



SPMUD BOARD OF DIRECTORS REGULAR MEETING

DATE & TIME: March 6, 2025 at 4:30 PM

LOCATION: SPMUD Boardroom
5807 Springview Drive Rocklin, CA 95677
Zoom Meeting: 1 (669) 900-9128
Meeting ID: 816 8308 7541

The District's regular Board meeting is held on the first Thursday of every month. This notice and agenda are posted on the [District's website \(www.spmud.ca.gov\)](http://www.spmud.ca.gov) and the District's outdoor bulletin board at 5807 Springview Drive Rocklin, CA. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made at (916) 786-8555.

The March 6, 2025 Regular Meeting of the SPMUD Board of Directors will be held in the District Board Room at 5807 Springview Drive in Rocklin, CA 95677 with the option for the public to join via teleconference using Zoom Meeting 1 (669) 900-9128, or the [Zoom Link \(https://us02web.zoom.us/j/81683087541\)](https://us02web.zoom.us/j/81683087541). Public comments can be made in person at the time of the meeting or emailed to board_secretary@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

Director Jerry Mitchell, Ward 1
Director Will Dickinson, Ward 2
Director Christy Jewell, Ward 3
Director Michael Faria, Ward 4
Director Jack Arney, Ward 5

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action. Public comments can be made in person at the time of the meeting or emailed to board_secretary@spmud.ca.gov from the time the agenda is posted until the matter is heard at the meeting. Comments should be kept to 250 words or less.

V. CONSENT ITEMS

Pages 4 to 18

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

Action Requested: Roll Call Vote

Motion to approve the consent items for the March 6, 2025 Regular Meeting.

1. MINUTES from the February 6, 2025 Regular Meeting. *Pages 4 to 6*
2. ACCOUNTS PAYABLE in the amount of \$792,003 through February 24, 2025. *Pages 7 to 12*
3. BILL OF SALE acceptance for Sewer Improvements for Wildcat West with an estimated value of \$1,412,680. *Pages 13 to 16*
4. RESOLUTION 25-03 AUTHORIZING THE GENERAL MANAGER TO SURPLUS PROPERTY AND/OR EQUIPMENT. *Pages 17 to 18*

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

1. RESOLUTION 25-04 TRAVEL AUTHORIZATION AND BUDGET ADJUSTMENT FOR THE PLACER BUSINESS ALLIANCE DC SUMMIT 2025

Pages 19 to 21

Staff will present a recommended travel authorization and associated budget adjustment for the Board President and General Manager to attend the Placer Business Alliance DC Summit in October of 2025.

Action Requested: Roll Call Vote

Staff recommends that the Board of Directors adopt Resolution 25-04 Approving the overnight travel and related expenses for the Board President and General Manager to attend the Placer Business Alliance DC Summit 2025 and increasing the Professional Development Budget (100-A02-61000) for Fiscal Year 2024/25 by \$8,000 from \$20,000 to \$28,000.

2. SANITARY SYSTEM MANAGEMENT PLAN (SSMP) AUDIT RESULTS

Staff will provide a presentation on the results of the recent SSMP audit.

No Action Requested: Informational Item

3. LASERFICHE MOBILE APPLICATION

Staff will provide an overview of the new Laserfiche mobile application that is available to review agenda materials.

No Action Requested: Informational Item

VII. REPORTS

Pages 22 to 36

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and the public. No decisions are to be made on these issues.

1. Legal Counsel (A. Brown)
2. General Manager (E. Nielsen)
 - a. Administrative, Field, and Technical Services Department Reports
 - b. Informational Items

VIII. DIRECTOR’S COMMENTS

Directors may make brief announcements or brief reports on their activities. They may ask questions for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda.

IX. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4).

Number of potential cases: 1

X. CLOSED SESSION READOUT

XI. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to the next regular meeting to be held on **April 3, 2025, at 4:30 p.m.**

Item 5.1

REGULAR BOARD MINUTES SOUTH PLACER MUNICIPAL UTILITY DISTRICT

MEETING DATE & TIME: February 6, 2025 at 4:30 PM

MEETING LOCATION: SPMUD Boardroom & Zoom Meeting

I. CALL MEETING TO ORDER

A Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Jewell presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS

Present: Director Jerry Mitchell, Director Will Dickinson, Director Christy Jewell, Director Michael Faria, Director Jack Arney

Absent: None

Vacant: None

Staff: Adam Brown, Legal Counsel
Eric Nielsen, General Manager
Carie Huff, District Engineer
Emilie Costan, Administrative Services Manager

III. PLEDGE OF ALLEGIANCE

GC Brown led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

ASM Costan confirmed that no eComments were received. Hearing no other comments, the public comments session was closed.

V. CONSENT ITEMS

1. MINUTES from the January 9, 2025, Regular Meeting.
2. ACCOUNTS PAYABLE in the amount of \$2,856,424 through January 27, 2025.
3. QUARTERLY INVESTMENT REPORT in the total amount of \$82,494,755 through December 31, 2024.
4. RESOLUTION 25-01 REVISING BOARD POLICIES #3251 RECORDATION OF ASSETS FOR DEPRECIATION PURPOSES AND #4055 SELECTION OF OFFICERS AND ABOLISHING BOARD POLICY #3080 DOMESTIC SEWER OVERFLOWS

Director Mitchell made a motion to approve the consent items; a second was made by Vice President Dickinson; a roll call vote was taken, and the motion carried 5-0.

VI. BOARD BUSINESS

1. FUND BALANCE WORKSHOP

GM Nielsen gave an informational presentation on the District's three funds, the Operating Fund (100), Capital Expansion Fund (300), and Capital Renewal Fund (400). He shared information on the sources of revenue, current expenses, current balances, and projected long-term expenses for each fund. He reviewed the differences between local collection expenses and regional treatment expenses as well as the differences between operation, maintenance, and renewal costs and capacity costs for both the collection system and the treatment plant.

Director Dickinson shared that one way the District has been able to keep rates low is by reducing the reserve requirements, which may not be an option in the next rate study. Director Mitchell commented that mandates and regulations such as the Advance Clean Fleet regulation increase costs for the District.

2. RESOLUTION 25-02 AMENDING RESOLUTION 24-19, AND APPROVAL OF MID-YEAR ADJUSTMENTS TO THE FISCAL YEAR 2024/25 BUDGET

GM Nielsen introduced the Fiscal Year 2024/25 Mid-Year Budget Adjustments. ASM Costan presented information on three large, proposed changes that were reviewed with the Fee and Finance Committee in November of 2024 with a recommendation to present them to the full board for consideration as part of the mid-year budget adjustments. She shared that all three recommendations support strategic work plan items. They include an additional contribution to CalPERS to pay down the District's Unfunded Accrued Liability (UAL), an additional depreciation transfer equal to 15% of the accumulated depreciation for the last 3 fiscal years, and transferring Newcastle capital expenses to the Capital Renewal Fund. ASM Costan reviewed the other proposed mid-year budget adjustments. She shared that staff is recommending an increase of \$434,500 to the total Revenue Budget primarily due to a continuation of higher investment earnings. Staff is proposing an increase of \$1.57 million to the Operating Fund Expense Budget which includes the additional UAL payment, and staff is recommending a decrease of \$211,000 to the Capital Fund Expense Budgets. ASM Costan shared that the proposed budget uses reserves to approve the additional UAL payment and to support significant capital spending with the majority of the capital spending approved in the originally adopted budget for Fiscal Year 2024/25.

Director Mitchell made a motion to adopt Resolution 25-02, amending Resolution 24-19 and authorizing the following adjustments to the FY2024/25 Budget: 1). Operating Budget (Fund 100): a). increase the Revenue Budget by \$209,500 from \$19.83M to \$20.04M, b). increase the General Expense Budget by \$1,567,565 from \$21.34M to \$22.91M, and c). decrease the Capital Expense Budget by \$1,300,000 from \$1.66M to \$0.36M. 2). Capital Expansion Budget (Fund 300): a). increase the Revenue Budget by \$125,000 from \$2.46M to \$2.58M, b). no changes are being proposed to the Expense Budget. 3). Capital Renewal Budget (Fund 400): a). increase the Revenue Budget by \$100,000 from \$0.73M to \$0.83M, b). increase the Expense Budget by \$1,088,90: from \$7.62M to \$8.71M; a second was made by Vice President Dickinson; a roll call vote was taken, and the motion carried 5-0.

3. SENATE BILL (SB) 937 MITIGATION FEE ACT CHANGES

GC Brown provided an overview of Senate Bill 937 and its applicability to the collection of fees at the District. He shared that the Mitigation Fee Act was amended to provide for the payment of public improvement or facilities fees for residential projects to be deferred until the final inspection

or a certificate of occupancy is issued. However, there is language in the Act that allows utility service fees for connections to be paid at the time that the application for the service is received, provided that the fees do not exceed the costs incurred by the utility provider resulting from the connection activities. The District sets its fee through a capacity fee study that calculates and determines the fee that needs to be collected. GM Nielsen shared that the District collects capacity fees at the time that the connection is made to the District sewer system and works with developers to optimally time this connection.

4. SOUTH PLACER WASTEWATER AUTHORITY (SPWA) MEETING REPORT

Vice President Dickinson, District representative on the SPWA Board, gave an update on the January 30, 2025, SPWA Board Meeting which included appointing a new executive director and deputy executive director and a significant amount of time devoted to project updates. An update was also provided on the equivalent dwelling unit (EDU) study being performed by the California Association of Sanitation Agencies (CASA) to determine how different uses impact the sewer system. A group of agencies have provided funding for the study, and it is not yet known if the findings will be shared. Vice President Dickinson also shared that he has spoken to staff about the high balance in the District's rate stabilization fund with SPWA in proportion to the other partners and whether the regional fee is set appropriately for the treatment capacity needed by the District's customers.

VII. REPORTS

1. DISTRICT GENERAL COUNSEL (A. BROWN):

General Counsel Brown had no report for this meeting.

