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*SPMUD BUDGET REPORT for Fiscal*  
*Year 2013\* (FY13)*



**Board of Directors**

Victor Markey, President

William Dickinson

Gerald Mitchell

James Williams

John Murdock

Charles Clark, P.E.

General Manager

\*For the Fiscal Year beginning  
July 1, 2012 and ending  
June 30, 2013

Our Mission

*Protect public health and water environment  
Provide outstanding sanitary sewer service  
Prepare for the future*

Our Vision

*To be the best, most efficient and effective sewer operation by providing excellent customer service while demonstrating pride in our profession.*

Our Core Values

**INTEGRITY**

*We will be trustworthy, truthful and honest.*

**STEWARDSHIP**

*We will be accountable and committed to responsible management and respect our environment.*

**SERVICE**

*We will be responsive, reliable and respectful; and put the needs of our customers first.*

**QUALITY**

*We will be dedicated to continuous improvement.*

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**SECTION 1**

**GENERAL MANAGER'S**

**BUDGET REPORT**

**FOR FY 13**

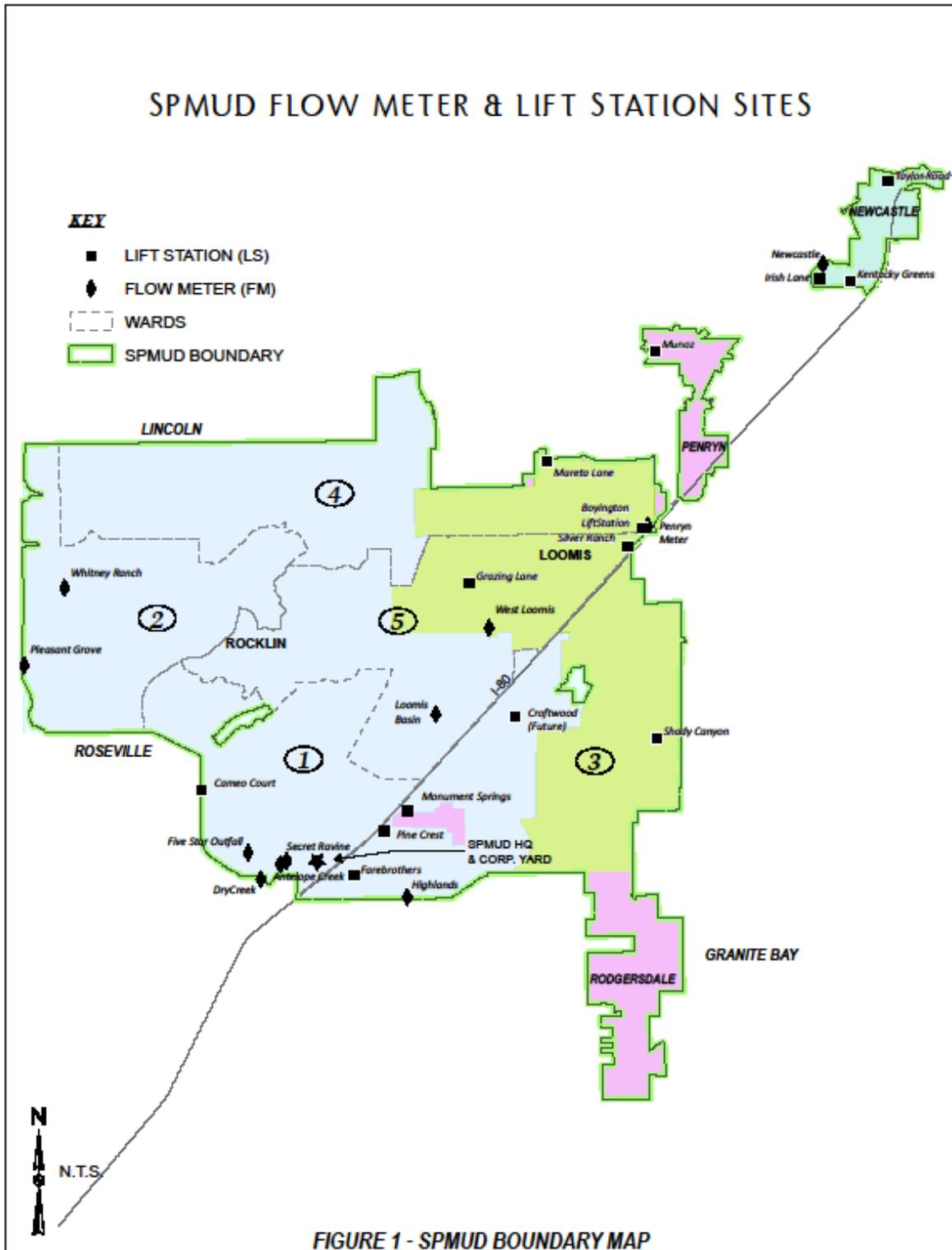


FIGURE 1 - SPMUD BOUNDARY MAP

# 1 INTRODUCTION

## A. Purpose

This Proposed Annual Budget provides the South Placer Municipal Utility District (SPMUD or District) Board of Directors with budget information for the upcoming fiscal year for their review and information. The budget is a management tool and not a legal requirement, and therefore not a legal document. Its primary use is as a fiscal planning tool to aid in the accomplishment of our Strategic Plan “Goals & Objectives”. Dollar values have been rounded to keep the main purpose clear.

## B. Background

SPMUD was established in September 1956 under the Municipal Utility District Act of the State of California to provide sanitary sewer service to Rocklin and Loomis. By 1964, the District served about 500 sewer connections. In the 1970’s the District decommissioned its sewer treatment facilities and with funding from a federal Clean Water Act grant, constructed a trunk sewer to the City of Roseville (City) Dry Creek Wastewater Treatment Plant (DC WWTP). In 1987, the District began providing sewer service to Placer County (PC) in the Granite Bay area (SMD2) and changed its name to South Placer Municipal Utility District to reflect its larger service area. In 2000, the District, the City and PC created the South Placer Wastewater Authority (SPWA) a Joint Powers Authority to finance additional regional sewer treatment capacity by the construction of the Pleasant Grove Wastewater Treatment Plant (PG WWTP). In 2008, SPMUD boundaries expanded to match the incorporated town limits of Loomis, and in 2010, we annexed the Newcastle Sanitary District (NSD). The SPMUD boundaries are shown in Figure 1, pg.6.

## C. Report Organization

This Annual Budget is intended to provide the Board with an overview of the District’s fiscal plan of action, including revenue and expense details for the upcoming fiscal year beginning July1, 2012 through June 30, 2013 (FY13). This report is organized into four sections:

- Section 1 is a narrative and discussion of the budget process for General Fund expenditures, Capital Outlays, and fund reserves with Tables and Figures.
- Section 2 provides tables with budget details for the current and projected FY revenues and expenditures by Departmental functions.
- Section 3 provides a Capital Outlay Budget with a summary and written justification for each of the capital outlays.
- Section 4 provides the District’s schedules for personnel position authorization, employee salary ranges, and fees set in accordance with the service fee resolution.

## D. Figures and Tables

The budget report includes charts, tables and graphs to compare and clarify the data and information presented. Figure 1 is SPMUD’s Service Area Boundary and the District’s

Organization Chart is shown in Figure 2; Figure 3 shows our Past Revenue Trends, Figure 4 compares SPMUD service fees with surrounding sewer providers, and Figure 5 charts how our growth has varied from year to year. Table 1 provides a summary of our past five years of audited financial statements, and Table 2 is a summary of the capital outlays that were authorized and completed in FY12. Table 3 is a 5 year projection of our revenues and expenses and Table 4 provides a general breakdown of our fund balance allocation. The Spreadsheets and Tables in Sections 2, 3 and 4 are comprised of all data and information used to develop the General and Capital Fund, Revenues and Expenditures Budgets, and employee classification, salary range / steps and fee schedules.

#### **E. Statistics**

The District is comprised of over 254 miles of sewer mains plus 120 miles of customer service lower laterals and property line clean-outs from 20,100 connections, (equal to 30,300 Equivalent Dwelling Units (EDU) or equivalent population of 75,000) and covers 31 square miles in area as shown on Figure 1. Other assets include about 6000 manholes, 13 lift stations, 11 flow metering sites, and related buildings, facilities and equipment. The SPMUD service area includes all of the City of Rocklin and Town of Loomis plus adjacent portions of Placer County, including portions of the unincorporated communities of Penryn, Newcastle and the Rodgersdale area of Granite Bay. SPMUD's current average daily sewer flow is about five million gallons per day (MGD); of which Rocklin makes up 88.4% (based on service connections), Loomis is 8.9%, and 2.7% is located in unincorporated Placer County.

