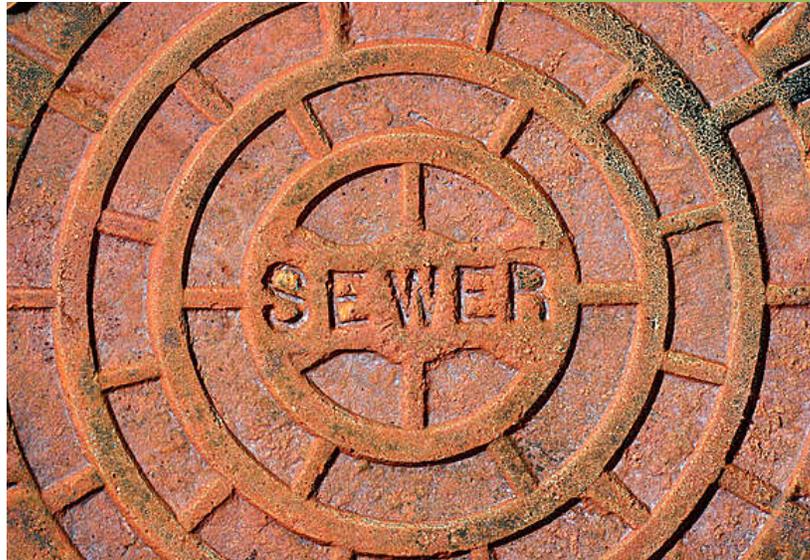


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SPMUD BUDGET REPORT for Fiscal
Year 2014 (FY14)*



Board of Directors

Gerald Mitchell, President

William Dickinson Victor Markey

James Williams John Murdock

Charles Clark, P.E.

General Manager

*For the Fiscal Year beginning
July 1, 2013 and ending
June 30, 2014

Our Mission

*Protect public health and water environment
Provide outstanding sanitary sewer service
Prepare for the future*

Our Vision

To provide reliable, sustainable, ever- improving operations and maintenance processes that preserves and prolongs the life of our assets, resulting in cost- effective customer services.

Our Core Values

INTEGRITY

We will be trustworthy, truthful and honest.

STEWARDSHIP

We will be accountable and committed to responsible management and respect our environment.

SERVICE

We will be responsive, reliable and respectful; and put the needs of our customers first.

QUALITY

We will be dedicated to continuous improvement.

Table of Contents

MISSION, VISION & CORE VALUES	2
<u>SECTION 1 – GENERAL MANAGER’S BUDGET REPORT</u>	
1. Introduction	4
2. Revenue Analysis	5
3. Operations & Maintenance Analysis.....	6
4. Capital Fund Outlays.....	7
5. Schedules.....	8
6. Conclusions.....	8
<u>SECTION 2 – GENERAL FUND- EXPENSE BUDGET</u>	
1. Revenue & Expense Summary.....	11
2. General Fund - Expense Budget (FY12, FY13, FY14).....	12
<u>SECTION 3 – CAPITAL FUND EXPENSE BUDGET</u>	
1. Capital Outlay Budget.....	13
2. Capital Outlay Project Detail.....	14
<u>SECTION 4 – SCHEDULES</u>	
1. Personnel Schedule.....	16
2. Salary Schedule.....	17
3. Fee Schedule.....	18
FIGURE 1 - SPMUD DISTRICT BOUNDARY MAP.....	4
FIGURE 2 - COMPARE MONTHLY SERVICE FEES.....	6
FIGURE 3 – SPMUD ORGANIZATION CHART	7
FIGURE 4 - NEW EDU HISTORY	8
FIGURE 5- GENERAL FUND FIVE YEAR PROJECTION	9
FIGURE 6- FUND BALANCE USES.....	9

SECTION 1 – GENERAL MANAGERS BUDGET REPORT

1 INTRODUCTION

A. Purpose

This report provides the South Placer Municipal Utility District (SPMUD or District) Board of Directors with budget information for the upcoming fiscal year for review and comment. The budget is a management tool and not a legal requirement, and therefore not a legal document. Its primary use is as a fiscal planning tool to accomplish our strategic “Goals & Objectives”. Dollar values are rounded to keep the main purpose clear.

B. Report Organization

This Annual Budget is intended to provide the Board with an overview of the District’s fiscal plan of action, including revenue and expense details for the upcoming fiscal year (FY14). This report is organized into four sections; the GM report, the past, current and projected budget revenues and expenditures, capital outlays and schedules.

C. Background

The Rocklin-Loomis MUD was established in September 1956 to provide sanitary sewer service to Rocklin and Loomis. The District is divided into five wards and governed by an elected five-member Board of Directors whom establish policy and oversee the General Manager, who manages the day-to-day operations.

In the 1970’s the District decommissioned its sewage treatment facilities and began using the City of Roseville (City) Dry Creek Wastewater Treatment Plant (DC WWTP). In the 1980’s, the name changed to South Placer Municipal Utility District to reflect its larger service area. In 2000, the District, the City and Placer County (PC) created the South Placer Wastewater Authority (SPWA) to finance the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). In 2008, SPMUD boundaries expanded to match the incorporated

