year property taxes and interest revenues. The Board has recommended a \$3/month/EDU increase in the monthly service charge. This increase is programmed to take effect on September 1, 2017. General Fund revenues are projected to be \$13.39 Million. The District still has the lowest monthly customer service fees in the region at \$31/per EDU/per month service charge.

### **Non-Operating Revenues**

Non-operating Capital Outlay funds are made up of sewer participation charges, investment interest income, loan repayments and interest from NSD, Capital non-operating revenue is projected to be \$2.47M. In previous budgets non-operating revenues had included depreciation transfers, but this flow of funds is also included in the Operating Expenses and will be eliminated from future revenue analysis.

### **Total Revenues**

The District's total revenues for FY17/18 are projected to be approximately \$16.71M, based upon projected additional EDUs of 500. In FY16/17 revenues were at \$16.79M due to the addition of 974 EDUs attributed to major development in the District.

## **SECTION 1.2 OPERATIONS EXPENSE ANALYSIS**

The following discussion provides a summary of the FY17/18 operational expenses, in support of the detailed line items presented in **Schedule 2** - Expense Budget of this report. The operating expenses are those District wide costs for goods and services and are comprised of employee, administrative, operational costs and capital projects less than \$5,000.

### **Salary & Benefits**

The SPMUD is under the direction of a five-member elected board and managed by the General Manager. The District is organized into three departments, Field Services, Technical Services and Administrative Services as shown in Figure 3.



Beginning July 1, 2017, District employees and managers will be operating under new Employment Memorandums of Understanding adopted under Resolutions 17–13 and 17-14. Among other things, these MOUs call for employees to pay 100% of the required employee contributions to CalPERS. Another factor impacting salary and wages for this fiscal year is the addition of 2 Maintenance Worker I positions to the organization. Starting in FY 17/18, these positions will provide Lower Lateral maintenance and repair in accordance with Ordinance 17-01. Other changes that are impacting salaries and benefits is the amortization of the CalPERS unfunded actuarial liabilities over the next 20 years as well as fully funding the District’s annual required contribution for Other Post-Employment Benefits.

### **Operations & Maintenance Including Regional Wastewater Treatment**

Total Operation and Maintenance expenses, including regional wastewater treatment and depreciation expense for FY17/18 are projected to be \$13.1M, an increase of \$1.3M (11%) over last year’s budget.

Included in these expenses are costs paid to the City of Roseville, who own and operate the two RWWTP (Dry Creek and Pleasant Grove) providing sewage treatment for the regional partners. SPMUD pays for its share of the RWWTP Operation & Maintenance (O&M) and Rehabilitation & Replacement (R&R) costs based on the District’s proportional share of total flows (currently around 25%). For FY 17/18 the RWWTP costs are projected to be \$6.4M, an increase of about \$467,000 from FY16/17. These costs include O&M costs of \$4.78M and R&R costs of \$1.60M.

The breakdown of FY17/18 for the General Fund Budget of \$13.1M is as follows: \$4.04M - Salaries & Benefits, \$1.3M - Local SPMUD General Fund expenses, \$6.4M - RWWTP expenses and \$1.35M - Depreciation expense.

## **SECTION 1.3 CAPITAL OUTLAY ANALYSIS**

### **FY17/18 Programmed Capital Outlays**

**Schedule 3** in this report includes a listing of the proposed capital outlays for the upcoming 17/18 Fiscal Year. Section 5 provides written justifications and estimated costs that total \$12M. This can be broken down into the following categories: R&R - \$2,623,500; CIP – \$8,500,000; GF - \$873,500.

#### Capital Replacement & Rehabilitation Outlays for FY17/18 - \$2,623,500

Various items such as replacement of three vehicles, a Bypass pump, jet-rodder, preliminary design of the High-Risk-Facilities and Creek Crossings, lateral camera replacements, Board room audio/visual upgrades, replacement of portable generators for Lift Stations, Corp Yard Fuel Tank removal, Caltrans Relocation I80/Hwy 65 (one-time reimbursement from CalTrans for \$856,000), and System Rehabilitation.

#### General Fund Capital Outlays for FY17/18 - \$873,500

Easement Roadway replacements, various computer and software acquisitions, District wide Energy upgrades to facilities, Archiving & Disaster Systems, Newcastle Master Plan

Improvements, Corporation Yard Master Plan Improvements, System Improvements, and District Participation in Regional Projects.

#### Capital Improvement & Expansion Outlays for FY17/18 - \$8,500,000

Projects included in this category include design for the Lower Clover Valley Trunk, construction of the Foothill Trunk Project, construction of the CalTrans Relocation of I80/Hwy 65 Project (reimbursed 87.10% from CalTrans, 12.9% of the project is attributed to the Districts benefit for system improvements) and construction of the Loomis Diversion Trunkline.

### **SECTION 1.4 PERSONNEL**

**Schedule 5** - Personnel Classification Positions, and **Schedule 6** - Employee Salary Ranges and Steps, were developed in accordance with the latest Employee/Employer MOU which become effective on 07/01/17 per Resolutions 17-13 and 17-14. These schedules are presented for the Board's review as a part of the Budget process. The FY 17/18 Budget contains the following changes to personnel: 1) Addition of 2 new Maintenance Worker I positions in Field Services, supplementing staffing levels to assist with Lower Lateral maintenance and repairs. There are classifications that remain listed, which are scheduled to be unfunded for this fiscal year.

### **SECTION 1.5 FUND BALANCES AND RESERVES**

#### **Cash and Investment Balances**

Cash balances are invested in accordance with the District's Investment Policy 3120 in: i) the Local Agency Investment Fund (LAIF); ii) the Placer County Treasury; iii) CalTrust; and iv) Other Fixed -Income Securities. The breakdown of these investments is shown in **Schedule 1** - Revenue Budget. In FY 2015/16 the District implemented accounting of fund balances in accordance with the source of funds, i.e. General Fund Balance (Fund 100), Capital Improvements & Enlargement Fund Balance (Fund 300) and Capital Replacements & Rehabilitation Fund Balance (Fund 400). The FY 2016/17 year end balances of each fund are projected to be \$11.9 Million in Fund 100 (22%), \$21.2 Million in Fund 300 (39%) and \$20.8 Million in Fund 400 (39%). These fund balances are shown in Table 1 – Fund Balance Breakdown and Figure 4 – Investment Summary.