#### **F. Regional Wastewater Treatment Plants (RWWTP)**

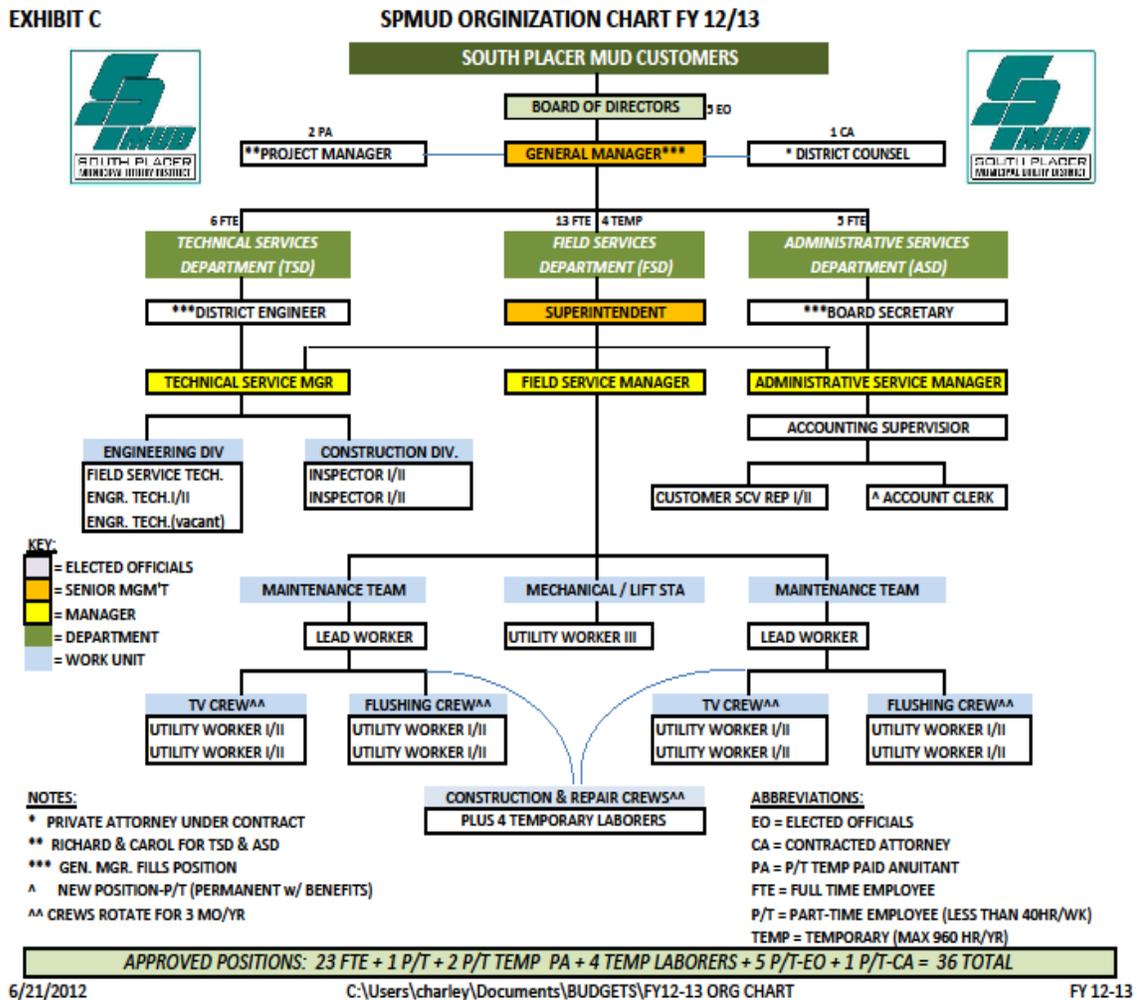
Our customers' raw sewage is collected, metered and transported to one of two RWWTP in Roseville for treatment. In 1974, the District decommissioned its sewage treatment facilities (located where our current Headquarters and Corp Yard are) and partnered with the City to pay for an expansion of their Dry Creek- Wastewater Treatment Plant (DC-WWTP) as a part of the Federal Clean Water Act. The DC-WWTP has been expanded several times with the District paying for its share of treatment capacity. In 2000, SPMUD, the City of Roseville and Placer County formed a Joint Powers Authority, named the South Placer Wastewater Authority (SPWA) to fund a second RWWTP in Pleasant Grove (which was completed in 2005) along with other regional improvements. The SPWA board is comprised of five appointed members made up of elected from the three agencies (two from the City, two from PC, and one from SPMUD). Together these two RWWTP and infrastructure that is used by all three partners, makes up the regional facilities.

SPMUD has agreed to pay for 25% of the outstanding Bonds used to pay for the construction and expansion of the two RWWTP. The SPWA maintains a Rate Stabilization Fund [RSF] to pay these bonds and is funded by a *Regional Connection Fee* charged to new development. This RSF account is not included in this budget because it is held and managed by the SPWA (the District has a balance of about \$34 million (M) as of January 2012), which is in addition to the \$44M in our operating fund balance. SPMUD also pays its

share of annual O&M costs for the RWWTP's based on our proportional flows, which is about 26% of total flows into the RWWTP.

**G. District Structure**

The District is divided into five wards and governed by an elected five-member Board of Directors whom establish policy and oversee the General Manager, who is charged with leading the District and managing the day-to-day operations. The SPMUD is organized into three departments, Field Services, Technical Services and Administrative Services (Figure 2). The District has 36 approved positions and employs 24 full-time positions, plus five Directors and five temporary and/or part-time positions, and employs a private sector attorney on retainer for the District's legal services.



**FIGURE 2- SPMUD ORGANIZATION**

## 2 GENERAL FUND BUDGET

### A. Past Five Year Analysis

Table 1 below provides a comparison of the last five fiscal years (July 1, 2006 through June 30, 2011) of the revenue and expense accounting as reported in the *annual audit* of our financial statements and conducted by an independent auditor.

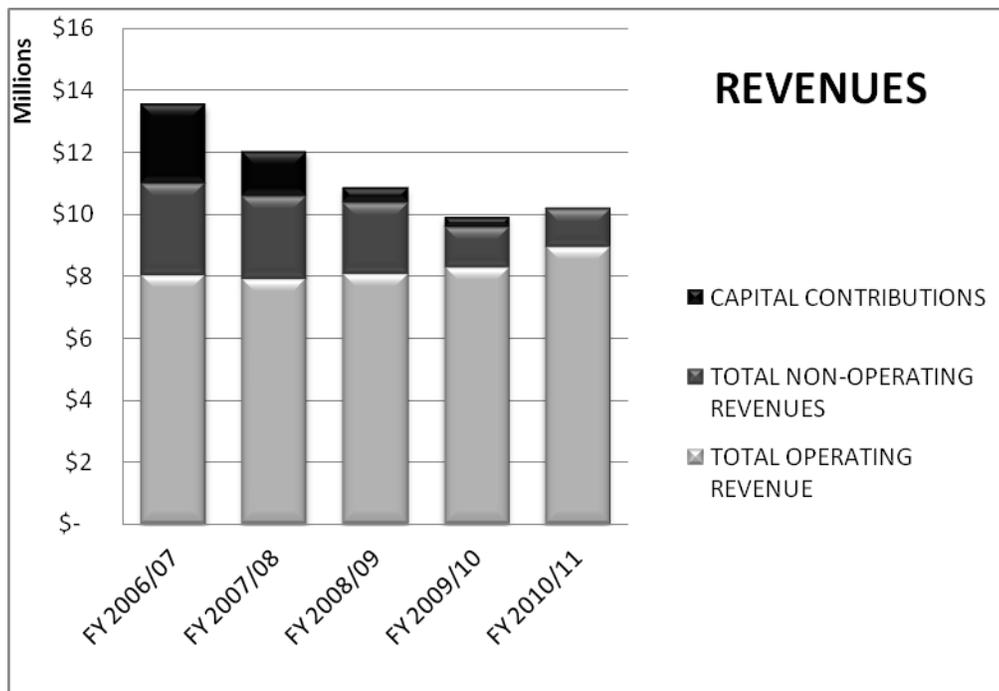
**TABLE 1 – AUDIT SUMMARY OF PAST 5 YEARS FOR REVENUES & EXPENSES**