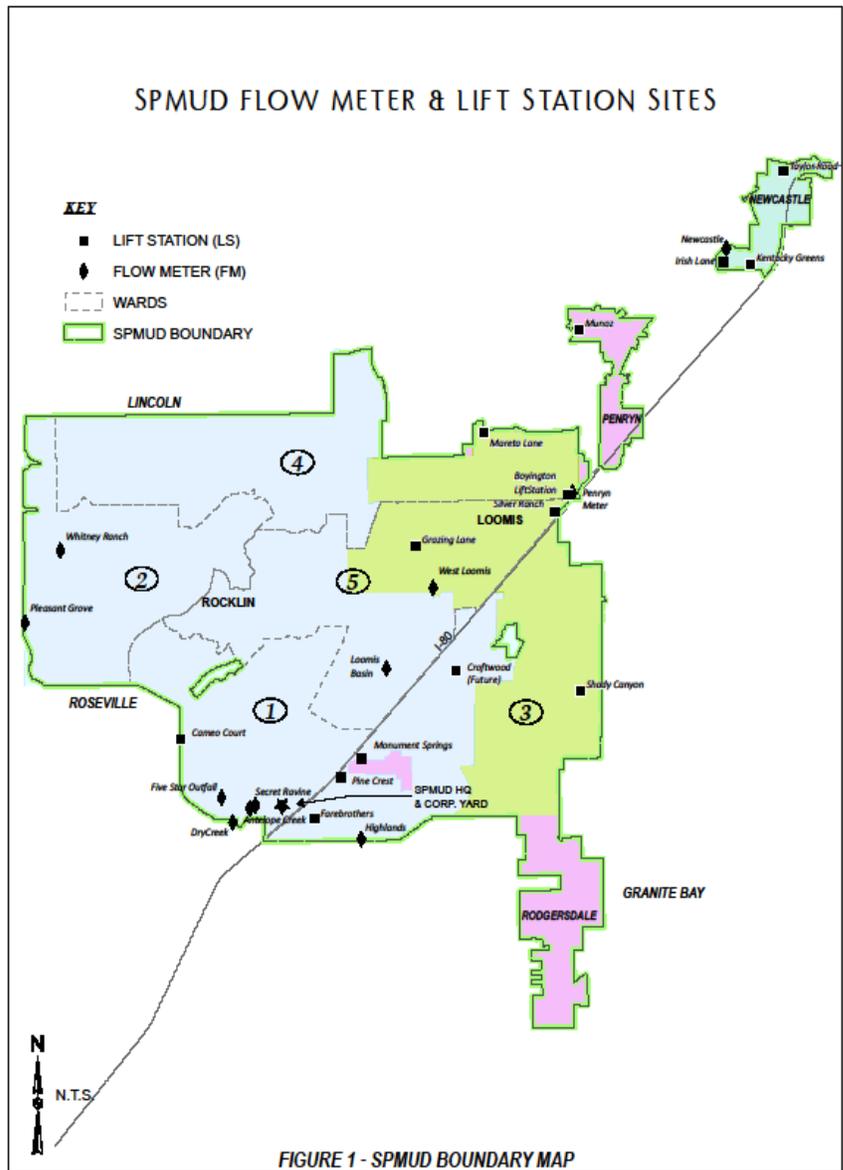


FIGURE 1 - SPMUD BOUNDARY MAP

town limits of Loomis, and in 2010, annexed the Newcastle Sanitary District (NSD) area. The SPMUD boundaries are shown in Figure 1.

D. Statistics

The SPMUD service area covers 31 square miles as shown (See Figure 1) and includes all of the incorporated limits of the City of Rocklin and Town of Loomis, plus portions of southern Placer County around the unincorporated communities of Penryn, Newcastle and the Rodgersdale area of Granite Bay. Rocklin makes up 88%, Loomis is 9%, and 3% is in unincorporated Placer County. The District provides service through 20,200 connections (80% residential and 20% commercial), this equates to 30,400 Equivalent Dwelling Units (EDU) or an equivalent population of 75,000 people.

Our customers discharge an average sewer flow of about five million gallons per day. The District collects the sewage thru customer owned sewer laterals (the pipe connecting their building sewer to our mainlines) and transports this via 254 miles of District owned and operated sewer mains (from 4" to 54" diameter). SPMUD maintains an additional 115 miles of the customer owned lower laterals (their sewer pipe within our easement or public right-of-way). Other assets include our Headquarters, Maintenance and Corporation Yard facilities, 6000 manholes, 13 lift stations, 11 metering sites, and related buildings, facilities and equipment.

E. Regional Wastewater Treatment Plants (RWWTP)

The District collects and transports about 1.8 billion gallons of raw sewage annually to one of two RWWTP in Roseville for treatment. Together these two RWWTP and infrastructure that is used by all three partners, makes up the regional facilities. SPMUD pays for about 22.5% of the outstanding Bonds used to construct and expand the two RWWTP. The SPWA maintains a Rate Stabilization Fund [RSF] to pay these bonds and is funded by a *Regional Connection Fee* charged to new development. The District has about \$38.3 million in the RSF as of April 2013, which is in addition to our District fund balance. SPMUD also pays its share of annual O&M costs for the RWWTP's based on our proportional flows, which is about 26% of total flows into the RWWTP.

2 REVENUE ANALYSIS

The following discussion highlights the major changes in next year's (FY 14) budget as compared to the current (FY13) budget in support of the detailed line items presented in Section 2 - Revenue Budget (p11) of this report. The Operations Revenue Budget is made up of fees and charges, the Non-operations Revenue Budget is made up of taxes and interest, and the Capital Fund Revenue Budget is made up of Local Connection fees from new development.

A. Operating Revenues

Operating revenues for FY14 are projected to increase by \$289,000 (\$10.91M - \$10.62M) or 2.7% over FY13 due to new service connections. The District has the lowest monthly customer service fees in the region (Figure 2 shows a comparison of service fees from surrounding Agencies for the current year).

