

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	June 4, 2015	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Murdock presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, John Murdock, Jim Williams, Jerry Mitchell

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Jody Allen, Superintendent
Joanna Belanger, Administrative Services Manager
Adam Brown, Legal Counsel
Eric Nielsen, District Engineer
Sam Rose, Superintendent
Gary Gibson, Field Services Manager

Others: Dane Wadlé, CSDA Governmental Representative

III. PLEDGE OF ALLEGIANCE: Director Murdock led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. Minutes from the May 7, 2015 Regular Board Meeting.
2. Accounts Payable in the amount of \$1,419,351.58 through May 31, 2015.
3. Monthly Investment Report in the total amount of \$46,884,357.95, through May 29, 2015.

The Accounts Payable item (IV.2) was pulled from the Agenda for further discussion, by Director Mitchell. Director Dickinson made a motion to approve all other items on the consent calendar; a second was made by Director Mitchell, which carried 5-0. Items within the Accounts Payable item were discussed for clarification purposes. Director Williams made a motion to approve Item 2. On the consent calendar, a second was made by Director Mitchell, which carried 5-0.

V. PUBLIC COMMENTS:

President Murdock opened the Public Comments, hearing none the public comments were closed.

VI. BOARD BUSINESS:

1. ACKNOWLEDGMENT OF THE RETIREMENT OF SUPERINTENDENT JODY ALLEN & DESIGNATION OF SAM ROSE AS THE NEW SUPERINTENDENT & APPROVAL OF RESOLUTION No. 15-10 COMMENDING JODY ALLEN FOR ELEVEN YEARS OF SERVICE TO SPMUD.

President Murdock presented Resolution No. 15-10 to Superintendent J. Allen commending him for his service to the District. Each Director made congratulatory comments thanking Mr. Allen for his work and dedication to the District and wishing him well in his retirement. Mr. Allen made brief comments of thanks to the District. Director Mitchell made a motion to approve Resolution 15-10 acknowledging the

retirement of Jody Allen, and designating Sam Rose as the new superintendent; a second was made by Director Williams, the motion carried 5-0.

2. CONSIDERATION OF ACCEPTANCE OF BILL OF SALE & ADOPTION OF RESOLUTION No. 15-11 AUTHORIZING THE REFUND AGREEMENT FOR THE ROCKLIN 60 – PHASE 2 SUBDIVISION, BETWEEN SPMUD & TAYLOR MORRISON SERVICES, INC.

General Manager Niederberger reported that the Rocklin 60 – Phase 2 Subdivision located in Rocklin consists of 88 single-family residential homes and a total of 88 EDU's. He stated that a Refund Agreement is established to collect a fee in the amount of \$139.76 for each EDU accepted by the District in the refund agreement area, the Agreement expires June 4, 2025. Director Mitchell made a motion to accept the Bill of Sale, a second was made by Director Dickinson the motion carried 5-0. A motion was made by Director Williams to adopt Resolution No. 15-11, a second was made by Director Mitchell the motion carried 5-0.

3. CONSIDERATION OF RESOLUTION No. 15-12 AUTHORIZING THE GENERAL MANAGER TO CONTRACT FOR ENGINEERING SERVICES FOR PHASE 2 OF THE FOOTHILL TRUNK SEWER REPLACEMENT PROJECT.

District Engineer Nielsen reported that Phase 1 of the Foothill Trunk Sewer project was complete, and recommended approval of a contract in the amount of \$182,907 with Waterworks Engineers for the design and permitting for Phase 2 of the project to be constructed in FY15/16. Director Dickinson asked why the contract was broken into two phases. District Engineer Nielsen stated that the project was split between the two fiscal years. Director Mitchell asked if there is a potential for delays related to the environmental permitting, District Engineer stated that there is potential for delay, however staff and the contract engineer isn't sure of the extent of any delays. Director Mitchell made a motion to approve Resolution No. 15-12, a second was made by Director Dickinson the motion carried 5-0.

4. SDRMA ADOPTION OF RESOLUTION No. 15-13 ELECTION OF CANDIDATES TO SERVE AS DIRECTORS FOR THE (SDRMA) SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

General Manager Niederberger reported that the ballots had been received for the SDRMA board, he asked the Board for their selection of candidates. Director Mitchell made a motion with his preferred candidates; further discussion ensued between the Directors until consensus was made on the chosen candidates. Director Mitchell modified his motion and indicated the following three candidates were selected for election to the Special District Risk Management Authority Board of Directors: Robert Swan, Michael Wright & Sandy Seifert-Raffelson, a second was made by Director Williams the motion carried 5-0. A motion was made by Director Dickinson to adopt Resolution No. 15-13, a second was made by Director Markey the motion carried 5-0.

5. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION No. 15-14 TO COLLECT DELINQUENT SERVICE CHARGES FOR SOUTH PLACER MUNICIPAL UTILITY DISTRICT ON THE PLACER COUNTY TAX ROLLS FOR TAX YEAR

General Manager Niederberger asked the Board to hold a Public Hearing regarding the collection of delinquent service charges for 2014 and take into consideration any comments received from the public. Administrative Services Manager Joanna Belanger reported the most up to date number of accounts to be assigned as 1,068 in the amount of \$287,333. Further reporting that payments were continuing to be received online and over the phone throughout the meeting and until the file was sent to Placer County. No public comments were received in the hearing. Director Mitchell made a motion to approve Resolution 15-14, a second was made by Director Williams the motion carried 5-0.

6. CONSIDERATION OF THE ASSOCIATE ENGINEER & COLLEGE INTERN JOB SPECIFICATIONS AND SALARY, RESOLUTION No. 15-15 & 15-16

General Manager Niederberger reported that during the budget preparation for the upcoming fiscal year a needs analysis was performed in each department. It was determined that the Technical Services department has needs for a professional level position for the level of work, and that the current Engineering Technician will be reclassified at the Associate Engineer level. Director Dickinson asked why the Associate level versus an Assistant level position was necessary at this time. District Engineer replied that additional engineering work is being completed and into the future staff will be updating the Hydraulic Model, the flow infiltration studies and high risk facilities evaluation. Director Mitchell asked if the position is correctly classified as non-exempt. General Manager reported that the salary analysis for surrounding agencies placed the position as non-exempt. Director Mitchell asked for clarification regarding the internship program and number of hours the position would work. District Engineer Nielsen stated that the position would be working up to 20 hours per week throughout the year in conjunction with the students college work. Director Mitchell made a motion to approve Resolution 15-15, a second was made by Director Dickinson the motion carried 5-0. Director Dickinson made a motion to approve Resolution 15-16, a second was made by Director Williams the motion carried 5-0.

7. CONSIDERATION OF THE FISCAL YEAR 2015/16 BUDGET WORKSHOP

A workshop was for the proposed Budget for the 2015/16 Fiscal Year (FY2015/16, beginning July 1, 2015 and ending June 30, 2016). General Manager Niederberger outlined projected revenues and expenses for the General and Capital Funds. A summary presentation of general fund expenses including salaries and benefits and the operational expenses for the upcoming year was demonstrated. Capital projects for the upcoming year were described, with staff answering Director questions regarding specific project information. General Manager Niederberger lined out the total budget recommendation for FY 2015/16 in the amount of \$14.95 Million, broken down to \$11.15 Million in Annual Expenses and \$3.8 Million in Capital Investments. The budget represents an increase of approximately \$0.43 Million (3%) over the approved Budget for FY 2014/15. Anticipated revenues for the upcoming 2015/16 Fiscal Year were projected to be: General Fund revenues \$11.57 Million (79% of total), and Capital Fund revenues \$3.12 Million (21% of total).

General discussion regarding expenditures followed, with no action taken. The 2015/16 Budget document will be presented for approval at the 07/02/15 board meeting.

VII. REPORTS:

- 1. District Legal Counsel (A. Brown):** Legal Counsel Brown reported that he continues to work with the GM in review of the Board Policies. He also reported that he had been reviewing additional contract items for the district which would be presented to the board for discussion at future board meetings.
- 2. General Manager (H.Niederberger):**
 - A. ASD, FSD & TSD Reports:** General Manager Niederberger reported that the departmental reports were included in the agenda materials. He also reported that his General Manager report will contain a tentative calendar of future board meeting agenda items.
 - B. Information Items:** No further information was reported.
- 3. Directors Comments:** Director Markey reported that the Loomis 2x2 meetings continue with further discussion regarding the Loomis Diversion Line alignment. Additional meetings are

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scheduled with the Town. Director Mitchell reported that he would be attending the next SPWA Board meeting to be held on 06/25/15.

VIII. ADJOURNMENT

The meeting was adjourned at 6:20 p.m. to the next regularly scheduled meeting on July 2, 2015 at 4:30 p.m.

A handwritten signature in black ink, appearing to read "Joana Felonges". The signature is written in a cursive style with a horizontal line at the end.