2. GENERAL MANAGER (E. NIELSEN) & DEPARTMENT REPORTS:

Director Mitchell congratulated staff for over eight years without a loss time accident. Vice President Dickinson thanked staff for spending the time to hold several advisory committee meetings at the start of the new year, and Director Faria thanked staff for the informative staff presentations.

3. INFORMATIONAL ITEMS:

There were no informational items.

4. DIRECTOR'S COMMENTS:

President Jewell shared that she attended the Roseville Chamber of Commerce Installation Dinner and Economic Development and Government Affairs Committee Meeting. She also thanked staff for their exemplary work and support during the board transitions.

VIII. ADJOURNMENT

The President adjourned the meeting at 5:54 p.m. to the next regular meeting to be held on March 6, 2025, at 4:30 p.m.



Emilie Costan, Board Secretary



South Placer M.U.D.

Check Report

By Check Number

Date Range: 01/28/2025 - 02/24/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1007	Advanced Integrated Pest	01/30/2025	Regular	0.00	122.00	17815
1742	Burrell Consulting Group	01/30/2025	Regular	0.00	500.00	17816
1828	Carollo Engineers, Inc	01/30/2025	Regular	0.00	14,418.85	17817
1652	Cintas Corporation	01/30/2025	Regular	0.00	575.56	17818
1830	D&D Logowear	01/30/2025	Regular	0.00	1,594.70	17819
1764	Network Design Associates, Inc.	01/30/2025	Regular	0.00	999.00	17820
1221	PG&E	01/30/2025	Regular	0.00	1,463.24	17821
1236	Placer County Clerk-Recorder	01/30/2025	Regular	0.00	29,913.75	17822
1268	Rocklin Windustrial Co.	01/30/2025	Regular	0.00	4,914.63	17823
1518	Sonitrol of Sacramento	01/30/2025	Regular	0.00	1,576.05	17824
1339	Vulcan Materials Co.	01/30/2025	Regular	0.00	336.50	17825
1732	Willdan Financial Services	01/30/2025	Regular	0.00	1,900.00	17826
1850	WYJO Services Corp	01/30/2025	Regular	0.00	330.40	17827
1759	Bender Rosenthal Inc.	02/06/2025	Regular	0.00	6,492.50	17828
1780	Business Oriented Software Solutions, Inc.	02/06/2025	Regular	0.00	2,000.00	17829
1652	Cintas Corporation	02/06/2025	Regular	0.00	561.77	17830
1775	CPS HR Consulting	02/06/2025	Regular	0.00	445.00	17831
1509	Crystal Communications	02/06/2025	Regular	0.00	311.64	17832
1086	Dataprose	02/06/2025	Regular	0.00	6,577.63	17833
1087	Dawson Oil Co.	02/06/2025	Regular	0.00	4,435.28	17834
1564	Jensen Landscape Services, LLC	02/06/2025	Regular	0.00	1,068.00	17835
1163	Joe Gonzalez Trucking, LLC.	02/06/2025	Regular	0.00	4,918.61	17836
1221	PG&E	02/06/2025	Regular	0.00	9,997.49	17837
1685	Streamline	02/06/2025	Regular	0.00	497.00	17838
1878	Universal Building Services & Supply Co.	02/06/2025	Regular	0.00	1,296.00	17839
1327	US Bank Corporate Payment	02/10/2025	Regular	0.00	8,987.94	17840
	Void	02/10/2025	Regular	0.00	0.00	17841
	Void	02/10/2025	Regular	0.00	0.00	17842
248	AT&T	02/12/2025	Regular	0.00	8.86	17843
1022	AT&T CalNet	02/12/2025	Regular	0.00	507.21	17844
1522	California Department of Fish and Wildlife	02/12/2025	Regular	0.00	369.75	17845
1652	Cintas Corporation	02/12/2025	Regular	0.00	561.77	17846
1068	City of Roseville	02/12/2025	Regular	0.00	421,486.00	17847
1751	Comprehensive Medical Inc.	02/12/2025	Regular	0.00	125.00	17848
1882	Dell Technologies Inc	02/12/2025	Regular	0.00	17,130.13	17849
1131	Granite Business Printing	02/12/2025	Regular	0.00	364.65	17850
1666	Great America Financial Services	02/12/2025	Regular	0.00	596.45	17851
1139	Hill Rivkins Brown & Associates	02/12/2025	Regular	0.00	9,600.00	17852
1631	Instrument Technology Corporation	02/12/2025	Regular	0.00	1,015.09	17853
1599	MUN CPA's	02/12/2025	Regular	0.00	2,500.00	17854
1764	Network Design Associates, Inc.	02/12/2025	Regular	0.00	600.00	17855
1218	PCWA	02/12/2025	Regular	0.00	1,208.81	17856
1475	Petersen & Mapes, LLP	02/12/2025	Regular	0.00	600.00	17857
1251	Railroad Management Company, LLC	02/12/2025	Regular	0.00	175.00	17858
1518	Sonitrol of Sacramento	02/12/2025	Regular	0.00	128.70	17859
1338	Verizon Wireless	02/12/2025	Regular	0.00	1,311.82	17860
1343	Water Works Engineers, LLC	02/12/2025	Regular	0.00	4,083.95	17861
1345	WECO	02/12/2025	Regular	0.00	2,309.08	17862
1006	Aaron Moore	02/20/2025	Regular	0.00	207.20	17889
1828	Carollo Engineers, Inc	02/20/2025	Regular	0.00	16,457.75	17890
1652	Cintas Corporation	02/20/2025	Regular	0.00	561.77	17891
1073	Consolidated Communications	02/20/2025	Regular	0.00	1,783.72	17892
1858	Dustron Inc	02/20/2025	Regular	0.00	3,155.00	17893
1218	PCWA	02/20/2025	Regular	0.00	643.42	17894

Check Report

Date Range: 01/28/2025 - 02/24/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1518	Sonitrol of Sacramento	02/20/2025	Regular	0.00	1,576.05	17895
1333	SPOK, Inc.	02/20/2025	Regular	0.00	30.94	17896
1850	WYJO Services Corp	02/20/2025	Regular	0.00	750.00	17897
1015	American Fidelity Assurance	02/01/2025	Bank Draft	0.00	427.28	DFT0009696
1230	Pers (EFT)	02/01/2025	Bank Draft	0.00	8,673.07	DFT0009697
1230	Pers (EFT)	02/01/2025	Bank Draft	0.00	38,061.18	DFT0009698
1230	Pers (EFT)	02/01/2025	Bank Draft	0.00	10,963.70	DFT0009699
1230	Pers (EFT)	02/01/2025	Bank Draft	0.00	138.48	DFT0009700
1230	Pers (EFT)	02/01/2025	Bank Draft	0.00	4,108.00	DFT0009701
1230	Pers (EFT)	02/01/2025	Bank Draft	0.00	97.59	DFT0009702
1586	Principal Life Insurance Company	02/01/2025	Bank Draft	0.00	634.53	DFT0009703
1045	Cal Pers 457 Plan (EFT)	01/31/2025	Bank Draft	0.00	3,440.00	DFT0009714
1045	Cal Pers 457 Plan (EFT)	01/31/2025	Bank Draft	0.00	500.00	DFT0009715
1045	Cal Pers 457 Plan (EFT)	01/31/2025	Bank Draft	0.00	104.75	DFT0009716
1135	Empower (EFT)	01/31/2025	Bank Draft	0.00	225.00	DFT0009718
1135	Empower (EFT)	01/31/2025	Bank Draft	0.00	5,629.00	DFT0009719
1135	Empower (EFT)	01/31/2025	Bank Draft	0.00	691.56	DFT0009720
1042	CA State Disbursement (EF	01/31/2025	Bank Draft	0.00	510.46	DFT0009721
1229	Pers (EFT)	01/31/2025	Bank Draft	0.00	49.13	DFT0009722
1229	Pers (EFT)	01/31/2025	Bank Draft	0.00	1,105.37	DFT0009723
1229	Pers (EFT)	01/31/2025	Bank Draft	0.00	2,213.49	DFT0009724
1229	Pers (EFT)	01/31/2025	Bank Draft	0.00	1,802.03	DFT0009725
1229	Pers (EFT)	01/31/2025	Bank Draft	0.00	3,058.30	DFT0009726
1229	Pers (EFT)	01/31/2025	Bank Draft	0.00	5,282.59	DFT0009727
1229	Pers (EFT)	01/31/2025	Bank Draft	0.00	5,364.41	DFT0009728
1149	Internal Revenue Service	01/31/2025	Bank Draft	0.00	13,672.92	DFT0009729
1098	EDD (EFT)	01/31/2025	Bank Draft	0.00	3,662.13	DFT0009730
1098	EDD (EFT)	01/31/2025	Bank Draft	0.00	1,323.17	DFT0009731
1149	Internal Revenue Service	01/31/2025	Bank Draft	0.00	3,197.72	DFT0009732
1149	Internal Revenue Service	01/31/2025	Bank Draft	0.00	9,121.91	DFT0009733
1229	Pers (EFT)	01/28/2025	Bank Draft	0.00	110.00	DFT0009734
1098	EDD (EFT)	02/05/2025	Bank Draft	0.00	2,878.00	DFT0009735
1045	Cal Pers 457 Plan (EFT)	02/14/2025	Bank Draft	0.00	3,740.00	DFT0009736
1045	Cal Pers 457 Plan (EFT)	02/14/2025	Bank Draft	0.00	500.00	DFT0009737
1045	Cal Pers 457 Plan (EFT)	02/14/2025	Bank Draft	0.00	246.58	DFT0009738
1135	Empower (EFT)	02/14/2025	Bank Draft	0.00	225.00	DFT0009740
1135	Empower (EFT)	02/14/2025	Bank Draft	0.00	5,629.00	DFT0009741
1135	Empower (EFT)	02/14/2025	Bank Draft	0.00	720.52	DFT0009742
1042	CA State Disbursement (EF	02/14/2025	Bank Draft	0.00	224.76	DFT0009743
1015	American Fidelity Assurance	02/14/2025	Bank Draft	0.00	512.05	DFT0009744
1229	Pers (EFT)	02/14/2025	Bank Draft	0.00	49.13	DFT0009745
1229	Pers (EFT)	02/14/2025	Bank Draft	0.00	1,105.37	DFT0009746
1229	Pers (EFT)	02/14/2025	Bank Draft	0.00	2,213.49	DFT0009747
1229	Pers (EFT)	02/14/2025	Bank Draft	0.00	1,802.03	DFT0009748
1229	Pers (EFT)	02/14/2025	Bank Draft	0.00	3,058.29	DFT0009749
1229	Pers (EFT)	02/14/2025	Bank Draft	0.00	5,277.29	DFT0009750
1229	Pers (EFT)	02/14/2025	Bank Draft	0.00	5,359.02	DFT0009751
1149	Internal Revenue Service	02/14/2025	Bank Draft	0.00	14,622.00	DFT0009752
1098	EDD (EFT)	02/14/2025	Bank Draft	0.00	3,785.65	DFT0009753
1098	EDD (EFT)	02/14/2025	Bank Draft	0.00	1,336.02	DFT0009754
1149	Internal Revenue Service	02/14/2025	Bank Draft	0.00	3,419.68	DFT0009755