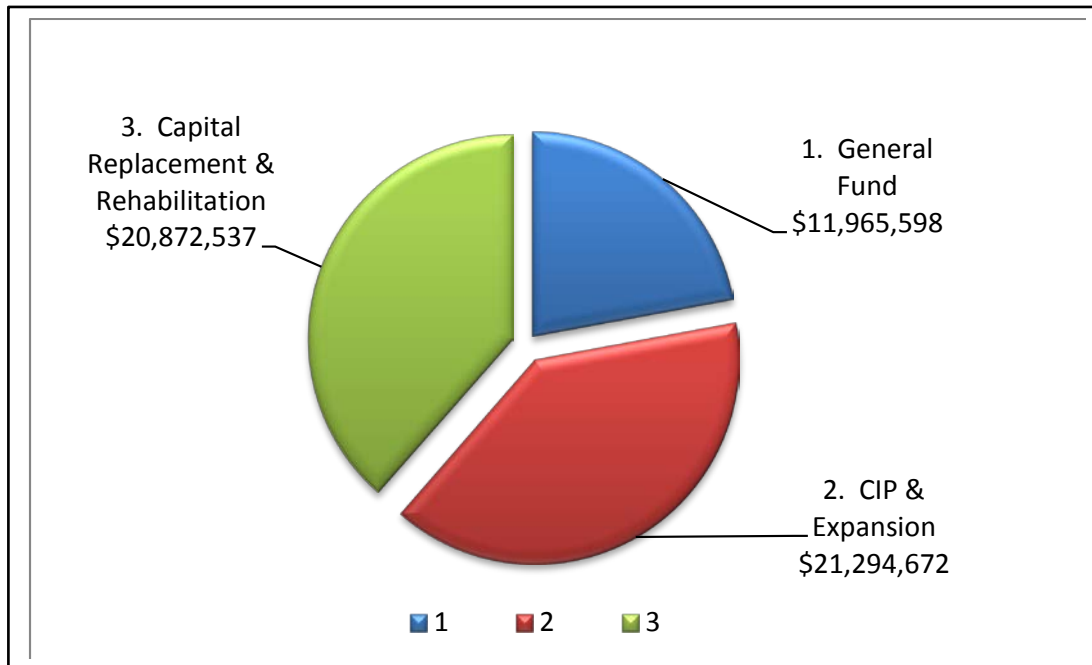
#### **District Reserves – Compliance with Policy #3130**

Reserve funds are accumulated and maintained in a manner that allows the funding of costs and capital investments consistent with the District's Capital and Financial Plans while avoiding significant rate fluctuations due to changes in cash flow requirements. In accordance with Section 3 of the District's Reserve Policy #3130, the General Fund Assigned Fund Balance Reserves consists of three parts: i) Operation and Maintenance Reserve; ii) Rate Stabilization Reserve; and iii) Emergency Reserve; discussed in more detail below and as shown in Table 2 – General Fund Reserve Requirements: The classification of these reserve fund balances are in conformance with Government Accounting Standards Board (GASB) Statement No.54 (Fund balance reporting and governmental fund type definitions).

**Table 1- Fund Balance Breakdown**

INVESTMENT	TOTAL FUNDS	Fund 100	Fund 300	Fund 400
		General	CIP & Expansion	Capital Replacement & Rehabilitation
<b>CALTRUST</b>				
TOTALS	\$ 19,161,944	\$ 4,235,585	\$ 7,537,893	\$ 7,388,465
<b>WELLS FARGO - Fixed Income Securities</b>				
TOTALS	\$ 22,016,507	\$ 4,866,562	\$ 8,660,816	\$ 8,489,129
<b>LAIF (Local Agency Investment Fund)</b>				
TOTALS	\$ 5,030,650	\$ 1,111,983	\$ 1,978,949	\$ 1,939,719
<b>PLACER COUNTY TREASURY</b>				
TOTALS	\$ 5,082,134	\$ 1,123,363	\$ 1,999,201	\$ 1,959,570
<b>SUB-TOTALS</b>	<b>\$ 51,291,236</b>	<b>\$ 11,337,493</b>	<b>\$ 20,176,859</b>	<b>\$ 19,776,883</b>
<b>CHECKING ACCOUNT BALANCE</b>	<b>\$ 2,841,571</b>	<b>\$ 628,105</b>	<b>\$ 1,117,812</b>	<b>\$ 1,095,653</b>
<b>GRAND TOTALS</b>	<b>\$ 54,132,806</b>	<b>\$ 11,965,598</b>	<b>\$ 21,294,672</b>	<b>\$ 20,872,537</b>

**Figure 4 - Investment Summary - FY end 16/17**



\*Assigned General Fund Balance Reserves

**1. Operations and Maintenance Reserve:**

The purpose of the District Operation and Maintenance (O&M) Reserve Fund is to ensure that the district will have sufficient funding available at all times to meet its operating obligations. Operating revenue is flat rate and consistent over the year. Delinquencies are trued up through tax liens which are recoverable twice a year. Operating expenses are generally incurred

uniformly over the year; however, work can be planned or deferred during the year to accommodate minor fluctuations in revenue. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain an O&M Reserve Fund equivalent to 6 months O&M expenses.

**2. Rate Stabilization Reserves:**

The purpose of the District Rate Stabilization Reserve Fund is to establish a means to provide more stable sewer service charges to the District’s customers. This fund buffers the impacts of unanticipated fluctuations or revenue shortfalls in sewer revenues and should be capable of defraying the need for an immediate rate increase to cover the cost of an unanticipated rise in expenses. Unexpected fluctuations can include, but are not limited to natural disasters, an economic downturn, and unanticipated increases in other utility expenses and/or other extraordinary circumstances. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain a Rate Stabilization Reserve Fund equivalent to 10% of the annual revenue.

**3. Emergency Reserves:**

The purpose of the Emergency Reserve Fund is to provide funds for emergency response for potential repair or replacement of capital facilities due to damage from a natural disaster or unanticipated failure. The Emergency Reserve would be used when capital improvement funds have otherwise been purposefully spent down to a preset limit on planned projects. The source of funding for this reserve shall be from Sewer Service Charges. The District shall maintain an Emergency Reserve of \$3 Million.

**Compliance with Policy #3130**

The General Fund Assigned Fund Balance Reserves; and are shown in Table 2 – General Fund Reserve Requirements.

**Table 2 - General Fund Reserve Requirements**

<b>Reserve Fund</b>	<b>Description</b>	<b>Amount</b>
Operation & Maintenance	6 months O&M expenses	50% (\$11.99M) = <b>\$5,998,500</b>
Rate Stabilization	10% of the annual revenue	10% (\$16.71M) = <b>\$1,671,000</b>
Emergency Reserve	\$3 Million	<b>\$3,000,000</b>
<b>Total</b>		<b>\$10,669,500</b>

As indicated in Table 1, the District currently maintains a General Fund Reserve balance of \$11.96M which exceeds the minimum requirement of \$10.66M. The adoption of this budget allows the District to have demonstrated compliance with the Reserve Policy # 3130.

## **Regional Wastewater Treatment Plants (RWWTP) & Rate Stabilization Reserve Fund (RSF)**

As previously mentioned, the District, the City of Roseville and Placer County (PC) are participants in the South Placer Wastewater Authority (SPWA) with the intended purpose to finance the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). The District collects and transports about 1.5 billion gallons of raw sewage annually to either of two RWWTP in Roseville for treatment (Dry Creek and Pleasant Grove). Together the two RWWTP and infrastructure used by all three partners make up the regional facilities. SPMUD pays its share of annual O&M costs for the RWWTP's based on our proportional flows to the other partners and is approximately 25% of total flows into the RWWTP.

