

**BOARD MINUTES**  
**SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

<b>Meeting</b>	<b>Location</b>	<b>Date</b>	<b>Time</b>
Regular	District Office	May 7, 2015	4:30 p.m.

**I. CALL MEETING TO ORDER:** The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Murdock presiding at 4:30 p.m.

**II. ROLL CALL OF DIRECTORS:**

Present: Will Dickinson, Vic Markey, John Murdock, Jim Williams, Jerry Mitchell

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager  
Jody Allen, Superintendent  
Joanna Belanger, Administrative Services Manager  
Adam Brown, Legal Counsel  
Eric Nielsen, District Engineer  
Sam Rose, Assistant Superintendent  
Gary Gibson, Field Services Manager

Others: None

**III. PLEDGE OF ALLEGIANCE:** Director Murdock led the Pledge of Allegiance.

**IV. CONSENT ITEMS:**

1. MINUTES from the April 2, 2015 Regular Board Meeting.
2. ACCOUNTS PAYABLE in the amount of \$1,737,984.44 through April 30, 2015.
3. MONTHLY INVESTMENT REPORT in the total amount of \$47,093,541.49, through April 30, 2015.

Director Mitchell made a motion to approve all items on the consent calendar; a second was made by Director Williams, which carried 5-0.

**V. PUBLIC COMMENTS:**

President Murdock opened the Public Comments, hearing none the public comments were closed.

**VI. BOARD BUSINESS:**

**1. CONSIDERATION OF ACCEPTANCE OF BILL OF SALE & ADOPTION OF RESOLUTION No. 15-07 AUTHORIZING THE REFUND AGREEMENT FOR THE ROCKLIN 60 – PHASE I SUBDIVISION, BETWEEN SPMUD & TAYLOR MORRISON SERVICES, INC.**

District Engineer Eric Nielsen introduced the item, describing the Rocklin 60 project behind Walmart on Sierra College Blvd. consisting of 46 single family homes for a total of 46 EDU's. The Refund Agreement between the District and Taylor Morrison Services Inc. was proposed for the agreement area, in an amount not to exceed \$68,255.31.

Director Williams made a motion to approve Resolution 15-07 authorizing the Refund Agreement between Taylor Morrison Services Inc. and SPMUD, and acceptance of the Bill of Sale for Rocklin 60, a second was made by Director Markey the motion carried 5-0.

**2. CONSIDERATION OF A BILL OF SALE FOR SEWER IMPROVEMENTS WITHIN THE WHITNEY RANCH UNIT 22 SUBDIVISION**

District Engineer Nielsen reported that a bill of sale for improvements at the Whitney Ranch Unit 22 subdivision. The project consists of 48 single family residential homes for a total of 48 EDU's. Director Markey made a motion to accept the Bill of Sale, a second was made by Director Dickinson the motion carried 5-0.

**3. CONSIDERATION OF A BILL OF SALE FOR SEWER IMPROVEMENTS AT THE HIGHLANDS LIFT STATION**

District Engineer Nielsen reported that improvements had been completed by Elliot Homes at the Highlands Lift Station, located at the end of Monument Springs Drive. The project included upgrades to the existing lift station to bring it up to Districts standards. Director Williams asked if this now relieves Elliot Homes for any future obligations, District Engineer Nielsen stated that was correct. Director Mitchell made a motion to accept the Bill of Sale, a second was made by Director Dickinson the motion carried 5-0.

**4. CONSIDERATION AND AUTHORIZATION TO APPROVE A COST SHARING AGREEMENT BETWEEN THE DISTRICT AND CASSE**

General Manager Niederberger introduced the CASSE (California Alliance for Sanitary Sewer Excellence) cost sharing agreement. Superintendent Sam Rose reported that the cost sharing agreement with CASSE is a mechanism to partner with other agencies for shared interest type studies and reports should the District choose to participate. He described examples of such projects as legislative efforts or best practices. He further explained that the cost would be proportionate to the size of the agency participating. Any item/project that the District does decide to partner with would be brought back to the board for their discussion. Director Mitchell asked for clarification that the members in CASSE were all Collection Systems. Director Dickinson stated that this seems like a good idea and that it was good for the industry. A motion was made by Director Williams to approve the cost sharing agreement with CASSE, a second was made by Director Dickinson the motion carried 4-0.

**5. CONSIDERATION & ADOPTION OF RESOLUTION No. 15-08 STAGGERED UTILITY BILLING CYCLES**

Administrative Services Manager Belanger provided a presentation of the current billing cycle whereby all customer bills are sent out at one time each quarter. A proposal to create three billing cycles was made, explaining that the Districts customers would be split between zip codes. Essentially this provides for flattening of call volumes and an even distribution of revenues collected. A representation of a calendar insert for customer bills was provided, along with the implementation schedule for the changes. After some discussion between board members regarding the current state of billing cycles and the process for Assignments and any anticipated increases to rates. A motion was made by Director Williams to approve Resolution 15-08, a second was made by Director Mitchell the motion carried 5-0.

**6. CONSIDERATION OF SECAP PRESENTATION & ADOPTION OF RESOLUTION No.15-09 ACCEPTING THE SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN (SECAP)**

District Engineer Nielsen presented the System Evaluation and Capacity Assurance Plan (SECAP) explaining that the District is required to prepare the plan pursuant to the General Waste Discharge requirements for the State. Highlights of the program were explained describing the evaluation of hydraulic

deficiencies, design criteria and the establishment of short-term and long-term capital improvement projects to address system deficiencies and develop a schedule for planned projects. Interactive discussions occurred throughout the presentation, with clarification questions and comments relating to the presentation. There was concern expressed by Director Markey regarding currently unserved parcels within the Town of Loomis. It was clarified that those areas would be served by local collection facilities as the area develops and that the SECAP is intended to cover deficiencies in the truck collection facilities. The installation of the Lower Loomis Diversion, coupled with the CIPP project in Taylor Road, resolves current deficiencies and eliminates the need for improvements of the Lower Loomis Trunk. This frees approximately \$1 million from the project list. Director Williams made a motion to approve Resolution 15-09, a second was made by Director Dickinson the motion carried 5-0.

#### **VII. REPORTS:**

**1. District Legal Counsel (A. Brown):** Legal Counsel Brown reported that he is continuing to work with the GM in review of the Board Policies. He provided a report on legislative issues related to the drought and its effect on sewer systems and treatment plants. A report was also provided regarding the bill introduced at the State Assembly relating to change orders for public contracts and the time constraints within the bill.

**2. General Manager (H.Niederberger):**

**A. ASD, FSD & TSD Reports:** General Manager Niederberger reported that he will start including a long term calendar of future board meeting items in his written reports. Superintendent Allen provided a short report updating the board on the status of the Mareta Lane Antenna project and Lift Station fall protection.

**B. Information Items:** No further information was reported.

**3. Directors Comments:** Director Williams reported that the 2x2 meetings with the Town of Loomis are continuing. Director Mitchell stated that the Ordinance and Policy Committee has been reviewing policies in preparation for the workshop scheduled for the August Board meeting. Director Dickinson asked that Bill of Sale items can be placed on the Consent Agenda in the future and that there was a possibility that he would not be available for the next scheduled Fee and Finance Committee meeting.

#### **VIII. ADJOURNMENT**

The meeting was adjourned at 6:00 p.m. to the next regularly scheduled meeting on June 4, 2015 at 4:30 p.m.