REVENUE AND EXPENSE	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	FY 2010/11
<b>OPERATING REVENUE</b>					
MONTHLY SERVICE CHARGES	6,032,530	7,126,337	7,250,894	7,827,078	8,599,106
LOCAL CONNECTION FEES	1,874,686	684,300	696,125	376,895	267,268
OTHER SERVICES FEES	133,465	76,833	102,231	53,592	51,049
<b>TOTAL OPERATING REVENUE</b>	<b>8,040,681</b>	<b>7,887,470</b>	<b>8,049,250</b>	<b>8,257,565</b>	<b>8,917,423</b>
<b>OPERATING EXPENSES</b>					
COLLECTION & TREATMENT	5,842,146	6,813,163	6,927,431	7,811,646	8,665,187
ADMIN & TECH. SVC.	988,574	1,278,100	1,130,248	1,636,412	1,650,117
DEPRECIATION	872,211	956,094	1,058,521	1,059,226	1,067,596
<b>TOTAL OPERATING EXPENSES</b>	<b>7,702,931</b>	<b>9,047,357</b>	<b>9,116,200</b>	<b>10,507,226</b>	<b>11,382,900</b>
OPERATING INCOME(LOSS)	(337,750)	(1,159,887)	(1,066,950)	(2,249,661)	(2,465,477)
<b>NON-OPERATING REVENUES</b>					
PROPERTY TAXES	708,374	739,567	718,957	665,680	607,420
INTEREST	2,136,828	1,917,496	1,059,780	653,106	916,371
SALE OF ASSETS	45,000	0	496,039	0	7,279
OTHER REVENUES	38,351	14,534	39,219	9523	15,979
<b>TOTAL NON-OPERATING REVENUE</b>	<b>2,929,553</b>	<b>2,671,597</b>	<b>2,313,995</b>	<b>1,318,309</b>	<b>1,250,049</b>
NET BEFORE CONTRIBUTIONS	3,266,303	1,511,710	1,247,045	(931,352)	(1,215,428)
CAPITAL CONTRIBUTIONS	2,544,100	1,451,494	477,350	324,280	10,000
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<b>5,810,403</b>	<b>2,963,204</b>	<b>1,724,395</b>	<b>(607,072)</b>	<b>(1,205,428)</b>
NET ASSETS AT START OF FY	83,011,435	89,909,429	90,703,247	92,339,286	91,734,163
PRIOR PERIOD ADJUSTMENTS	1,087,591	(2,169,386)	(88,356)	1949	4,418,756
<b>NET ASSETS, END OF FY</b>	<b>89,909,429</b>	<b>90,703,247</b>	<b>92,339,286</b>	<b>91,734,163</b>	<b>94,947,491</b>

For this past 5-yr period, the operating revenues (fees and charges) increased an average of \$175,000/yr, while the operating expenses increased an average of \$736,000/yr. Our non-operating revenues (taxes and interest) have decreased by \$336,000/yr (from \$2.93M in FY 06/07 to \$1.25M in FY10/11). In the past the non-operating revenues have covered our annual shortfall in operating revenue, this was not the case for FY09/10 and FY10/11, where the non-operating revenue fell to \$1.25M and the budget required a \$1.20M draw on the general fund balance to meet expenses. Our interest earnings have been on a steady decline (from a high of \$2.14M in FY06/07 to only \$0.63M in FY09/10); however, we saw an increase of \$263,000 over last year to \$916,000.

SPMUD is currently working with the City and PC to “true-up” the RWWTP cost allocations from 2005 to 2011. The District should receive a credit of around \$2.28M for over-payments from the last six years that will be applied as a \$1.76M prior year adjustment and a \$0.52M reimbursement check that will increase our revenues for FY13. These adjustments will be reflected in the upcoming FY12 Audit Report and accounted for in the FY13 mid-year review.

The District’s net assets have increased by \$5.0M over the last five years from \$89.9M to \$94.9M from new developer contributed infrastructure. Our operating revenues have only increased 11% from five years ago while our non-operating revenues have declined by 57% the same period. Our operating expenses have increased by \$3.68M (48%) going from \$7.70M to \$11.38M). Figure 4 depicts these past revenue trends.



**FIGURE 3 – PAST REVENUE TRENDS**

**B. FY13 Projected Balances**

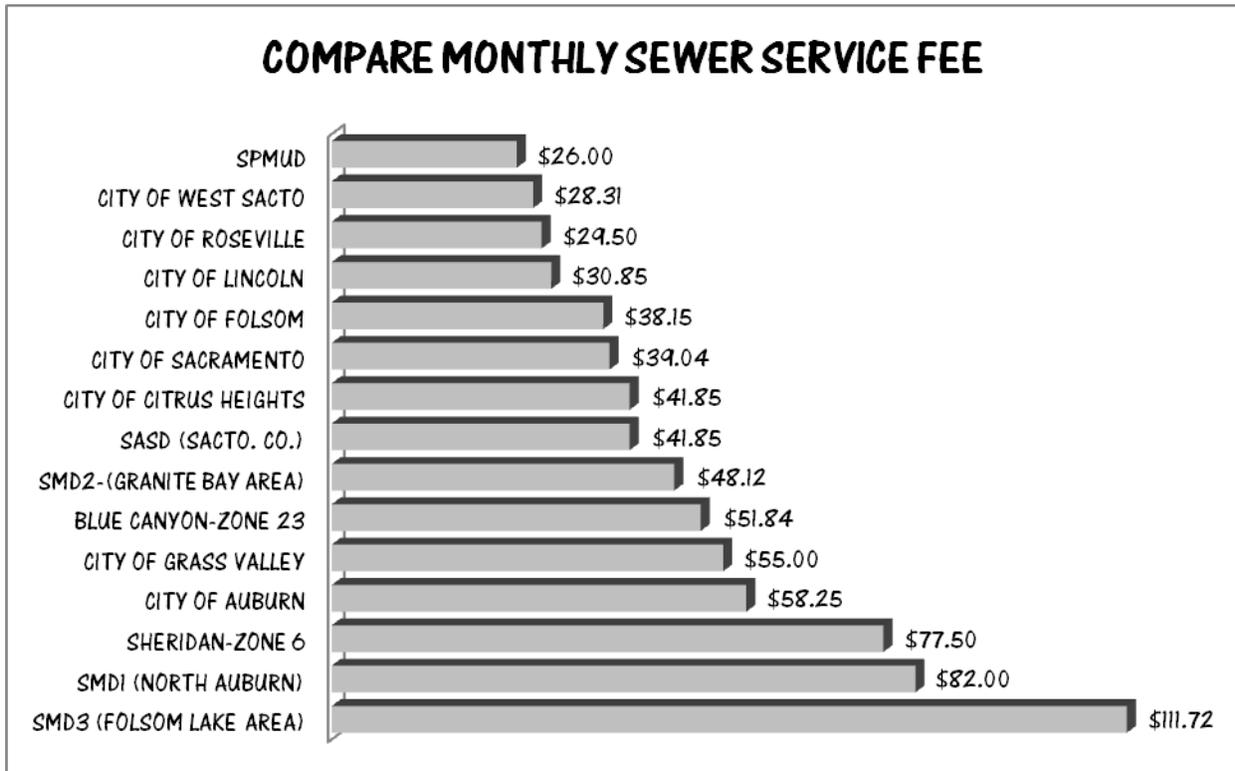
The FY13 Total Fund Balance is projected to increase by \$231,000 (\$45.55 - \$45.33) from FY12. The General Fund balance will increase by \$1.45M (\$11.52 - \$10.07), while the Capital Fund balance will decrease by \$1.22M (\$34.04 - \$35.26).

**C. Revenues**

The following discussion highlights the major changes in the proposed (FY13) budget as compared to the current (FY12) budget. The General Fund Revenue Budget is \$10.88M and made up of \$10.27M in fees and charges and \$0.61M in taxes and interest. The Capital

Outlay Fund Revenue Budget is \$0.74M and made up of \$0.31M in Local Connection fees for new development and \$0.43M in interest on the capital operating reserve.

- 1) **General Fund Revenues** are projected to increase by \$0.75M (\$10.88M - \$10.13M) or 7.4% over last year due to service charge increase approved in the Districts Five-Year Financing Plan. The District has the lowest monthly service fees in the region (Figure 5 show a comparison of service fees from surrounding Agencies for the current year).
- 2) **Capital Revenues** are projected to decrease by \$54,000 (\$0.74 - \$0.79M) or minus 6.7% from last year.
- 3) **Total Revenues** are projected to increase by \$0.70M (\$11.62M vs. \$10.92M) or 6.4% over last year.
- 4) **Operating Fund Balance** will have a balance of \$11.52M, which is 122% of our projected operating expenses and exceeds our target for general fund reserves (100% of annual expenses) and a total fund balance of \$45.58M.



**FIGURE 5- COMPARISON OF MONTHLY SERVICE FEES FOR FY 11/12**

**D. Expenses**

The SPMUD expense budget is divided into four operating departments (Field Services, Regional Wastewater Treatment, Administration Services and Technical Services) plus Capital Outlays for a more detailed accounting of the District expenditures. The following discussion provides a summary of the proposed operational expenses by each Department

to support the detailed line items presented in spreadsheet form in Section 2 of this report. The total General Fund expense for FY13 is \$9.85M and is about the same as last year's budget, while Capital Fund expenses are \$0.46M (\$3.81M vs. \$4.27M) more.