COMPARE MONTHLY SEWER SERVICE FEE



FIGURE 2- COMPARISON OF MONTHLY SERVICE FEES FOR 2013

- B. **Non-operating Revenues** are made up of taxes and interest income, and is projected to stay about the same from last year (\$1.11M vs. \$1.09M).
- C. **Total Revenues** for FY14 are projected to increase by \$310,000 (\$12.02M vs. \$11.71M) or 2.6% over last year.
- D. **General Fund Analysis:** FY14 General fund revenues are projected to exceed expenses by \$400,000 (\$11.11M - \$10.70M).
- E. **Projected Cash and Investment Balances:** The Total Fund Balance is projected to increase by \$1.21M (\$42.88M - \$41.67M) by the end FY 14. The Districts net unrestricted net asset balance is projected to increase by \$465,800 (\$47.05M-\$46.58M). The difference between the cash balance and the total net assets is largely due to the 'NSD Loan' balance.

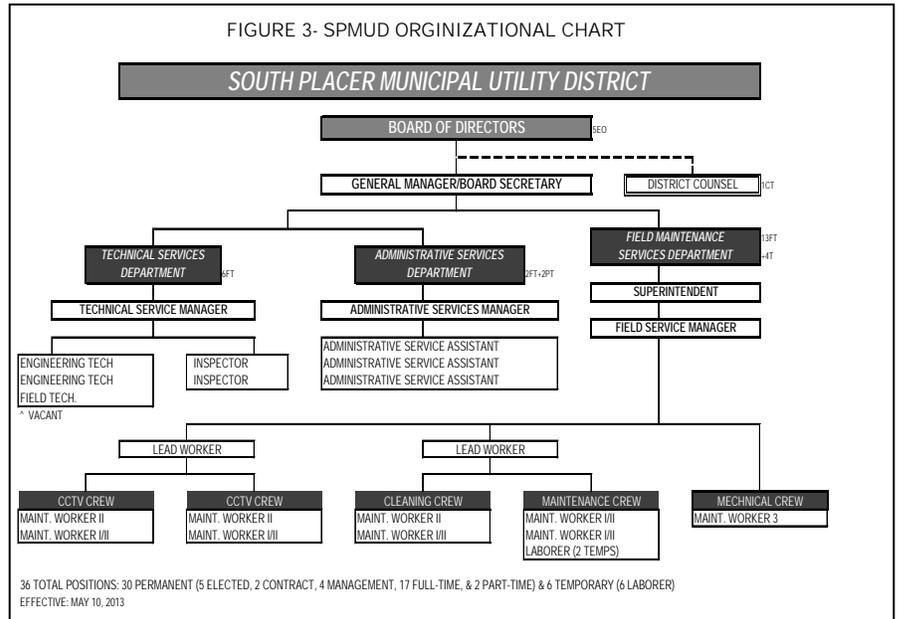
3 OPERATIONS AND MAINTENANCE EXPENSES ANALYSIS

The following discussion provides a summary of the FY14 operational expenses, in support of the detailed line items presented in Section 2 - Expense Budget (p12) of this report.

The Expense Budget has been reformatted to provide a better understanding of District expenses; the first sub-total is the employee salary and benefit expenses, the second sub-total is the operation and maintenance cost, and the third is the regional treatment O&M expense. The total general fund expenses for FY14 are \$0.76M (\$10.70M - \$9.94M) more than for FY13.

A. Salary & Benefits

The SPMUD is under the direction of a five-member elected board and managed by the General Manager. The District is organized into three departments, Field Services, Technical Services and Administrative Services (Figure 3). The District has 38 approved positions with 30 currently filled; 20 full-time, two part-time, five Directors, two temporary laborer positions, and one private sector attorney on retainer for the District’s legal services. The District’s salaries and wages for FY14 are \$1.55M, about the same as FY13. The total employee salary and benefits are projected to be \$2.786M, an increase of \$172,000 over FY 13. This increase is due to the decision to stop transferring Capital Funds to pay for salary and benefits.



B. Operations & Maintenance

The O&M expenses for all departments in FY14 are projected to be \$2.07M, an increase of \$256,000 or 12% over FY13 costs of \$1.81M. The main increase is for consultants to help install and implement our new data bases and engineering support under professional services (\$144,000) and an added \$47,000 for election expenses.

C. Regional Wastewater Treatment

The Regional Wastewater Treatment Plant’s (RWWTP) provide sewage treatment for the regional partners. The City owns and operates the two RWWTP’s (Dry Creek and Pleasant Grove) for the mutual benefit of all the partners. SPMUD pays for its share of the RWWTP O&M costs based on our proportional share of total flows (currently around 26%). FY 14 RWWTP cost is projected to be \$5.85M, an increase of \$0.34M (\$5.85 - \$5.51M) over FY13 or 6%. The O&M cost is \$4.6M for RWWTP O&M, plus a \$1.25M transfer to the Capital Fund to pre-fund RWWTP Repair and Rehabilitation (R&R) projects; this pre-funding was scheduled to increase to \$2M in FY14 based on our Five-year Finance Plan, however, I have not included the increase in this budget.

4 CAPITAL OUTLAYS EXPENSE ANALYSIS

Section 3 -Capital Outlays Budget shows the past three years: FY12 (Actual), FY13 (Estimated), and FY14 (Budgeted). The FY12 and FY13 Capital Fund projected expenses are \$1.73M & \$3.35M. The largest projects

have been the RWWTP projects, the System Rehab projects and the Upper Antelope Creek Trunk Sewer project still under construction. The FY 14 Capital Budget Items are described below.

