

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	January 7, 2016	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Murdock presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, Jerry Mitchell, John Murdock

Absent: Jim Williams

Vacant: None

Staff: Herb Niederberger, General Manager
Adam Brown, Legal Counsel
Eric Nielsen, District Engineer
Sam Rose, Superintendent
Joanna Belanger, Administrative Services Manager

Others: None

III. PLEDGE OF ALLEGIANCE: Director Murdock led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. Minutes from the December 3, 2015 Regular Board Meeting.
2. Accounts Payable in the amount of \$506,903.31 through December 30, 2015.
3. Monthly Investment Report in the total amount of \$51,153,413.54 through December 30, 2015.
4. Bills of Sale Acceptance of the Bill of Sale for sewer improvements in the Brighton Subdivision located in Rocklin at the intersection of Granite Drive and Dominguez Road
5. Bills of Sale Acceptance of the Bill of Sale for sewer improvements within Spring Valley Phase I, Village 1 Subdivision.
6. Status Report on Easement Encroachments A status report identifying 43 potential encroachments on District easements.
7. Construction Cooperation & Reimbursement Agreement for the Front Street Realignment Agreement – Resolution 16-01 An Agreement with the City of Rocklin to coordinate sewer work with improvements the city is making to the roadway.

Director Mitchell asked for clarification on items within the minutes, he asked for item 6 – Status report on Easement Encroachments to be pulled from consent for further discussion. A motion was made by Director Dickinson to approve items 1,2,3,4,5 &7 on the consent calendar; a second was made by Director Mitchell, the motion carried 4-0.

A discussion followed regarding the Easement Encroachment report. Director Mitchell stated that the report had a comprehensive list of potential encroachment's on District Easements and asked who would be held responsible for violations. Legal Counsel Brown stated that the legal duty is held by the property

owner, and that it is incumbent on them to identify easements prior to any construction on the property. District Engineer Nielsen further explained that the locations on the list had not yet been field verified, and that there was further work to be completed to determine if the structures were constructed over the Districts easements. Further discussion continued regarding the process to ensure that these types of encroachments (pools, decks & building structures) on District easements do not occur in the future. Pools.

Director Mitchell made a motion to accept the status report on easement encroachments (item #6 on consent), a second was made by Director Markey, the motion carried 4-0.

V. PUBLIC COMMENTS:

President Murdock opened the Public Comments, hearing none, the public comments were closed.

VI. BOARD BUSINESS:

1. Consideration of the Board President, Vice-President & Appointments to the Temporary Advisory Committees for 2016

1. President Murdock dissolved all Advisory Committees from 2015, and made a motion to confirm Vice-President Dickinson as Board President for 2016, a second was made by Director Mitchell the motion carried 4-0.

2. President Dickinson called for nominations to appoint a new Vice-President for 2016. Director Murdock made a motion to nominate Director Markey as Vice-President for 2016, a second was made by Director Mitchell the motion carried 4-0.

3. President Dickinson established Temporary Advisory Committees for 2016 as follows:

Fee & Finance Committee – Director Williams & President Dickinson

Policy & Ordinance Committee – Director Mitchell & Director Markey

Loomis 2x2 Committee – Director Williams & Director Markey

Personnel Advisory Committee – Director Murdock & President Dickinson

SPWA representative – Director Mitchell

2. Conduct a Public Hearing and adopt Resolution 16-02 approving a JPA related to the California Statewide Communities Development Authority and adopt Resolution 16-03 approving the Districts intent to join the Statewide Community Infrastructure program

General Manager Niederberger reported that the Board requested for a Public Hearing to be held after hearing the presentation made in December by Bob Williams, representative from the Statewide Community Infrastructure Program (SCIP). He noted that a correction was proposed to add change the designation of “Chair” to “President” on page 3 of Resolution 16-03. President Dickinson opened the Public Hearing, hearing no comments the item was brought back to the Board for their consideration.

A motion was made by Director Murdock to approve Resolution 16-02, authorizing staff to execute an amended Joint Exercise of Powers Agreement to the California Statewide Communities Development Authority, a second was made by Director Mitchell the motion carried 4-0.

A motion was made by Director Murdock to approve Resolution 16-03, with corrections, authorizing the District to join the Statewide Community Infrastructure Program (SCIP), and authorizing the California Statewide Communities Development Authority to accept applications from property owners, Conduct Special Assessment Proceedings and Levy Assessments within the territory of the South Placer Municipal Utility District; and approval of the Form of Acquisition Agreement, a second was made by Director Mitchell the motion carried 4-0.

VII. REPORTS:

1. District General Counsel (A. Brown): General Counsel Brown stated that his report would be presented in closed session.

2. General Manager (H. Niederberger):

A. ASD, FSD & TSD Reports: General Manager Niederberger provided no further report. Superintendent Rose provided a brief report of recent Sanitary Sewer Overflows (SSOs), explaining that they were either root or FOG related problems. The areas have all been placed on the computerized schedule to ensure they are monitored and cleaned on a regular basis. The FOG related SSO occurred near restaurants on Rocklin Road. It is an area which has been identified as a problem area, and future education and coordination with Placer County Environmental Health will occur.

B. Information Items: ASM Belanger reported that SDRMA offers free training webinars and Board members may coordinate attendance with staff. The Board was asked if they would like to purchase tickets to attend the State of the City event to be held on March 4, 2016 at Sierra College. After a short discussion it was decided that tickets would not be purchased by the District, some Board members are attending with individually purchased tickets.

3. Directors Comments: Director Murdock thanked staff and members of the board for their assistance to accomplish so many projects and tasks during 2015. He stated that he looked forward to the work the Board will continue in 2016. President Dickinson thanked Director Murdock for his service.

VIII. CLOSED SESSION

The Board adjourned at 5:10 p.m. and convened into Closed Session for review of the Memorandum of Understanding and Labor Negotiations per Government Code Section 54957.6.

IX. RETURN TO OPEN SESSION

The Board returned to open session at 5:57 p.m. Legal Counsel Brown reported that the Board approved a 9/80 work schedule for the General Manager to be effective immediately. He reported that the discussion regarding personnel issues required no further action to be taken.

X. ADJOURNMENT

The meeting was adjourned at 5:59 p.m. to the next regularly scheduled meeting on February 4, 2016 at 4:30 p.m.



Joanna Belanger, Board Secretary