### 1) Field Services Department (FSD)

The FSD provides for the routine operation, maintenance and repair of the District's sanitary sewer system and other facilities. This work includes: cleaning, inspection, repair and rehabilitation of the: sewer mains, lift stations, manholes, lower service laterals to the customer's PLCO, vehicle and equipment maintenance, minor re-construction, and facility maintenance for the District.

The General Fund (Maintenance) budget is \$1.49M and is 14% [\$91,800] lower than the FY12 budget due to pension benefit decreases. Personnel – FSD has 12 full time maintenance employees, the Foreman and Superintendent, plus four temporary laborers. There are no proposed personnel changes for this FY.

### 2) Regional Wastewater Treatment

The Regional Wastewater Treatment Plant's (RWWTP) provide sewage treatment for the regional partners. The City owns and operates the two RWWTP's (Dry Creek and Pleasant Grove) for the mutual benefit of all the partners. SPMUD pays for its share of the RWWTP O&M costs based on our proportional share of total flows (currently around 26%).

The General Fund (Treatment) budget FY13 cost is \$4.0M for RWWTP O&M, plus a \$1.25M transfer to the Capital Fund to pre-fund RWWTP Repair and Rehabilitation (R&R) projects, for a total of \$5.25M (a 4.8% decrease from last year).

SPMUD is working with Roseville and Placer County to "True-up" the past service charges from 2005 to 2011 (six years) based on new flow data that has been collected. The District deducted \$1.76M from the FY11 RWWTP invoice and will receive another \$0.59M 'Prior Year Adjustment' for FY11/12 for an estimated total "True-up" of \$2.35M.

### 3) Administrative Services Department (ASD)

The ASD provides customer services and billing, general office, finance and accounting functions, human resources, personnel and payroll, and other administrative assistance to our customers and employees.

The General Fund (Administration) budget is \$2.06M and is 3.4% less than last year's Admin budget. Over half (\$1.065M) is for Depreciation of our infrastructure, which is transferred to the Capital Fund to pre-fund future projects. All "general" District costs are funded thru the ASD budget, including customer billing, annual fees, insurance, Directors, etc. Personnel – There are three full time employees, the Customer Service Representative I/II, the Accounting Supervisor and the Administrative Services Manager (ASM) in this division. The costs associated with the General Manager and Board of Directors is also programmed here. There are three personnel changes for this year, as we have a new ASM and two approved but unfilled positions of Accounting Technician and Accounting Clerk, and a temporary part-time Project Manager (not to exceed 12 months).

**4) Technical Services Department (TSD)**

The TSD provides the processing of new developments, plan check, engineering, design, contracting, construction and project management, inspections, IT/GIS, and other technical services. TSD assists the General Manager in the various District Engineer functions including, planning, sewer system condition assessment, and other professional services.

The General Fund (TSD) budget is \$627,300, which is 4.2% less than FY11/12 because of the pension reduction. Personnel – There are six authorized FTE’s in this division, with one Engineering Technician Position currently vacant, which we may fill this fiscal year. We have one Temporary Part-time position of Project Manager that will terminate at the end of CY2012. There are no other proposed personnel changes for this FY.

**3 Capital Fund Outlays**

**A. FY11/12-Completed Projects.**

The FY 11/12 Capital Outlay Budget is \$2.47M with projected expenses of \$1.84M. The \$0.63M difference is due to actual cost in the System Rehab, SCADA, and RWWTP R&R projects came in lower than estimated. Another \$1.97M was transferred out to pay for the NSD project loan, the Capital share of salary and benefits and “True-up” for past RWWTP R&R projects.

Table 2 below provides a summary of the FY11/12 Capital Outlays completed, showing both the initial budget and final (or projected) costs.

**TABLE 2 - FY 11/12 COMPLETED OUTLAYS/PROJECTS**

CAPITAL OUTLAYS	Mid-year Revised	Projected Yr-end Costs
Computer/Office Equip. Replacement	\$20,500	\$ 20,400
UP-RR Annual Lease	\$9,000	\$ 9,000
System Rehabilitation	\$500,000	\$ 289,500
Lift Station Rehabilitation	\$15,000	\$ 12,500
SCADA	\$50,000	\$12,500
Arc-flash Safety Assessment	\$9,000	\$ 9,000
CCTV Software	\$8,000	\$3,100
FOG Program	\$7,000	\$2,000
O&M Replacement Equipment	\$17,500	\$10,900
Road Easement Repairs	\$60,000	\$59,800
IT Master Plan	\$25,000	\$ 25,000
Antelope Creek – East Sewer - Eng’r & Design	\$250,000	\$250,000
RWWTP Repair and Rehab	\$1,500,000	\$ 1,138,700
<b>Total Capital Outlay</b>	<b>\$ 2,473,500</b>	<b>\$ 1,844,000</b>

**B. FY12/13- Capital Outlays**

Section 3 of this report includes a complete listing of the proposed capital outlays for the upcoming fiscal year with their written justifications and budget level estimated costs that total \$3.85M. The major projects for this year are the Upper Antelope Creek-East Sewer for \$1.8M, funding of the repair and rehabilitation work for the RWWTP at \$1.0M and \$0.31M to implement the improvements in the IT Master Plan. The remaining FY12/13 capital outlays include \$340,000 in sewer rehabilitation projects; \$168,000 for pavement rehabilitation on easement roads and at the corp. yard, \$85,000 for motor control panel upgrades to various remote pumping and metering sites, replacement of the lift station repair truck and other equipment for \$57,000, and other needed replacement and repair items that total \$86,000.

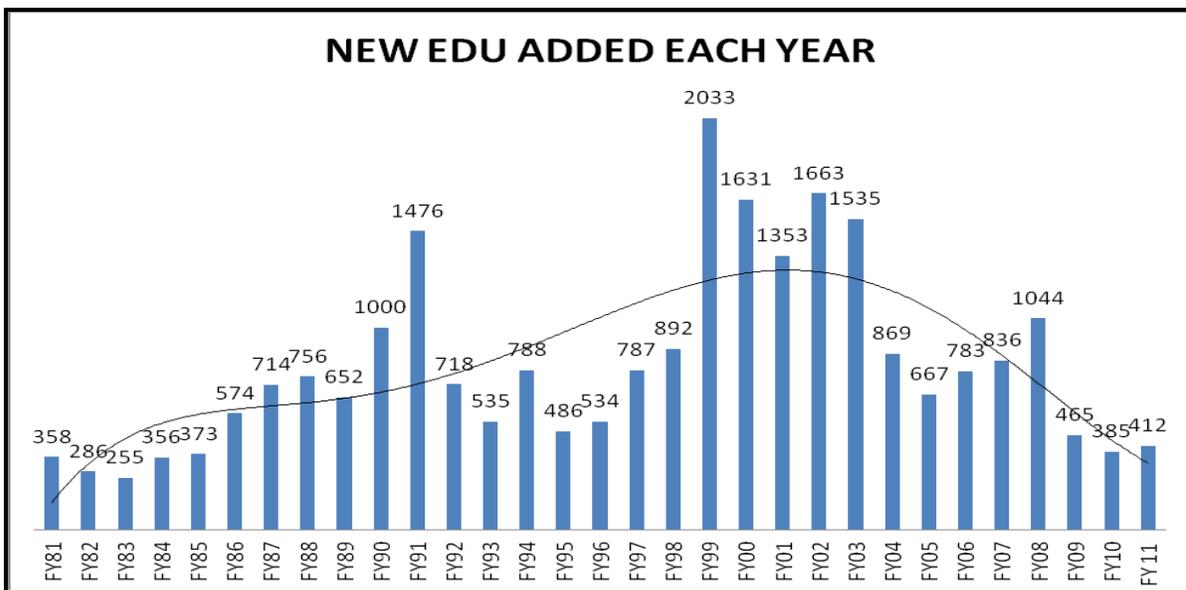
**4 Schedules**

Section 4 presents three schedules for the Board’s review as a part of the Budget process. SPMUD annually updates its schedules for: (1) the “*Personnel Classification Positions*” as authorized by the Board, (2) the “*Employee Salary Ranges and Steps*” per the FY12/13 thru FY13/14 Employee / Employer MOU, and (3) the “*District Fees*” annual adjustments in accordance with our Fee Resolution No. 09-06; these fees have been reduced by about 5% from last year.

**5 Conclusions**

**A. Past Growth Trends**

The decrease in new EDU’s continues to affect our revenues; Figure 4 shows the District’s growth over the last three decades.



