EXPENSE REPORT

South Placer Municipal Utility District

5807 Springview Drive, Rocklin, CA 95677														
PHONE	916-786-8555		NAME	Emilie Costan			PURPOSE	CalPELRA Conference		Mileage Rate	$0.67/mile			
FAX	916-786-8553		DEPT	Administration			BEGINNING	11/12/2024		Breakfast Rate	$23.00/day			
EMAIL	ecostan@spmud.ca.gov		POSITION	Admin Services Manager			ENDING	11/15/2024		Lunch Rate	$26.00/day			
WEB			MANAGER	Herb Niederberger			PREPARED BY	Emilie Costan		Dinner Rate	$38.00/day			
							APPROVED BY	Herb Niederberger		Incidental Exp	$5.00/day			
					Meals									
Date	Description	Conference Cost	Hotel	Airfare	Breakfast	Lunch	Dinner	Parking	Transportation	Gas	Mileage	Mile Cost	Total	P-card?
11/12/24	CalPELRA Conference	$790.00											$790.00	Y
11/12/24	Milage to										*207*	$138.69	$138.69	N
11/12/24	Meals						$38.00						$38.00	N
11/13/24	Hotel		$449.50					$17.00					$466.50	Y
11/14/24	Hotel		$449.50					$17.00					$466.50	Y
11/15/24	Hotel		$449.50					$17.00					$466.50	Y
11/15/24	Meals					$11.99							$11.99	Y
11/15/24	Mileage from										*217*	$145.39	$145.39	N
													$0.00	
													$0.00	
	Total	$790.00	$1,348.50	$0.00	$0.00	$11.99	$38.00	$51.00	$0.00	$0.00		$284.08	$2,523.57	
									Less Cash Advance/Charges to the District				$2,201.49	
											Total Due Employee		$322.08	