

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	November 5, 2015	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Murdock presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, Jerry Mitchell, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Adam Brown, Legal Counsel
Eric Nielsen, District Engineer
Sam Rose, Superintendent
Joanna Belanger, Administrative Services Manager
Gary Gibson, Field Services Manager

Others: Marc Mondell, Community Development Director - City of Rocklin
Karen Garner, Economic Development Director - City of Rocklin

III. PLEDGE OF ALLEGIANCE: Director Williams led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. Minutes from the October 1, 2015 Regular Board Meeting.
2. Accounts Payable in the amount of \$1,225,513.53 through October 31, 2015.
3. Monthly Investment Report in the total amount of \$50,099,011.61 through October 31, 2015.
4. Bill of Sale Acceptance of the Bill of Sale for sewer improvements within the Whitney Ranch Phase II-B Unit 46AB, located in Rocklin.
5. Bill of Sale Acceptance of the Bill of Sale for sewer improvements within the Whitney Ranch Phase II-B Unit 46E, located in Rocklin.
6. Bill of Sale Acceptance of the Bill of Sale for sewer improvements within Whitney Ranch Phase II-B Unit 46CD, located in Rocklin.
7. Bill of Sale Acceptance of the Bill of Sale for sewer improvements within Parklands South Subdivision located in Rocklin.

Director Dickinson made a motion to approve all items on the consent calendar; a second was made by Director Mitchell, the motion carried 5-0.

V. PUBLIC COMMENTS:

President Murdock opened the Public Comments, hearing none, the public comments were closed.

VI. BOARD BUSINESS:

1. Electronic Board Agenda Materials and Technology Alternatives

Administrative Services Manager Belanger presented a report discussing alternatives for computer devices and the Boardpaq application utilized for the electronic Board Agenda materials. Staff made a recommendation to replace computer devices upon the request of each Board Member. The Boardpaq application will continue to be utilized for the Agenda, with options available to access through a web based portal as well as through the web application on the ipad.

2. Consideration and Acceptance of the High Risk Facilities report and approval to move forward with Preliminary cost estimates.

District Engineer Nielsen presented the High Risk Facilities report which documents the highest risk assets within the District. He described necessary statewide requirements under the General Waste Discharge permit to prioritize system deficiencies and programming of funds to appropriately address them. A map of risks by pipe segment was presented, with recommendations to bundle projects together in preparation for repair, rehabilitation or replacement. The projects of Lower Clover Valley Trunk Sewer and above grade creek crossings in select areas were identified as candidates for the District's five year capital improvement program.

Director Williams asked if the assets in Newcastle had been assessed prior to acceptance of the annexation. DE Nielsen indicated that most high risk assets had been identified however there were still some projects in need of repair. President Murdock asked about the Fats, Oil and Grease issues identified in the Whitney Oaks areas. DE Nielsen indicated that the area is all residential and that the results were unexpected, and would be addressed through specific outreach in the area. Other areas identified as high risk were pipes that cross waterways.

A motion was made by Director Dickinson to accept the HRF report and direct staff to move forward with preliminary engineering and cost estimates for identified High Risk Facility projects, a second was made by Director Williams, the motion carried 5-0.

3. Consideration and Approval of Resolution #15-26 adopting Policy 3350 – Deferred Participation Charges

General Manager Niederberger presented Policy 3350 for Deferred Participation Charges. He reported that the policy had been taken to the Policy and Ordinance Advisory Committee for further review. The Committee made some minor changes to interest charges for deferred Participation fees. Fees which will be charged are at the Wall Street Journal Prime Rate plus two percentage points. Director Mitchell stated that he felt the policy is an important one and needed the full board to be in attendance for a vote. Director Dickinson asked for clarification that the Board would see any Deferred Participation Agreement which exceeded five EDU's. GM Niederberger stated that the General Manager is delegated to execute deferred payment agreements for connection of five or less EDU's.

During public comment for this item, City of Rocklin Economic Development Director Karen Garner addressed the board. She stated that the City supports the deferred participation program, particularly as sewer fees can be one of the highest fees a business will pay when opening a business in the area. She

thanked the District for their support of local businesses. Director Mitchell made a motion to adopt Resolution #15-26 adopting Policy 3350 –Deferred Participation Charges, a second was made by Director Markey, the motion carried 5-0.

VII. REPORTS:

1. District General Counsel (A. Brown): General Counsel Brown had no report.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports: General Manager Niederberger reported that there were some slight changes to the Long Range Agenda calendar, including the addition of the Loomis Basin Right Of Way agreements. Director Dickinson asked about the proposed fee study that the City of Rocklin had requested. GM Niederberger indicated the study was proposed to look at the Districts Sewer Impact fees and Service Charges. He stated that the genesis of this request was the Studio Movie Grill. Since that time the District has performed outreach to Studio Movie Grill to evaluate their sewage and incorporate the study into the flow monitoring program, which will hopefully negate the necessity for the City to engage in the fee study.

B. Information Items: No further information was reported.

3. Directors Comments: No Director comments were made.

Ms. Belanger reported that a letter had been received from the Placer County LAFCO after the Agenda had been prepared. The letter is a call for nominations for a Special District representative seat on the Placer Local Agency Formation Commission. The nomination period closes on Monday, November 30, 2015.

VIII. ADJOURNMENT

The meeting was adjourned at 5:15 p.m. to the next regularly scheduled meeting on December 3, 2015 at 4:30 p.m.



Joanna Belanger, Board Secretary