**FIGURE 5- HISTORIC GROWTH**

As Figure 5 shows, the growth varies greatly from year to year, from a low of 255 in 1983 to a high of 2033 in 1999, with the 30 year average at 827 EDU/yr. In FY10/11 the District had an EDU increase because we added the Newcastle customers to our system. However, the downward trend continued for FY11/12 with less than 150 new EDU added.

**B. General Fund Balance Five-year Projections**

Table-3 below projects the next five-years of the Districts future budgets. The annual growth is assumed to be 150 new EDU and expenses will increase 5% per year during this period. The District will maintain its Target reserve balance of 100% annual expenses (less General funds transferred to the Capital Fund) through this analysis period. No service fee increase will be needed after FY13/14 and the District should be able to keep its rate at \$30/mo thru FY16/17, if the assumptions used prove accurate and the current economic factors remain the same.

**TABLE 3- FIVE-YEAR GENERAL FUND PROJECTIONS**

ITEM	CURRENT 11/12	ESTIMATE 12/13	ESTIMATE 13/14	ESTIMATE 14/15	ESTIMATE 15/16	ESTIMATE 16/17
EDU AT START OF FY	30,227	30,358	30,508	30,658	30,808	30,958
ADDED EDU in FY	131	150	150	150	150	150
MTLY SVC CHRG	\$ 26.00	\$ 28.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
YEARLY SVC CHRG REVENUES	9,430,824	10,200,312	10,982,880	11,036,880	11,090,880	11,144,880
OTHER GEN. FUND	698,176	678,688	680,020	700,020	720,020	740,020
GEN FUND REVENUES	10,129,000	10,879,000	11,662,900	11,736,900	11,810,900	11,884,900
BEGIN. BALANCE	11,303,700	10,069,100	11,468,400	12,098,300	12,384,700	12,302,300
EXPENSES	(7,530,800)	(7,539,700)	(7,916,700)	(8,312,500)	(8,728,100)	(9,164,500)
SUB-TOTAL (BEFORE TRANSFER)	13,901,900	13,408,400	15,214,600	15,522,700	15,467,500	15,022,700
PRIOR YEAR ADJUSTMENTS*	(2,400,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
TRANSFERS**	(1,432,800)	(1,930,000)	(3,106,300)	(3,128,000)	(3,155,200)	(3,177,800)
END BALANCE	10,069,100	11,468,400	12,098,300	12,384,700	12,302,300	11,834,900
TARGET BALANCE**	7,530,800	7,539,700	7,916,700	8,312,500	8,728,100	9,164,500
% OF TARGET***	134%	152%	153%	149%	141%	129%
<b>CALCULATION FOR TRANSFERS TO/FM CAPITAL FUND**</b>						
ANNUAL DEPRECIATION	(1,054,300)	(1,065,000)	(1,086,300)	(1,108,000)	(1,130,200)	(1,152,800)
RWWTP RPR&REHAB	(1,250,000)	(1,250,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
OTHER	-	(25,000)	(20,000)	(20,000)	(25,000)	(25,000)
TRANSFERS TO CAPTIAL	(2,304,300)	(2,340,000)	(3,106,300)	(3,128,000)	(3,155,200)	(3,177,800)
TRANSFERS FROM CAPTIAL****	871,500	410,000	-	-	-	-
TOTAL TRANSFERS*	(1,432,800)	(1,930,000)	(3,106,300)	(3,128,000)	(3,155,200)	(3,177,800)

NOTES:

\* FY11/12 INCLUDES PRIOR YEAR ADJUSTMENTS FOR WWTP OVER PAYMENTS -see Section 1.2.A

\*\* TARGET BALANCE = EXPENSES MINUS TRANSFERS TO CAPTIAL FUND

\*\*\* % OF TARGET = END BALANCE / TARGET BALANCE

\*\*\*\* STOP SALARY & BENEFIT TRANSFERS FROM CAPITAL FUND IN FY 14

**C. District Fund Balance Uses**

The District will have a Capital Fund Balance of \$34.04M at the end of the FY. The estimated year-end Total Fund Balance is \$45.56M. The SPMUD sub-fund balance for the SPWA-RSF (used to pay of the RWWTP bonds) is \$33.9M. There is no legal requirement to define specific uses for the District’s fund balance; however, for Budget Planning purposes the District has identified uses of its fund balance as shown in Table 4:

<b>TABLE 4 - FY12/13 FUND BALANCE USE</b>	<b>AMT(\$000)</b>
BLDG & FACILITIES	1,600
INFRASTRUCTURE R & R	5,500
VEHICLE/ EQUIP. REPLACE	1,100
RWWTP R & R PROJECTS	7,000
TRANSFERS IN/OUT	1,900
OPERATING RESERVE	11,500
MASTER PLAN PROJECTS	17,000
<b>SUB-TOTAL</b>	<b>45,600</b>
SPWA-Rate Stabilization Fund	33,900
<b>TOTAL FUND BALANCE</b>	<b>79,500</b>

In addition to the budget, the District uses several other planning documents, studies, reports and Board policies to establish the Fund Balance uses; which includes the:

- Strategic Plan/ Goals & Objectives,
- Capital Assets Report & Equipment Database,
- Wastewater Maintenance Management System (WWMS),
- 2009 Sewer Master Plan & 2012 IT Master Plan,
- State Waste Discharge Requirement Permit, and
- Five-Year Financial Plan & Sanitary Sewer Management Plan.

All were used to develop the information for the Capital Outlay Plan.

**D. Summary**

Our total FY 12/13 revenues for all funds are projected to increase by \$0.47M (\$11.39 - \$10.92M) from FY 11/12 (due mainly to the increase in service charges with a reduction in taxes and interest). Our actual General Fund expenses for FY12/13 will remain about the same as last year (\$9.92M-\$9.90M) due to the decrease in District paid pension contributions. Our capital outlay for FY12/13 will be \$1.96 million (including in/out fund transfers). Our total fund balance will still be in excellent shape with \$34.04 million in the Capital Fund plus \$11.5 million in Operating Funds. Our total fund balance for FY12/13 will go from \$45.33M to \$45.56M, a \$230,000 increase.

This budget will also set the personnel, salary and fee schedules shown in Section 4. The District has 36 approved positions made up of 24 full-time, five elected, one part-time attorney, and six temporary/part-time positions. The District has a new MOU that covers FY12/13 and FY 13/14.

This proposed budget is a reasonable expenditures plan designed to accomplish our Strategic Plan “Goals and Objectives” and to meet the needs of both present and future customers in *the South Placer MUD* service area, while maintaining the District’s vision and mission.

**SECTION 2**  
**REVENUES & EXPENDITURES**  
**BUDGET**  
**LINE ITEM DETAILS**

<b>1. BEGINNING FUND BALANCE for JULY 1, 2012</b>	<b>GENERAL FUND</b>	<b>CAPITAL FUND</b>	<b>TOTAL FUNDS</b>
Beginning Balance_7/1/2011	11,303,657	34,835,610	46,139,267
Projected Revenues_FY2011/12	10,128,956	791,894	10,920,850
Projected Expenses_FY2011/12	(7,530,838)	(1,844,008)	(9,374,846)
Sub-total before transfers	13,901,775	33,783,496	47,685,271
Prior Year Adjustments	(2,399,494)	1,136,578	(1,262,916)
Fund Transfers In	871,440	2,304,274	3,175,714
Fund Transfers <Out>	(2,304,274)	(1,966,440)	(4,270,714)
Sub-totals with transfers (see Note 1)	(1,432,834)	337,834	(1,095,000)
<b>Projected Ending Balance_6/30/2012</b>	<b>10,069,447</b>	<b>35,257,908</b>	<b>45,327,355</b>

\* Includes FY05-FY11 True-up for RWWWTP

Note 1	General Fund	Capital Fund
Annual Depreciation Expense	(1,054,274)	1,054,274
Salaries Expense Transferred	252,069	(252,069)
Benefits Expense Transferred	173,030	(173,030)
Regional WW Facilities Rehab/Repl	(1,250,000)	1,250,000
RWWTP 2005-11 Ture-up	446,341	(446,341)
NSD Project Loan	-	(1,095,000)
<b>Total Transfers In/Out</b>	<b>(1,432,834)</b>	<b>337,834</b>