A. FY14- Programmed Capital Outlays

Section 3 of this report also includes a listing of the proposed capital outlays for the upcoming fiscal year with their written justifications and budget level estimated costs that total \$3.45M. The major projects for this year are the Upper Antelope Creek-East Sewer completion for \$350,000, repair and rehabilitation work for the RWWTP at \$1.1M and \$570,000 to implement the improvements in the IT Master Plan (CMMS and MOMS data base replacements). The remaining FY14 capital outlays include \$500,000 in sewer rehabilitation projects; \$273,000 for Corp Yard rehabilitation and improvements, \$85,000 for motor control panel upgrades to various remote pumping and metering sites, replacement of the CCTV van (\$300,000), and other equipment and needed replacement and repair items.

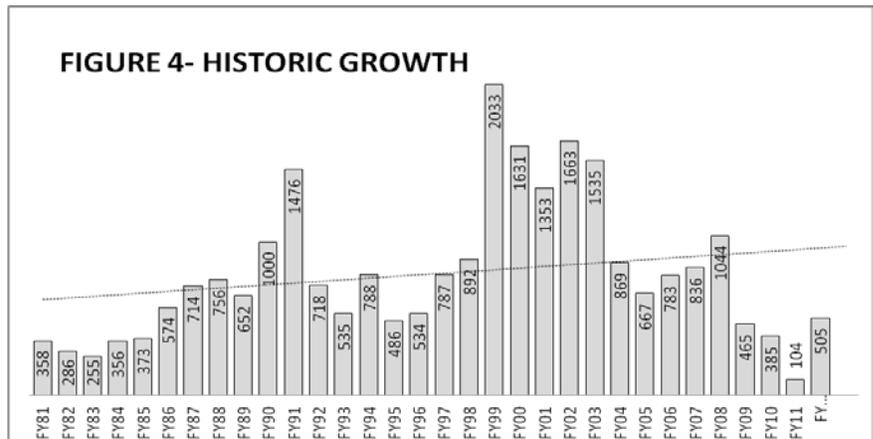
5 Schedules

Section 4 presents three schedules for the Board’s review as a part of the Budget process. SPMUD annually updates its schedules for: (1) the “*Personnel Classification Positions*” as authorized by the Board, (2) the “*Employee Salary Ranges and Steps*” per the current Employee / Employer MOU, and (3) the “*District Fees*” annual adjustments in accordance with our Fee Resolution No. 09-06.

6 Conclusions

A. Past Growth Trends

Figure 4 shows how the growth varies greatly from year to year. The average for the `80s was 433, for the `90s it was 925, and in the 2000s was 1001. We had a high of 2033 in 1999 and a low of 104 in 2011 with the 30 year average at 827 EDU/yr. In FY10/11 the District had an EDU increase because we added the Newcastle customers to our system.



B. General Fund Balance Five-year Projections

Figure 5 below projects the next five-years of the Districts future budgets. The annual growth is based on the projected annual service fees and that expenses will increase 5% per year during this period. The District will maintain its Target reserve balance of 100% annual expenses (less General funds transferred to the Capital Fund) through this analysis period. No service fee increase will be needed after FY14 and the District should be

able to keep its rate at \$30/mo thru FY15, 16 & 17, if the assumptions used prove accurate and the current economic factors remain the same.

FIGURE 5- FIVE-YEAR GENERAL FUND PROJECTIONS

ITEM	ACTUAL FY12	CURRENT FY13	ESTIMATE FY14	ESTIMATE FY15	ESTIMATE FY16	ESTIMATE FY17
ANNUAL SERVICE FEES	9,489,453	10,192,000	10,400,000	11,196,857	11,250,857	11,304,857
ANNUAL SVC FEE / EDU	<u>312.00</u>	<u>336.00</u>	<u>336.00</u>	<u>360.00</u>	<u>360.00</u>	<u>360.00</u>
*TOTAL EDU	30,415	30,333	30,952	31,102	31,252	31,402
OTHER GEN. FUND	<u>678,547</u>	<u>728,700</u>	<u>710,000</u>	<u>700,143</u>	<u>720,143</u>	<u>740,143</u>
GEN FUND REVENUES	10,168,000	10,920,700	11,110,000	11,897,000	11,971,000	12,045,000
EXPENSES	<u>(9,459,600)</u>	<u>(9,913,900)</u>	<u>(10,572,100)</u>	<u>(11,100,700)</u>	<u>(11,655,700)</u>	<u>(12,238,500)</u>
OPERATING INCOME (LOSS)	708,400	1,006,800	537,900	796,300	315,300	(193,500)
** OPERATION RESERVE	7,157,700	7,617,800	8,272,100	8,780,100	9,309,100	9,870,500
CALCULATION FOR TRANSFERS TO CAPITAL FUND						
ANNUAL DEPRECIATION	(1,051,900)	(1,021,100)	(1,030,000)	(1,050,600)	(1,071,600)	(1,093,000)
RWWTP RPR & REHAB	(1,250,000)	(1,250,000)	(1,250,000)	(1,250,000)	(1,250,000)	(1,250,000)
OTHER	<u>-</u>	<u>(25,000)</u>	<u>(20,000)</u>	<u>(20,000)</u>	<u>(25,000)</u>	<u>(25,000)</u>
TOTAL TRANSFERS	(2,301,900)	(2,296,100)	(2,300,000)	(2,320,600)	(2,346,600)	(2,368,000)
NOTES:						
* TOTAL EDU's = ANNUAL SERVICE FEES RECEIVED DIVIDED BY ANNUAL SERVICE CHARGE PER EDU						
**OPERATION RESERVE = EXPENSES MINUS TRANSFERS TO CAPITAL FUND						

