



**SPMUD BOARD OF DIRECTORS
REGULAR MEETING: 4:30PM**

November 6, 2014

SPMUD Board Room
5807 Springview Drive, Rocklin, CA 95677

The District's regular Board meeting is held on the first Thursday of every month. This notice and agenda is posted on the District's web site (www.spmud.ca.gov) and posted in the District's outdoor bulletin board at the SPMUD Headquarters at the above address. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made through the District Headquarters at (916)786-8555.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

Director Gerald Mitchell,	Ward 1
Director William Dickinson,	Ward 2
Director John Murdock,	Ward 3
Director Victor Markey,	Ward 4
President James Williams,	Ward 5

III. PLEDGE OF ALLEGIANCE

IV. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

[pg 1 to 16]

ACTION: (Voice vote)

Motion to approve the consent items for the November 6, 2014 meeting

1. MINUTES from the Oct. 2, 2014 Regular Board Meeting & Oct 6, 2014 Special Board Meeting.
2. ACCOUNTS PAYABLE in the amount of \$345,861.21 through October 30, 2014.
3. MONTHLY INVESTMENT REPORT in the total amount of \$46,004,207.05 through October 31, 2014.

V. PUBLIC COMMENTS

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

1. CONSIDERATION OF AN APPEAL OF THE GENERAL MANAGER'S DECISION REGARDING WAIVER OF CONDITIONS FOR UN-OCCUPIED CREDIT STATUS [pg 17 to 20]

ACTION REQUESTED: (none)

Review the District's Report and Hear the Property Owner's Request and Deny the Request.

GENERAL MANAGER'S REPORT:

The Board should review the Administrative Services Manager's report (Attachment 1A); hear the property owner's request and then grant or deny the request.

2. CONSIDERATION OF AN AGREEMENT TO DEFER PAYMENT OF PARTICIPATION FEE [pg 21 to 27]

ACTION REQUESTED: (Voice vote)

Motion to Approve an Agreement to Defer Payment of Participation Fees with Brian Schultz

GENERAL MANAGER'S REPORT:

Brian Schultz, owner of Studio Movie Grill, has requested a deferred payment agreement (Attachment 2A) for property located at 5140 Commons Drive (Target shopping center). The balance due to the District is \$536,783.34 and the terms will be twenty quarterly payments at 4.5% per Res. 13-08. The District will collect an additional \$94,481 in monthly service charges and \$52,755 in interest over the life of the agreement. Staff is recommending that the Board approve this agreement.

3. CONSIDERATION OF ADOPTING A RESOLUTION OF SUPPORT TO LAFCO FOR ANNEXATION

ACTION REQUESTED: (none)

Motion to adopt Resolution 14-10 A RESOLUTION OF SUPPORT OF THE MILLER/BURKHARDT ANNEXATION TO SPMUD

GENERAL MANAGER'S REPORT:

Attachment 3A is the District's staff report and exhibits for a resolution of support to annex approximately 50 acres in the Penryn area. This is a LAFCO requirement; the landowners have paid our annexation fee and are ready to take their request to LAFCO. Staff is recommending that the Board adopt Res. 14-10.

4. CONSIDERATION OF AWARD OF THE LOWER LOOMIS TRUNK SEWER LINER CONTRACT

[pg 38 to 45]

ACTION REQUESTED: (none)

Authorize the General Manager to award a contract to SAK Construction for the Loomis 10-inch Sewer Liner Project 2014 in the amount of \$365,886.

GENERAL MANAGER'S REPORT:

Bids for this project were opened on October 23rd with the results as shown on Attachment 4A. SAK Construction, Inc. out of Missouri (with local office in Rocklin) is the low bidder at \$365,886. The project will rehabilitate about 11,000 LF of 10-inch pipe by installing a CIPP liner. There is only an 11% difference between the high and low bidder. The district budgeted \$730,000 for this project; estimated project completion is June 2015. Staff recommends award to SAK Construction.

VII. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

1. Attorney (A. Brown)
2. Superintendent (J. Allen)
3. General Manager (C. Clark)
 - 1) FSD, ASD & TSD Reports
 - 2) Information items
4. Director's Comments:

[pg 46 to 54]

Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

VIII. ADJOURNMENT

If there is no other Board business the President should adjourn the meeting to its next regular meeting on December __, 2014.

**BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	District Office	October 2 nd , 2014	4:00 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Williams presiding at 4:00 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, Jerry Mitchell, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Charles Clark, General Manager, Secretary of the District
Jody Allen, Superintendent
Joanna Belanger, Administrative Services Manager
Adam Brown, Legal Counsel
Eric Nielsen, District Engineer
Gary Gibson, Field Services Manager
Sam Rose, Assistant Superintendent

Others: None

III. PLEDGE OF ALLEGIANCE: President Williams led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. MINUTES from the September 4, 2014 Regular Board Meeting.
2. MINUTES from the September 24 & 25, 2014 Special Board Meeting.
3. ACCOUNTS PAYABLE in the amount of \$369,718.14 through September 25th, 2014.
4. MONTHLY INVESTMENT REPORT totaling \$44,731,041.47 through September 25th, 2014.

Director Mitchell asked for the Investment report to be pulled from the Consent items. Director Dickinson made a motion to approve items 1 through 3 on the consent calendar, a second was made by Director Mitchell the motion carried 5-0. Further discussion was made by Director Mitchell regarding the investments in each account, and the potential interest that may be made if funds were placed in the Placer County Treasury instead of the LAIF account. President Williams stated that we could study the amount held in each account. General Manager Clark stated that there is a limit of \$40 Million in each account, also stating that liquidity of the LAIF funds was important for day to day business operation needs. Ms. Belanger mentioned that as part of the strategic plan, staff would be assessing all investments and bringing a report back to the board for further review of investment options. Director Mitchell made a motion to accept the monthly investment report, a second was made by Director Murdock, the motion carried 5-0.

V. PUBLIC COMMENTS:

President Williams opened the Public Comments, hearing none the public comments were closed.

At 4:40 p.m. the Board reconvened inside the Board room after completing the review of maintenance equipment, at this time the President reopened the public comment session. Mr. Hemang Trivedi, owner of the Rocklin Park hotel located at 5450 China Garden Road, Rocklin addressed the board with regards to

a request for a grant to exemption from submitting the quarterly application for Unoccupied Use credit. He stated that the restaurant has not been in use for over five years, and asked that they do not have to complete this form, indicating that he had missed a couple of payments and application deadlines. President Williams stated that the board could not act on any item that was not on the agenda. General Manager stated that the ordinance requires the quarterly submission for a credit of unoccupied use. If this requirement were to be waived, it would take a change of the District Ordinance. He further stated that the District used to allow a once a year submittal of this form, however some businesses didn't renew the form or put the business back into use and didn't tell the district. The correction was to make the form a quarterly submittal. President Williams asked if this was a complicated form, Ms. Belanger indicated it is a one page form. Mr. Trivedi stated that the issue is the timeline for submittal of the unoccupied use application, stating that the window of time is short, when it needs to be submitted in a one week window or it isn't approved. Ms. Belanger stated that the form hasn't been submitted on a timely basis by Mr. Trivedi, or payments are not being made in full to remove the past due amounts, therefore precluding staff from approving the application. President Williams directed staff to bring this to the board as an action item at the November 6th, Board meeting.

VI. BOARD BUSINESS:

1. CONSIDERATION OF REVIEW OF DISTRICT OPERATIONS AND MAINTENANCE EQUIPMENT AND PROCEDURES

GM Clark stated that that the field maintenance crew were set-up to demonstrate the televising and flushing equipment on Springview Drive, and other large items of equipment were displayed in the yard for the Board's review. At this time the board exited the building to view the demonstration.