Check Report

Date Range: 01/28/2025 - 02/24/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1149	Internal Revenue Service	02/14/2025	Bank Draft	0.00	9,274.83	DFT0009756

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	55	0.00	596,081.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	49	49	0.00	190,146.48
EFT's	0	0	0.00	0.00
	135	106	0.00	786,228.14

Check Report

Date Range: 01/28/2025 - 02/24/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1645	Aspire Retirement Solutions	01/31/2025	Bank Draft	0.00	989.13	DFT0009717
1645	Aspire Retirement Solutions	02/14/2025	Bank Draft	0.00	989.13	DFT0009739

Bank Code PY Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	1,978.26
EFT's	0	0	0.00	0.00
	2	2	0.00	1,978.26

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	55	0.00	596,081.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	51	51	0.00	192,124.74
EFT's	0	0	0.00	0.00
	137	108	0.00	788,206.40

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	1/2025	120,697.75
100	GENERAL FUND	2/2025	667,508.65
			788,206.40

Account Number	Name	Date	Type	Amount	Reference
102-0001700-01	Jackson, Cynthia	2/19/2025	Refund	\$ 116.55	Check #: 17863
102-0001726-01	Meyer, Anthony W	2/19/2025	Refund	\$ 160.00	Check #: 17864
102-0002866-01	Banks, Ronald	2/19/2025	Refund	\$ 57.08	Check #: 17865
102-0006064-02	Diaz, Danielle	2/19/2025	Refund	\$ 216.00	Check #: 17866
102-0006489-02	Salcido, Essex and Olga	2/19/2025	Refund	\$ 8.43	Check #: 17867
102-0006857-02	D'Ambrogi, Anthony and Christine	2/19/2025	Refund	\$ 116.82	Check #: 17868
102-0007177-01	Lane, Sean	2/19/2025	Refund	\$ 112.32	Check #: 17869
102-0010957-01	Mansonen, Beverly and Robert	2/19/2025	Refund	\$ 15.54	Check #: 17870
102-0012018-02	Harper, James	2/19/2025	Refund	\$ 8.69	Check #: 17871
103-0003742-03	McCarthy, Carole	2/19/2025	Refund	\$ 116.82	Check #: 17872
106-0012901-02	Siverling, William and Linda	2/19/2025	Refund	\$ 116.00	Check #: 17873
106-0013251-01	Emil Versoza	2/19/2025	Refund	\$ 8.88	Check #: 17874
106-0013454-01	Travis, Steve	2/19/2025	Refund	\$ 116.82	Check #: 17875
106-0013604-03	Clayton, Frances and Gilbert	2/19/2025	Refund	\$ 8.04	Check #: 17876
106-0013684-02	Perez, Eulogio and Elizabeth	2/19/2025	Refund	\$ 5.50	Check #: 17877
106-0015323-02	Waddell, Diane	2/19/2025	Refund	\$ 121.44	Check #: 17878
106-0016437-03	McCarty, William	2/19/2025	Refund	\$ 718.14	Check #: 17879
112-1023046-01	Oh, Jin and Courtney	2/19/2025	Refund	\$ 118.27	Check #: 17880
112-1026735-01	Carson, Christopher and Sara	2/19/2025	Refund	\$ 118.14	Check #: 17881
112-1028390-01	Ramos, Ismael and Esther	2/19/2025	Refund	\$ 10.76	Check #: 17882
112-1028513-01	Compton, Joshua and Carey	2/19/2025	Refund	\$ 1,107.90	Check #: 17883
112-1028828-02	Llamas, Rey	2/19/2025	Refund	\$ 10.34	Check #: 17884
112-1030386-01	LLC, Tower Group Holdings	2/19/2025	Refund	\$ 96.50	Check #: 17885
115-1025597-01	Ttee, V W Koons	2/19/2025	Refund	\$ 285.03	Check #: 17886
202-0009566-01	Bennett, David R	2/19/2025	Refund	\$ 5.94	Check #: 17887
202-0017460-02	Educational Media Foundation	2/19/2025	Refund	\$ 20.81	Check #: 17888
TOTAL REFUNDS				\$ 3,796.76	

Item 5.3

SOUTH PLACER MUNICIPAL UTILITY DISTRICT STAFF REPORT

To: Board of Directors
From: Carie Huff, District Engineer
Cc: Josh Lelko, Engineering Technician
Subject: Acceptance of the Bill of Sale for Wildcat West
Meeting Date: March 6, 2025

Overview

The Wildcat West, City of Rocklin SD-2022-0001 project is located within the City of Rocklin, southwest of the intersection of Ocelot Way and Cheetah Street. Wildcat West consists of public sewer improvements to serve eighty-eight (88) single-family residential homes for a total of 88 EDU. The Wildcat West sewer improvements include the following infrastructure:

- Installation of two thousand, four hundred and fifty-eight (2,458) linear feet of sanitary sewer pipe; and
- Installation of twenty-three (23) manholes.

Recommendation

Staff recommends that the Board of Directors accept the attached Bill of Sale for the Wildcat West, City of Rocklin SD-2022-0001 sewer improvements.

Strategic Plan Goal

This action is consistent with the following Strategic Plan Priorities:

- Maintain an excellent regulatory compliance record
- Prepare for the future and foreseeable emergencies
- Leverage existing and applicable technologies to improve efficiencies

Fiscal Impact

The estimated value of the contributed capital is \$1,412,680.

Attachments:

1. Bill of Sale
2. Map – Wildcat West, City of Rocklin SD-2022-0001

BILL OF SALE

KB Home Sacramento, Inc. does hereby grant, bargain, sell and convey to SOUTH PLACER MUNICIPAL UTILITY DISTRICT all of its rights, title and interest in and to all public sewer pipes, lines, mains, manholes, and appurtenances installed by its contractor in that subdivision/project commonly known as Wildcat West, City of Rocklin SD-2022-0001.

Grantor herein does hereby warrant and guarantee to SOUTH PLACER MUNICIPAL UTILITY DISTRICT that all of the personal property described herein consisting of sewer pipes, lines, mains, manholes, and appurtenances are free and clear of all mechanics liens and encumbrances of any type, nature or description whatsoever.

Dated this 01/16/2025

By: (Developer/Owner)



Signature

Leo Pantoja

Name (Please Type or Print)

Attach notary acknowledgment

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Placer

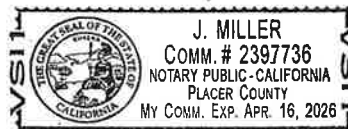
On 01/16/25 before me, J. Miller , Notary Public

personally appeared Leo Pantoja
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)





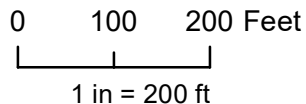
**Wildcat West,
City of Rocklin
SD2022-0001**

88 EDU

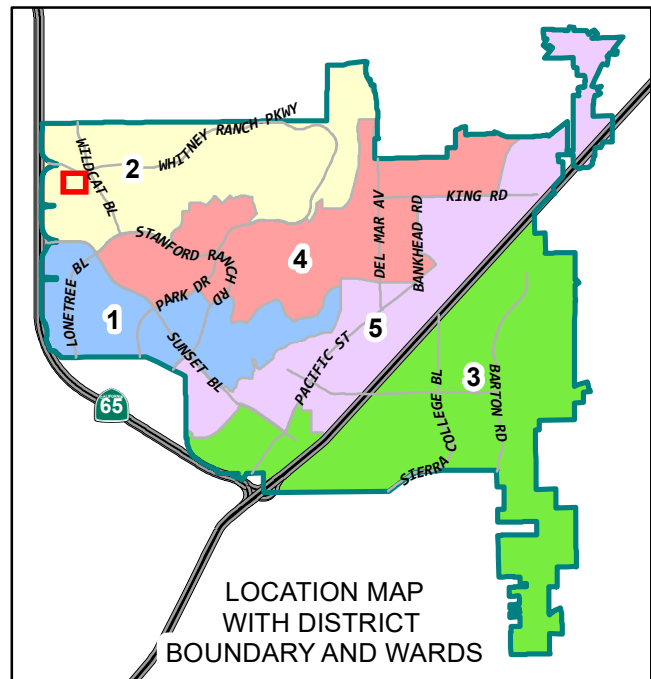
Public Sewer Infrastructure

23 manholes

2,458 feet of mainline



Date: 2/24/2025
 Author: Curtis Little
 Document Path:
 G:\spmud_gis\mxd\Bill of Sale\FY24-25\MXD\WildcatWest.mxd



Item 5.4

SOUTH PLACER MUNICIPAL UTILITY DISTRICT STAFF REPORT

To: Board of Directors
From: Chad Stites, Superintendent
Cc: Eric Nielsen, General Manager
Subject: Resolution 25-03 – Disposal of District Surplus
Meeting Date: March 6, 2025

Overview

The District has one vehicle and one tractor that have met or exceeded their useful life and have been replaced by a newer, more reliable, updated version. The items to be designated as surplus are listed below:

Unit 008-2017: 2017 Ford Transit (VIN / Serial No: 1FTYR2XV4HKA11461)
Unit 013-2004: 2004 Kubota L3830 HST (VIN / Serial No: 35315)

In accordance with District Policy 3300 Disposal of Surplus Property, District property with a unit value greater than \$500 shall be declared surplus by the Board of Directors. These items will be disposed of in accordance with the policy. The District plans to use GovDeals.com, an online government auction site and partner of the California Special Districts Association, to sell these items.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 25-03 to declare the items listed therein as surplus and authorize the General Manager or designated appointee to sign the transfer of title (when required) on behalf of the District.