<b>2. PROPOSED BUDGET SUMMARY for FY 2012/13</b>	<b>GENERAL FUND</b>	<b>CAPITAL FUND</b>	<b>TOTAL FUNDS</b>
Beginning Balance_7/1/2012	10,069,450	35,257,900	45,327,350
Projected Revenues_FY2012/13	10,879,000	738,200	11,617,200
Projected Expenses_FY2012/13	(7,539,700)	(3,847,000)	(11,386,700)
Sub-total before transfers	13,408,750	32,149,100	45,557,850
Prior Year Adjustments		-	
Fund Transfers In	423,000	2,315,000	2,738,000
Fund Transfers <Out>	(2,315,000)	(423,000)	(2,738,000)
Sub-totals with transfers (see Note 1)	(1,892,000)	1,892,000	-
<b>Projected Ending Balance_6/30/2013</b>	<b>11,516,750</b>	<b>34,041,100</b>	<b>45,557,850</b>

Note 1	General Fund	Capital Fund
Annual Depreciation Expense	(1,065,000)	1,065,000
Salaries Expense Transferred	252,000	(252,000)
Benefits Expense Transferred	171,000	(171,000)
Regional WW Facilities Rehab/Repl	(1,250,000)	1,250,000
<b>Total Transfers In/Out</b>	<b>(1,892,000)</b>	<b>1,892,000</b>

<b>3. PROJECTED REVENUE BUDGET FOR FY 2012/13</b>	PROJECTED FY 2012 Year End	APPROVED FY 2012 Budget	PROPOSED FY 2013 BUDGET
<b>A. GENERAL FUND</b>			
SEWER SERVICE CHARGES	9,430,500	9,365,000	10,200,000
PENALTIES - SERVICE CHARGES	20,000	20,000	20,000
PROJECT PROCESSING FEES	43,300	50,000	50,000
TAXES	570,700	600,000	550,000
INTEREST	54,000	60,000	55,000
MISCELLANEOUS REVENUE	10,200	4,000	4,000
FIXED ASSET DISPOSAL	300	400	-
<b>TOTAL-GENERAL FUND</b>	<b>10,129,000</b>	<b>10,099,400</b>	<b>10,879,000</b>
<b>B. CAPITAL OUTLAY FUND</b>			
CONNECTION FEES - SEWER	340,500	250,000	312,500
INTEREST	451,300	450,000	425,000
MISCELLANEOUS REVENUE	100	200	500
<b>TOTAL-CAPITAL OUTLAY FUND</b>	<b>791,900</b>	<b>700,200</b>	<b>738,000</b>
<b>C. TOTAL REVENUE-ALL FUNDS</b>	<b>10,920,900</b>	<b>10,799,600</b>	<b>11,617,000</b>

<b>4. GENERAL FUND EXPENDITURE BUDGET FOR FY 2013</b>	PROJECTED FY 2012 Year End	APPROVED FY 2012 Budget	PROPOSED FY 2013 BUDGET
<b>A. MAINTENANCE</b>			
SALARIES/WAGES	864,000	830,000	885,000
SALARIES/WAGES TRANSFERRED	(166,000)	(159,500)	(168,000)
FICA/SOCIAL SECURITY	66,150	65,300	67,800
RETIREMENT PERS	424,450	439,000	197,000
RETIREMENT 457	17,550	18,200	18,200
INSURANCE BENEFITS	337,500	326,500	338,700
BENEFIT EXPENSE TRANSFERRED	(114,900)	(106,000)	(111,700)
RENTS & LEASES	5,300	10,000	6,000
GAS & OIL	48,900	45,000	45,000
OPERATING SUPPLIES/MAINTENANCE	74,500	80,000	75,000
LIFT STATION/RECORDER MAINTENANCE	28,000	28,000	28,000
VEHICLE REPAIR	39,150	45,000	40,000
UTILITIES - MAINTENANCE	48,300	48,500	48,000
PROFESSIONAL DEVELOPMENT	15,900	19,000	12,000
UNIFORMS EXPENSE	9,900	10,000	10,000
<b>TOTAL MAINTENANCE BUDGET</b>	<b>1,698,700</b>	<b>1,699,000</b>	<b>1,491,000</b>

<b>4. GENERAL FUND EXPENDITURE BUDGET (CONTINUED)</b>	PROJECTED FY 2012 Year End	APPROVED FY 2012 Budget	PROPOSED FY 2013 BUDGET
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<b>B. TREATMENT -ROSEVILLE</b>			
PLANT MAINTENANCE & OPERATION	3,695,800	4,250,000	4,000,000
REGIONAL W/W FACILITIES REPLC/REHAB	1,250,000	1,250,000	1,250,000
<b>TOTAL TREATMENT BUDGET</b>	<b>4,945,800</b>	<b>5,500,000</b>	<b>5,250,000</b>

<b>C. ADMINISTRATION</b>			
SALARIES/WAGES	338,800	328,000	334,000
SALARIES EXPENSE TRANSFERRED	(25,400)	(25,000)	(25,500)
FICA - SOCIAL SECURITY	25,500	25,000	25,600
RETIREMENT PERS	172,900	179,900	71,500
RETIREMENT 457	7,100	7,800	9,100
INSURANCE BENEFITS	101,900	92,200	105,500
BENEFITS EXPENSE TRANSFERRED	(13,000)	(13,800)	(13,500)
PERS TRUST-OPEB ARC	42,000	42,000	26,500
DIRECTOR'S FEES	15,000	13,000	15,000
DEPRECIATION EXPENSE	1,054,300	1,075,000	1,065,000
INSURANCE - P & L	120,000	125,000	125,000
REPAIR/MAINTENANCE AGREEMENTS	19,100	20,000	20,000
UTILITIES - ADMINISTRATION	10,700	13,000	13,000
GENERAL OFFICE EXPENSE	6,100	6,000	6,500
BILLING EXPENSE	50,300	51,500	51,500
BANK SERVICE CHARGES	36,700	33,000	42,000
LEGAL/CONSULTANT SERVICES	87,000	75,000	80,000
PROFESSIONAL SERVICES - OTHER	50,000	50,000	30,000
ELECTION EXPENSE	-	-	47,000
GOV'T FEES/PERMITS/ADMN CHGS	16,000	22,000	20,000
PRINTING/PUBLICATIONS	4,000	3,000	4,000
PROFESSIONAL DEVELOPMENT	10,000	9,500	10,000
MISCELLANEOUS EXPENSE	1,000	1,200	1,200
FIXED ASSET DISPOSAL	-	-	-
<b>TOTAL ADMINISTRATION BUDGET</b>	<b>2,130,000</b>	<b>2,133,300</b>	<b>2,063,400</b>

<b>4. GENERAL FUND EXPENDITURE BUDGET (CONTINUED)</b>	<b>PROJECTED FY 2012 Year End</b>	<b>APPROVED FY 2012 Budget</b>	<b>PROPOSED FY 2013 BUDGET</b>
<b>D. TECHNICAL SERVICES</b>			
SALARIES/WAGES	349,150	344,000	389,000
SALARIES EXPENSE TRANSFERRED	(60,700)	(60,000)	(58,500)
FICA - SOCIAL SECURITY	24,600	26,500	30,000
RETIREMENT PERS	168,700	175,500	78,000
RETIREMENT 457	8,100	7,800	8,500
INSURANCE BENEFITS	112,950	107,700	126,700
BENEFITS EXPENSE TRANSFERRED	(45,100)	(46,000)	(45,800)
GAS & OIL	9,900	10,000	10,000
TECHNICAL SERVICES SUPPLIES	3,000	3,500	3,500
VEHICLE REPAIR/MAINTENANCE	700	2,000	1,500
REPAIR/MAINTENANCE AGREEMENTS	2,300	3,500	5,800
UTILITIES-TECHNICAL SERVICES	6,050	10,000	7,000
PROFESSIONAL SERVICES - OTHER	40,600	47,000	48,000
PERMIT COMPLIANCE	5,300	9,700	13,000
PRINTING/PUBLICATIONS	450	500	600
PROFESSIONAL DEVELOPMENT	8,500	8,500	8,000
UNIFORMS EXPENSE	1,000	2,800	1,500
MISCELLANEOUS EXPENSE	400	500	500
<b>TOTAL-TECHNICAL SERVICES BUDGET</b>	<b>635,900</b>	<b>653,500</b>	<b>627,300</b>
<b>4. TOTAL-GENERAL FUND</b>	<b>\$ 9,410,000</b>	<b>\$ 9,986,000</b>	<b>\$ 9,431,700</b>

<b>5. CAPITAL OUTLAY FUND EXPENDITURES TOTALS</b>	<b>PROJECTED FY 2012 Year End</b>	<b>APPROVED FY 2012 Budget</b>	<b>PROPOSED FY 2013 BUDGET</b>
CAPITAL OUTLAY - ADMINISTRATION	1,500	-	15,000
CAPITAL OUTLAY - MAINTENANCE	114,400	168,500	357,000
CAPITAL OUTLAY - TECHNICAL SVC	589,400	805,000	2,475,000
SALARIES EXPENSE TRANSFERRED	252,100	244,500	252,000
BENEFITS EXPENSE TRANSFERRED	173,000	165,800	171,000
RWWTP REHAB & REPLACEMENT	1,138,700	1,500,000	1,000,000
<b>5. TOTAL - CAPITAL OUTLAY</b>	<b>\$ 2,269,100</b>	<b>\$ 2,883,800</b>	<b>\$ 4,270,000</b>