The SPWA Funding Agreement established a Rate Stabilization Account to be used for the payment of debt service on the Bonds and other costs of the Authority. Monthly contributions of regional connection fees are deposited into the Rate Stabilization Account, and SPWA pays the debt service and other costs from the Account, based on each member's proportionate share. As of the last approved financial statement accepted by SPWA, the District maintained a balance of \$43,730,927 in the Rate Stabilization Account on deposit with the Authority. Per the last approved financial statement accepted by the Authority, the annual SPWA Debt assigned to SPMUD was \$2,075,623. Without any changes, the District currently has approximately 20 years' worth of debt service on account with SPWA.

In accordance with the SPWA debt indenture, SPMUD has covenanted to prescribe and collect rates and charges sufficient to yield net revenues at least equivalent to 110% of its share of debt service. The source of funding for this reserve can be accounted for from all SPMUD revenues and are expected to provide Debt Coverage Ratio (DCR) of 110% over the lives of the Bonds.

$$\begin{aligned} \text{DCR} &= [\text{All revenues} - \text{All O\&M (before dep)}] / \text{SPWA Debt} > 1.1. \\ \text{All SPMUD Revenues} &= \$16,713,664 \\ \text{All SPMUD Expenses (before depreciation)} &= \$11,745,400 \\ \text{DCR} &= (\$16,713,664 - \$11,745,400) / \$2,075,623 = \mathbf{2.4} > \mathbf{1.1} \end{aligned}$$

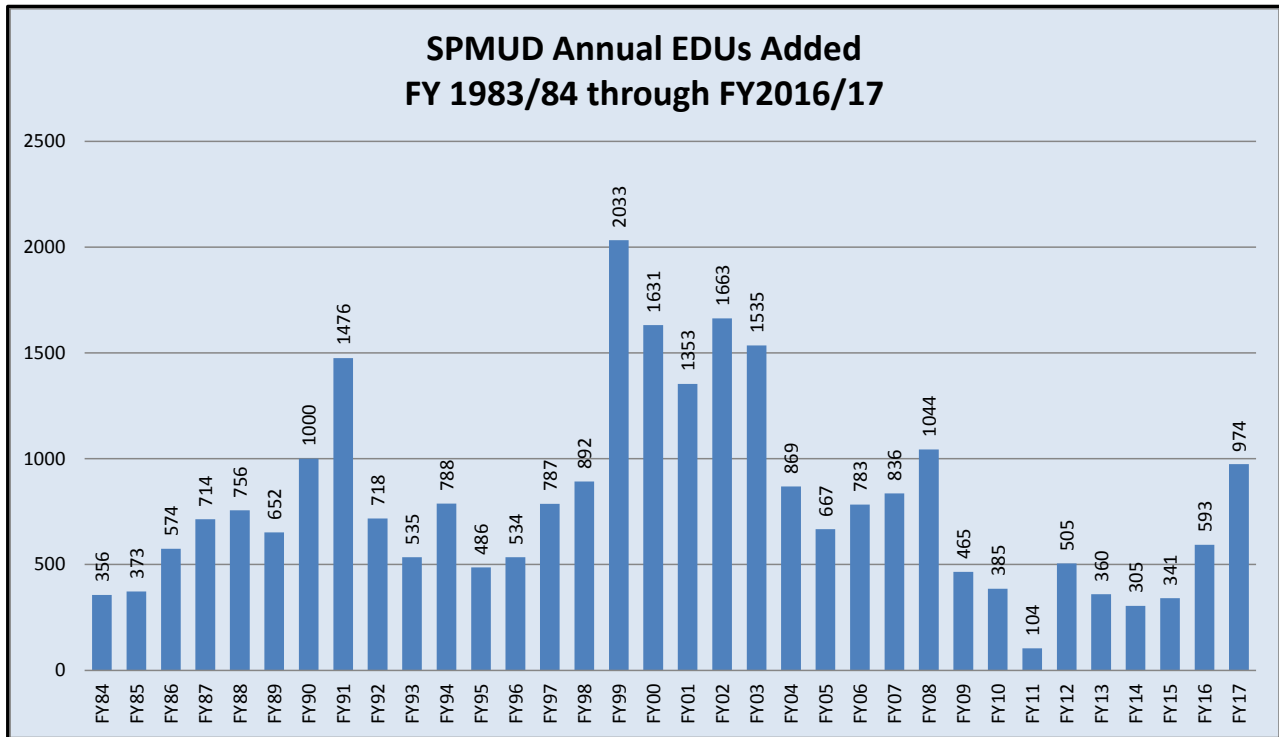
The adoption of this budget allows the District to have demonstrated compliance with the required Debt Coverage Ratio required by the SPWA Bond Indenture.

## **SECTION 1.6 GROWTH AND PROJECTIONS**

### **Past Growth Trends:**

Figure 5 shows how the growth varies greatly from year to year. Based upon an analysis performed in the Sewer Evaluation and Capacity Assurance Plan (SECAP) adopted in 2015, the District is forecasting growth of 500 EDU's each year for the next five years.

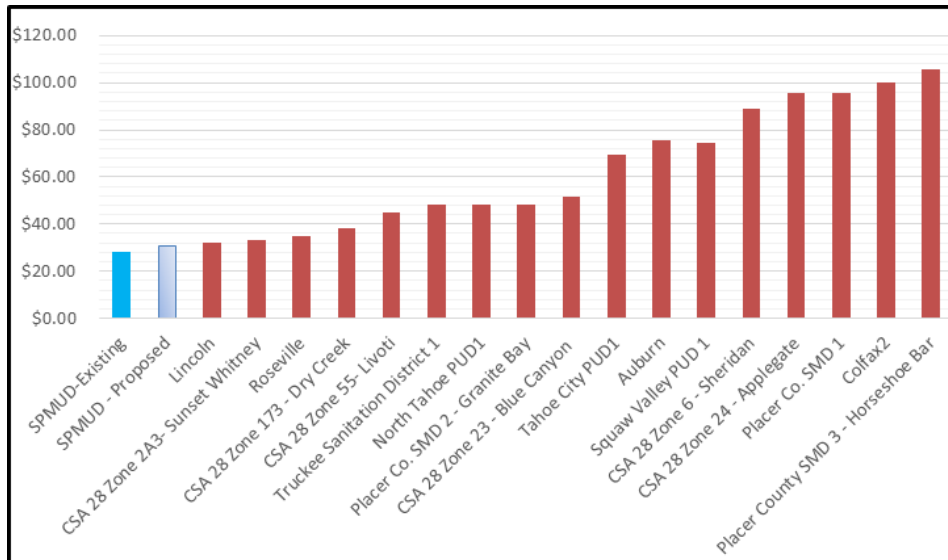
**Figure 5 - SPMUD Historical Growth**



**General Fund Projections**

The annual growth is based on the projected annual service fees and that expenses will increase an average of 4% per year during this period. Upon approval of the proposed rate increase to \$31/per month scheduled for September 1, 2017, the District will maintain its reserve balances through this analysis period. Figure 6 shows a comparison of other local agencies service fees; the district will remain the lowest cost sewer service provider in Placer County (as well as the major Sacramento Metropolitan area) even after the aforementioned increase.