Strategic Plan Priorities

This action is consistent with SPMUD Strategic Plan Priorities:
Prepare for the future and foreseeable emergencies.
Provide exceptional value for the cost of sewer service.

Related District Ordinances and Policies

This action complies with the following District Policy:
Policy 3300 – Disposal of Surplus Property or Equipment

Fiscal Impact

The items will be removed from the District's Fixed Asset Schedule and any salvage value that is realized will be deposited into Fund 400 – Capital Renewal.

Attachments:

1. Resolution 25-03 Disposal of District Surplus

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO. 25-03
DISPOSAL OF DISTRICT SURPLUS**

WHEREAS, the South Placer Municipal Utility District owns certain items generally described below:

Unit 008-2017: 2017 Ford Transit (VIN / Serial No. 1FTYR2XV4HKA11461)

Unit 013-2004: 2004 Kubota L3830 HST (VIN / Serial No. 35315)

WHEREAS, District Policy 3300 – Disposal of Surplus Property or Equipment provides guidance on the proper disposition of surplus District Property; and

WHEREAS, the Board hereby finds that these items have outlived their useful life or are surplus and no longer necessary, useful to, or it is not in the best interest of the District to retain ownership of the above-referenced items.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the South Placer Municipal Utility District that the General Manager, or his designee, is hereby authorized to:

1. Cause the items described above to be auctioned "as is," individually or in one or more lots, to the highest bidder, or
2. Transfer the items to another agency, or
3. Discard, recycle, salvage, or scrap any items for which no suitable bids are received.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 6th day of March, 2025.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Christy Jewell, President of the Board of Directors

ATTEST

Emilie Costan, Board Secretary

Item 6.1

SOUTH PLACER MUNICIPAL UTILITY DISTRICT STAFF REPORT

To: Board of Directors

From: Eric Nielsen, General Manager

Cc: Emilie Costan, Administrative Services Manager

Subject: Resolution 25-04 – Travel Authorization and Budget Adjustment for the Placer Business Alliance DC Summit 2025

Meeting Date: March 6, 2025

Overview

The Placer Business Alliance (PBA) is a group formed to advocate on behalf of Placer County’s eight largest economic sectors. Its efforts often focus on areas that connect those sectors, including infrastructure, transportation, housing, public safety, education, energy, and health care. The PBA organizes an annual summit in Washington D.C. where numerous participants from organizations throughout Placer County collaborate with elected officials to address important issues.

Staff proposes to send the Board President and General Manager to the Placer Business Alliance DC Summit 2025 to represent the District and engage in the dialogue that happens throughout the conference. The summit takes place October 21-24, 2025 and registration is currently open.

Government Code §53232 through 53232.4 requires local agencies to adopt a written policy regarding expense reimbursements paid to elected and appointed officials. The District created Policy 2025 – Expenditure Reimbursement to meet this requirement and set guidelines. That policy requires that overnight travel and related expenses (e.g., registration, airfare, lodging, meals, incidentals) by Directors must be pre-authorized by the Board of Directors.

Recommendation

Staff recommend that the Board of Directors adopt Resolution 25-04;

1. Approving the overnight travel and related expenses for the Board President and General Manager to attend the Placer Business Alliance DC Summit 2025, and
2. Increase the Professional Development Budget (100-A02-61000) for Fiscal Year 2024/25 by \$8,000 from \$20,000 to \$28,000.

Strategic Plan Priorities

Maintain an excellent regulatory compliance record
Prepare for the future and foreseeable emergencies

Related Policies

Policy 2025 – Expenditure Reimbursement

Fiscal Impact

Funding for the recommended budget adjustment is available from the District's Operating Fund (Fund 100).

Attachments:

1. Resolution 25-04 Travel Authorization and Budget Adjustment for the Placer Business Alliance DC Summit 2025

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO. 25-04
TRAVEL AUTHORIZATION AND BUDGET ADJUSTMENT FOR THE
PLACER BUSINESS ALLIANCE DC SUMMIT 2025

WHEREAS, it is proposed that the Board President and General Manager attend the Placer Business Alliance DC Summit 2025 where numerous participants from organizations throughout Placer County collaborate with elected officials to address important issues; and

WHEREAS, Board Policy 2025 Expenditure Reimbursement requires that overnight travel and related expenses by Directors must be pre-authorized by the Board of Directors; and

WHEREAS, participation in the Placer Business Alliance DC Summit 2025 requires an increase to the professional services budget in the amount of \$8,000.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the South Placer Municipal Utility District hereby approve the overnight travel and related expenses for the Board President and General Manager to attend the Placer Business Alliance DC Summit 2025 and increase the Professional Development Budget (100-A02-61000) for Fiscal Year 2024/25 by \$8,000, from \$20,000 to \$28,000.

PASSED and ADOPTED at a regular meeting of the Board of Directors of the South Placer Municipal Utility District Board of Directors in Rocklin, California this 6th Day of March 2025.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Christy Jewell, President of the Board of Directors

ATTEST

Emilie Costan, Board Secretary

Item 7.2

GENERAL MANAGER REPORT

To: Board of Directors
From: Eric Nielsen, General Manager
Date: March 6, 2025
Subject: General Manager Monthly Staff Report – February 2025

DEPARTMENT REPORTS

Attached are the monthly status reports for the Board's information:

- A. Administrative Services Department,
- B. Field Services Department, and
- C. Technical Services Department.

The Department Managers are prepared to answer any questions from the Board.

1. INFORMATION ITEMS

- A. On February 3, 2025, the District's General Counsel, General Manager, and Administrative Services Manager met with Vice President Dickinson to discuss the recent South Placer Wastewater Authority (SPWA) meeting and SPWA capacity charges.
- B. On February 3, 2025, the District's General Counsel, General Manager, and Administrative Services Manager met with representatives from Sierra College including the College's Legal Counsel to continue the discussions regarding capacity charges and monthly service charges.
- C. On February 13, 2025, the General Manager, District Engineer, and Administrative Services Manager attended a SPWA Partners Check-In Meeting for staff. These meetings are scheduled on a recurring basis between SPWA Board Meetings to communicate progress on efforts and prepare for future meetings.
- D. On February 18, 2025, the General Manager attended the Loomis Chamber of Commerce Quarterly Joint Economic Development/Government Affairs Meeting. Attendees at this recurring meeting include representatives from federal and state representative's offices, Placer County, the Town of Loomis, Loomis school districts, Placer County Fire, Placer County Sheriff's, PG&E/Pioneer, Placer County Water Agency, and SPMUD.
- E. On February 19, 2025, the General Manager with the assistance of Dane Wadle with the California Special Districts Association (CSDA) scheduled a tour/visit of the SPMUD facilities for Assemblyman Joe Patterson. The tour/visit is scheduled for July 24, 2025.

- F. On February 19, 2025, the General Manager met with Jeff Short, the Government and Public Affairs Director with the North State Building Industry Association for an introductory meeting and to discuss some of North State BIA’s concerns.
- G. On February 20, 2025, the General Manager, as a member of the Rocklin Chamber of Commerce Leadership Rocklin Steering Committee, helped facilitate the Leadership Rocklin Session on Civics and Public Safety, which was held at the Rocklin Police Department.
- H. On February 26, 2025, the General Manager signed a position letter of support, in accordance with District Policy 4041, on behalf of the District for Assembly Bill 259 (Rubio), which is a CSDA sponsored bill that would eliminate the sunset associated with Assembly Bill 2449 (Rubio, 2022), thereby allowing for the indefinite operation of its provisions related to special districts board members remotely attending board meetings under the Brown Act.
- I. On February 27, 2025, the General Manager facilitated the monthly District All-Hands Meeting with all District employees. These meetings are venues for sharing information, discussing questions, and are part of the District’s Strategic Plan.
- J. On February 28, 2025, the District’s General Counsel, General Manager, and Administrative Services Manager met with representatives from Sierra College including the College’s Legal Counsel to continue the discussions regarding capacity charges and monthly service charges.
- K. Advisory Committee Meetings:
 - a. There were no advisory committee meetings in February.

2. PURCHASE ORDERS/CONTRACTS INITIATED UNDER THE GENERAL MANAGER’S AUTHORITY

There were no purchase orders initiated under the General Manager’s Authority in February.

3. LONG RANGE AGENDA

April 2025

- LAFCO Overview and Presentation on Municipal Services Review for SPMUD
- Strategic Communications Plan Agreement
- Sierra College Partners Agreement
- Acceptance of Northwest Rocklin Sewer Annexation Project
- Sierra College Monthly Service & Capacity Agreement

May 2025

- Quarterly Investment Report
- Discussion on Board Meeting Recordings/Videos and Minutes

- SPWA Board Meeting Update

June 2025

- Budget Workshop
- Revisions to Policy 5060 – Minutes of Board Meetings
- SDRMA Ballot
- Collection of Delinquent Service Charges
- Adopt Memorandums of Understanding with Employees

ITEM VII. ASD REPORT

To: Board of Directors
From: Emilie Costan, Administrative Services Manager
cc: Eric Nielsen, General Manager
Subject: Administrative Services Department Monthly Report
Board Date: March 6, 2025

Form 700 Statement of Economic Interest Filing

Form 700 notifications were sent via email to all designated Form 700 filers on January 2, 2025. Forms must be completed by April 1, 2025.

Spring Newsletter

The Administrative Services staff has been working to prepare the Spring newsletter. The newsletter will be included in the March, April, and May billings. The newsletter will also be placed on the District website and distributed electronically to e-billing customers.