2. CONSIDERATION OF REVIEW OF "WILL SERVE LETTER" PROCEDURE:

GM Clark introduced this item as further discussion of the Will Serve policy. The statement comes straight from the District Ordinance, and the procedures that are followed. He further stated that the real issue is how long a Will Serve letter is good for. It is currently good for 365 days, should it instead be a capacity issue, but we should be looking at other options for our procedures.

Director Dickinson asked if there is a need for the expiration date on a Will Serve letter. Legal Counsel Brown stated that a firm deadline serves a good purpose. President Williams asked if Conveyance and Treatment should be added to the

Director Mitchell stated that he likes the idea that a date remains on the letter, as so many factors can change over time. He also asked how the review and approval occurs and if there were specific levels of approvals. Assistant Superintendent S. Rose stated that the TSD department is working towards a quality control process. Director Mitchell asked if there was an S.O.P. to hold people accountable, and a formal process. Director Dickinson suggested the paragraph that states "this letter does not constitute a reservation capacity" should be bolded. Legal Counsel Brown stated that he is working with staff to clarify the language in the Will Serve Letters.

VII. REPORTS:

1. District Legal Counsel (A. Brown): Legal Counsel Brown stated he had no report but would be providing a report on the Brown Act at the November meeting.

2. Superintendent (J. Allen): Superintendent Allen stated that staff continues to train on the new CCTV truck. District Engineer Nielsen stated that he is working with the operators for the new IT Pipes program.

3. General Manager (C. Clark):

A. ASD, FSD & TSD Reports: GM Clark indicated that ASD, FSD and TSD reports were included in the materials, and that staff was available to answer any questions from the Board.

B. Information Items: GM Clark indicated that a number of employees had attended the CWEA conference in Sacramento. He stated that Carie Huff had started as the new Engineering Technician II in TSD, which raises the level of professionalism dramatically within the department. He updated the Board of succession planning within the TSD and FSD departments, keeping things moving all in the transitions. An informal workshop on the Loomis Diversion Line had been held with staff, consultants and the Loomis Town Manager. Director Mitchell asked about the scheduled formal Loomis Diversion workshops and any dates that had been set. He stated there is a proposed Special Benefit District, but wondered if the map of the area of enhancements will be included in the November Public Hearings. GM Clark stated that there are a lot of unknowns, and that the Special Benefit Area (SPA) hasn't yet been established. Legal Counsel Brown and GM Clark continue to work on the Resolution for the SBA, to hopefully be brought back to the November meeting.

4. Directors Comments: Director Murdock thanked the Maintenance Crew for their demonstration of the equipment. He asked if security cameras could be considered for the Corporation Yard, and questioned why the storage sheds were open by over two feet at the top of the gates. Superintendent Allen replies that he would gather three bids prior to the mid-year budget for the Boards review.

VIII. CLOSED SESSION

I. CLOSED SESSION

Closed session per Government Code 54957: Public employment for General Manager Position.

The Board convened into closed session.

Legal Counsel Brown reported out of Closed Session at 6:20 p.m. that the Board heard a report regarding two of the candidates for the General Manager position, and directed the committee to work with the consultant in negotiating a package for compensation with the chosen candidate.

IX. ADJOURNMENT

The meeting was adjourned at 6:25 p.m. to the next regularly scheduled meeting on November 6th, 2014 at 4:30 p.m.



Charles W. Clark, Secretary of the District

**BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Special	District Office	October 6 th , 2014	4:30 p.m.

I. CALL MEETING TO ORDER: A Special Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Williams presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, Jerry Mitchell, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Charles Clark, General Manager, Secretary of the District
Jody Allen, Superintendent
Joanna Belanger, Administrative Services Manager
Adam Brown, Legal Counsel
Eric Nielsen, District Engineer
Sam Rose, Assistant Superintendent

Others: None

III. PLEDGE OF ALLEGIANCE: Joanna Belanger led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

President Williams opened the Public Comments, hearing none the public comments were closed.

V. CLOSED SESSION

Closed session per Government Code 54957: Public employment for General Manager Position
Legal Counsel Brown reported out of Closed Session that the Board considered and voted on the contract terms to be offered to the selected candidate of General Manager.

VI. BOARD BUSINESS

1. Consideration of a Motion authorizing the President to sign the General Manager Employment Contract
Director Mitchell made a motion to direct the President and General Manager Search committee to conclude negotiations with the selected candidate and the parameters of the compensation package agreed upon by the board in closed session. A second was made by Director Dickinson, the motion carried 5-0.

VI. ADJOURNMENT

The meeting was adjourned at 5:00 p.m. to the next regularly scheduled meeting on November 6th, 2014 at 4:00 p.m.



Charles W. Clark, Secretary of the District



South Placer Municipal Utility District, CA

Check Report

By Check Number

Date Range: 09/26/2014 - 10/30/2014

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1128	Golden 1 Credit Union	09/26/2014	Regular	0.00	1,447.36	5151
1240	Placer County Personnel	09/26/2014	Regular	0.00	3,255.48	5152
1246	Prudential Municipal Pool	09/26/2014	Regular	0.00	147.70	5153
1020	Aqua Sierra Controls, Inc.	09/29/2014	Regular	0.00	2,058.88	5154
1022	AT&T	09/29/2014	Regular	0.00	46.05	5155
1360	Bob Murray & Associates	09/29/2014	Regular	0.00	6,534.26	5156
1393	Britt Global Industries	09/29/2014	Regular	0.00	750.00	5157
1176	Clement Computer Systems	09/29/2014	Regular	0.00	900.00	5158
1073	Consolidated Communications	09/29/2014	Regular	0.00	892.54	5159
1074	Corbin Willits Systems	09/29/2014	Regular	0.00	1,504.45	5160
1235	County of Placer	09/29/2014	Regular	0.00	234.00	5161
1456	CWEA Northern Safety Day 2014	09/29/2014	Regular	0.00	220.00	5162
1111	Fastlane Tek	09/29/2014	Regular	0.00	900.00	5163
1118	Frank Laguna	09/29/2014	Regular	0.00	90.00	5164
1119	Future Ford Fleet Service	09/29/2014	Regular	0.00	1,660.96	5165
1140	Holt of California	09/29/2014	Regular	0.00	2,073.25	5166
1141	Home Depot Credit Service	09/29/2014	Regular	0.00	630.83	5167
1159	Jensen Precast	09/29/2014	Regular	0.00	726.95	5168
1174	KBA Docusys, Inc.	09/29/2014	Regular	0.00	548.20	5169
1175	Kee & Associates	09/29/2014	Regular	0.00	2,705.00	5170
1186	Loomis Medical Clinic	09/29/2014	Regular	0.00	168.00	5171
1199	Meek's Lumber & Hardware	09/29/2014	Regular	0.00	12.12	5172
1218	PCWA	09/29/2014	Regular	0.00	667.49	5173
1221	PG&E	09/29/2014	Regular	0.00	4,600.01	5174
1253	Recology Auburn Placer	09/29/2014	Regular	0.00	297.02	5175
1268	Rocklin Windustrial Co.	09/29/2014	Regular	0.00	191.50	5176
1270	Rootx	09/29/2014	Regular	0.00	552.73	5177
1292	SPMUD Petty Cash	09/29/2014	Regular	0.00	92.91	5178
1297	Stanley Convergent Security Solutions, Inc.	09/29/2014	Regular	0.00	386.35	5179
1310	TecData Inc.	09/29/2014	Regular	0.00	1,869.50	5180
1325	Tyler Technologies, Inc.	09/29/2014	Regular	0.00	5,843.15	5181
1004	AT&T	10/02/2014	Regular	0.00	63.11	5182
1070	Clean It Janitorial Service LLC	10/02/2014	Regular	0.00	459.00	5183
1093	DMG Lawn Maintenance	10/02/2014	Regular	0.00	325.00	5184
1457	Dr. David Chan OD	10/02/2014	Regular	0.00	505.00	5185
1108	Everything Radios, Inc.	10/02/2014	Regular	0.00	230.00	5186
1113	Ferguson Enterprises, Inc. 1423	10/02/2014	Regular	0.00	645.50	5187
1161	Joanna Belanger	10/02/2014	Regular	0.00	-54.17	5188
1161	Joanna Belanger	10/02/2014	Regular	0.00	54.17	5188
1183	Les Schwab Tire Center	10/02/2014	Regular	0.00	17.00	5189
1199	Meek's Lumber & Hardware	10/02/2014	Regular	0.00	50.46	5190
1266	Rocklin Hydraulics	10/02/2014	Regular	0.00	7.48	5191
1299	Staples Contract & Commercial	10/02/2014	Regular	0.00	54.34	5192
1327	US Bank Corporate Payment	10/02/2014	Regular	0.00	3,250.88	5193
	Void	10/02/2014	Regular	0.00	0.00	5194
1345	WECO	10/02/2014	Regular	0.00	1,878.88	5195
1128	Golden 1 Credit Union	10/10/2014	Regular	0.00	1,447.36	5219
1458	Carie Huff	10/15/2014	Regular	0.00	204.25	5221
1292	SPMUD Petty Cash	10/15/2014	Regular	0.00	103.40	5222
1021	ARC	10/16/2014	Regular	0.00	99.16	5223
1023	AT&T	10/16/2014	Regular	0.00	37.27	5224
1022	AT&T	10/16/2014	Regular	0.00	182.73	5225
1004	AT&T	10/16/2014	Regular	0.00	8.99	5226
1026	AUS Sacramento MC Lockbox	10/16/2014	Regular	0.00	1,479.15	5227