**Figure 6 - Monthly Sewer Rates (Collection & Treatment)  
Placer County Sewer Service Providers**



## **SECTION 1.7 SUMMARY**

The total FY17/18 revenues from all sources are projected to increase by \$1.46M from FY16/17. This increase is attributable to additional service connections, and rate increases projected to take effect beginning in September 2017. General Fund expenses for FY17/18 are projected to increase by \$1.32M (\$11.77M to \$13.09M) from FY16/17. Capital Improvement costs for FY17/18 are anticipated to be \$11.99M.

Personnel and salary schedules are shown in **Schedules 5 and 6**. The District has 29 approved positions comprised of 28 full-time, 1 part-time, five Elected, one part-time Attorney and one contracted Auditor. The District employee and management MOU's are in effect through the end of FY 19/20; MOU adjustments are reflected in this budget. **Schedules 1, 2 & 3** chart the District Budget distribution for FY17/18.

The proposed budget represents an expenditure plan designed to accomplish the District's Strategic Plan Goals and Objectives and meets the needs of both present and future customers in the South Placer Municipal Utility District service area, while keeping the District's vision and mission in focus.

## Schedule 1 - FY17/18 Budget Distribution - REVENUES & INVESTMENTS

### SOUTH PLACER MUNICIPAL UTILITY DISTRICT REVENUE BUDGET FY 17/18

GENERAL FUND	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 14/15	FISCAL YR 15/16	FISCAL YR 16/17	FISCAL YR 17/18
SEWER SERVICE CHARGES REVENUES	\$ 10,758,026	\$ 10,911,091	\$ 11,029,200	\$ 12,178,164
PERMITS, PLAN CHECK FEES & INSPECTIONS	\$ 274,971	\$ 443,885	\$ 350,000	\$ 245,000
PROPERTY TAXES	\$ 686,237	\$ 790,587	\$ 859,954	\$ 850,000
INTEREST	\$ 62,489	\$ 104,626	\$ 76,000	\$ 78,000
GAIN ON SALE FIXED ASSET DISPOSAL	\$ 1,570	\$ -	\$ 11,235	\$ 5,000
OTHER REVENUES	\$ -	\$ -	\$ 31,785	\$ 30,000
<b>TOTAL GENERAL FUND</b>	<b>\$ 11,783,293</b>	<b>\$ 12,250,189</b>	<b>\$ 12,358,174</b>	<b>\$ 13,386,164</b>
<b>CAPITAL IMPROVEMENT FUND</b>				
SEWER PARTICIPATION FEES	\$ 888,198	\$ 1,443,773	\$ 4,010,270	\$ 2,000,000
INTEREST	\$ 451,475	\$ 599,492	\$ 355,000	\$ 400,000
LOAN REPAYMENT NSD - PRSC	\$ 65,706	\$ 73,973	\$ 74,000	\$ 75,000
INTEREST FROM LOAN REPAYMENT NSD - PRSC	\$ (129,039)	\$ (122,564)	\$ (125,000)	\$ (125,000)
<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	<b>\$ 1,276,340</b>	<b>\$ 1,994,674</b>	<b>\$ 4,314,270</b>	<b>\$ 2,350,000</b>
<b>CAPITAL REPLACEMENT FUND</b>				
INTEREST		\$ 121,486	\$ 121,491	\$ 121,500
MISCELLANEOUS REVENUE - CALTRANS & CLAIMS	\$ -	\$ -	\$ -	\$ 856,000
<b>TOTAL CAPITAL REPLACEMENT FUND</b>		<b>\$ 121,486</b>	<b>\$ 121,491</b>	<b>\$ 977,500</b>
<b>TOTAL SPMUD REVENUE</b>	<b>\$ 13,059,633</b>	<b>\$ 14,366,349</b>	<b>\$ 16,793,935</b>	<b>\$ 16,713,664</b>



## Schedule 2 - FY17/18 Budget Distribution - GENERAL FUND EXPENSES

### South Placer Municipal Utility District General Fund Expenditure Budget FY 17/18

GENERAL FUND EXPENDITURES	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 14/15	FISCAL YR 15/16	FISCAL YR 16/17	FISCAL YR 17/18
Salaries/Wages	\$ 1,891,189	\$ 1,957,192	\$ 1,800,000	\$ 2,271,000
FICA - Social Security	\$ 148,117	\$ 148,117	\$ 140,000	\$ 175,000
CalPERS Retirement	\$ 378,230	\$ 299,481	\$ 344,000	\$ 340,000
CalPERS UAL	\$ -	\$ 151,000	\$ 172,000	\$ 300,000
Retirement 457 & 401a	\$ 44,150	\$ 39,960	\$ 44,600	\$ 80,600
Insurance Benefits	\$ 486,146	\$ 505,351	\$ 540,000	\$ 605,000
Pers OPEB	\$ 185,421	\$ 203,965	\$ 225,000	\$ 275,000
<b>Sub Total Salaries &amp; Benefits</b>	<b>\$ 3,133,253</b>	<b>\$ 3,305,066</b>	<b>\$ 3,265,600</b>	<b>\$ 4,046,600</b>
Property & Liability Insurance	\$ 93,933	\$ 92,070	\$ 110,000	\$ 120,000
Professional Services	\$ 360,800	\$ 335,261	\$ 120,000	\$ 107,000
Vehicle Repair and Maintenance	\$ 64,329	\$ 55,333	\$ 86,000	\$ 85,000
Professional Development	\$ 47,595	\$ 31,479	\$ 48,000	\$ 48,000
Legal Services	\$ 63,679	\$ 66,913	\$ 150,000	\$ 100,000
Utility Billing/Banking Expense/Printing	\$ 147,194	\$ 150,350	\$ 140,000	\$ 180,000
Other Operating Expenses	\$ 671,743	\$ 187,889	\$ 67,500	\$ 57,800
General Operating Supplies & Maintenance	\$ 155,007	\$ 139,038	\$ 126,000	\$ 140,000
Gas & Oil Expenses	\$ 42,487	\$ 25,617	\$ 35,000	\$ 35,000
Safety Gear/Uniforms	\$ 13,920	\$ 11,266	\$ 20,000	\$ 26,000
Utilities	\$ 97,376	\$ 105,851	\$ 104,000	\$ 135,000
Repair/Maintenance Agreements	\$ 42,396	\$ 56,212	\$ 73,000	\$ 101,000
Regulatory Compliance/Government Fees	\$ 28,396	\$ 13,857	\$ 40,000	\$ 57,000
Lift Station & Flow Recorder Programs	\$ 27,145	\$ 29,600	\$ 35,000	\$ 35,000
Building & Grounds Maintenance	\$ -	\$ 199,155	\$ 55,500	\$ 60,000
Asphalt Paving	\$ -	\$ -	\$ 25,000	\$ 25,000
<b>Sub Total Local SPMUD General Fund Expenses</b>	<b>\$ 1,856,000</b>	<b>\$ 1,499,891</b>	<b>\$ 1,235,000</b>	<b>\$ 1,311,800</b>
RWWTP Maintenance & Operations	\$ 3,614,539	\$ 4,513,821	\$ 4,600,000	\$ 4,781,000
RWWTP Rehab & Replacement	\$ 976,978	\$ 1,312,368	\$ 1,320,000	\$ 1,606,000
<b>Sub Total SPWA O&amp;M + R&amp;R Expenses</b>	<b>\$ 4,591,517</b>	<b>\$ 5,826,189</b>	<b>\$ 5,920,000</b>	<b>\$ 6,387,000</b>
<b>Total Operations Expense before Depreciation</b>	<b>\$ 9,580,770</b>	<b>\$ 10,631,146</b>	<b>\$ 10,420,600</b>	<b>\$ 11,745,400</b>
Depreciation expense	\$ 1,163,361	\$ 1,381,819	\$ 1,350,600	\$ 1,350,600
<b>Total General Fund Expenses</b>	<b>\$ 10,744,131</b>	<b>\$ 12,012,965</b>	<b>\$ 11,771,200</b>	<b>\$ 13,096,000</b>