Laserfiche Updates and Backlog Scanning

The Administrative Services staff have been working to create new document types, folder systems, and workflows and set appropriate permissions for additional backlog scanning and import projects. Additionally, staff has completed the access to current board meeting materials for Board Members wishing to use the Laserfiche mobile application to replace the retired BoardPaq site.

Facility Building Improvements & Space Planning Request for Proposals

The Administrative Services staff have been working on a Request for Proposals for Facility Building Improvements & Space Planning for the Headquarters building. Staff will seek proposals from firms to assist with redesigning the Headquarters Building to improve functionality and better meet the District's ongoing and future needs.

Website New Accessibility Tools

The Administrative Services Manager attended a webinar on new tools, resources, and strategies for making PDF documents on the District website accessible to users with disabilities.

February Monthly Investment Transactions per GC \$53607

DEPOSITS, TRANSFERS, OR WITHDRAWALS

CalTRUST: None
CA CLASS: \$971,715 from Cash
LAIF: None
Placer County: None
Wells Fargo: None
Five Star MM: None
CEPPT: \$900,000 to CalPERS Tier I UAL

ITEM VII. FSD REPORT

To: Board of Directors
From: Chad Stites, Superintendent
Cc: Eric Nielsen, General Manager
Subject: Field Services Department Monthly Report
Meeting Date: March 6, 2025

Department Overview

This section provides the Board with an update on the news and major tasks from the Field Services Department (FSD).

1. Supervisory Control and Data Acquisition (SCADA) Replacement

- a. Weekly meetings with the contractor/integrator (Telstar), engineering/construction management services (Carollo), and the District are continuing.
- b. Telstar continues issuing submittals.
- c. Work is scheduled to be completed by December 2, 2025.

2. Zero-Emission Fleet Transition

- a. Staff continues biweekly meetings with DKS.
- b. The first in-person meeting is scheduled for March 6, 2025.
- c. Professional services will conclude in July 2025.

3. Emergency Messaging System

- a. The new emergency messaging system (Catapult EMS) training will be conducted on February 27, 2025.
- b. The first practice drill will be conducted with all District staff on March 4, 2025.

Reporting

This section provides the Board an overview of the Field Services Department operations and maintenance activities through 1/31/2025. The work listed is not all inclusive.

1. Lost Time Accidents/Injuries (OSHA 300)

- a. Zero (0)
 - i. 3099 days (8.4 years) without a Lost Time Accident/Injury
- b. Workers Compensation Claims over the last twelve (12) months
 - i. One (1)

2. Safety/Training/Professional Development

- a. Field Services employees participated in training for the following:
 - i. Lucy
 - ii. Cold Related Injuries
 - iii. Defensive Driving in Wet Weather
 - iv. Lifting and Rigging

- b. One Lead Worker (Cameron Lima) was sent to Reasonable Suspicion Training conducted by Preferred Alliance.

3. Customer Service Calls

- a. Response Time Goals over the Last 12 Months – 95% Success Rate

	Goal	Average
During Business Hours	< 30 Minutes	22
During Non-Business Hours	< 60 Minutes	37

Service Calls - January

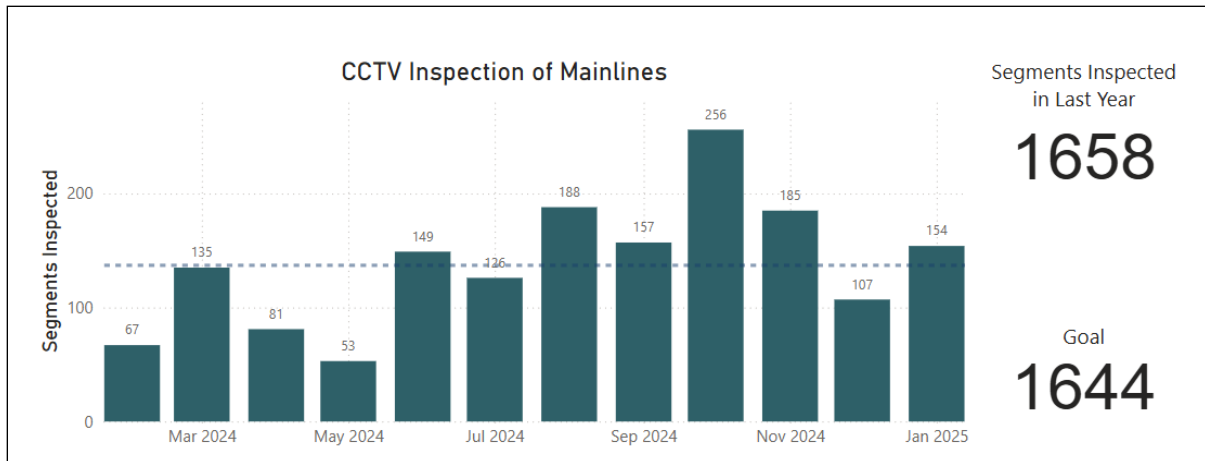
Responsibility	Spill	Stoppage	Odor	Alarm	PLSD	Misc
SPMUD Responsibility	4	4		3		
PCWA						1
Owner Responsibility		1	1		5	
N/A			1			
		1				
Total	4	6	2	3	5	1

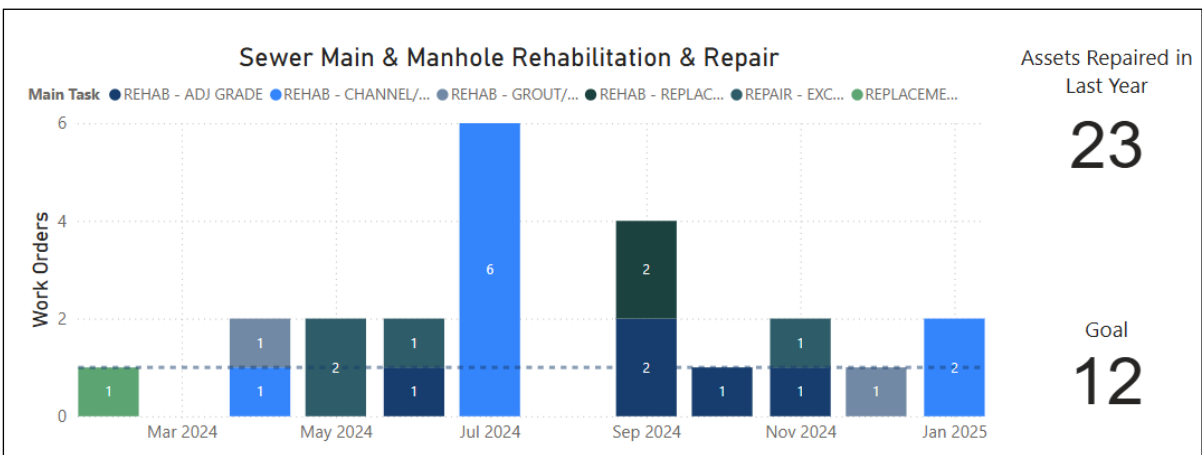
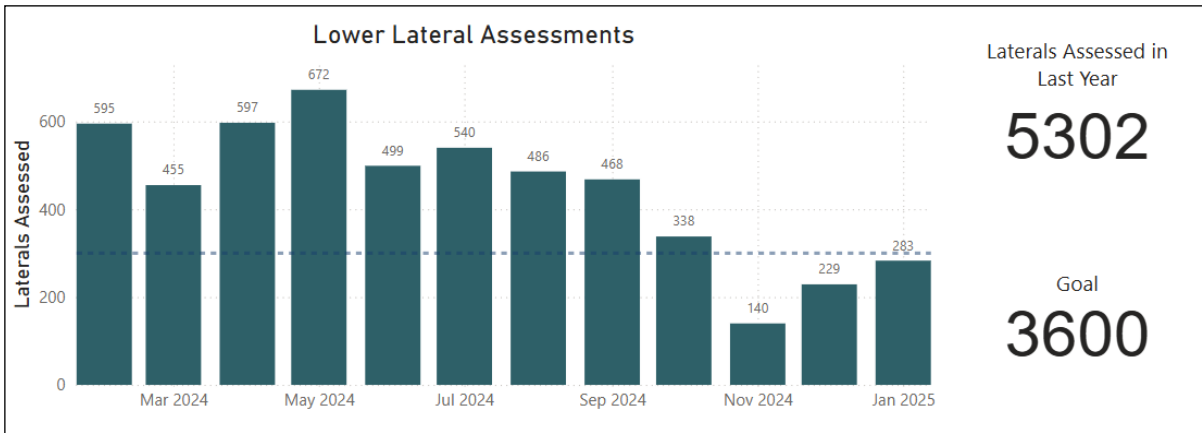
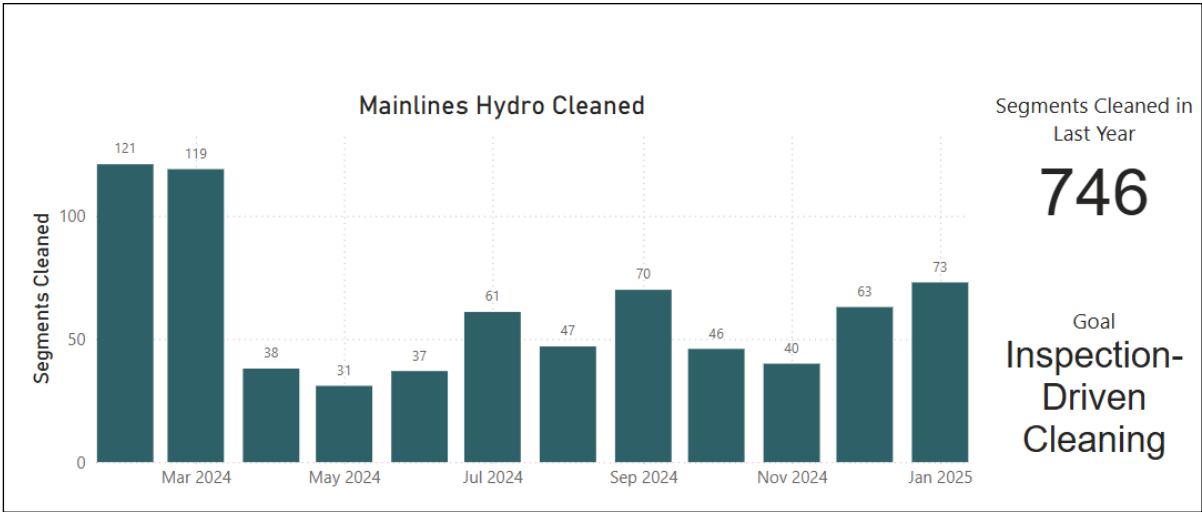
Total Service Calls