Check Report

Date Range: 09/26/2014 - 10/30/2014

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1036	Bill's Backflow Service	10/16/2014	Regular	0.00	495.00	5228
1058	Carquest Auto Parts	10/16/2014	Regular	0.00	584.42	5229
1074	Corbin Willits Systems	10/16/2014	Regular	0.00	104.00	5230
1088	Dell Business Credit	10/16/2014	Regular	0.00	1,481.47	5231
1090	Department of Justice	10/16/2014	Regular	0.00	32.00	5232
1091	Designwerks	10/16/2014	Regular	0.00	10,395.00	5233
1108	Everything Radios, Inc.	10/16/2014	Regular	0.00	476.18	5234
1110	Fastenal	10/16/2014	Regular	0.00	38.86	5235
1123	Gladding, McBean	10/16/2014	Regular	0.00	1,089.49	5236
1340	Grainger	10/16/2014	Regular	0.00	213.76	5237
1139	Hill Rivkins Brown & Associates	10/16/2014	Regular	0.00	5,740.80	5238
1140	Holt of California	10/16/2014	Regular	0.00	529.52	5239
1142	Homewood Building Supply	10/16/2014	Regular	0.00	391.44	5240
1143	Inch's Tooling & Machining	10/16/2014	Regular	0.00	150.00	5241
1146	InSight Mobile Data Inc.	10/16/2014	Regular	0.00	330.00	5242
1161	Joanna Belanger	10/16/2014	Regular	0.00	41.97	5243
1163	Joe Gonzalez Trucking, LLC.	10/16/2014	Regular	0.00	1,558.58	5244
1173	KBA Docusys	10/16/2014	Regular	0.00	188.95	5245
1199	Meek's Lumber & Hardware	10/16/2014	Regular	0.00	41.29	5246
1232	Pitney Bowes, Inc.	10/16/2014	Regular	0.00	26.86	5247
1260	Rick's Automotive	10/16/2014	Regular	0.00	187.83	5248
1280	SAM's Club/Synchrony Bank	10/16/2014	Regular	0.00	305.28	5249
1287	Sierra Safety	10/16/2014	Regular	0.00	161.25	5250
1289	Sonsray Machinery	10/16/2014	Regular	0.00	71.34	5251
1291	Special District Risk Management Authority	10/16/2014	Regular	0.00	2,460.32	5252
1290	Spec-West, Inc.	10/16/2014	Regular	0.00	68.91	5253
1333	SPOK, Inc.	10/16/2014	Regular	0.00	26.33	5254
1297	Stanley Convergent Security Solutions, Inc.	10/16/2014	Regular	0.00	26.50	5255
1299	Staples Contract & Commercial	10/16/2014	Regular	0.00	394.81	5256
1300	Staples Credit Plan	10/16/2014	Regular	0.00	196.97	5257
1307	Sutter Medical Foundation	10/16/2014	Regular	0.00	135.00	5258
1338	Verizon Wireless	10/16/2014	Regular	0.00	220.62	5259
1343	Water Works Engineers, LLC	10/16/2014	Regular	0.00	44,787.71	5260
1459	Caliber Collision	10/22/2014	Regular	0.00	1,478.50	5261
1360	Bob Murray & Associates	10/23/2014	Regular	0.00	3,309.57	5263
1047	California Chamber of Commerce	10/23/2014	Regular	0.00	619.00	5264
1052	California Special Districts Association	10/23/2014	Regular	0.00	5,691.00	5265
1073	Consolidated Communications	10/23/2014	Regular	0.00	946.80	5266
1087	Dawson Oil Co.	10/23/2014	Regular	0.00	3,814.32	5267
1113	Ferguson Enterprises, Inc. 1423	10/23/2014	Regular	0.00	2,619.96	5268
1340	Grainger	10/23/2014	Regular	0.00	424.21	5269
1141	Home Depot Credit Service	10/23/2014	Regular	0.00	612.78	5270
1199	Meek's Lumber & Hardware	10/23/2014	Regular	0.00	454.45	5271
1464	PG&E CFM/PPC Department	10/23/2014	Regular	0.00	3,952.13	5272
1244	Preferred Alliance	10/23/2014	Regular	0.00	155.26	5273
1460	Quantum Marketing Group	10/23/2014	Regular	0.00	657.52	5274
1253	Recology Auburn Placer	10/23/2014	Regular	0.00	297.02	5275
1268	Rocklin Windustrial Co.	10/23/2014	Regular	0.00	162.83	5276
1287	Sierra Safety	10/23/2014	Regular	0.00	23.38	5277
1299	Staples Contract & Commercial	10/23/2014	Regular	0.00	129.46	5278
1462	Trucksmart	10/23/2014	Regular	0.00	125.72	5279
1325	Tyler Technologies, Inc.	10/23/2014	Regular	0.00	1,800.00	5280
1128	Golden 1 Credit Union	10/23/2014	Regular	0.00	1,447.36	5281
1240	Placer County Personnel	10/24/2014	Regular	0.00	3,414.04	5282
1246	Prudential Municipal Pool	10/24/2014	Regular	0.00	152.98	5283
1149	Internal Revenue Service	09/26/2014	Bank Draft	0.00	265.86	DFT0000670
1098	EDD (EFT)	09/26/2014	Bank Draft	0.00	110.84	DFT0000671
1098	EDD (EFT)	09/26/2014	Bank Draft	0.00	21.44	DFT0000672
1149	Internal Revenue Service	09/26/2014	Bank Draft	0.00	62.18	DFT0000673
1149	Internal Revenue Service	09/26/2014	Bank Draft	0.00	337.95	DFT0000674
1045	Cal Pers 457 Plan (EFT)	09/26/2014	Bank Draft	0.00	500.00	DFT0000681