<b>6. TOTAL EXPENSES - ALL FUNDS</b>			
TOTAL MAINTENANCE	1,698,500	1,699,000	1,491,000
TOTAL TREATMENT BUDGET	4,945,800	5,500,000	5,250,000
TOTAL-ADMINISTRATION	2,129,800	2,133,500	2,063,400
TOTAL-TECHNICAL SERVICES	635,900	653,500	627,300
TOTAL - CAPITAL OUTLAY	2,269,100	2,883,800	4,270,000
<b>6. TOTAL DISTRICT BUDGET</b>	<b>\$11,679,100</b>	<b>\$12,869,800</b>	<b>\$13,701,700</b>

**SECTION 3**  
**CAPITAL IMPROVEMENT PROGRAM**  
**BUDGET DETAILS**

**1. CAPITAL OUTLAY BUDGET  
FY 2013**

<b>A. Administration</b>	
Additional ASD Workstation	5,000
RPS Hardware/Software Upgrade	10,000
<b>Total Administration</b>	<b>15,000</b>
<b>B. Maintenance</b>	
UPRR Annual Lease	9,000
Lift Station Rehabilitation	15,000
Lift Station Controls Improvements	85,000
Easement Access Improvements	60,000
CCTV Software Evaluation	5,500
CCTV Cable Replacement	5,500
Corp Yard Pavement Repair	108,000
Sewer Hose / Heads	5,000
Vehicle Outlays	57,000
Gas Detector Replace	2,000
Smoke Testing Equipment	5,000
<b>Total Maintenance</b>	<b>357,000</b>
<b>C. Other Capital Outlays</b>	
RWWTP O&M Repair & Rehab Costs	1,000,000
<b>Total - Other</b>	<b>1,000,000</b>
<b>D. Technical Services</b>	
Computer Equipment	10,000
Upper Antelope Creek-East Trunk	1,800,000
System Rehabilitation Projects	340,000
Engineering Scanner	14,000
IT Master Plan Impementation	311,000
<b>Total Technical Services</b>	<b>2,475,000</b>
<b>CAPITAL OUTLAYS TOTAL</b>	<b>\$ 3,847,000</b>

FY 2013 – Capital Outlay Plan

<b>FIELD SERVICES DEPARTMENT (FSD)</b>	
<b>1. UP-RR Annual Lease</b>	\$9,000
Prior year expense re-payment for Sewer main easements located on Union Pacific Railroad property.	
<b>2. Lift Station Control Panel Improvements</b>	\$85,000
Install signal hardware on the Newcastle Lift Stations and coordinate graphics and call-outs on home base work stations. Install signal hardware as funding allows on existing SPMUD stations. (We reduced this amount at Mid-year, for 2011 / 2012, awaiting the Information Technology Master Plan. The 5-star Lift Station was the only station integrated during the past fiscal year) This line item will be phased over a three year period. By adding Newcastle to the system, we added approximately \$45,000 to the existing \$200,000 for a total of \$245,000.	
<b>3. Easement Roadway Upgrades</b>	\$60,000
This has proven to be an extremely important Capital line item, as we continue to pursue 100% access to all manholes within the District's boundaries. This year's emphasis will be on areas exhibiting significant erosion, which require reinforcement, so that we don't lose the limited access, we already have.	
<b>4. Lift Station Rehabilitation</b>	\$15,000
This years' line item will include upgrades to those stations that still need attention. We still have work to be done on existing smaller stations, requiring retrofitting of component housings. Minor critical parts will also be purchased to ensure we can respond to call outs in Newcastle.	
<b>5. CCTV Software Evaluation</b>	\$5,500
Initiate a request for proposals to evaluate CCTV software. Determine best fit for the District, and ensure compatibility with our Waste Water Maintenance System, as we integrate into GIS. Purchase the required digital storage capacity included in this line item. This item was utilized for CCTV camera rehabilitation, and was reduced significantly at mid-year (fiscal year 2011/2012).	
<b>6. CCTV Replacement Single conductor Cable</b>	\$5,500
The main CCTV signal cable has slowly been reduced from the original 2000' to approximately 1700' as the ends wear out. The cable has reached the end of its' useful life cycle and needs replacement.	
<b>7. Corp Yard Pavement Repairs &amp; Replacement</b>	\$108,000
The Corporation Yard has three large areas that have failed pavement and must be re-constructed. The subsurface will be tested and evaluated to ensure installing the correct replacement underlayment, and the proper depth of asphalt concrete for our heavy vehicle weights.	

<p>a. The area by the fuel tanks will have the concrete apron extended into the thoroughfare. This work will be performed by our staff, and will be tied into the existing 8" concrete slab previously engineered by our General Manager; estimated cost = \$1000.00 plus men and equipment for two days.</p> <p>b. The area closest to the heavy equipment storage area (area A) is approximately 1880 square feet, and is roughly shaped like a triangle. Area A will tie into the vehicle fueling area. Estimate to pave Area A is \$20,700.00.</p> <p>c. Area "B" is located south easterly of the Headquarters Building and is approximately 3000 square feet, rectangular shaped. Estimate to pave Area B is \$32,725.00.</p> <p>d. Soils analysis and plan for paving is estimated at \$4,000.00.</p> <p>e. Dependent upon recommendations of the Soil Engineer, the District will base our soil removal, any reuse if possible, and establish a new compacted aggregate base rock for the paving restoration(s). Estimate to prepare these areas is \$50,000.00.</p>	
<p><b>8. Sewer Cleaning Heads</b></p>	<p>\$5,000</p>
<p>Last year we replaced several sewer cleaning heads. This line item will enable us to purchase additional cleaning heads that can be interchanged with the Hydro vehicles, by changing orifices for their particular pumping characteristics.</p>	
<p><b>9. Vehicle Outlays</b></p>	<p>\$57,000</p>
<p>a. Unit #22 replacement (Lift Station Truck); A medium duty truck, with utility body will be procured, and the existing vehicle will be used as a Fleet vehicle, until it needs to go to auction (\$35,250).</p> <p>b. Additionally, the 2<sup>nd</sup> CCTV van will have booster leaf springs added, and the Stoppage truck will have the bench-seat re-upholstered (\$1,750).</p> <p>c. Per the State of California Air Resources Control Board, we need to retro-fit the 2002 Freightliner FL80 Vactor, Combination Hydro-Vac (unit #2) with a particulate matter Emission device. This work needs to be completed by January, 2013. (\$20,000.00)</p>	
<p><b>10. Replacement Gas Detector(s)</b></p>	<p>\$2,000</p>
<p>Replace two existing atmosphere testing devices that have reached their useful life cycle. At this time, one unit is non-functioning, and the other is due for replacement.</p>	
<p><b>11. Smoke Testing Equipment</b></p>	<p>\$5,000</p>
<p>Based on our Hydraulic model, and last years' metrics, the West Loomis basin and the collections system in Newcastle should be smoke tested to check for illegal hook-ups, inflow and infiltration. This equipment could also prove useful in the future, as we isolate specific sewer sheds for rehabilitation projects</p>	
<p><b>FSD TOTALS</b></p>	<p><b>\$220,000</b></p>