C. District Fund Balance Uses

The District is projected to have a Fund Balance of \$41.67M at the end of the FY13. The SPMUD sub-fund balance for the SPWA-RSF (used to pay of the RWWTP bonds) is \$37.9M (as of Nov.2013). There is no legal requirement to define specific uses for the District’s fund balance; however, for Budget Planning purposes the District has identified general uses of its fund balance as shown in Figure 6. In addition to the budget, the District uses several other planning documents, studies, reports and Board policies to establish its Fund Balance uses; which includes the:

- Strategic Plan/ Goals & Objectives,
- Capital Assets Report & Equipment Database,
- Wastewater Maintenance Management System (WWMS),
- 2009 Sewer Master Plan & 2012 IT Master Plan,
- 2110 Five-Year Financial Plan & Sanitary Sewer Management Plan.

All were used to develop the information for the Capital Outlay Plan.

FIGURE 6 - FY13 FUND BALANCE USE	AMT(\$000)
BLDG & FACILITIES	1,000
INFRASTRUCTURE R & R	6,900
VEHICLE/ EQUIP.	1,100
RWWTP R & R PROJECTS	7,000
TRANSFERS IN/OUT	1,000
OPERATING RESERVE	7,700
MASTER PLAN PROJECTS	17,000
SUB-TOTAL	41,700
SPWA-Rate Stabilization Fund	37,900
TOTAL FUND BALANCE	79,600

D. Summary

Our total FY 14 revenues for all funds are projected to increase by \$0.19M (\$11.11M - \$10.92M) from FY13 (due mainly to the increase in service charges and taxes and interest). Our actual General Fund expenses for FY14 are projected to increase by \$0.66M (\$10.57M - \$9.91M) from FY13. Our capital outlay for FY14 will be \$3.3 million (including in/out fund transfers). Our total fund balance will still be in excellent shape with \$42.88 million. Our total fund balance for FY14 will go from \$41.67M to \$42.88M, a \$1.21M increase.

This budget will also set the personnel, salary and fee schedules shown in Section 4. The District has 34 approved positions made up of 22 full-time, 2 part-time, five elected, one part-time attorney, and four temporary positions. The District employee and management MOU expires in FY14 and includes a 1% salary increase for employees and 2% for managers.

This proposed budget is a reasonable expenditures plan designed to accomplish our *Strategic Plan* “Goals and Objectives” and to meet the needs of both present and future customers in *the South Placer MUD* service area, while maintaining the District’s vision and mission.

SECTION 2. GENERAL FUND BUDGET DETAILS

The following sections (Sections 2, 3 and 4) provide a series of tables with details of revenues, expenses, capital outlays, personnel positions, salaries and fee schedules.

SECTION 2. GENERAL FUND - EXPENSE BUDGET

1. REVENUE & EXPENSE SUMMARY	Actual FY 12	Estimated FY 13	Budget FY 14
<u>Operating Revenues</u>			
Sewer Service Charges	9,489,453	10,192,000	10,400,000
Connection Fees	411,250	312,500	400,000
Permits, Plan Check Fees & Inspections	44,720	116,900	110,000
Total Operating Revenues	9,945,423	10,621,400	10,910,000
<u>Operating Expenses</u>			
Salary & Benefits	2,709,548	2,613,800	2,786,000
Operation & Maintenance	1,805,200	1,789,100	2,068,300
RWWTP	4,944,830	5,511,000	5,850,000
Sub-total	9,459,578	9,913,900	10,704,300
<u>Capital Expenses</u>			
Collection and Treatment	1,552,177	3,606,700	3,448,500
Total Operating & Capital Expenses	11,011,755	13,520,600	14,152,800
Operating Income (Loss)	(1,066,332)	(2,899,200)	(3,242,800)
<u>Non-Operating Revenue (expenses)</u>			
Property Taxes	575,130	612,000	600,000
Interest Income	643,017	469,000	500,000
Other Revenues	10,863	12,000	11,000
Total Non-Operating Revenues (expenses)	1,229,010	1,093,000	1,111,000
Net Income before Capital Contributions / Transfers	162,678	(1,806,200)	(2,131,800)
Transfers In/Out	2,455,088	2,479,639	2,504,435
Transfers Out	(2,455,088)	(2,479,639)	(2,504,435)
Capital Contributions	342,900	738,200	700,000
Total Capital Contributions	342,900	738,200	700,000
Increase (Decrease) in Net Assets	505,578	(1,068,000)	(1,431,800)

General Fund Analysis			
Revenues	10,109,303	10,920,900	11,110,000
Expenses	9,459,578	9,913,900	10,704,300
Increase (Decrease)	649,725	1,007,000	405,700

<u>Cash & Investment Balances</u>			
State Investment Pool - LAIF	8,279,009	6,580,560	7,000,000
Placer County Pooled Cash - PCTIP	30,770,610	34,290,340	35,000,000
Checking Account on Hand	136,082	800,100	881,000
Cash & Investment Balances End of Fiscal Year	39,183,900	41,671,000	42,881,000
Audited Unrestricted Net Assets	46,120,000	46,581,200	47,047,000
Variance btw Cash and Unrestricted Net Assets	6,936,100	4,910,200	4,166,000