## Schedule 3 - FY17/18 Budget Distribution - CAPITAL FUND EXPENSES

<b>South Placer Municipal Utility District CAPITAL INVESTMENT FY17/18</b>				
	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 14/15	FISCAL YR 15/16	FISCAL YR 16/17	FISCAL YR 17/18
TOTAL GENERAL FUND CAPITAL IMPROVEMENTS	\$ 362,089	\$ 75,910	\$ 445,500	\$ 873,500
TOTAL CIP & EXPANSION	\$ 590,189	\$ 259,533	\$ 2,096,000	\$ 8,500,000
TOTAL REPLACEMENT & REHABILITATION	\$ 930,138	\$ 159,558	\$ 1,494,000	\$ 2,623,500
<b>TOTAL CAPITAL INVESTMENT</b>	<b>\$ 1,882,416</b>	<b>\$ 495,001</b>	<b>\$ 4,035,500</b>	<b>\$ 11,997,000</b>

<b>South Placer Municipal Utility District Capital Expenditure Budget FY 17/18</b>				
		PROPOSED FISCAL YR 17/18		
		FUND 100	FUND 300	FUND 400
		General Fund Capital	CIP & Expansion	Capital Replacement & Rehabilitation
<b>CAPITAL IMPROVEMENTS</b>				
Board Room Audio/Visual upgrades	\$ 5,000			\$ 5,000
Software Upgrades/Tyler	\$ 5,000	\$ 5,000		
Computers/Office Furniture	\$ 20,000	\$ 20,000		
HQ Front Office/Reception Area	\$ 10,000			\$ 10,000
Energy Upgrades	\$ 200,000	\$ 200,000		
Archiving/Disaster Development Plan	\$ 30,000	\$ 30,000		
Easement Roadway Replacements	\$ 35,000	\$ 17,500		\$ 17,500
HRF Creek Crossings - Design & Permitting	\$ 50,000			\$ 50,000
Software/Data Acquisition	\$ 11,000	\$ 11,000		
System Improvements	\$ 155,000	\$ 155,000		
Newcastle Master Plan Improvements	\$ 200,000	\$ 200,000		
Corporation Yard Master Plan Improvements	\$ 50,000	\$ 50,000		
Lower Clover Valley Trunk - Design	\$ 410,000		\$ 410,000	
Corporation Yard Perimeter Fencing Upgrades	\$ 110,000			\$ 110,000
Lateral Camera Replacements	\$ 37,000			\$ 37,000
Portable Generator Replacement	\$ 82,000			\$ 82,000
Portable Generator Connection Upgrades Lift Stations	\$ 20,000			\$ 20,000
Corp Yard Fuel Tank Removal	\$ 9,000			\$ 9,000
Vehicle Replacement (x3)	\$ 488,000			\$ 488,000
District Participation in Regional Projects	\$ 185,000	\$ 185,000		
System Rehabilitation	\$ 835,000			\$ 835,000
Foothill Trunk Project - Construction	\$ 2,130,000		\$ 2,130,000	
Loomis Diversion Trunkline - Construction	\$ 5,960,000		\$ 5,960,000	
CalTrans Relocation I80/Hwy65	\$ 960,000			\$ 960,000
<b>Total Capital Improvements</b>	<b>\$ 11,997,000</b>	<b>\$ 873,500</b>	<b>\$ 8,500,000</b>	<b>\$ 2,623,500</b>

**Schedule 4A – Capital Replacement & Rehabilitation Outlay, FUND 400 - \$2,623,500  
FY17/18 Capital Outlay Justifications**

**Fund 400 - Capital Replacement & Rehabilitation Outlay**

<b>ITEM #</b>	<b>TITLE/DESCRIPTION</b>	<b>BUDGET</b>
<b>1</b>	<p><b>Board Room Audio/Visual upgrades</b> Upgrades to the audio/visual equipment in the District Boardroom. Overhead projection and sound recording system.</p> <p><i>Strategic Plan Goals</i> <b>Goal 1.3</b> – Build Business Efficiencies</p>	<b>\$5,000</b>
<b>2</b>	<p><b>HQ/Front Office/Reception Area</b> Front counter/entry security measures.</p> <p><i>Strategic Plan Goals</i> <b>Goal 1.3</b> - Build Business Efficiencies</p>	<b>\$10,000</b>
<b>3</b>	<p><b>Easement Road Upgrades</b> A continuation of access road reconstruction from previous budgets. This line item will cover materials and equipment rental. Work will be performed by District forces.</p> <p><i>Strategic Plan Goals</i> <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<b>\$17,500</b>
<b>4</b>	<p><b>HRF Creek Crossings - Design</b> The high-risk creek crossings identified during the HRF analysis were preliminarily designed and cost estimates were prepared for rehabilitation. Two of the creek crossings will be designed and permitted with the anticipation of construction commencing in the next fiscal year.</p> <p><b>Strategic Plan Goals</b></p> <p><b>Goal 3.2</b> – Provide Engineering and Design to optimize the Capital Improvement Program <b>Goal 3.2.A</b> – Design Capital Improvement Projects to Minimize Lifecycle Costs of District Assets <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<b>\$50,000</b>

**Schedule 4A Capital Replacement & Rehabilitation Outlay**  
**FY17/18 Capital Outlay Justifications**

<p><b>5</b></p>	<p><b>Corporation Yard Perimeter Fence Upgrades</b>  The west perimeter fence is a CMU wall that is in need of repair. In addition, the fence is easy to climb and there have been many instances of trespassers using the corporation yards grounds to shortcut their travels. Curved, Metal Pickets will be installed on top of the wall and enhancements will be made to the top of the east chainlink fence to discourage trespassers.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 1.3</b> – Build Business Efficiencies</p>	<p><b>\$110,000</b></p>
<p><b>6</b></p>	<p><b>Lateral Camera Replacement</b>  Lateral Cameras have become regular inventory in most of the Field Services vehicles and are used on a regular basis. This item includes four (4) replacement cameras.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life</p>	<p><b>\$37,000</b></p>
<p><b>7</b></p>	<p><b>Electrical Upgrades - Headquarters and Corp Yard Buildings</b>  Remote site alarms (and after-hours callouts), the phone system, computer network and work flow are affected by a loss of power. These upgrades include installation of two transfer switches, which will allow the District's portable generator to provide electric power to both buildings in the event of prolonged power outages.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$82,000</b></p>
<p><b>8</b></p>	<p><b>Portable Generator Connection Upgrades for select Lift Station</b> – the District has thirteen (13) lift stations and five (5) are equipped with standby generators. The remaining (8) stations are equipped with receptacles compatible with the District's portable generators. These receptacles need to be brought up to electric code.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$20,000</b></p>