Check Report

Date Range: 09/26/2014 - 10/30/2014

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1135	Hartford Mgt. (EFT)	09/26/2014	Bank Draft	0.00	4,340.00	DFT0000682
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	66.65	DFT0000683
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	312.81	DFT0000684
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	652.69	DFT0000685
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	3,910.01	DFT0000686
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	8,157.73	DFT0000687
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	374.87	DFT0000688
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	590.79	DFT0000689
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	621.94	DFT0000690
1229	Pers (EFT)	09/26/2014	Bank Draft	0.00	621.94	DFT0000691
1149	Internal Revenue Service	09/26/2014	Bank Draft	0.00	7,463.86	DFT0000692
1098	EDD (EFT)	09/26/2014	Bank Draft	0.00	2,256.73	DFT0000693
1098	EDD (EFT)	09/26/2014	Bank Draft	0.00	601.92	DFT0000694
1149	Internal Revenue Service	09/26/2014	Bank Draft	0.00	1,913.88	DFT0000695
1149	Internal Revenue Service	09/26/2014	Bank Draft	0.00	6,833.45	DFT0000696
1015	American Fidelity Assurance	09/26/2014	Bank Draft	0.00	1,063.83	DFT0000713
1230	Pers (EFT)	09/26/2014	Bank Draft	0.00	29,892.57	DFT0000714
1045	Cal Pers 457 Plan (EFT)	10/10/2014	Bank Draft	0.00	500.00	DFT0000739
1135	Hartford Mgt. (EFT)	10/10/2014	Bank Draft	0.00	4,690.00	DFT0000740
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	147.25	DFT0000741
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	312.81	DFT0000742
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	652.69	DFT0000743
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	3,910.01	DFT0000744
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	8,157.74	DFT0000745
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	436.81	DFT0000746
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	688.40	DFT0000747
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	615.61	DFT0000748
1229	Pers (EFT)	10/10/2014	Bank Draft	0.00	615.61	DFT0000749
1149	Internal Revenue Service	10/10/2014	Bank Draft	0.00	8,313.02	DFT0000750
1098	EDD (EFT)	10/10/2014	Bank Draft	0.00	2,322.90	DFT0000751
1098	EDD (EFT)	10/10/2014	Bank Draft	0.00	631.41	DFT0000752
1149	Internal Revenue Service	10/10/2014	Bank Draft	0.00	2,112.46	DFT0000753
1149	Internal Revenue Service	10/10/2014	Bank Draft	0.00	6,964.10	DFT0000754
1045	Cal Pers 457 Plan (EFT)	10/24/2014	Bank Draft	0.00	500.00	DFT0000756
1135	Hartford Mgt. (EFT)	10/24/2014	Bank Draft	0.00	4,440.00	DFT0000757
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	147.25	DFT0000758
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	312.81	DFT0000759
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	652.69	DFT0000760
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	3,910.01	DFT0000761
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	8,157.73	DFT0000762
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	558.38	DFT0000763
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	880.01	DFT0000764
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	615.60	DFT0000765
1229	Pers (EFT)	10/24/2014	Bank Draft	0.00	615.60	DFT0000766
1149	Internal Revenue Service	10/24/2014	Bank Draft	0.00	7,850.14	DFT0000767
1098	EDD (EFT)	10/24/2014	Bank Draft	0.00	2,439.01	DFT0000768
1098	EDD (EFT)	10/24/2014	Bank Draft	0.00	633.07	DFT0000769
1149	Internal Revenue Service	10/24/2014	Bank Draft	0.00	2,004.24	DFT0000770
1149	Internal Revenue Service	10/24/2014	Bank Draft	0.00	7,290.80	DFT0000771
1230	Pers (EFT)	10/24/2014	Bank Draft	0.00	33,448.88	DFT0000772

Check Report

Date Range: 09/26/2014 - 10/30/2014

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1015	American Fidelity Assurance	10/24/2014	Bank Draft	0.00	1,063.83	DFT0000773

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	175	107	0.00	158,350.57
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-54.17
Bank Drafts	57	57	0.00	187,564.81
EFT's	0	0	0.00	0.00
	232	166	0.00	345,861.21

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	9/2014	112,980.63
100	GENERAL FUND	10/2014	232,880.58
			<hr/>
			345,861.21



South Placer Municipal Utility District, CA

Detail Report Account Summary

Date Range: 09/26/2014 - 10/30/2014

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 100 - GENERAL FUND				
100-11006	CASH ACCOUNT - US BANK	2,626,955.63	864,549.34	3,491,504.97
100-12002	ACCOUNTS RECEIVABLE - SEWER	422,443.72	1,841,498.36	2,263,942.08
100-12004	ACCOUNTS RECEIVABLE - UNAPPLIED UTILITY CREDITS	0.00	42,224.78	42,224.78
100-14002	PREPAID REVENUE/EXP	19,097.88	-876.00	18,221.88
100-20001	ACCOUNTS PAYABLE	-90,215.57	103,164.74	12,949.17
100-21001	FEDERAL WITHHOLDING	57.16	0.00	57.16
100-21002	STATE WITHHOLDING	3.27	0.00	3.27
100-21010	ACCRUED SALARIES	-112.34	0.00	-112.34
100-21012	ACCRUED FICA	-9,489.35	0.00	-9,489.35
100-21013	ACCRUED SUPPLEMENTAL INSURANCE	-980.44	531.78	-448.66
100-21014	ACCRUED SDI	0.36	0.00	0.36
100-21016	ACCRUED PERS LIABILITY	-719.03	0.00	-719.03
100-21018	ACCRUED INSURANCE LIABILITY	-44,315.51	19,162.77	-25,152.74
100-21019	ACCRUED DEFERRED COMP LIABILITY	-1,550.00	0.00	-1,550.00
100-38000	TRANSFER TO/FROM OTHER FUNDS	3,057,577.54	-601,682.18	2,455,895.36
100-41002	SEWER SERVICE CHARGES	136.00	-2,059,356.55	-2,059,220.55
100-41003	SEWER SERVICE CHARGES - COMMERCIAL	-59,290.49	-500,784.65	-560,075.14
100-41004	SEWER SERVICE CHARGES - BOTH	0.00	-13,696.13	-13,696.13
100-41006	PRSC - NEWCASTLE	0.00	-48,152.04	-48,152.04
100-44200	PROJECT PROCESSING FEES	-45,692.69	-210.00	-45,902.69
100-44201	INSPECTION FEES	0.00	-7,915.00	-7,915.00
100-44202	PLAN CHECK FEES	0.00	-740.00	-740.00
100-44600	MISCELLANEOUS REVENUE	-10,322.91	-9,695.00	-20,017.91
100-A02-50100	SALARIES	73,582.32	44,106.96	117,689.28
100-A02-50201	FICA - SOCIAL SECURITY	7,177.00	2,431.50	9,608.50
100-A02-50307	RETIREMENT 457	3,325.00	1,425.00	4,750.00
100-A02-50401	CALPERS RETIREMENT	17,838.04	9,059.68	26,897.72
100-A02-50901	INSURANCE BENEFITS	37,189.62	9,634.83	46,824.45
100-A02-60101	GENERAL OFFICE EXPENSE	4,561.21	751.13	5,312.34
100-A02-60201	PROFESSIONAL SERVICES - ADMINISTRATION	26,325.97	20,246.37	46,572.34
100-A02-61000	PROFESSIONAL DEVELOPMENT	2,253.95	5,828.74	8,082.69
100-A02-61301	BAD CHECK FEES	1,388.80	104.00	1,492.80
100-A02-61400	BILLING EXPENSE	24,346.40	34.49	24,380.89
100-A02-61500	PROPERTY & LIABILITY INSURANCE	90,289.73	2,460.32	92,750.05
100-F01-50100	SALARIES	159,605.90	106,376.61	265,982.51
100-F01-50201	FICA - SOCIAL SECURITY	14,874.84	8,111.34	22,986.18

