

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
JOB DESCRIPTION**

FIELD SERVICE TECHNICIAN

DEPARTMENT: Technical Services

SUPERVISOR: Technical Services Manager

POSITION DESCRIPTION

Under direction performs a variety of technical office and field tasks that involves knowledge and understanding of sewer construction, operation, and maintenance; and the policies and procedures of the District.

REQUIRED EDUCATION/EXPERIENCE

Completion of high school or G.E.D. Three (3) years experience is required in the operation, maintenance, and construction of sewer facilities. Knowledge of operation, maintenance, construction, and repair of a sewer system and associated materials and methods used by the industry; construction methods and terminology; safe work practices, as well as operation and adjustment of lift stations. Perform mathematical computations required in determining pipe/slope, pipe testing, pipe flows, and surveyor stationing data. Knowledge of office procedures including filing systems and use of computers.

REQUIRED DEGREES/LICENSES

Valid California Driver License, and within six (6) months of date of hire obtain an appropriate Class B California Driver License. Possess minimum Grade II certification in Collection Systems as issued by C.W.E.A.

PRIMARY RESPONSIBILITIES

1. Install portable flow meters, including data input and interrogation of recorders;
2. As directed, maintains the Corporation Yard electronic filing and WWMS computer system;
3. Enforces the District's standards, specifications, rules, regulations, and ordinances with property owners, contractors, and other entities regarding field related activities;

4. Locates and marks District facilities as required through the Underground Service Alert System;
5. Prepares computerized reports and documents for field and office personnel use;
6. As directed, prepares computerized, written, and oral special reports for field maintenance and construction projects; and,
7. As directed, inspects sewer facilities constructed by outside contractors for conformance with District requirements.

SECONDARY DUTIES:

1. Under the supervision of the Construction Manager, works with the District's consultants in troubleshooting, upgrading, and maintaining computer programs related to field activities;
2. Maintains computer file of lift station logs, equivalent dwelling unit totals, and utility expenses;
3. Performs field maintenance duties as needed;
4. Responds to emergencies and service calls during regular work hours, as well as on-call standby duty; and,
5. Other duties as assigned.

OTHER NECESSARY QUALIFICATIONS

1. Specific Physical Requirements to Perform Duties:
 - a. Ability to drive and operate heavy construction equipment for long periods of times;
 - b. Ability to lift and carry 90 lb items such as bags of concrete;
 - c. Ability to work in confined spaces for long periods of time;

- d. Ability to pull 110 lb. manhole covers open as necessary;
- e. Ability to climb up and down ladders as necessary;
- f. Ability to drive a company vehicle off road in rough terrain as necessary;
- g. Ability to sit for long periods; and,
- h. Ability to spend long periods of time using a computer terminal.

1. Ability to Successfully Pass Medical Examination Based On:

- a. Ability to safely perform required physical duties; and
- b. If necessary, ability to safely perform required physical duties with "reasonable accommodation" that does not create a safety hazard for other employees or the public.

2. On-Call/Emergency Duties:

Must reside within 30 miles of District Corporation Yard and be able to respond and travel to Corporation Yard within 30 minutes of notice.

PROBATIONARY PERIOD: Six (6) months