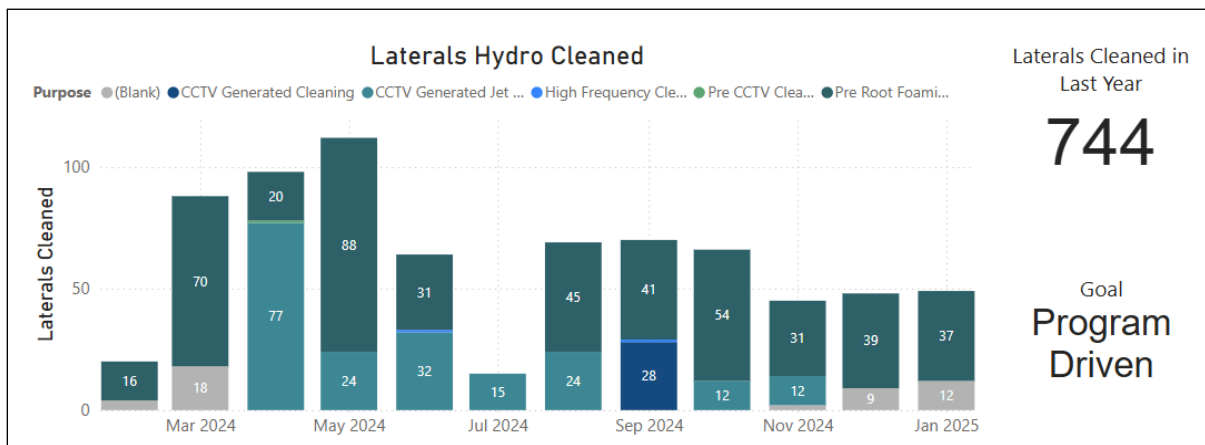
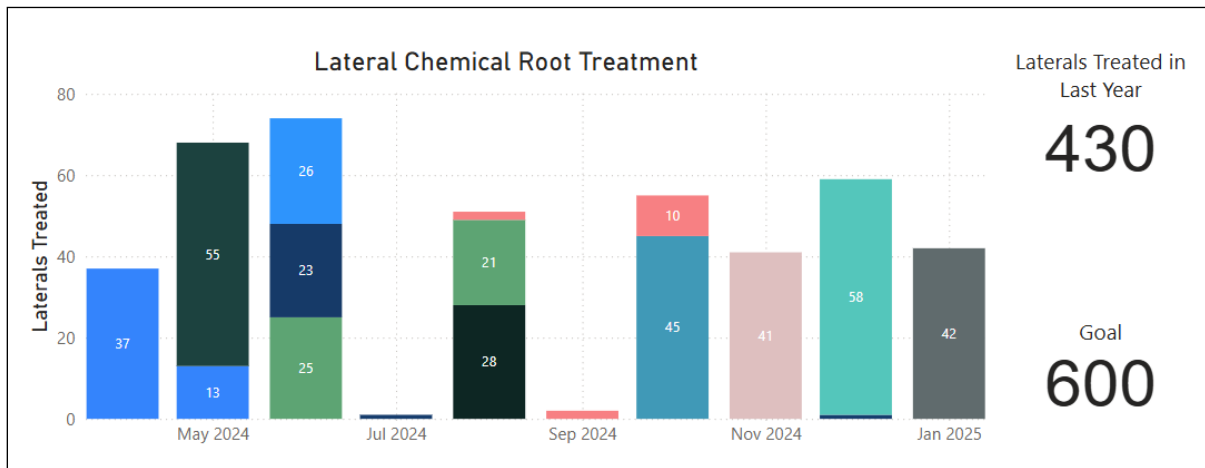
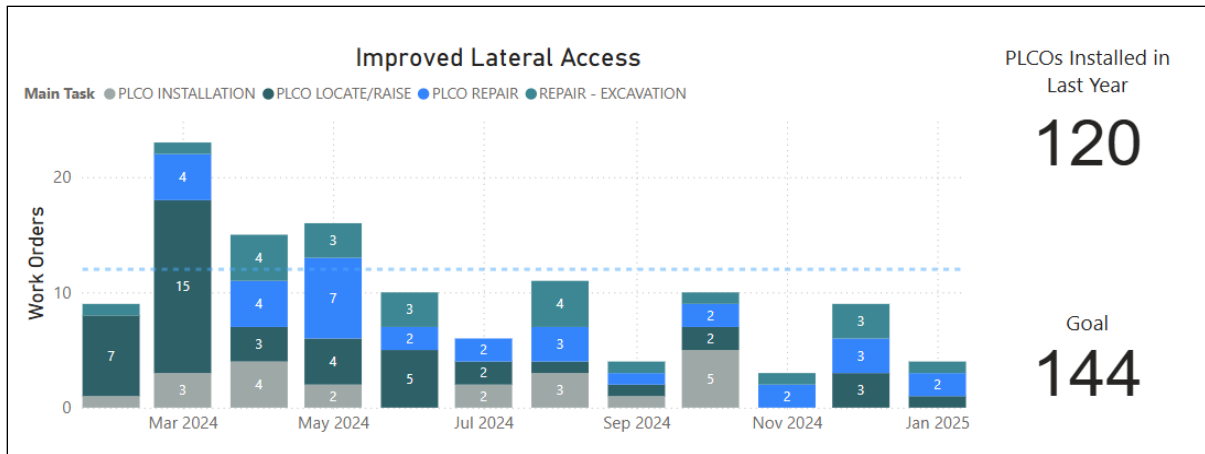
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4. Production

- a. The information provided below shows the work performed in key areas of focus. It does not represent all the work completed in the department.







ITEM VII. TSD REPORT

To: Board of Directors
From: Carie Huff, District Engineer
Cc: Eric Nielsen, General Manager
Subject: Technical Services Department Monthly Report
Board Date: March 6, 2025

TSD Updates:

- The General Manager, Administrative Services Manager, and the District Engineer attended the SPWA Board Meeting on January 30th.
- TSD staff attended the City of Rocklin’s Zone Rocklin Workshop on February 4th. The main topics included an overview of how zoning works in conjunction with the General Plan, potential areas of improvement to streamline the City’s processes, and parking considerations. District staff have been participating in this process since early 2024 and will continue to provide feedback.
- TSD staff attended the CWEA P3S Conference in San Jose on February 4th and 5th. Frank Dittrich, the City of Roseville’s Industrial Waste Analyst, and Aaron Moore, Lead Inspector, did a great job presenting the results of the cooperative Brewery Study.
- District staff is coordinating with PCWA on a joint outreach campaign to be included in the District’s newsletter, on the PCWA and District websites, and on social media. The campaign encourages replacing old toilets for high efficiency toilets and only flushing the three P’s (pee, poop, and paper).
- The General Manager and the District Engineer participated in a development coordination meeting with the regional partners (Roseville and Placer County) on February 6th.
- The District Engineer participated in a System Evaluation and Capacity Assurance Plan (SECAP) and modeling update meeting on February 6th. The transition of the model to the new modeling software (Aquanuity) is underway and is the first step required to update the SECAP this calendar year.
- District staff hosted representatives from Placer County to demonstrate the District’s GIS and CMMS software on February 10th.
- The District Engineer participated in a meeting with the Town of Loomis regarding the District’s requirements for the Hidden Grove Subdivision on February 13th.
- The General Manager, Administrative Services Manager, and the District Engineer attended the SPWA partners meeting on February 13th.
- The third quarter commercial audit of FY2024/25 is in process.

- TSD staff is continuing to audit the laterals in GIS with billing accounts in Tyler at the direction of the board. This audit process will occur over the next year.
- WaterWorks Engineering has the District’s final comments on the updates to Chapter 4 – Wastewater Pump Stations. The final version will be presented to the Board this spring.

Northwest Rocklin Sewer Annexation Construction Project (formerly known as Atherton Trunk):

On October 22, 2024, the City of Rocklin City Council approved a resolution to authorize the City Manager to purchase three sewer easements from two property owners for the Northwest Rocklin Project. The City submitted one of the required easements to the District; however, there are minor corrections needed to be able to record the easement document. District staff will work with the property owner to correct the issues. The City is continuing to coordinate with the remaining property owner.

There are multiple development applications for projects (Stanford Ranch 6.8 Apartments, Quick Quack Lonetree and Chapa-De Health Center) upstream of the Northwest Rocklin Sewer Annexation Construction Project that propose to connect to the District’s sewer system. The District has noted in responses to the City of Rocklin that connections will be approved on a case-by-case basis pending acceptance of the Northwest Rocklin Sewer Annexation Project.

District Capital Projects Updates:

1. PCWA / Newcastle Construction Cooperation Project:
District staff met with the property owners on Buena Vista Avenue on February 14th to discuss right-of-entry coordination. In addition, the District provided comments and additions to PCWA’s specifications in anticipation of bidding in April/May.

Local Agency Formation Commission (LAFCO)

The District’s draft Municipal Services Review (MSR) and Sphere of Influence (SOI) Study was presented to the LAFCO Commission on January 15th and released for public comment. The Commission is scheduled to consider the final version of the MSR and SOI Study on April 9th. The LAFCO Executive Officer, Michelle McIntyre, and representatives from RSG, the consultant who prepared the District’s MSR and SOI Study, will present information at the April 3rd board meeting.