Detail Report

Date Range: 09/26/2014 - 10/30/2014

Account	Name	Beginning Balance	Total Activity	Ending Balance
100-F01-50307	RETIREMENT 457	4,675.00	2,025.00	6,700.00
100-F01-50401	RETIREMENT PERS	44,349.75	22,718.07	67,067.82
100-F01-50901	INSURANCE BENEFITS	60,521.47	24,711.45	85,232.92
100-F01-60100	OPERATING SUPPLIES/MAINTENANCE	70,826.48	8,086.39	78,912.87
100-F01-60400	GAS & OIL - MAINTENANCE	14,425.95	3,814.32	18,240.27
100-F01-60500	VEHICLE REPAIR/MAINTENANCE	8,100.12	3,154.40	11,254.52
100-F01-60700	UTILITIES	28,064.25	2,765.26	30,829.51
100-F01-61000	PROFESSIONAL DEVELOPMENT	2,818.32	90.00	2,908.32
100-F01-61101	Uniforms Expense - Maintenance	3,907.89	278.81	4,186.70
100-F01-62000	LIFT STATION MAINTENANCE	4,058.36	386.97	4,445.33
100-T03-50100	SALARIES	87,107.83	58,205.71	145,313.54
100-T03-50201	FICA - SOCIAL SECURITY	8,044.91	4,449.98	12,494.89
100-T03-50307	RETIREMENT 457	2,800.00	1,250.00	4,050.00
100-T03-50401	RETIREMENT PERS	23,696.81	12,704.39	36,401.20
100-T03-50901	INSURANCE BENEFITS	31,887.59	15,339.96	47,227.55
100-T03-60202	PROFESSIONAL SERVICES - OTHER	4,954.88	59.85	5,014.73
100-T03-60800	PERMIT COMPLIANCE	0.00	40.00	40.00
100-T03-61000	PROFESSIONAL DEVELOPMENT - TECH SERVICES	4,783.00	1,120.00	5,903.00
100-T03-61101	UNIFORMS EXPENSE - TECH SERVICES	161.24	204.25	365.49
Total Fund: 100 - GENERAL FUND:		6,731,525.86	0.00	6,731,525.86
Fund: 300 - CAPITAL OUTLAY				
300-12001	RECEIVABLE - CITY OF ROSEVILLE TRUE-UP	396,250.00	-396,250.00	0.00
300-38000	TRANSFER TO/FROM OTHER FUNDS	-3,089,619.43	601,682.18	-2,487,937.25
300-42001	CONNECTION FEES SEWER	-131,422.38	-201,454.00	-332,876.38
300-A02-71203	SOFTWARE UPGRADES	26,637.58	1,400.00	28,037.58
300-F01-71308	REMOTE SITE CONTROLS IMPROVEMENTS - SCADA	7,200.00	-3,600.00	3,600.00
300-F01-71312	CORPORATION YARD IMPROVEMENTS	12,708.00	-4,524.00	8,184.00
300-F01-71317	REPLACEMENT OF MINI-CAMERAS	28,204.20	0.00	28,204.20
300-F01-71318	REPLACEMENT OF VIBRA-PLATE COMPACTOR	4,147.50	-2,073.75	2,073.75
300-T03-71405	SYSTEM REHABILITATION	41,029.53	4,819.57	45,849.10
Total Fund: 300 - CAPITAL OUTLAY:		-2,704,865.00	0.00	-2,704,865.00
Grand Totals:		4,026,660.86	0.00	4,026,660.86

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
100 - GENERAL FUND	6,731,525.86	0.00	6,731,525.86
300 - CAPITAL OUTLAY	-2,704,865.00	0.00	-2,704,865.00
Grand Total:	4,026,660.86	0.00	4,026,660.86

MONTHLY INVESTMENT REPORT

**SOUTH PLACER MUNICIPAL
UTILITY DISTRICT**

Local Agency Investment Fund
As of October 31st, 2014 **\$9,496,263.60**

Average Interest for Month Ended
September 30th, 2014 0.26%

Placer County Treasury
As of September 30th, 2014 **\$34,888,652.80**

Effective Rate of Return for Month Ended
September 30th, 2014 1.540%

Checking Account Balance (U.S. Bank)
As of October 31st, 2014 **\$1,619,290.65**

Investments are in compliance with SPMUD Resolution No. 12-16, and have the ability to meet the next six months of cash flow requirements.

INTEROFFICE MEMORANDUM

TO: CHARLEY CLARK, GENERAL MANAGER
FROM: JOANNA BELANGER
SUBJECT: ROCKLIN PARK HOTEL – ACCT#202-0010990-02
CHANGE IN USE APPLICATIONS/ACCOUNT HISTORY
DATE: 11/06/14

Background

The District received a letter dated 08/28/14 from Mr. Hemang Trivedi of the Rocklin Park Hotel. The letter references the hotel's property located at 5450 China Garden Road, Rocklin, CA 95677.

Mr. Trivedi requests a credit to be made to his account for unoccupied use charges on the hotel's sewer bills during 2013 & 2014. Mr. Trivedi also asks for a waiver/exemption from completing a quarterly application to report and request reduced monthly service charges under the Change in Use Application. The policy states that for a change in use application to be approved the form must be submitted at the end of the month in the applicable billing quarter, and the customer account must be current.

Timeline of Correspondence with Mr. Trivedi:

10/24/13 – Email from Mr. Trivedi with Change of Use Application for 3rd Quarter 2013 – form dated 09/30/13.

10/24/13 – J. Belanger sent email informing Mr. Trivedi that his application was over a month late and could not be approved (it should have been received by 09/25/14).

10/25/13 – Email from Mr. Trivedi stating that he would like to be able to only submit one application versus, the quarterly application required by the current policy.

12/19/13 – Email received from Mr. Trivedi with 4th Quarter Change of Use Application for 4th Quarter 2013 – form dated 12/19/13.

01/02/14 – Email sent to Mr. Trivedi approving 4th Quarter Change in Use, indicating that the outstanding balance of \$873.60 needed to be paid with the 4th Quarter payment (no payments were received).

05/14/14 – Call received from Mr. Trivedi, he stated that he would make a payment for the outstanding balance, and asked to be considered for a Change of Use for 1st Quarter 2014. The form should have been received by March 25th. J. Belanger explained to Mr. Trivedi the policy for Change of Use, and answered questions regarding capping the kitchen's sewer, offering to have the inspector contact him for a review of his options at the property. Subsequently, Inspector Lorton met with Mr. Trivedi and explained options for capping off the restaurant sewer, which would entail having the owner locate and trace the sewer lines under the property.

08/15/14 – Email received from Mr. Trivedi indicating that he had spoken to Inspector Horton at his location. He stated that he had been unable to locate plans for his properties sewer lines and may be exploring other options to cap off the sewer. A payment was made to the account.

(Mr. Trivedi has deducted the Unoccupied Use adjustment from his payments since September of 2013).

08/21/14 – Email received from Mr. Trivedi with Change of Use Application for 3rd Quarter 2014.

08/22/14 – Email sent in response to Mr. Trivedi stating that his account has a past due balance and therefore a Change in Use application cannot be processed. Call received from Mr. Trivedi asking for process to address the Board, and contact information for the General Manager. J. Belanger provided this information to Mr. Trivedi, and a letter was subsequently received requesting a waiver from the Unoccupied Use process and a credit for unoccupied use adjustments from 2013/14.