SECTION 2 (Continued)- 2. EXPENSE BUDGET

ITEM	FY 12 ACTUAL	FY 13 ESTIMATED	FY 14 BUDGET
SALARIES/WAGES	1,496,688	1,551,900	1,547,000
FICA - SOCIAL SECURITY	118,921	115,300	119,000
PERS RETIREMENT	447,725	339,800	344,000
457-RETIREMENT	31,700	35,100	40,000
INSURANCE BENEFITS	614,514	571,700	736,000
SALARY & BENEFITS SUB-TOTAL	2,709,548	2,613,800	2,786,000
GENERAL OFFICE EXPENSES	6,159	9,300	13,500
PROFESSIONAL SERVICES - OTHER	81,422	52,000	166,000
RENTS & LEASES	4,853	4,000	13,000
GAS & OIL	57,067	46,000	50,000
OPERATING SUPPLIES	107,952	104,700	113,000
VEHICLE REPAIR	48,578	54,000	51,500
SOFTWARE/EQUIP MAINT. AGREEMENTS	42,187	48,600	101,000
UTILITIES	61,833	78,600	77,000
PERMIT COMPLIANCE	5,354	2,400	9,000
PRINTING & PUBLICATIONS	4,423	4,800	4,600
PROFESSIONAL DEVELOPMENT	30,432	22,600	34,200
UNIFORMS & CLOTHING	11,996	11,400	11,500
DEPRECIATION EXPENSE	1,051,896	1,021,100	1,030,000
INSURANCE-P&L	119,931	117,700	120,000
BILLING EXPENSE	51,013	55,000	55,000
BANK CHARGES	36,457	51,400	42,000
LEGAL/CONSULTANT SERVICES	87,198	110,000	110,000
ELECTION EXPENSE	-	1,000	47,000
MISC. TECHNICAL SERVICES	436	800	-
GOVERNMENT FEES/PERMITS	15,983	16,400	20,000
OPERATIONS & MAINTENANCE SUB-TOTAL	1,825,170	1,811,800	2,068,300
RWWTP OPER & MAINT EXPENSES	3,694,830	4,261,000	4,600,000
RWWTP RPR & REHAP PER-FUNDING	1,250,000	1,250,000	1,250,000
RWWTP EXPENSES SUB-TOTAL	4,944,830	5,511,000	5,850,000
TOTAL GENERAL FUND BUDGET	9,479,548	9,936,600	10,704,300
TOTAL CAPITAL BUDGET	1,526,579	3,606,700	3,448,500
TOTAL DISTRICT BUDGET	11,006,127	13,543,300	14,152,800

SECTION 3 - EXPENSE BUDGET - CAPITAL FUNDS

1. Capital Outlay Budget				
Acct #	ITEM	FY 12 ACTUAL	FY 13 ESTIMATED	FY 14 BUDGET
A061	ACCOUNT CLERK WORKSTATION	-	4,300	-
A030	FINANCE/UTILITY BILL-SYSTEM UPGRADES	-	-	195,000
A084	COMPUTERS/PRINTERS	1,107	4,000	5,000
M275	LIFT STATION PUMP REPLACEMENT	17,339	16,200	30,000
M540	REMOTE SITE CONTROLS IMPROVEMENTS	-	33,700	85,000
M575	EASEMENT ROADWAY UPGRADES	64,715	28,500	40,000
M585	CCTV SOFTWARE	3,154	5,500	-
M335	CCTV REPLACEMENT CONDUCTOR CABLE	4,159	6,600	-
M090	CCTV VAN REPLACEMENT	-	-	300,000
M225	CORPORATION YARD PAVEMENT REPAIRS	-	20,000	95,000
M595	CORP YARD IMPROVEMENTS	-	-	120,000
M195	ROOT FOAMING - HYDRO TRUCK RETROFIT	4,306	4,800	50,000
M165	VEHICLE OUTLAYS	-	54,000	-
M110	GAS DETECTORS (Replacements)	-	2,100	-
M590	SMOKE TESTING EQUIPMENT	-	2,500	-
M405	MAINTENANCE BUILDING REPAIRS	-	-	38,000
T002	COMPUTER EQUIPMENT/SOFTWARE	19,944	10,500	6,500
T012	UPPER ANTELOPE CREEK-EAST TRUNK	-	1,550,000	375,000
T013	SYSTEM REHABILITATION	477,456	500,000	500,000
T004	SCANNER	-	-	-
T011	COMP. MAINT. MGM'T SYS. (CMMS) IMPROVEMENTS	-	43,700	409,000
T013	RWWTP REHAB & REPLACEMENT	1,138,699	1,066,000	1,100,000
	CHIP-SEAL SWETZER RD			100,000
TOTAL CAPITAL BUDGET		1,730,879	3,352,400	3,448,500
TOTAL GENERAL FUND BUDGET		9,479,548	9,936,600	10,704,300
TOTAL DISTRICT BUDGET		11,210,427	13,289,000	14,152,800