**Schedule 4A Capital Replacement & Rehabilitation Outlay  
FY17/18 Capital Outlay Justifications**

<p><b>9</b></p>	<p><b>Fuel Tank Removal</b> - The District switched to cardlock fuel services during FY 2016/2017 and will no longer store fule on site. The three (3) fuel tanks will be removed and the concrete foundations will be demolished and replaced with concrete, as they are approximately three (3) inches higher than the surrounding driving surface. This item is for concrete demolition and replacement.e District’s heavier trailers.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$9,000</b></p>
<p><b>10a.</b></p>	<p><b>Vehicle Purchase</b>  <u>Hydro-Vac (High Velocity Vacuum Cleaning Truck)</u> The vehicle being replaced is a 2002 model and has been identified in the Vehicle Replacement schedule as having served its useful life. This new vehicle is essentially an updated version of the vehicle being replaced.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$420,000</b></p>
<p><b>10b.</b></p>	<p><b>Vehicle Purchase</b>  <u>Inspector Truck - Half-ton, 4x4, Extended Cab</u> The vehicle being replaced is a 2006 model and has been identified in the Vehicle Replacement schedule as having served its useful life. This new vehicle model continues to suit the inspector work functions well. Cost includes outfitting the vehicle to suit specific needs.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$34,000</b></p>
<p><b>10c.</b></p>	<p><b>Vehicle Purchase</b>  <u>Field Supervisor Truck - Half-ton, 4x4, Regular Cab</u> The vehicle being replaced is a 2004 model and has been identified in the Vehicle Replacement schedule as having served its useful life. Costs included outfitting the vehicle to suit specific needs.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$34,000</b></p>

**Schedule 4A Capital Replacement & Rehabilitation Outlay  
FY17/18 Capital Outlay Justifications**

<p><b>11</b></p>	<p><b>System Rehabilitation</b></p> <p>The District plans to rehabilitate a number of assets based on the analysis of inspection, condition assessment, and work order history data. The planned improvements include the relocation of a high-risk pipeline, rehabilitation of 21 mainline pipe with CIPP liners, rehabilitation of connections between mainline pipe and service laterals with inserts, rehabilitation of 22 manholes with calcium aluminate mortar lining.</p> <p><i>Strategic Plan Goals</i></p> <p><b>Goal 3.2</b> – Provide Engineering and Design to optimize the Capital Improvement Program</p> <p><b>Goal 3.2.A</b> – Design Capital Improvement Projects to Minimize Lifecycle Costs of District Assets</p> <p><b>Goal 3.3</b> – Provide Construction Management to Ensure the Best Possible Facilities for the District</p> <p><b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$835,000</b></p>
<p><b>12</b></p>	<p><b>CalTrans Relocation I80/Hwy 65</b></p> <p>The State Department of Transportation (Caltrans) has requested the District relocate a portion of the 42-inch trunk line in preparation for improvements to State Route 65. Approximately 400 LF of trunk sewer will be relocated. Caltrans will reimburse the District the cost of the project, minus the betterment added by the District, according to the Utility Agreement entered into between the two parties.</p> <p><i>Strategic Plan Goals</i></p> <p><b>Goal 3.2</b> – Provide Engineering and Design to optimize the Capital Improvement Program</p> <p><b>Goal 3.2.A</b> – Design Capital Improvement Projects to Minimize Lifecycle Costs of District Assets</p> <p><b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$960,000</b></p>
	<p>Total Capital Replacement &amp; Rehabilitation Outlay</p>	<p><b>\$2,623,500</b></p>

**Schedule 4B Capital Improvement Program & Expansion Outlay, FUND 300 - \$8,500,000  
FY17/18 Capital Outlay Justifications**

<b>Fund 300 - Capital Improvement Programs &amp; Expansion Outlay</b>		
<b>ITEM #</b>	<b>TITLE/DESCRIPTION</b>	<b>BUDGET</b>
<b>1</b>	<p><b>Lower Clover Valley Trunk - Design</b> Preliminary design and cost estimates were prepared for the project. The results of the pre-design work will be used as a basis to prepare a RFP, select a consultant, and then complete the design and permitting of the project. The results of the High Risk Facilities (HRF) analysis and prioritization was used to identify District assets that need to be rehabilitated. The Lower Clover Valley Trunk was identified during the November 2015 High Risk Facilities (HRF) Analysis.</p> <p><i>Strategic Plan Goals</i> <b>Goal 3.2</b> – Provide Engineering and Design to optimize the Capital Improvement Program <b>Goal 3.2.A</b> – Design Capital Improvement Projects to Minimize Lifecycle Costs of District Assets</p>	<b>\$410,000</b>
<b>2</b>	<p><b>Foothill Trunk Project - Construction</b> Construction of the Foothill Trunk Sewer Replacement Project will commence following the completion of the permitting for the project. The budget for this line item includes construction costs, anticipated monitoring to comply with environmental permits, and construction management services. The Foothill Trunk Sewer Replacement Project was identified for construction in the 2015 System Evaluation and Capacity Assurance Plan (SECAP).</p> <p><i>Strategic Plan Goals</i> <b>Goal 3.3</b> – Provide Construction Management to Ensure the Best Possible Facilities for the District</p>	<b>\$2,130,000</b>
<b>3</b>	<p><b>Lower Loomis Diversion Sewer - Construction</b> Construction of the Lower Loomis Diversion Trunkline Project will commence at the beginning of this fiscal year. The budget for this line item includes construction costs, anticipated monitoring to comply with environmental permits, and construction management services. Construction of the Loomis Diversion Line will allow for future growth in the upstream sewer shed and allow for the eventual abandonment of two lift stations. The Lower Loomis Diversion Trunkline Project was identified for construction in the 2015 System Evaluation and Capacity Assurance Plan (SECAP).</p> <p><i>Strategic Plan Goals</i> <b>Goal 3.3</b> – Provide Construction Management to Ensure the Best Possible Facilities for the District</p>	<b>\$5,960,000</b>
	<b>TOTAL - Capital Improvement Program &amp; Expansion</b>	<b>\$8,500,000</b>