Excerpt from Unoccupied Use Application

“In situations where an occupied use of a structure is charged at the higher 2/3 EDU or 2 EDU rate and becomes unoccupied (vacant), District policy will allow a property owner whose commercial building(s) or premises has been unoccupied for at least three consecutive months or longer to file an Application for a Change in Use for a Reduced Monthly Service Charge. Upon the effective date of the Application, the monthly service charge will be reduced to the 1/3 EDU rate. So long as the building or premise then remains unoccupied, the reduced service charge will stay at the 1/3 EDU rate, provided however, that the property owner must re-apply for the reduced service charge on a quarterly basis. The reduced service charge will terminate and the rate reverts to the last occupied use if the property owner does not re-apply for the Change in Use on the required quarterly basis—even if the building or premises still remains unoccupied. A new three-month period must then pass before an application can once again be filed for a Change in Use for a Reduced Monthly Service Charge on the same building/premises. The property/customer account must be current (no past due balances) for the application to be considered.”

Current Commercial Customer’s applying for Unoccupied Use on regular basis

The District has a small number of commercial customers who are currently in Unoccupied Use status. Each of these customers is required to resubmit the application for Unoccupied/Change in use on a quarterly basis. The form is available electronically and can be accepted via email, fax or mail. It’s a simple form that can be copied and reused each quarter if the premises remain unoccupied.

Staff Recommendation

Staff recommends the board hear Mr. Trivedi’s explanation and justification as to why he should be removed from the quarterly submittal requirement in order to qualify for a credit in unoccupied use. The board should also decide if they will approve Mr. Trivedi’s request to waive past due amounts totaling a year of unoccupied use credits, in the total amount of \$3494.40 – 4 quarter’s x \$873.60).



ROCKLIN PARK HOTEL

August 28, 2014

To
Mr. Charles Clark, General Manager
South Placer M.U.D.
5807 Springview Drive
Rocklin, CA 95677

Re: Rocklin Park Hotel – Customer ID OMK0001
Sub: 1. Request credit for unoccupied use charges on our bill in 2013 and 2014.
2. Request to grant exemption for quarterly submission.

Dear Mr. Clark and Members of the SPMUD Board,

As you may be aware, Rocklin Park Hotel property include 67 unit hotel and a Restaurant. Since 2009, Restaurant is not in operation. It was last occupied as Zinfandale Grill in 2009. We currently used Restaurant area occasionally as Event Center and rent it for parties, meetings, events etc. No cooking is allowed inside restaurant area.

In 2012 we received approval for reduction in charges for unoccupied use for restaurant area. Our charges were reduced by about 1/5 per quarter. We were required to submit quarterly application to receive this credit.

Unfortunately in 2013, we missed deadline to submit application for 2 quarters. Therefore we were charged full amount. Without adjustment of unoccupied use amount, we cannot get any unoccupied use credit for future submissions. So in 2014, we discussed possibility to received waiver from submitting quarterly application with Administrative Services Manager. We had to arrange discussion with technical staff about way to plug sewer lines so that it cannot be used. We exchanged information about our building plans and plumbing lines. It turned out that we need plan for sewer lines outside our building area to determine the possibility to plug the lines. Such plans are not available with us. We could not locate it with any other agency, including with SPMUD. We may have to explore option with plumbing companies about possible solutions.

In the meanwhile, we continue to pay SPMUD charges at \$3,234 per quarter as advised by your staff. Our account is current at this amount. Since administrative staff does not have ability to issue credit for unoccupied use permit, we were asked to submit request addressed to you and to Board members. Because this issue has lasted long, amount of credit has piled up over 4 quarters.

Your staff has already verified on multiple occasions that Restaurant is still not occupied. Credit would be a great help. We want to keep our SPMUD account current. We also offered to enroll in Autopay. Without adjustment of credit, we cannot get any credit for future unoccupied use submissions.

Our restaurant is not in operation. We will approach SPMUD again as soon as we plan to use it as restaurant.

In the meanwhile, we request your permission to grant us exemption for submitting quarterly application.

Thanking You,

Sincerely,


Hemang Trivedi
Rocklin Park Hotel

Acct # 202-0010990-02 - 5450 China Garden Road, Rocklin CA 95677

Date	Type	Credits	Debits	Cumulative Balance	
09/30/2014	Bill		4107.6	\$ 7,602.00	
08/04/2014	Payment	-3234		\$ 3,494.40	
06/30/2014	Bill		4107.6	\$ 6,728.40	
05/14/2014	Payment	-6468		\$ 2,620.80	Call received 05/14/14 and request to be considered for Change of Use (form required by 03/25/14)
03/31/2014	Bill		4107.6	\$ 9,088.80	
12/31/2013	Bill		4107.6	\$ 4,981.20	Change of Use App approved, with requirement to make payment of outstanding balance
12/16/2013	Payment	-3234		\$ 873.60	Change of Use App received 12/19/13
10/24/2013	Payment	-3234		\$ 4,107.60	Change of Use App denied after late receipt 10/24/14
09/30/2013	Bill		4107.6	\$ 7,341.60	
07/23/2013	Unoccupied Use Adjustment	-873.6		\$ 3,234.00	
07/22/2013	Payment	-3234		\$ 4,107.60	
06/30/2013	Bill		4107.6	\$ 7,341.60	
03/31/2013	Unoccupied Use Adjustment	-873.6		\$ 3,234.00	
03/31/2013	Bill		4107.6	\$ 4,107.60	
02/05/2013	Payment	-7329.84		\$ -	
02/04/2013	Unoccupied Use Adjustment	-873.6		\$ 7,329.84	
12/31/2012	Bill		4101.72	\$ 8,203.44	
10/11/2012	Payment	-3808.74		\$ 4,101.72	
09/30/2012	Bill		4101.72	\$ 7,910.46	
06/30/2012	Bill		3808.74	\$ 3,808.74	
04/24/2012	Payment	-3808.74		\$ -	
03/31/2012	Bill		3808.74	\$ 3,808.74	
02/16/2012	Payment	-7324.5		\$ -	
12/31/2011	Bill		3808.74	\$ 7,324.50	
11/15/2011	Payment	-3808.74		\$ 3,515.76	
09/30/2011	Bill		3808.74	\$ 7,324.50	

AGREEMENT TO DEFER PAYMENT OF PARTICIPATION FEES
 BETWEEN
 SOUTH PLACER MUNICIPAL UTILITY DISTRICT
 AND
 BRIAN SCHULTZ, FOUNDER/CEO, STUDIO MOVIE GRILL

This agreement to defer payment of participation fees commences on the 1st day of December, 2014 between SOUTH PLACER MUNICIPAL UTILITY DISTRICT (DISTRICT), a public agency and BRIAN SCHULTZ (SCHULTZ).

The SCHULTZ property is located within the City of Rocklin, County of Placer, State of California lying within the boundaries of DISTRICT at 5140 Commons Drive (APN 045-051-051-000; see Attachment C).

Tenant improvements have been performed which changed the use of the building space resulting in additional Equivalent Dwelling Units (EDU's) and related Participation fees. The building space initially was calculated to be 11.67 EDU's, which now serves as a credit. The change in use increased the EDU total to 70.29. Participation Fees are due on the difference.

$$70.29 \text{ EDU's} - 11.67 \text{ EDU's} = 58.62 \text{ EDU's} \times \$9,157.00 \text{ (rate/EDU currently in effect)} = \$536,783.34$$

SCHULTZ has made a formal request (Attachment A) and has met the qualifying criteria for deferred payment of participation fees, in accordance with DISTRICT Resolution 13-08 (Attachment B).

