

BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT

Meeting	Location	Date	Time
Regular	District Office	January 5, 2017	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, Jerry Mitchell, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Sam Rose, Superintendent
Eric Nielsen, District Engineer

Others: None

III. PLEDGE OF ALLEGIANCE: Director Williams led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. Minutes from the December 1, 2016 Regular Board Meeting.
2. Accounts Payable in the amount of \$2,365,690.92 through December 28, 2016.
3. Monthly Investment Report in the total amount of \$53,884,558 through December 28, 2016.
4. Loomis Basin Brew Pub update report from District Engineer.
5. Suspend Appeal 3595 Bankhead Road – Izadjou suspension of an appeal based upon criteria of SB 1069.

Director Mitchell asked for item #4 to be pulled from the consent calendar for further discussion. Director Williams made a motion to approve all other items on the consent calendar, a second was made by Director Mitchell; the motion carried 5-0. Director Mitchell asked how staff will address the problem of the cooler being placed on the PLCO. District Engineer Nielsen said that staff is hopeful that the brewery will work with the District to move the cooler within the next month or so. Director Mitchell made a motion to approve Item#4, a second was made by Director Mitchell; the motion carried 5-0.

V. PUBLIC COMMENTS:

President Dickinson opened the Public comments. Hearing no comments, public comments were closed.

VI. CLOSED SESSION: Closed Session: Per Government Code Section 54957 – General Manager Contract. The Board convened into closed session at 4:40 p.m.

The Board reconvened into open session. Legal Counsel Brown reported that the board had met to discuss the proposed amendments to the General Managers contract. The board will consider the proposal in item #4.

VII. BOARD BUSINESS:

1. Issuance of Oath of Office

Director Gerald (Jerry) P. Mitchell – Ward #1

Director Victor (Vic) S. Markey – Ward #4

Director James T. Williams – Ward #5

General Manager Niederberger indicated that the incumbent Directors all ran unopposed and that pursuant to Elections Code 10515(a), the candidates were all appointed by the Placer County Board of Supervisors in lieu of an election. GM Niederberger issued the Oath of Office for each Director.

2. Selection of Officers, Appointments to the Temporary Advisory Committees and District Representatives to SPWA for 2017

General Manager Niederberger stated that the Board enacted Board policy #4055 which states that the Vice President becomes President and the new Vice President shall be chosen by the majority of the Board. President Dickinson dissolved all advisory committees from 2016. The Board voted for Vice President Markey to now serve as President of the Board.

The Board considered nominations for the Board Vice President, Director Dickinson nominated Director Jerry Mitchell, the Board approved the nomination.

President Markey set the following Temporary Advisory Committees:

Policy & Ordinance	Director Mitchell & President Markey
Fee & Finance	Director Williams & Director Dickinson
Personnel	Director Dickinson & Director Murdock
Loomis 2x2	Director Williams & President Markey
Strategic Planning	Director Williams & Director Murdock
SPWA	Director Mitchell

3. Consideration of Ordinance #17-01 revising Sewer Use Ordinance 09-02 to conform to SB 1069 and to establish District ownership of Lower Laterals; Public Hearing & 1st Reading of Ordinance; Schedule for adoption on February 2, 2017

General Manager Niederberger introduced the Ordinance indicating that the Board had become aware of SB1069 in late November and the components within the bill that address the assessment of developer fees for Accessory Dwelling units. In December staff made a presentation to the Board regarding the ownership and maintenance responsibility for Lower Laterals from the PLCO to the main. The board directed staff to modify the Sewer Use Ordinance that would allow for District ownership, operation and maintenance of the Lower Laterals. The Ordinance & Policy Committee

has reviewed the modifications and is recommended that these modifications are adopted in Ordinance #17-01.

Director Dickinson asked a clarification question regarding the Accessory Dwelling Unit (ADU) language, GM Niederberger indicated that the language was from the state law changes. Hearing no public comments, President Markey closed the public hearing.

Director Dickinson made a motion to waive the first reading and introduce Ordinance #17-01 revising Sewer Use Ordinance 09-02 to conform with SB1069, and to establish District ownership of Lower Laterals for adoption at the next regularly scheduled meeting on February 2, 2017, a second was made by Director Mitchell; the motion carried 5-0.

4. Consideration of Resolution #17-01 modifying the Employment Agreement for the General Manager

General Manager Niederberger stated that the Board had made a modification of the General Managers Employment Agreement during the closed session at the beginning of the meeting. The following changes were inserted into the Resolution - page 37:

- (a) a 5% increase over the current salary
- (b) An increase in matching contribution to the 457 Deferred Compensation Plan to \$500 per pay period.

Director Williams made a motion to approve Resolution #17-01 modifying the Employment Agreement for the General Manager, a second was made by Director Murdock; the motion carried 5-0.

5. Strategic Plan Workshop #1

General Manager Niederberger introduced the Strategic Plan Workshop addressing where the District has been and where the direction may take the board into the next 5 years – covering 2018-2022. A brief presentation was made of proposed items that may be included in the next Strategic Plan. Director Williams commented that it's important to introduce programs to stakeholders during the development phase, to gain the buy in from them.

Director Mitchell commented that he likes the concepts, and is open to new ideas and approaches and appreciates the direction to improve upon the organization. He stated that the hazard is that these concepts can potentially take away time and energy from the items we should really be doing as it relates to sewer collection, and we shouldn't overwhelm ourselves with trying to do more. Director Williams agreed that we shouldn't make the plan overly complex for no real added benefits. He stated that long term priorities should be anticipated and accomplished through innovative, efficient services. Director Dickinson stated he agreed with Director Williams and Mitchells comments; we do however need to be very focused. Director Murdock stated that the District must keep it simple and move carefully throughout the program.

Director Mitchell suggested listening to an upcoming CSDA webinar which may have a good introduction regarding sustainability best practices, he said knowing how to target our efforts is the most important.

After hearing comments, GM Niederberger stated that the advisory committee will work to combine components from the current plan, building upon what we already know and add a component for sustainability. Director Williams said the committee can prioritize as we improve upon certain procedures and practices. The next workshop will be held at the May Board meeting.

VIII. REPORTS:

- 1. District General Counsel (A. Brown):** General Counsel Brown stated he had no report.
- 2. General Manager (H. Niederberger):** GM Niederberger reported the District received the Transparency Certificate from CSDA. He also mentioned that the Board may be interested in pursuing a Certificate of Distinction award, and encouraged Directors to attend CSDA Board Member Best Practices seminar.
 - A. ASD, FSD & TSD Reports:** no further report.
 - B. Information Items:** No additional items were reported.
- 3. Directors Comments:** Director Williams stated that he was pleased to see the progress that staff has made on the FOG program and working with the food service establishments. He stated he would not be in attendance for the February Board meeting. Director Mitchell asked for further information regarding a meeting with Granite Bluff Developers. GM Niederberger indicated that the developer is disagreeing with one of the Districts standards. District Engineer Nielsen provided further information regarding the project.

Director Mitchell indicated that SPWA would be having additional meetings this year to discuss additional expansion and subsequent expenditures at the plant.

Director Murdock asked questions regarding the FOG discharge permits; District Engineer indicated that the food service establishments had been broken into four groups for the permitting process, and staff is slightly ahead of their initial goal of how many they could accomplish. Director Markey requested a legal update regarding the Brown Act requirements.

IX. ADJOURNMENT

The meeting was adjourned at 6:44 p.m. to the next regularly scheduled meeting to be held on Thursday, February 2, 2017 at 4:30 p.m.



Joanna Belanger, Board Secretary