**Schedule 4C General Fund Outlay, FUND 100 - \$873,500  
FY17/18 Capital Outlay Justifications**

**Fund 100 - General Fund Outlay**

ITEM #	TITLE/DESCRIPTION	BUDGET
1	<p><b>Software Upgrades/Tyler Software</b> Upgrades to the Financial &amp; Utility Billing Software - addressing specific changes to meet District needs.</p> <p><i>Strategic Plan Goals</i> <b>Goal 1.3</b> – Build Business Efficiencies</p>	\$5,000
2	<p><b>Computers/Office Furniture</b> Replacement of various computers and office furniture components within both the Technical &amp; Administrative Services Departments.</p> <p><i>Strategic Plan Goals</i> Goal 4.2 – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	\$20,000
3	<p><b>Energy Upgrades</b> This budget item provides for the installation and upgrades for energy usage in District buildings, to include lighting and battery back ups. Also the installation of a natural gas/propane generator will be completed as a backup power supply to both buildings.</p> <p><i>Strategic Plan Goals</i> Goal 1.3 – Build Business Efficiencies Goal 8.3 – Evaluate available technology and databases Goal 8.4 – Continuously evaluate available technology to ensure efficient programs and processes</p>	\$200,000
4	<p><b>Archiving/Disaster Development Plan</b> As a continuation of best business practices, the effective retention of informational assets is important. Utilization of Archiving software will allow ease of access to scanned, indexed District records, maps, Resolutions, Ordinances and historical items. This will ensure that should a disaster occur, there would be minimal impact to the Districts operation.</p> <p><i>Strategic Plan Goals</i> <b>Goal 1.3</b> – Build Business Efficiencies <b>Goal 1.4</b> – Improve Communications <b>Goal 8.3</b> – Evaluate available technology and databases <b>Goal 8.4</b> – Continuously evaluate available technology to ensure efficient programs and processes</p>	\$30,000



**Schedule 4C General Fund Outlay, FUND 100**  
**FY17/18 Capital Outlay Justifications**

<p><b>5</b></p>	<p><b>Easement Roadway Replacements</b>  A continuation of access road reconstruction from previous budgets. This line item will cover materials and equipment rental. Work will be performed by District forces.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$17,500</b></p>
<p><b>6</b></p>	<p><b>Software/Data Acquisition</b>  Staff continues to improve the databases (i.e., Lucity, GIS, CCTV) that support the key functions of the District. Staff plans to purchase updated aerial imagery for use with the Lucity and GIS maps that are accessed from desktops in the District offices and on the tablets used by crews in the field.  Staff will evaluate a module available from the District’s CCTV inspection software provider (Infrastructure Technologies) that integrates the Lucity and ITpipes databases to facilitate the work flow between the creation and completion of work orders in Lucity with the CCTV inspections performed with ITpipes.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 8.2</b> – Evaluate and Select Available Technology and Databases  <b>Goal 8.3</b> – Implement and Integrate Databases  <b>Goal 8.4.C</b> – Establish an IT Support Program</p>	<p><b>\$11,000</b></p>
<p><b>7</b></p>	<p><b>System Improvements</b>  The District plans to improve areas of the system by constructing manholes and access roads to provide improved access to sewer facilities. Additionally, the District coordinates with regional agencies to protect District assets during the construction of other agency improvements. The cost of CCTV inspection before and after the agency’s project to ensure damage caused from construction is repaired and the cost to adjust District assets to conform to new finished grades is born by the District.</p> <p><i>Strategic Plan Goals</i>  <b>Goal 3.3</b> – Provide Construction Management to Ensure the Best Possible Facilities for the District  <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$155,000</b></p>

**Schedule 4C General Fund Outlay, FUND 100  
FY17/18 Capital Outlay Justifications**

<p><b>8</b></p>	<p><b>Newcastle Master Plan Upgrades</b> The Newcastle Master Plan was completed during FY 2016/2017 and it identified several Projects to be completed. Staff will evaluate priorities and identify the appropriate project(s) to be completed this budget.</p> <p><i>Strategic Plan Goals</i> <b>Goal 1.3</b> – Build Business Efficiencies <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$200,000</b></p>
<p><b>9</b></p>	<p><b>Corp. Yard Master Plan Improvements</b> This project implements components included within the Corporation Yard Master Plan prepared in 2017. In this fiscal year projects will include reconfiguration of the locker room facilities in the Maintenance building.</p> <p><i>Strategic Plan Goals</i> <b>Goal 4.2</b> – Operate and maintain sewer appurtenances to provide functional, reliable, efficient and effective service life.</p>	<p><b>\$50,000</b></p>
<p><b>10</b></p>	<p><b>District Participation in Regional Projects</b> As projects are submitted to the District for review, opportunities occur where modifications to the proposed plans for work on the sewer system may provide additional direct benefit and minimization of lifecycle costs to the District (e.g., extension of a mainline to eliminate the need for an existing lift station, elimination of a hot spot). This budget item is to fund additional sewer work as a part of non-District projects.</p> <p>The District currently has construction cooperation agreements with the City of Rocklin for two City projects (i.e., Front Street Improvements and Lost Avenue Widening) for sewer improvements.</p> <p><i>Strategic Plan Goals</i> <b>Goal 1.4</b> – Improve Communications <b>Goal 3.2</b> – Provide Engineering and Design to optimize the Capital Improvement Program</p>	<p><b>\$185,000</b></p>
<p><b>TOTAL - Fund 100 General Fund Capital Outlay</b></p>		<p><b>\$873,500</b></p>

## Schedule 5 - FY17/18 PERSONNEL CLASSIFICATIONS

JOB TITLES	ID	Approved	Funded
BY DEPARTMENTS	CODE	Positions	Positions
<b><u>Administrative Services</u></b>			
General Manager	GM	1	1
Administrative Services Manager/Board Secretary	ASM	1	1
Administrative Services Assistant III	ASA 3	1	1
Administrative Services Assistant II	ASA 2	2	2
Administrative Services Assistant I	ASA 1	1	0
Project Manager	PM	1	0
ASD Total		7	5
<b><u>Technical Services</u></b>			
District Engineer	DE	1	1
Associate Engineer	AE	1	1
Engineering Technician II	ET2	1	1
Inspector II	INSP2	1	1
Inspector I	INSP1	2	2
Student Intern I/II/III	INT	1(c)	1
Engineering Technician I	ET1	0	0
Project Manager	PM	1	0
TSD Total		8	7
<b><u>Field Services</u></b>			
Superintendent	SUP	1	1
Assistant Superintendent	AS	1	0
Field Services Manager	FSM	0	0
Field Supervisor	FS	2	2
Leadworker	LW	3	3
Maintenance Worker II/Inspector	MW2/Insp	1	1
Maintenance Worker II	MW2	5	5
Maintenance Worker I	MW1	3	5
FSD Total		16	17
<b>Regular Positions</b>		<b>31</b>	<b>29</b>
<b><u>Miscellaneous</u> (Elected/Contract)</b>			
Board of Directors	EO	5	5
District Legal Counsel	DC	1	1
Contract Auditor	CA	1	1
Total Miscellaneous Positions		7	7
<b>Total Authorized Positions</b>		<b>38</b>	<b>36</b>
(a) Promotional			
(b) Vacant position			
(c) one part-time (up to 20 hours per week/without benefits)			