2. CAPITAL PROJECT DETAILS

ITEM #	TITLE/DESCRIPTION	BUDGET
1	Corp Yard Pavement Repairs - This project was awarded in FY13 to replace damaged pavement caused by poor soil conditions. Total project bid was \$118,000.	\$ 95,000
2	Upper Antelope- East Trunk - This is a carry-over to complete this project awarded last year. It is estimated completion is early in FY14. Total estimated project cost \$1.9million.	\$ 375,000
3	MOMS Implementation - The current municipal operations management system (MOMS) database software is 28 years old and needs to be replaced along w/ needed processing hardware. This database has all utility billing, customer information, finance processes, and human resources functions.	\$ 195,000
4	CMMS Implementation - This will replace the existing computerized maintenance management system (CMMS) for the District infrastructure database system. This will complete Phase 1 and 2 of the IT Master Plan.	\$ 409,000
5	Remote Site Controls Improvements - Install signal hardware on the remaining Newcastle Lift Station. (Taylor Rd. LS will be addressed after CIP). Install signal hardware on smaller existing Lift Stations, as funds allow, based on priority of station significance. Year 2 of 3 year plan to finalize SCADA: 3 Year Plan = \$235,000. (Fiscal year 2012/13 funds were utilized to retrofit flow monitoring, install a repeater Tower at Irish Lane LS, SCADA at site, and purchased hardware for Kentucky Greens.)	\$ 85,000
6	Lift Station Pump Replacement - Significant funds have been utilized to upgrade our Lift Stations; slide rails, pump rebuilds, critical parts, paving, and instrument panel upgrades, over the past 8 years. This year starts a 4 year program to purchase new pumps (by priority and age) to restart pump life-cycles. Year # 1 for 5-Star LS (3 pump system). Silver Ranch, Mareta, and Monument Springs = based on pump re-build records, either replace both pumps, or one each this first year.	\$ 30,000
7	CCTV Van Replacement: The District's CCTV is currently 10 years old. The vehicle has many years of useful life-cycle left, but the equipment is out-dated and needs replacement. As we focus on Maintenance activities, our pipeline assessment and inspection program should drive our cleaning activities. This line item is significant: Purchase a new CCTV unit with new equipment and data-capture software (ties into our IT Master plan), and retrofit the existing CCTV Van with the same equipment, for true "plug and play" capability.	\$ 300,000
8	Maintenance Building Repairs - The eastern exposure to the Corporation yard building is due for siding, trim replacement, and paint. (\$35,000). The block building needs "Flammable storage containers", for mixed fuel and spray paint, (\$3,000)	\$ 38,000
9	Easement Roadway Upgrades - a continuation of maintenance, and upgrading access to the District's critical infrastructure. 2012 / 2013 budget amount for this line item was \$60,000. Approximately 70% of this amount was used. For the upcoming fiscal year, we've downgraded to be in alignment with this year's expenditures. It is anticipated next fiscal year; this line item will increase significantly, as we identify several components of our Strategic Plan.	\$ 40,000

SPMUD BUDGET REPORT FY14

ITEM #	TITLE/DESCRIPTION	BUDGET
10	Hydro Retro-fit for Root Foaming Program; a component of our Strategic Plan. This line item will allow a minimal use vehicle to be more useful. The (Camel) Hydro has been classified as a low-volume use vehicle, and has low mileage for its age. This vehicle would be retro-fit with the correct auxiliary pump motor and piping to enable it to be used as a Root-foaming truck. This year will establish an in-house root-foaming program, and move away from contracted services.	\$ 50,000
11	Computer Software/ Equipment A. <u>Laptop.</u> This laptop is (primarily) intended to be used in conjunction with the Headquarters conference room AV system. It will also utilized by the TSD manager as-needed. Currently a single laptop is being utilized for these two purposes as well as employee training, flow monitoring activities and general IT troubleshooting.\$1,200 B. <u>AV Improvements in HQ Conference Room.</u> This is to reconfigure the AV system to make more effective use of the system.\$1,000 C. <u>Editing & Anti-Virus Software.</u> This will allow for editing of PDF documents at 2 work-stations and for anti-virus site licenses for all District work stations..... \$1500 D. <u>Printer for System Maps.</u> Printing color system maps with current printers is cumbersome and ties up the (only) HQ copy machine for lengthy periods of time affecting other staff, as the same unit is used for scanning and FAX in addition to Copy and Print....\$2,000 E. <u>Software /Hardware.</u> District-wide computer / printer replacement and upgrades as-needed\$5800	\$ 11,500
12	Capital System Rehabilitation A. <u>Sewer Main Replacement-Rocklin Rd/Meyers Street.</u> This project will be completed in conjunction with a Rocklin street project\$130,000 B. <u>Mainline-to-Lateral Pipe Seal.</u> This project will stop root intrusion at the junction where the service lateral connected to the sewer main.....\$70,000 C. <u>Mainline (CIPP) Liners.</u> The liners are intended to resolve defects and extend the useful life of the pipes.\$250,000 D. <u>Miscellaneous District Capital Projects.</u> Miscellaneous expenses related to (in-house) R & R projects.\$25,000 E. <u>City/County/Town Projects.</u> This is to cover District expenses related to local agency projects.\$25,000	\$ 500,000
13	Corp Yard Improvements - Project to install equipment wash rack with a sand-oil interceptor, a small retaining wall, and storm drain inlet headwall with rock-slope protection and associated repairs to the adjoining pavement.	\$ 120,000
14	RWWTP Repair & Rehab- \$1.1 million is budgeted for scheduled repairs to the regional WWTP's; this will be adjusted at mid-year when the City of Roseville sends the estimated for the District's cost share.	\$ 1,100,000
15	CHIP-SEAL SWETZER ROAD- Repair Swetzer Rd. IAW Placer Co. requirements (See Item 2).	100,000
CAPITAL FUND TOTAL		\$ 3,448,500

