

**BOARD MINUTES**  
**SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

<b>Meeting</b>	<b>Location</b>	<b>Date</b>	<b>Time</b>
Special Workshop	District Office	January 17, 2019	9:00 a.m.

**I. CALL MEETING TO ORDER:** The Special Workshop Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Williams presiding at 9:00 a.m.

**II. ROLL CALL OF DIRECTORS:**

Present: Jerry Mitchell, Will Dickinson, Vic Markey, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager  
Adam Brown, Legal Counsel  
Joanna Belanger, Administrative Services Manager  
Eric Nielsen, District Engineer

Others: None

**III. PLEDGE OF ALLEGIANCE:** President Williams led the Pledge of Allegiance.

**IV. PUBLIC COMMENTS:**

President Williams opened the Public comments. Hearing no comments, the public comments session was closed.

**V. BOARD BUSINESS**

**1. BOARD MEMBER WORKSHOP/ORIENTATION**

GM Niederberger introduced the Board workshop providing orientation materials to each Board member. He explained that staff and legal counsel have created a binder to include information for Board members. He clarified that the Board President requested the workshop as a refresher for current Board members and suggested that it should be repeated after a General Election and as necessary when new members are appointed to the Board.

The Orientation binder includes information regarding the following topics, and further items may be added as the Board deems necessary in the future:

1. SPMUD Mission, Vision and Values
2. Municipal Utility District Act of the State of California, Public Utilities Code §11501
3. District Policy Handbook
4. Board Meetings – Item Process Checklist
5. Ralph M. Brown Act
6. SPMUD Strategic Plan
7. SPMUD Sewer Code
8. CSDA Board Member & Trustee Handbook

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Legal Counsel Brown and GM Niederberger reviewed the materials for each item, addressing Board members questions and providing any necessary clarifications regarding policies, and codes. The Board decided that the workshop should be held at a minimum every two years.

**VI. ADJOURNMENT**

Before the meeting adjourned, GM Niederberger asked if the June 27<sup>th</sup> Board meeting (held in lieu of the July 4<sup>th</sup> meeting date) could be held at 2:30 p.m. The Board agreed to this time change.

The President adjourned the meeting at 10:58 a.m. to the next regular meeting to be held on February 7, 2019 at 4:30 p.m.

A handwritten signature in black ink that reads "Joanna Belanger". The signature is written in a cursive style with a large initial 'J' and a long horizontal stroke at the end.

Joanna Belanger, Board Secretary