

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	February 5, 2015	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Murdock presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, Jerry Mitchell, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Jody Allen, Superintendent
Joanna Belanger, Administrative Services Manager
Adam Brown, Legal Counsel
Eric Nielsen, District Engineer
Gary Gibson, Field Services Manager
Sam Rose, Assistant Superintendent

Others: Dragas Brewery representatives

III. PLEDGE OF ALLEGIANCE: President Murdock led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the January 8, 2015 Regular Board Meeting.
2. ACCOUNTS PAYABLE in the amount of \$1,969,230.49 through January 28, 2015.
3. MONTHLY INVESTMENT REPORT in the total amount of \$46,395,833.01 through January 28, 2015.

Director Williams made a motion to approve all items on the consent calendar, a second was made by Director Dickinson and the motion carried 5-0.

V. PUBLIC COMMENTS:

President Murdock opened the Public Comments, hearing none the public comments were closed.

VI. BOARD BUSINESS:

1. CONSIDERATION OF ACCEPTANCE OF BILL OF SALE

General Manager Niederberger reported that improvements had been completed at Sunset West Parcels 39 & 27 and that the Bill of Sale was ready for acceptance - The project is a 54 EDU single-family residential development located in Rocklin off of Blue Oaks Drive between Fairway Drive and Sunset Boulevard. The development includes 54 sewer connections, 16 manholes and 2218 linear feet of sanitary sewer pipe. Director Mitchell made a motion to accept the Bill of Sale, a second was made by Director Williams the motion carried 5-0.

2. CONSIDERATION OF AN APPEAL OF SEWER IMPACT FEES, FROM THE DRAGAS BREWERY LOCATED AT 5860 PACIFIC STREET, ROCKLIN

General Manager Niederberger reported that the Dragas Brewery had made a request for a deferred payment agreement for their business located at 5860 Pacific Street in Rocklin. In review of this request it was determined that the project fell in between the criteria of a deferred agreement and was therefore outside the discretion of the General Manager to approve. Staff interpreted this as a new project; however the developer states this is an existing project with economic benefit. GM Niederberger stated that a letter of appeal was received from Pro Equity Asset Management, on behalf of the owner, SCCJ, LLC and staff recommended that the Board of Directors approve the appeal and the Deferred Payment Agreement for the Dragas Brewery to defer payment of participation charges in the amount of \$15,200.60.

Director Mitchell asked if a modification needed to be made to Resolution 13-08 for deferred payment agreements. Legal Counsel Brown stated that it is within the discretion of the Board to approve this agreement. He stated that this is not a clearly defined project that falls into the current content of Resolution 13-08, so staff felt that it was prudent for the Board to authorize the appeal. GM Niederberger stated that the content for the Deferred Payment agreement policy would be reviewed by the Ordinance and Policy Committee and brought back to the board at a later date. Director Williams made a motion to authorize the deferred payment agreement with the Dragas Brewery located at 5860 Pacific Street, a second was made by Director Dickinson, and the motion carried 5-0.

3. CONSIDERATION OF ADJUSTMENTS TO FY 14/15 BUDGET (MID YEAR REVIEW)

General Manager Niederberger made a report to the board explaining proposed adjustments to the FY 14/15 Budget. A PowerPoint presentation was given to explain the detailed increase to Salaries & Benefits by \$74,550 and \$28,550 to Operations & Maintenance. GM Niederberger reported a decrease to the Capital Fund budget of \$402,000 for a total district budget decrease of \$298,900. Director Markey made a motion to accept the FY14/15 Mid-Year budget adjustments as presented, a second was made by Director Mitchell the motion carried 5-0.

4. CONSIDER RESOLUTION NO. 15-01 TO APPOINT THE ADMINISTRATIVE SERVICES MANAGER AS DISTRICT BOARD SECRETARY

General Manager Niederberger reported that the General Manager is currently the Board Secretary; he requested that the Board formally appoint the Administrative Services Manager as the District Board Secretary. Director Mitchell made a motion to approve Resolution No. 15-01, appointing the Administrative Services Manager as District Board Secretary, a second was made by Director Williams and the motion passed with a roll call vote 5-0.

5. CONSIDER RESOLUTION NO. 15-02 TO APPROVE THE DISTRICT PURCHASING POLICY

General Manager Niederberger reported that staff had presented the District Purchasing Policy to the Board at the January 8, 2015 Board meeting and that Resolution No. 15-02 formally adopts the policy. Director Dickinson made a motion to approve Resolution No. 15-02 -District Purchasing Policy as presented, a second was made by Director Mitchel and the motion passed with a roll call vote 5-0.

6. CONSIDER RESOLUTION NO. 15-03 TO APPROVE THE DISTRICT UTILITY BILLING RECONCILIATION & PAYMENT POLICY

General Manager Niederberger reported that staff had presented the Utility Billing Reconciliation & Payment Policy to the Board at the January 8, 2015 Board meeting and that Resolution No. 15-03 formally adopts the policy. Director Dickinson made a motion to approve Resolution No. 15-03 -District Utility Billing Reconciliation & Payment Policy as presented, a second was made by Director Williams and the motion passed with a roll call vote 5-0.

VII. REPORTS:

1. District Legal Counsel (A. Brown): Legal Counsel Brown reported that he is working with the General Manager to review District Policies and necessary revisions for the Boards approval, and discussing pending upcoming items for the District.

2. General Manager (H.Niederberger):

A. ASD, FSD & TSD Reports: GM Niederberger indicated that ASD, FSD and TSD reports were included in the materials, and that staff was available to answer any questions from the Board.

GM Niederberger reported that he had met with the City of Rocklin to develop relationships and potential partnerships which may be included in an MOU between the District and the City.

He reported that the Policy & Ordinance review Committee would be meeting to review policies and ordinances on February 11, 2015. A meeting with the Fee & Finance Committee will be set in the next month or so. GM Niederberger reported that the "State of The City" for the City of Rocklin is scheduled for March 6, 2015. He asked if the Board would be interested in sponsoring a table for Board members to attend. A short discussion followed and it was decided the District would sponsor a table.

Superintendent Allen provided a short update to the board regarding the Mareta Lane Antenna solution.

B. Information Items: No further information was reported.

3. Directors Comments: Director Mitchell reported that he had attended the SPWA meeting at the end of January and that staff had presented information for the Pleasant Grove facility where they may be adding a FOG facility and potential Regeneration facility at the site.

Director Dickinson asked when an investment strategy might be brought to the Fee & Finance Committee. GM Niederberger indicated that he had met with the financial advisor for the City of Rocklin recently and would provide information to the Fee Committee at their next meeting.

VIII. ADJOURNMENT

The meeting was adjourned at 5:12 p.m. to the next regularly scheduled meeting on March 5, 2015 at 4:30 p.m.



Joanna Belanger
Board Secretary