SECTION 4 - DISTRICT SCHEDULES

1. PERSONNEL CLASSIFICATION SCHEDULE

JOB TITLES BY DEPARTMENTS	ID CODE	Approved Positions	Filled Positions
<u>Administrative Services</u>			
General Manager/Secretary to the Board	GM	1	1
Administrative Services Manager	ASM	1	1
Administrative Services Assistant III	ASA	(a)	0
Administrative Services Assistant II	ASA	(a)	1
Administrative Services Assistant I	ASA	3 (c)	2
ASD Total		5	5
<u>Technical Services</u>			
Technical Services Manager	TSM	1	1
Engineering Technician II	ET2	(a)	0
Inspector II	INSP2	(a)	1
Field Services Technician	FST	1	1
Inspector I	INSP1	2	1
Engineering Technician I	ET1	2	1
TSD Total		6	5
<u>Field Services</u>			
Superintendent	SUP	1	1
Field Services Manager	FSM	1	1
Leadworker	LW	2	2
Maintenance Worker III	MW3	1	1
Maintenance Worker II	MW2	(a)	6
Maintenance Worker I	MW1	8	1
FSD Total		13	12
<u>Temporary/Part-time (b)</u>			
Board of Directors	EO	5	5
District Legal Counsel	DC	1	1
Laborers I/II/III	TL	6	2
Project Manager	PM	2	0
Total Temporary Positions		12	8
Total Authorized Positions		38	30

(a) Promotional

(b) less than 1000hrs (no benefits)

(c) two part-time (less than 34 hrs/wk- with benefits)

2. FY 14 SCHEDULE OF SALARY RANGE AND STEPS

SALARY - MONTHLY RATES								
RANGE	ID	POSITION	STEPS (\$/MO)					
			A	B	C	D	E	F
19	ASAI	Admin Asst I	2764	2903	3048	3200	3360	3444
25	MW1	Maint. Worker I	3206	3366	3534	3711	3897	3994
28	ASAI	Admin Asst II	3452	3625	3806	3996	4196	4301
33	ET1	Eng'r. Tech. I	3906	4101	4306	4522	4748	4866
34	INS1	Inspector I	4004	4204	4414	4635	4866	4988
35	MW3	Maint. Worker III	4104	4309	4524	4751	4988	5113
36	FST	Fac. Svc. Tech.	4206	4417	4637	4869	5113	5241
39	INS2	Inspector II	4530	4756	4994	5244	5506	5644
39	ASAI	Admin Asst III	4530	4756	4994	5244	5506	5644
41	LW	Lead Worker	4759	4997	5247	5509	5785	5929
42	ET2	Eng'r. Tech. II	4878	5122	5378	5647	5929	6078
HOURLY RATES								
RANGE	ID	POSITION	A	B	C	D	E	F
3		Minimum Wage	8.00	8.40	8.82			
7	L1	Laborer I	10.10	10.61	11.14			
10	L2	Laborer II	11.55	12.13	12.73			
13	L3	Laborer III	13.00	13.65	14.33			
19	ASAI	Admin Asst I	15.95	16.75	17.58	18.46	19.39	19.87
25	MW1	Maint. Worker I	18.50	19.42	20.39	21.41	22.48	23.04
28	ASAI	Admin Asst II	19.92	20.91	21.96	23.06	24.21	24.82
32	MW2	Maint. Worker II	21.99	23.08	24.24	25.45	26.72	27.39
33	ET1	Eng'r. Tech. I	22.53	23.66	24.84	26.09	27.39	28.08
34	INS1	Inspector I	23.10	24.25	25.47	26.74	28.08	28.78
35	MW3	Maint. Worker III	23.68	24.86	26.10	27.41	28.78	29.50
36	FST	Fac. Svc. Tech.	24.27	25.48	26.76	28.09	29.50	30.23
38	AS	Account. Supervisor	25.50	26.77	28.11	29.52	30.99	31.77
39	INS2	Inspector II	26.13	27.44	28.81	30.25	31.77	32.56
39	ASAI	Admin Asst III	26.13	27.44	28.81	30.25	31.77	32.56
41	LW	Lead Worker	27.46	28.83	30.27	31.78	33.37	34.21
42	ET2	Eng'r. Tech. II	28.14	29.55	31.03	32.58	34.21	35.06

3. DISTRICT FEE SCHEDULE

South Placer Municipal Utility District Resolution No. 09-06	
Exhibit 'A-1'	
Updated for Fiscal Year 2013-2014	
Fee Description	Fee Amount
District Hourly Bill-Out-Rate	\$121.00
Building Sewer Inspection	\$255.00
Building Sewer Inspection Repairs (Existing Customers)	\$90.00
Project Plan Check & Inspection Processing Fee	\$850 Deposit + District Costs
Reconnect Fee per Ordinance 09-02	\$500
Annexation Deposit	N/A
Annexation Fee	
Single Parcel/Single Home	\$1,210
Large Annex (up to 50 acres)	\$4,540
Large Annex (More than 50 acres)	\$5,750
One-Time Discharge Permit	\$500 (minimum) + treatment costs
Tap - Mainline	\$1,330.00
Tap - Manhole	\$2,300.00
Participation Fee (Ord. 09-04)	\$9,287.00
Monthly Service Charge (Ord. 09-03)	\$28/EDU
Document Copy Fees	
~ Copy of 8.5 x 11 - 11 x 17	\$0.25
~ Copy 24 x 36	\$10.00
~ Copy GIS Document	\$60
~ Copy Electronic Files onto CD	\$60
Standard Specifications (Binder)	\$60; + \$5.50 if mailed
Master Plan (paper copy)	\$265
SSMP (Paper Copy)	\$60; + \$5.50 if mailed
Warranty TV/Flush Fee	6"- 15" \$2.20/ft; 15"+ \$2.50/ft, plus inspector
Wastewater Discharge Permit	\$365 for initial permit; \$125 for renewal
Inspection Overtime Fee	\$365 for Weekday; \$970 for Nights/Weekends