FOG Program

The District's FOG Inspector conducted six core sample inspections of grease control devices (GCDs) in January at the following locations:

- **Jack in the Box**, 6691 Stanford Ranch Road
- **GK Mongolian**, 6661 Stanford Ranch Road
- **Window Box Cafe**, 6835 Five Star Boulevard
- **IHOP**, 6751 Stanford Ranch Road
- **Carl’s Jr.**, 6741 Stanford Ranch Road
- **Panda Express**, 2210 Sunset Boulevard

Compliance and Enforcement Updates

- **Panda Express** located at 2210 Sunset Boulevard showed excessive oil and grease accumulation during the core sample inspection in December. The inspector subsequently held a meeting with the store manager and performed a kitchen BMP inspection. The follow-up core sample conducted in January showed significant improvement, eliminating the need for a Warning of Non-Compliance.
- **Fred's Burgers** located at 4210 Rocklin Road was under an active Warning of Non-Compliance due to a damaged inlet tee in the existing grease control device. The owner notified the District that the required repair had been completed. Upon inspection, District staff confirmed the repair, and the Warning of Non-Compliance is now resolved.
- **Whitney Oaks Golf Club (Pyramid Bar and Grill)** located at 2305 Clubhouse Drive was issued a Warning of Non-Compliance due to repeated failure to ensure timely servicing of its GCD every three months, as required by the District's Sewer Code. Despite multiple attempts to resolve the issue through site visits, phone calls, and emails, enforcement action became necessary.
- **Pain Killers Pub & Grub (pre-construction meeting)** located at 2168 Sunset Boulevard is under an active Notice of Violation for operating without a grease control device, resulting in the unlawful discharge of fats, oils and grease into the public sewer system. District staff conducted a pre-construction meeting for the installation of a hydromechanical GCD and the contractor is moving forward with installation.

Best Management Practices (BMP) Meetings

- **Rocklin Pony Baseball League (Whitney Community Park Snack Bar)**
District staff, in collaboration with the City of Rocklin, met with the Rocklin Pony Baseball League to discuss best management practices (BMPs) for operating the snack bar at Whitney Community Park during baseball games. The meeting was successful, and it was determined that implementing BMPs will allow the snack bar to operate without the need for a grease control device.
- **Rocklin Little League Snack Bar**
A similar meeting has been scheduled in February for the Rocklin Little League snack bar to discuss BMP implementation and ensure compliance with FOG regulations.

The District remains committed to ensuring compliance with its FOG Program and continues to work proactively with food service establishments to prevent grease-related sewer issues.

Industrial Pretreatment

The District and the City of Roseville conducted an inspection and sampling event at Pacific Coast Optics as part of the ongoing Industrial Pretreatment Program. The inspection focused on evaluating the facility's wastewater discharge practices to ensure compliance with local and regional regulations. Sampling results are analyzed to assess potential impacts on the sewer system

and verify adherence to discharge limitations. The District will continue working with Pacific Coast Optics to maintain compliance with the goal of mitigating adverse effects on the collection system.

Throughout January, the District worked with City of Roseville staff to finalize preparations for presenting the findings of the Brewery Study at the California Water Environment Association (CWEA) P3S Conference in San Jose on February 4th. This study, a joint effort between the City of Roseville’s Industrial Waste Division and District staff, identified key challenges associated with unregulated brewery discharges and highlighted the successful implementation of cost-effective water monitoring and pH control measures.

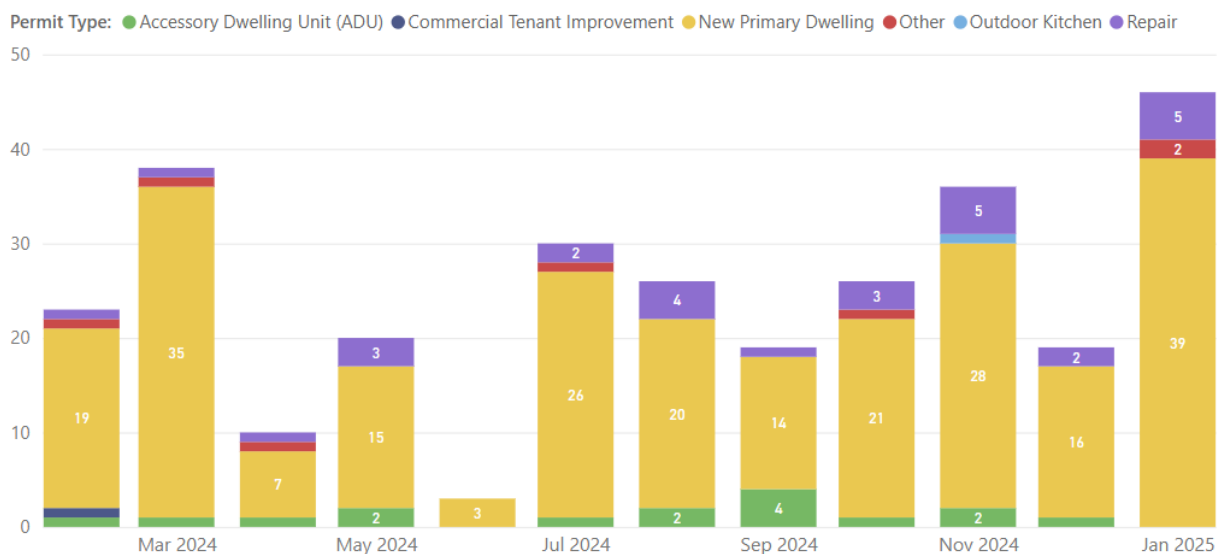
The presentation at the P3S Conference showcased the significant improvements achieved through proactive enforcement and industry collaboration, including a 90–95% reduction in solids discharge and the near-elimination of corrosive low-pH wastewater entering the sewer system. By sharing these findings, the District and the City of Roseville aim to provide valuable insights and best practices for other agencies facing similar challenges in managing brewery waste discharges.

The District remains committed to protecting public infrastructure and ensuring compliance through continued inspections, enforcement, and industry partnerships.

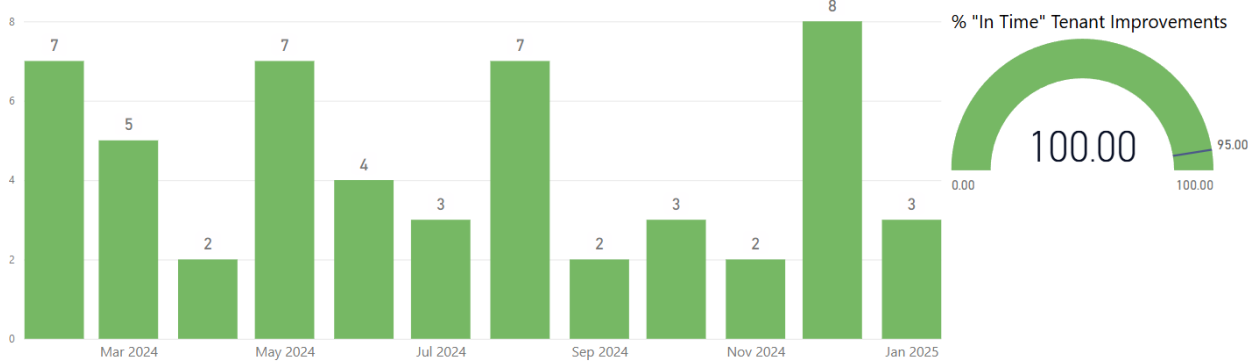
Department Performance Indicators

The following charts depict the efforts and performance of the department in the following areas of work as of January 31, 2025. The charts are created in a reporting tool that directly connects to the District’s data, improving the timeliness of reporting efforts and leveraging the District’s investment in technology. Additional charts may be added in the future for other areas of work in the department.

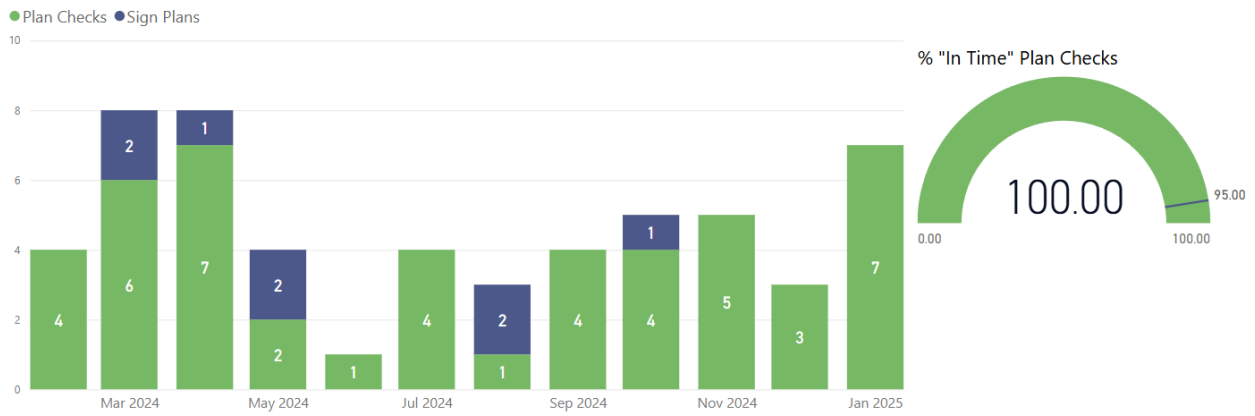
Sewer Permits - Completed - Monthly Totals



