

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	June 2, 2016	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, Jerry Mitchell, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Eric Nielsen, District Engineer
Sam Rose, Superintendent
Joanna Belanger, Administrative Services Manager

Others: Jeff Brackenbury, Field Services Supervisor

III. PLEDGE OF ALLEGIANCE: President Dickinson led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. Minutes from the May 5, 2016 Regular Board Meeting.
2. Accounts Payable in the amount of \$339,813.92 through May 26, 2016.
3. Monthly Investment Report in the total amount of \$50,505,219.44 through May 26, 2016.
4. Consideration of Resolution No. 16-11 to Dispose of District Surplus Vehicles Disposal of a 1989 Chevy Hydro-Jet/Root Foaming Vehicle, VIN#1GBP7D1G5KV108024.
5. Consideration and Approval of Resolution No. 16-13 establishing and amending the Schedule of Fees & Charges for FY 16/17 Approving fees and charges are adjusted each fiscal year based on prior year budget & expenses.

It was noted that there was a slight change to the minutes, in item VI. 1. There was duplicate language related to CSDA that was removed. Items 2 & 5 were pulled from the consent calendar for further discussion. Director Williams made a motion to accept items 1, 3 & 4 from the consent calendar, a second was made by Director Mitchell; the motion carried 5-0.

Director Mitchell addressed item 2, noting that the District is a member of the City of Rocklin Chamber of Commerce. He suggested that the District also become a member of the Town of Loomis Chamber of Commerce. Staff was directed to apply to become members. Director Murdock made a motion to approve item 2, a second was made by Director Mitchell; the motion carried 5-0.

President Dickinson addressed item 5, to discuss the methodology for the District Bill-out rate. GM Niederberger provided Board members with copies of previous year's fee schedules, and explained the process for computing the rate. After some discussion it was decided that the Fee & Finance Committee would look at the computation process at their next meeting to fully understand the process. Director Williams made a motion to approve item 5, a second was made by Director Mitchell, the motion carried 4-1.

V. PUBLIC COMMENTS:

President Dickinson opened the Public comments. Superintendent Rose introduced Jeff Brackenbury as the Districts new Field Services Supervisor. Hearing no additional comments, public comments were closed.

VI. BOARD BUSINESS:

1. Public Hearing & Consideration of Resolution No. 16-12 To Collect Delinquent Service Charges for South Placer Municipal Utility District on the Placer County Tax Rolls for Tax Year 2015

President Dickinson opened the Public Hearing. General Manager Niederberger introduced Ms. Belanger who indicated that the Delinquent service charges amount to be assigned to the Placer County Tax Rolls for the 2015 Tax Year had reduced to \$246,462.45. Director Mitchell asked if other entities impose fees for delinquent bills or if there is another penalty that could be added or on the flip side if an incentive for payment may be an alternative. After a short discussion it was decided that the Fee & Finance Committee would address alternatives for delinquent accounts with staff at their next meeting. Director Williams made a motion to approve Resolution No. 16-12, a second was made by Director Mitchell; the motion carried 5-0.

2. Consideration of the Fiscal Year 2016/2017 Budget Workshop

GM Niederberger introduced the Fiscal Year 2016/17 Budget, presenting a Power Point demonstration of the upcoming fiscal year revenues and expenses for the General and Capital Funds. An outline of \$3.55M in Capital Projects was presented for the next fiscal year with the categorization of Capital Replacement & Rehabilitation, Capital Improvement & Enlargement and Capital General Fund Projects. The total budget recommendation is for \$15.24M, representing a decrease of approximately \$0.01M from the Fiscal Year 2015/16 Budget. Board members asked a number of questions relating to Departmental Personnel change requests, Sewer Charge Rate Comparisons and specifics on the Capital Projects within the proposed Budget. GM Niederberger stated that the Fiscal Year 2016/17 Budget will be formal adoption for the made at the July 7th, 2016 Board meeting.

VII. REPORTS:

1. District General Counsel (A. Brown): General Counsel Brown had no report.

2. General Manager (H. Niederberger): GM Niederberger provided a report to the Board regarding the status of the contract for repair to the HQ building. He reported that the District was notified by SDRMA that the contract needs to be in conformance with Public Works Contract Regulations (AB 854), and reported to the Department of Industrial Relations (DIR). He reported that Duarte Construction is working towards complying with the requirements. Indicating that if they cannot meet the needs for certified payroll and subscribe to become certified for Public Works Contracts, their contract with the District will be terminated and payment will be made only for the completed demolition work. If this occurs, additional quotes will be requested from contractors to complete the work in compliance of the DIR – Public Works Project requirements.

GM Niederberger reported that he had met with Director Mitchell to discuss the re-use of Sunset Whitney Golf Club facilities, and if there would be any effect on the Clover Valley Trunk project.

GM Niederberger responded to a question from Director Mitchell related to the acceptance and recordation of conveyances via the final map process. He indicated that District staff and Legal Counsel had met with City of Rocklin representatives to look at other alternatives and had come to an agreement.

GM Niederberger indicated that the District had received an email from Kenny Gowan, the Loomis Basin Brewery owner, regarding additional costs which would be assessed on the Brewery for Outdoor Seating at the establishment. It was also noted that District records do not reflect the use for the Loomis Basin Brewery location on Swetzer Road. Therefore no additional Participation Fees had been paid by the Brewery or Property owner, and staff is currently determining the correct monthly rate in accordance with the Districts Ordinance.

GM Niederberger reported that staff had met with representatives from Del Oro High School to discuss the changes to their swimming pool facility. It was noted that the school is installing low flow showers and toilet facilities and a high efficiency pool which may reduce their overall flow.

A. ASD, FSD & TSD Reports:

B. Information Items: No additional items were reported.

3. Directors Comments: Director Mitchell reported that he would be attending the SPWA Meeting scheduled for June 30, 2016.

VIII. ADJOURNMENT

The meeting was adjourned at 6:05 p.m. to the next Regular Meeting to be held on Thursday, July 7, 2016 at 4:30 p.m.



Joanna Belanger, Board Secretary