<b>TECHNICAL SERVICES DEPARTMENT (TSD)</b>	
<b>1. Computer Equipment/Software</b>	<b>\$10,000</b>
<p><u>Battery Backups (UPS)</u> – An electric power failure at the corp. yard/Headquarters disrupts communication with customers and remote facility alarms. The phone system, network servers, SCADA server (intended to receive remote facility alarms) are all affected. Phone service, internet/e-mail and on-line Bill Pay cease to work. Battery backup would allow the District to continue to provide customer service and receive vital alarm notifications during and after work hours. Also included are software upgrades for workstations and computer peripherals.</p>	
<b>2. Scanner</b>	<b>\$14,000</b>
<p><u>Scanner</u> – It has been District practice to convert these paper records to Micro-Fiche, which creates a ‘backup’ copy, but requires specialized equipment to view. The District intends to digitize all as-built/record drawings (24” x 30”) so they can be accessed and utilized through computer work stations as a part of IT Master Plan.</p>	
<b>3. Capital System Rehabilitation</b>	<b>\$340,000</b>
<p>The repair projects programmed for this FY are:  <u>Sewer Main Replacement-Rocklin Rd/Meyers Street</u>. This project will be completed in conjunction with a Rocklin street project ... ..\$175,000  <u>Mainline-to-Lateral Pipe Seal</u> – This project will stop root intrusion at the junction where the service lateral connected to the sewer main .....\$65,000  <u>Los Flores Rd. Sewer</u> -Re-alignment and Rehab of 6” main and up-size the 4” main to 6” .....\$30,000  <u>Manhole Rehabilitation</u> – Repair damaged MH’s, various locations .....\$25,000  <u>Miscellaneous Material</u> -Cost for in-house R&amp;R projects..... \$25,000  <u>City/County/Town Improvement Projects</u> ..... \$20,000</p>	
<b>4. Upper Antelope Creek – East Trunk Sewer</b>	<b>\$1,800,000</b>
<p>This project is identified in the District’s Master Plan. This project was funded in FY 2011/12 for Environmental, Engineering, Final Design and Bid Documents. This amount is for contract award, construction and construction/project management to complete the project.</p>	
<b>5. IT Master Plan Implementation Phase 1 of 3</b>	<b>\$311,000</b>
<p>Phase 1 includes:            CMMS – Evaluation &amp; Purchase.....\$261,000            GIS – Software Upgrades.....\$48,000            MS SQL Server.....\$2,000            Note: Implementation Support included; Related hardware costs included</p>	
<b>TSD TOTAL</b>	<b>\$2,475,000</b>

<b>ADMINISTRATIVE SERVICES DEPARTMENT (ASD)</b>	
<b>1. Additional ASD Work Station</b>	\$5,000
The Board authorized an additional position in ASD for FY 12/13; this will require reconfiguring the administrative space to add another work station.	
<b>2. RRPS Hardware/software Upgrade</b>	\$10,000
The Remittance Processing System used to scan, record, process, deposit and file checks for monthly service fees needs to have its software upgraded and the Scanner and CPU will be replaced to meet the District's current needs.	
<b>ASD TOTAL</b>	<b>\$15,000</b>
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$3,847,000</b>

**SECTION 4**  
**DISTRICT SCHEDULES**

**1. PERSONNEL CLASSIFICATION SCHEDULE**

JOB TITLES BY DEPARTMENTS	ID CODE	Approved Positions	Filled Positions
<b><u>Administrative Services</u></b>			
General Manager/Secretary to the Board	GM	1	1
Administrative Services Manager	ASM	1	1
Accounting Supervisor	AS	1	1
Accounting Technician	AT	1	0
Accounting Clerk (P/T)	AC	1	0
Customer Services Representative II	CSR 2	(a)	0
Customer Services Representative I	CSR 1	1	1
ASD Total		6	4
<b><u>Technical Services</u></b>			
Technical Services Manager	TSM	1	1
Engineering Technician II	ET2	(a)	0
Inspector II	INSP2	(a)	1
Field Services Technician	FST	1	1
Inspector I	INSP1	2	1
Engineering Technician I	ET1	2	1
TSD Total		6	5
<b><u>Field Services</u></b>			
Superintendent	SUP	1	1
Foreman	FSM	1	1
Leadworker	LW	2	2
Maintenance Worker III	MW3	1	1
Maintenance Worker II	MW2	(a)	6
Maintenance Worker I	MW1	8	2
FSD Total		13	13
<b><u>Temporary/Part-time (b)</u></b>			
Board of Directors	EO	5	5
District Legal Counsel	DC	1	1
Laborers I/II/III	TL	4	4
Project Manager	PM	2	2
Total Temporary Positions		12	12
<b>Total Authorized Positions</b>		<b>37</b>	<b>34</b>

(a) Promotional

(b) less than 1000hrs

**2. SCHEDULE OF SALARY RANGE AND STEPS (NON-MANAGEMENT)**

SALARY - MONTHLY RATES								
RANGE	ID	POSITION	STEPS (\$/MO)					
			A	B	C	D	E	F
19	CSR1	Cust. Svc. Rep. I	2737	2874	3018	3168	3327	3410
25	MW1	Maint. Worker I	3174	3333	3499	3674	3858	3955
26	AC	Account Clerk	3253	3416	3587	3766	3955	4053
27	CSR2	Cust. Svc. Rep. II	3335	3502	3677	3860	4053	4155
28	AT	Account Tech.	3418	3589	3768	3957	4155	4259
32	MW2	Maint. Worker II	3773	3962	4160	4368	4586	4701
33	ET1	Eng'r. Tech. I	3867	4061	4264	4477	4701	4818
34	INS1	Inspector I	3964	4162	4370	4589	4818	4939
35	MW3	Maint. Worker III	4063	4266	4480	4704	4939	5062
36	FST	Fac. Svc. Tech.	4165	4373	4592	4821	5062	5189
38	AS	Account. Supervisor	4376	4594	4824	5065	5318	5451
39	INS2	Inspector II	4485	4709	4945	5192	5451	5588
41	LW	Lead Worker	4712	4948	5195	5455	5727	5871
42	ET2	Eng'r. Tech. II	4830	5071	5325	5591	5871	6017
48	FSM	Field Service Mgr.	5601	5881	6175	6484	6808	6978

SALARY - HOURLY RATES								
RANGE	ID	POSITION	STEPS (\$/HR)					
			A	B	C	D	E	F
3		Minimum Wage	8.00	8.40	8.82			
7	L1	Laborer I	10.00	10.50	11.03			
10	L2	Laborer II	11.55	12.13	12.73			
13	L3	Laborer III	13.00	13.65	14.33			
19	CSR1	Cust. Svc. Rep. I	15.79	16.58	17.41	18.28	19.19	19.67
25	MW1	Maint. Worker I	18.31	19.23	20.19	21.20	22.26	22.82
26	AC	Account Clerk	18.77	19.71	20.69	21.73	22.82	23.39
27	CSR2	Cust. Svc. Rep. II	19.24	20.20	21.21	22.27	23.39	23.97
28	AT	Account Tech.	19.72	20.71	21.74	22.83	23.97	24.57
32	MW2	Maint. Worker II	21.77	22.86	24.00	25.20	26.46	27.12
33	ET1	Eng'r. Tech. I	22.31	23.43	24.60	25.83	27.12	27.80
34	INS1	Inspector I	22.87	24.01	25.21	26.47	27.80	28.49
35	MW3	Maint. Worker III	23.44	24.61	25.84	27.14	28.49	29.21
36	FST	Fac. Svc. Tech.	24.03	25.23	26.49	27.81	29.21	29.94
38	AS	Account. Supervisor	25.24	26.51	27.83	29.22	30.68	31.45
39	INS2	Inspector II	25.87	27.17	28.53	29.95	31.45	32.24
41	LW	Lead Worker	27.18	28.54	29.97	31.47	33.04	33.87
42	ET2	Eng'r. Tech. II	27.86	29.26	30.72	32.26	33.87	34.72
48	FSM	Field Service Mgr.	32.31	33.93	35.63	37.41	39.28	40.26
53	PM	Project Manager	36.56	38.39	40.31	42.32	44.44	

**3. DISTRICT FEE SCHEDULE**

**South Placer Municipal Utility District  
Resolution No. 09-06**

**Exhibit 'A-1'**

Updated for Fiscal Year 2012-2013

Fee Description	Fee Amount
District Hourly Bill-Out-Rate	\$127.00
Building Sewer Inspection	\$270.00
Building Sewer Inspection Repairs (Existing Customers)	\$95.00
Project Plan Check & Inspection Processing Fee	\$890 Deposit + District Costs
Reconnect Fee per Ordinance 09-02	\$510
Annexation Deposit	N/A
Annexation Fee	
Single Parcel/Single Home	\$1,270
Large Annex (up to 50 acres)	\$4,765
Large Annex (More than 50 acres)	\$6,035
One-Time Discharge Permit	\$520 (minimum) + treatment costs
Tap - Mainline	\$1,400.00
Tap - Manhole	\$2,415.00
Participation Fee (Ord. 09-04)	\$9,211.00
Monthly Service Charge (Ord. 09-03)	\$28/EDU
Document Copy Fees	
~ Copy of 8.5 x 11 - 11 x 17	\$0.25
~ Copy 24 x 36	\$11.00
~ Copy GIS Document	\$65
~ Copy Electronic Files onto CD	\$65
Standard Specifications (Binder)	\$65; + \$5.50 if mailed
Master Plan (paper copy)	\$280
SSMP (Paper Copy)	\$65; + \$5.50 if mailed
Warranty TV/Flush Fee	6" - 15" \$2.20/ft; 15"+ \$2.50/ft, plus inspector
Wastewater Discharge Permit	\$380 for initial permit; \$135 for renewal
Inspection Overtime Fee	\$380 for Weekday; \$1015 for Nights/Weekends