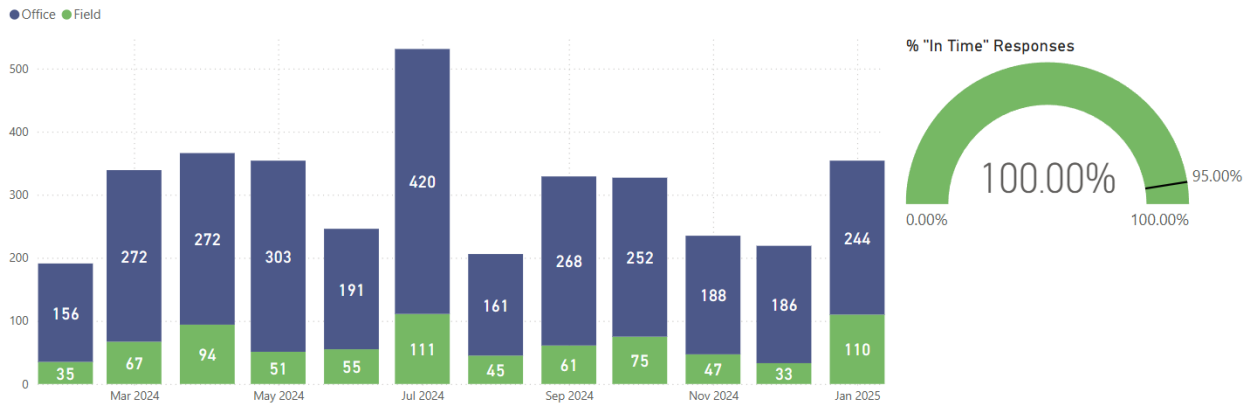
Tenant Improvement Reviews Completed - Monthly Totals



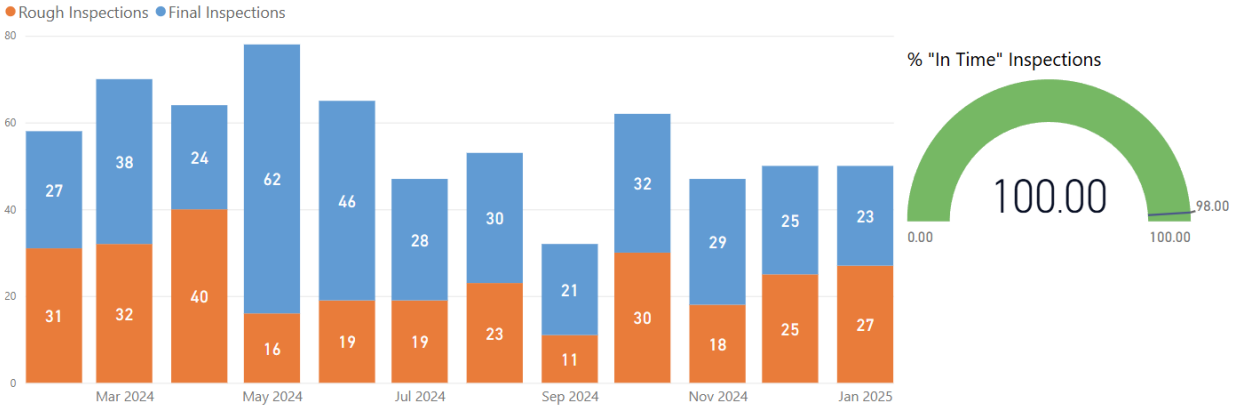
Plan Checks Completed - Monthly Totals



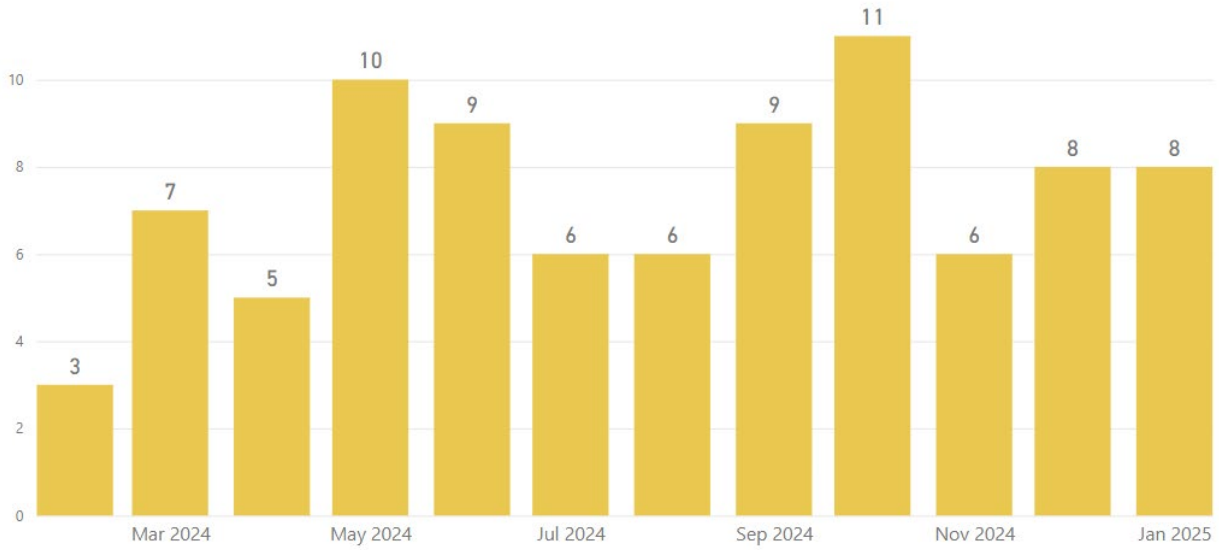
811 Responses



Building Sewer Inspections - Monthly Totals

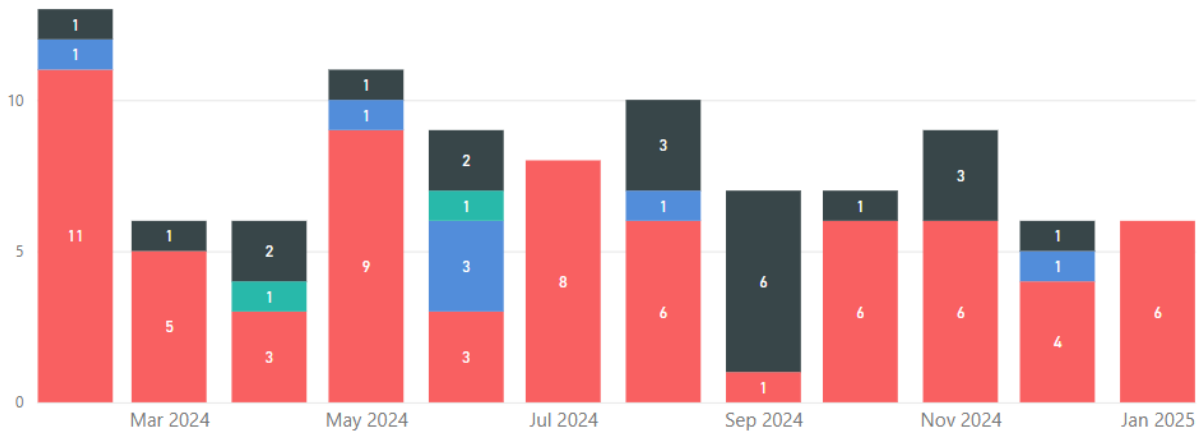


FOG Pickups - Monthly Totals



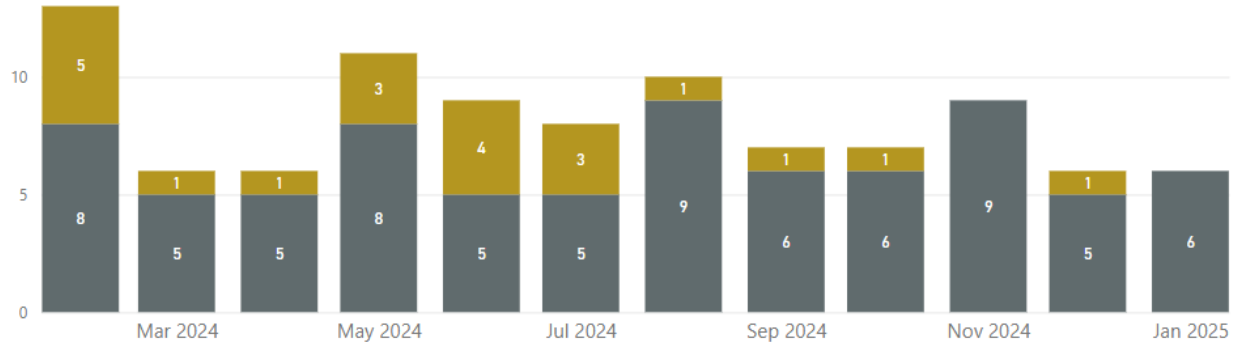
Grease Control Device Inspections

Legend: GGI Core Sample Inspection - Outside (Red), GGI Pump Out/Cleaning Inspection (Blue), HGI Core Sample Inspection - Inside (Green), HGI Core Sample Inspection - Outside (Black)

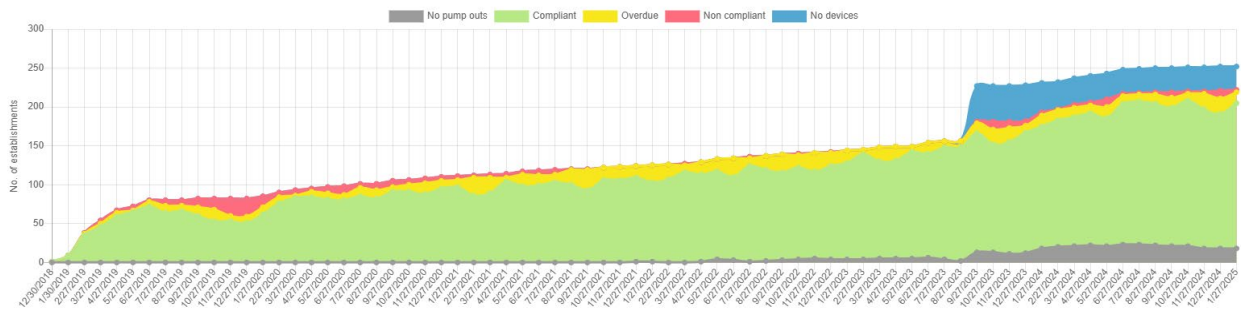


Grease Control Device Inspection Results

Compliance ● Compliant ● Non-compliant



FOG Compliance History



SwiftComply updated the program to include facilities that do not have a grease control device. This blue area indicates food service establishments that either have no devices or have not been investigated or inspected yet.