DISTRICT and SCHULTZ agree to a Participation Fee Deferment plan as follows:

Balance Due: \$536, 783.34 at *4.5% interest over Five years; 20 Quarterly Installment payments.

Payment No.	Due Date	Amount
1	December 1, 2014	\$25,750.46
2	March 1, 2015	\$25,750.47
3	June 1, 2015	\$25,750.47
4	September 1, 2015	\$30,134.51
5	December 1, 2015	\$30,134.51
6	March 1, 2016	\$30,134.51
7	June 1, 2016	\$30,134.51
8	September 1, 2016	\$30,134.51
9	December 1, 2016	\$30,134.51
10	March 1, 2017	\$30,134.51
11	June 1, 2017	\$30,134.51
12	September 1, 2017	\$30,134.51
13	December 1, 2017	\$30,134.51
14	March 1, 2018	\$30,134.51
15	June 1, 2018	\$30,134.51
16	September 1, 2018	\$30,134.51
17	December 1, 2018	\$30,134.51
18	March 1, 2019	\$30,134.51
19	June 1, 2019	\$30,134.51
20	September 1, 2019	\$30,134.51

AGREEMENT TO DEFER PAYMENT OF PARTICIPATION FEES
BETWEEN
SOUTH PLACER MUNICIPAL UTILITY DISTRICT
AND
BRIAN SCHULTZ, FOUNDER/CEO, STUDIO MOVIE GRILL

SCHULTZ understands this agreement will be recorded and authorizes the DISTRICT to impose a lien on the property served in the event of default or non-payment of any installment payment when due. This lien will be removed by the DISTRICT following complete payment of the participation fees and any other fees related to default or non-payment.

South Placer Municipal Utility District	Brian Schultz
Signature: _____	Signature: _____
Title: _____	Title: _____
Date: ____/____/____	Date: ____/____/____



**STUDIO
MOVIE GRILL**
EAT · DRINK · MOVIES

October 28, 2014

South Placer Municipal Utility District
5807 Springview Drive
Rocklin, CA 95677

Attn: Charles Clark

**Subject: Studio Movie Grill, 5140 Commons Drive, Rocklin, CA
City of Rocklin Building Permit # B2014-0796**

Dear Mr. Clark,

Studio Movie Grill respectfully requests participation in the Fee Deferral Program for payment of its additional Sewer Participation Fee.

Studio Movie Grill is a new theater concept in California that incorporates optional food service with its offering of first-run movies. Studio Movie Grill will bring significant additional tax revenue and benefit to the City of Rocklin. An initial Sewer Participation Fee for 11.67 EDU or \$103,711 was paid at issuance of the shell-building permit for this building. We now understand that an additional Sewer Participation Fee of up to \$536,784 is due. This significant additional fee creates a hardship because it was not fully budgeted as part of the building construction cost and loan program. For that reason, the benefit that this project brings to the City of Rocklin and the desire of the City of Rocklin to incorporate this concept in the community, we respectfully request participation in the Participation Fee Deferral Program.

Thank you for your consideration of this request.

Sincerely,



Brian Schultz
Founder/CEO
Studio Movie Grill

cc: Richard Chavez – RSC Engineering
Karen Garner – City of Rocklin
Ricky Horst – City Manager, City of Rocklin
Scott Lawrence – Donahue Schriber Realty Group
Jim Gdula, V.P./General Counsel – Studio Movie Grill
Ted Croft, CFO – Studio Movie Grill

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION 13-08**

**A RESOLUTION AMENDING RESOLUTION 97-9,
DISTRICT POLICY REGARDING DEFERRED PAYMENT(S) OF
PARTICIPATION CHARGES IN CERTAIN CASES**

WHEREAS, (1): South Placer Municipal Utility District's policy regarding deferred payment(s) of Participation Charges was established by Resolution 97-9, and

WHEREAS, (2): The District desires to amend its policy to include qualifying criteria and changes to conditions, and

WHEREAS, (3): The original Resolution 97-9 is attached as Exhibit 'A', now be it:

RESOLVED, (a): The District hereby amends its policy regarding deferred payment(s) of participation charges in certain cases

RESOLVED, (b): In order to qualify for the Participation Fee Deferral Program, a project must meet one of the following criteria:

1. Existing commercial or industrial businesses relocating within the District, expanding facilities or changing use in a way that additional Participation Fees are due the District, where a hardship can be demonstrated, as determined by the General Manager.
2. New commercial or industrial projects where the public entity having jurisdiction over land-use planning or building has acted to permit deferred payments of any fees, charges or other incentives and found that such commercial or industrial concern will provide an economic community benefit.
3. Single-family residential home where a hardship can be demonstrated, as determined by the General Manager.

RESOLVED, (c): The applicant for sewer services for any project(s) in the district that qualifies may request, and the district may consider, the Participation fees which would be due to the District be paid through a deferred payment plan in accordance with the following conditions:

1. This policy applies to single parcel ownership.
2. The proposed usage shall be known, with no estimates for density or usage.
3. Applicant shall enter into a deferred payment agreement with the District.

4. No deferred payment agreement shall be in excess of five (5) years for commercial and industrial projects and one (1) year for residential projects.
5. Deferred payment agreements are non-transferrable.
6. The District shall charge interest on the amount of Participation fees deferred at one percent (1%) per annum over the current South Placer Wastewater Authority Revenue Bond interest rate.
7. Any such deferment payment agreement shall be recorded and shall contain a provision authorizing the District to impose a lien on the property served in the event of default or non-payment of any installment payment when due.
8. Prior to the approval of any deferred payment agreement in excess of five (5) Equivalent Dwelling Units (EDU's), the General Manager shall submit a written report to the Board of Directors, for approval, setting forth the potential income to the District by way of service charges and shall set forth the expected potential expense to the District in rendering sewer service to the project.
9. The General Manager has the discretion to approve or deny any request for a deferred payment plan. The General Manager's decision may be appealed to the Board of Directors.

RESOLVED, (d):

This resolution may be modified, altered or amended at any time by the Board of Directors and shall be effective from and after the date of adoption.

RESOLUTION ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 2nd day of May 2013.

Signed: _____

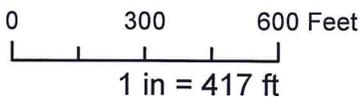

Gerald P. Mitchell, President of the Board of Directors

Attest: _____


Charles Clark, Board Secretary



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

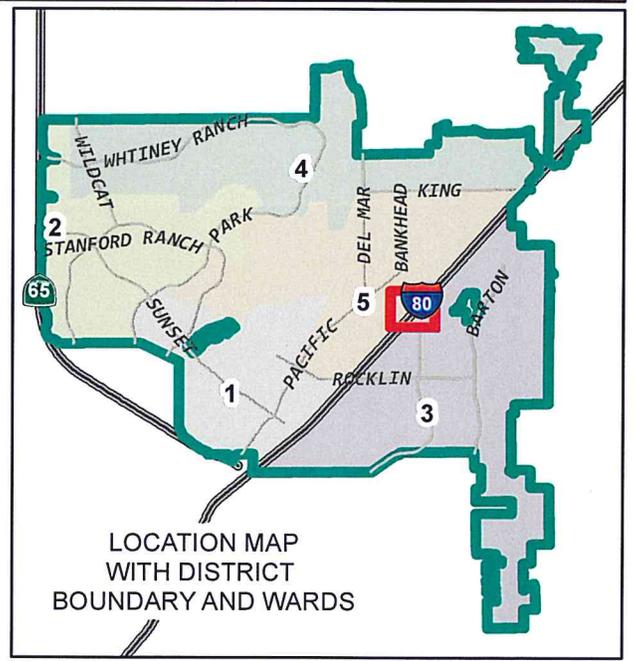


Attachment C
Deferred Payment of
Participation Fees For
Studio Movie Grill

5140 Commons Drive
045-051-011

Date: 10/29/2014
 Author: Aaron Moore

Document Path: G:\spmud_gis\mxd\Aaron\Deferred Payment\StudioMovieGrill.mxd





October 28, 2014

South Placer Municipal Utility District
5807 Springview Drive
Rocklin, CA 95677

Attn: Charles Clark

Subject: Studio Movie Grill, 5140 Commons Drive, Rocklin (Permit # 2014-0796) – Fee Deferral Request

Dear Mr. Clark,

The City of Rocklin urges your favorable consideration in support of the request by Studio Movie Grill to participate in the SPMUD's Fee Deferral Program. Studio Movie Grill is a long-anticipated addition to the Rocklin business community. City staff has worked closely with both the center developer, Donahue Schriber and the team from Studio Movie Grill through a streamlined, accelerated process to get their building constructed and open as soon as possible.

