



SOUTH PLACER MUNICIPAL UTILITY DISTRICT

**5807 Springview Drive
Rocklin, CA 95677
(916) 786-8555
(916) 786-8553 (Fax)**

**REQUEST FOR PROPOSALS (RFP)
FOR FIRE ALARM SYSTEM UPGRADES AND
ACCESS/CAMERA/SECURITY CONTROL SYSTEMS (5805 & 5807 SPRINGVIEW DR.)
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY**

Dear Fire and Security System Provider:

The South Placer Municipal Utility District is soliciting written proposals from qualified and experienced firms or individuals to upgrade Fire Alarm Systems and Access/Camera/Security Control Systems for the Districts' Headquarters and Operations Buildings located at 5807 & 5805 Springview Drive, Rocklin CA 95677. As a Request for Proposal (RFP) this is not an invitation to bid and although price is very important, other factors will be taken into consideration.

The project scope, content of proposal, and vendor selection process are summarized below. Proposals must be received no later than 2:00 pm, on Tuesday, December 28, 2015. All responses must be in a sealed envelope and have "FIRE ALARM AND SECURITY SYSTEMS" clearly marked on the outer most mailing envelope. Please submit one original and three unbound copies of the proposal as follows:

Mail or Hand Deliver To:

Joanna Belanger, Administrative Services Manager
South Placer Municipal Utility District
5807 Springview Drive,
Rocklin, CA 95677

For questions concerning the anticipated work, or scope of the project, please contact **Joanna Belanger, Administrative Services Manager**, via email at ibelanger@spmud.ca.gov no later than Monday, December 21, 2015. Answers to questions will not be provided by telephone. Rather, answers to all questions or any addenda will be posted on the District's site at www.spmud.ca.gov. It is the vendor's responsibility to check this site.

We look forward to receiving and reviewing your proposal.

Herb Niederberger
General Manager

Project Scope and Proposal

1. Fire Alarm Systems

Review current Fire Alarm systems in both 5807 & 5805 Springview Drive, Rocklin CA 95677 and propose replacement solutions as necessary for each building that meets City of Rocklin requirements. The vendor will provide all labor, equipment and materials for quarterly and annual maintenance and testing in accordance to the NFPA and California Fire Code for fire monitoring. Install proposed equipment, complete set-up of systems, perform tests and inspections and provide customer training and owner system manuals including completed drawings to show device locations. Vendor will provide monthly Fire Alarm System monitoring service plan and any necessary permits.

2. Security Camera Systems

Review both 5807 & 5805 Springview Drive buildings and recommend external security camera solutions. The District chooses to have a minimum of six cameras, located in the front and rear of the buildings. The vendor will provide all labor, equipment and materials for quarterly and annual maintenance and testing. Install proposed equipment, complete set-up of systems, perform tests and inspections and provide customer training and owner system manuals including completed drawings to show device locations. Security camera system should be accessible through a web-portal. Vendor will provide customer with remote accessibility to security camera solutions through secured handheld mobile devices such as tablets or phones.

3. Security Alarm Systems

Review current security systems and propose replacement alarm system, including intrusion alarms and motion detectors, as well as access control systems for four external entries and two gates for two adjoining buildings located at 5805 & 5807 Springview Drive, Rocklin CA 95677. Access control (card) should also be capable of being used as District Identification. The vendor will provide all labor, equipment and materials for quarterly and annual maintenance and testing. Provide and install electronic locking hardware for doors. Provide and install an identity (card) reader at the north side of 5805 Springview Drive, mounted on a pedestal positioned at a distance from the gate, allowing for driver access to the reader without leaving the vehicle (there is a potential need for two readers to account for differing vehicle heights). Please note - any necessary underground conduit needed from the building to pedestal base and from the pedestal base to the gate motor for cable connections can be provided by South Placer Municipal Utility District. Alternatively a price may be included in quote, please identify accordingly. It is highly desirable that the alarm system, including both intrusion alarms and motion detectors, be accessible through a web-portal as well as accessible remotely through secured handheld mobile devices.

4. Optional Item – Fuel Card Lock System

The District is interested in a card lock system for its Fuel dispensary behind the 5805 building. Vendors are encouraged to provide cost information for a future project, separate to the Fire Alarm and Security System project. Further information can be provided upon request.

Supplemental Information: The District chooses to have programmable door locking systems and a minimum of one panic alarm/lock on each building. The vendor will provide all labor, equipment and materials for quarterly and annual maintenance and testing. Provide and install locking systems, provide card readers, surface mount door contact for each designated entry to be integrated with the security systems, provide a minimum of 100 proximity cards, provide administrative access to portal and system customer training along with owner manuals and completed drawings to show installed devices. Provide monthly Security System monitoring service plan.

Monthly Monitoring shall include system signals including but not limited to Fire and Security systems and low battery. Monitoring shall include 24-hour per day/7 days per week central station monitoring of fire alarm systems regardless of brand. Monthly Monitoring will include 24-hour immediate notification to the City of Rocklin Fire Department Dispatch and the SPMUD Superintendent. Monitoring station must be UL listed and certified. Vendor will provide dispatching special instructions as required, as well as provide the District with control of code management and contact lists. Vendor will provide reports to the District that include number of people to contact, alarm reports, alarm verification, and others as determined by the District. Vendor will maintain history/reports/logs for easy retrieval for a period of at least three (3) months and archive history/reports/logs for a period of at least five (5) years. If any additional equipment or replacement of existing equipment is required by vendor for monitoring purposes, the equipment and associated costs (installation, additional phone line, etc.) must be listed on the Bid Proposal Form.

Labor for any repair service calls during the life of the contract shall be at the hourly rate quoted in your RFP response (Labor and Service Call Rates). Emergency response services, which would consist of after hour requirements of the District system, shall be at the Vendor's overtime rate provided. The hourly rate for normal or emergency services shall include labor for peripheral part replacement and all travel costs. Repair parts, not related to the Security, Camera and Fire control panels, will be separately approved and invoiced per the terms of this contract. Minimum response time from the time a service request call is placed to the contact shall not exceed sixty (60) minutes.

Term:

The term of the awarded contract shall be for a three-year term with two, one-year renewal options exercisable at the discretion of the District.

Permits, Licenses and Insurance:

Vendor will be required to secure and maintain in force during the period covered by any contract resulting from this RFP of any applicable licenses, permits, and insurance required by law for the operation of the systems.

Pricing:

Provide pricing which should include taxes and permits, and any other associated fees for the

system design, equipment, monitoring and installation. Federal prevailing wages apply.

Schedule:

The Firm/Vendor/Contractor shall provide a proposed schedule for completion of the project with a completion date of March 31, 2016.

Firm/Vendor/Contractor references:

Please list five or more comparable projects installed over the last five years. Provide:

- The role(s) of your organization for the project;
- Location of project;
- Date installed;
- Customer contact information;
- Project cost.

Facility Walkthrough

The District will conduct a mandatory walkthrough of facilities on **Tuesday, December 1, 2015**. All interested vendors are requested to meet promptly on **Tuesday at 8 am at 5807 Springview Drive, Rocklin CA 95677**. Time spent at the facility will be approximately 1 hour.

Proposals will not be accepted after the date and time stated above. Incomplete proposal or proposals that do not conform to the requirements specified herein will not be considered. Issuance of the RFP does not obligate the District to award a contract, nor is the District liable for any costs incurred by the proposer in the preparation and submittal of proposals for the subject work. The District retains the right to award all or parts of this contract to several bidders, to not select any bidders, and/or to re-solicit proposals. The act of submitting a proposal is a declaration that the proposer has read the RFP and understands all the requirements and conditions.