# Schedule 6 - FY17/18 SCHEDULE OF SALARY RANGES

## FY 17/18 SCHEDULE OF SALARY RANGE/STEPS - effective 07/01/17

### SALARY - MONTHLY/HOURLY RATES

RANGE	ID	POSITION	STEPS (\$/MO)					
			A	B	C	D	E	F
9	SI I	Student Intern I	\$ 14.29	\$ 15.00	\$ 15.75			
15	SI II	Student Intern II	\$ 16.57	\$ 17.40	\$ 18.27			
21	SI III	Student Intern III	\$ 19.21	\$ 20.17	\$ 21.18			
22	ASA I	Admin Svc. Asst I	<b>\$ 3,463</b>	<b>\$ 3,636</b>	<b>\$ 3,818</b>	<b>\$ 4,009</b>	<b>\$ 4,209</b>	<b>\$ 4,314</b>
		Hrly	\$ 19.98	\$ 20.98	\$ 22.03	\$ 23.13	\$ 24.29	\$ 24.90
				5.0%	5.0%	5.0%	5.0%	2.5%
29	MW1	Maint. Worker I	<b>\$ 4,116</b>	<b>\$ 4,322</b>	<b>\$ 4,538</b>	<b>\$ 4,765</b>	<b>\$ 5,003</b>	<b>\$ 5,128</b>
		Hrly	\$ 23.75	\$ 24.94	\$ 26.19	\$ 27.50	\$ 28.87	\$ 29.59
				5.0%	5.0%	5.0%	5.0%	2.5%
33	ASA II	Admin Svc. Asst II	<b>\$ 4,544</b>	<b>\$ 4,771</b>	<b>\$ 5,009</b>	<b>\$ 5,260</b>	<b>\$ 5,523</b>	<b>\$ 5,661</b>
		Hrly	\$ 26.22	\$ 27.53	\$ 28.91	\$ 30.35	\$ 31.87	\$ 32.66
				5.0%	5.0%	5.0%	5.0%	2.5%
34	MW2	Maint. Worker II	<b>\$ 4,657</b>	<b>\$ 4,890</b>	<b>\$ 5,134</b>	<b>\$ 5,391</b>	<b>\$ 5,661</b>	<b>\$ 5,802</b>
		Hrly	\$ 26.87	\$ 28.22	\$ 29.63	\$ 31.11	\$ 32.66	\$ 33.48
				5.0%	5.0%	5.0%	5.0%	2.5%
35	ET1	Engineering Technician I	<b>\$ 4,774</b>	<b>\$ 5,012</b>	<b>\$ 5,263</b>	<b>\$ 5,526</b>	<b>\$ 5,802</b>	<b>\$ 5,947</b>
		Hrly	\$ 27.55	\$ 28.92	\$ 30.37	\$ 31.89	\$ 33.48	\$ 34.32
				5.0%	5.0%	5.0%	5.0%	2.5%
36	MW/INS	Maint. Worker II/Inspector	<b>\$ 4,893</b>	<b>\$ 5,138</b>	<b>\$ 5,394</b>	<b>\$ 5,664</b>	<b>\$ 5,947</b>	<b>\$ 6,096</b>
		Hrly	\$ 28.23	\$ 29.65	\$ 31.13	\$ 32.68	\$ 34.32	\$ 35.18
				5.0%	5.0%	5.0%	5.0%	2.5%
38	INS1	Inspector I	<b>\$ 5,141</b>	<b>\$ 5,398</b>	<b>\$ 5,668</b>	<b>\$ 5,951</b>	<b>\$ 6,248</b>	<b>\$ 6,405</b>
		Hrly	\$ 29.66	\$ 31.15	\$ 32.70	\$ 34.34	\$ 36.06	\$ 36.96
				5.0%	5.0%	5.0%	5.0%	2.5%
41	INS2	Inspector II	<b>\$ 5,536</b>	<b>\$ 5,813</b>	<b>\$ 6,103</b>	<b>\$ 6,408</b>	<b>\$ 6,729</b>	<b>\$ 6,897</b>
		Hrly	\$ 31.94	\$ 33.54	\$ 35.22	\$ 36.98	\$ 38.83	\$ 39.80
				5.0%	5.0%	5.0%	5.0%	2.5%
42	ASA III	Admin Svc. Asst III	<b>\$ 5,674</b>	<b>\$ 5,958</b>	<b>\$ 6,256</b>	<b>\$ 6,569</b>	<b>\$ 6,897</b>	<b>\$ 7,070</b>
		Hrly	\$ 32.74	\$ 34.38	\$ 36.10	\$ 37.90	\$ 39.80	\$ 40.79
				5.0%	5.0%	5.0%	5.0%	2.5%
43	LW	Lead Worker	<b>\$ 5,816</b>	<b>\$ 6,107</b>	<b>\$ 6,412</b>	<b>\$ 6,733</b>	<b>\$ 7,070</b>	<b>\$ 7,246</b>
		Hrly	\$ 33.56	\$ 35.24	\$ 37.00	\$ 38.85	\$ 40.79	\$ 41.81
				5.0%	5.0%	5.0%	5.0%	2.5%
44	ET2	Eng'r. Tech. II	<b>\$ 5,962</b>	<b>\$ 6,260</b>	<b>\$ 6,573</b>	<b>\$ 6,901</b>	<b>\$ 7,246</b>	<b>\$ 7,427</b>
		Hrly	\$ 34.40	\$ 36.12	\$ 37.93	\$ 39.82	\$ 41.81	\$ 42.86
				5.0%	5.0%	5.0%	5.0%	2.5%
50	FS	Field Supervisor	<b>\$ 6,914</b>	<b>\$ 7,259</b>	<b>\$ 7,622</b>	<b>\$ 8,003</b>	<b>\$ 8,403</b>	<b>\$ 8,614</b>
		Hrly	\$ 39.89	\$ 41.89	\$ 43.98	\$ 46.18	\$ 48.49	\$ 49.70
				5.0%	5.0%	5.0%	5.0%	2.5%
53	AE	Associate Engineer	<b>\$ 7,445</b>	<b>\$ 7,817</b>	<b>\$ 8,208</b>	<b>\$ 8,619</b>	<b>\$ 9,050</b>	<b>\$ 9,276</b>
		Hrly	\$ 42.96	\$ 45.11	\$ 47.36	\$ 49.73	\$ 52.22	\$ 53.52
				5.0%	5.0%	5.0%	5.0%	2.5%
56		Assistant Superintendent	<b>\$ 8,018</b>	<b>\$ 8,418</b>	<b>\$ 8,839</b>	<b>\$ 9,281</b>	<b>\$ 9,745</b>	<b>\$ 9,989</b>
		Hrly	\$ 46.26	\$ 48.58	\$ 51.01	\$ 53.56	\$ 56.23	\$ 57.64
				5.0%	5.0%	5.0%	5.0%	2.5%
61		Administrative Service Mgr	<b>\$ 9,071</b>	<b>\$ 9,525</b>	<b>\$ 10,001</b>	<b>\$ 10,501</b>	<b>\$ 11,026</b>	<b>\$ 11,302</b>
		Hrly	\$ 52.34	\$ 54.96	\$ 57.71	\$ 60.59	\$ 63.62	\$ 65.21
				5.0%	5.0%	5.0%	5.0%	2.5%
64		Superintendent	<b>\$ 9,769</b>	<b>\$ 10,257</b>	<b>\$ 10,770</b>	<b>\$ 11,308</b>	<b>\$ 11,874</b>	<b>\$ 12,171</b>
		District Engineer	\$ 56.37	\$ 59.19	\$ 62.15	\$ 65.25	\$ 68.52	\$ 70.23
				5.0%	5.0%	5.0%	5.0%	2.5%
		General Manager	<b>Contract Salary \$164,216</b>					