Studio Movie Grill is exactly the type of business envisioned for Rocklin Commons and other major commercial centers in Rocklin. This business helps fulfill a city objective of providing unique retail and entertainment opportunities for our citizens, as well as drawing people into Rocklin from throughout the region. The tax revenue expected from such a unique regional draw will help sustain critical public safety, road maintenance and other essential municipal services and is vital in drawing the interest of other retailers to the site.

We respectfully request that you approve Studio Movie Grill's participation in SPMUD's Fee Deferral Program to assist with the unanticipated additional sewer fees. Studio Movie Grill has already made a significant investment in Rocklin and we look forward to them opening their doors before the end of the year.

Sincerely,

Rick A. Horst, City Manager
City of Rocklin

Date: November 6, 2014
To: Charles Clark – General Manager 
Via: Eric Nielsen – District Engineer 
From: Carie Huff – Engineering Technician II 
Subject: Miller/Burkhardt Annexation

Miller/Burkhardt Annexation

In order for a property to receive District sewer service, the property must be within the District's boundaries. Properties that are located outside of SPMUD which require sewer service must first annex into the District before service can be provided. All annexations must be approved by the Local Area Formation Commission (LAFCO). In order for a property to be eligible for annexation it must be within the District's Sphere of Influence and the property must have a demonstrated need to be annexed into the District (for example, the property is being subdivided/developed and will require sewer service).

Mr. Miller and Mr. Burkhardt met with District staff on June 5th, 2014, to discuss the potential for annexation into the District and the relevant requirements. On July 3rd, 2014, Mr. Miller requested to have the annexation discussed at the August 7th board meeting. Subsequent to the August board meeting, the applicants prepared the relevant documents for the formal submittal on September 24th, 2014 and paid the required fees.

The Miller/Burkhardt Annexation to SPMUD encompasses approximately 49.3 acres, of which approximately 9.85 acres is owned by Curtis Miller and approximately 39.45 acres is owned by Joe Burkhardt. The properties are contiguous to the District and are located in the northwest quadrant of Ward 4. The properties are all zoned as RA-B-100 (Residential Agricultural – minimum 2.3 acres). It is anticipated that a maximum of twenty homes with two lift stations and dual force mains will be required. Approximately two thousand linear feet of force main within English Colony Way will be required to tie into the existing gravity sewer line at the intersection of English Colony Way and Swetzer Road. The collector sewers and two lift stations will be owned and operated by SPMUD. Service will be provided in accordance with Ordinance 09-02.

District regulations require that an annexation fee be paid to SPMUD for all annexing properties and Mr. Miller and Mr. Burkhardt have paid the required annexation fees. The applicants are aware of the LAFCO requirements and the SPMUD timeframe (18 months) in order to complete the LAFCO annexation.

Attached is the Narrative – Plan for Services (Sewer) as required by LAFCO.

It is recommended that the Board consider and approve the resolution in support of the Miller/Burkhardt annexation into the District.



South Placer Municipal Utility District

5807 Springview Drive
Rocklin, CA 95677
(916) 786-8555

October 28, 2014

Placer County Local Agency Formation Commission
110 Maple Street
Auburn, CA 95603

Attention: Ms. Kristina Berry, Executive Officer

Subject: Narrative – Plan for Services (Sewer)
Annexation to South Placer Municipal Utility District (SPMUD)
Miller/Burkhardt Annexation

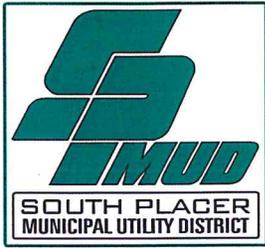
Dear Ms. Berry,

The South Placer Municipal Utility District provides sanitary sewer service to those lands located within the District. The subject proposal area is not currently within the District. However, the area has been supported for annexation. Upon annexation to SPMUD, the area will be eligible for District sewer service. Service will be at the same level afforded to lands already in the District.

All sewer service which the District will provide to the area will be subject to all ordinances, resolutions, rules and regulations, taxes, charges, fees, and assessments of the SPMUD which may now or hereafter be in effect. Currently, SPMUD has no special local taxes, assessments, or outstanding binds that affect the proposal area. The charges and fees applicable at the time of development of the property will be the District's normal fees associated with connections of the sewer, and monthly service charges thereafter.

The District's existing public sewers are located near the area within public rights-of-way. Installation of additional sewer mains as well as individual services sewers will be necessary; the design, construction, and financing of which will be the responsibility of the developer/owner. This work is anticipated to occur in conjunction with development of the Miller/Burkhardt properties. All required sewer facilities will be built to the standard specifications of SPMUD and, when completed, will become part of the District's public sewer system.

The Miller/Burkhardt Annexation to SPMUD encompasses approximately 49.3 acres, of which approximately 9.85 acres is owned by Curtis Miller and approximately 39.45 acres is owned by Joe Burkhardt. The properties are all zoned as RA-B-100 (Residential Agricultural – minimum 2.3 acres). It is anticipated that two lift stations with approximately two thousand linear feet of force



South Placer Municipal Utility District

5807 Springview Drive

Rocklin, CA 95677

(916) 786-8555

main within English Colony Way will be required to tie into the existing gravity sewer line at the intersection of English Colony Way and Swetzer Road.

Adequate capacity currently existing in the public sewers and at the Regional Wastewater Treatment Plant to accommodate all the sewer service demands from the proposed annexation area, and SPMUD anticipates no resource shortage or facility inadequacies in providing service to the annexation area.

Please do not hesitate to contact me at (916) 786-8522 extension 36 or chuff@spmud.ca.gov if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink that reads 'Carie Huff'.

Carie Huff, P.E.

Cc: Eric Nielsen, District Engineer
File

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION 14-10**

**A RESOLUTION
FOR SUPPORT OF THE MILLER/BURKHARDT ANNEXATION**

WHEREAS, (1): CURTIS C. MILLER, desires that his property, Placer County Assessor's Parcel Number 032-112-056-000, as shown and described on Exhibit "A", "D" and "E" attached, to be annexed to SOUTH PLACER MUNICIPAL UTILITY DISTRICT, and

WHEREAS, (2): JOE BURKHARDT, desires that his properties, Placer County Assessor's Parcel Numbers 032-112-021-510 and 032-112-055-000, as shown and described on Exhibits "B", "C", "D" and "E" attached, to be annexed to SOUTH PLACER MUNICIPAL UTILITY DISTRICT, and

WHEREAS, (3): Assessor's Parcel Numbers 032-112-056-000, 032-112-021-510 and 032-112-055-000 are not now within the boundaries of SOUTH PLACER MUNICIPAL UTILITY DISTRICT, and

WHEREAS, (4): CURTIS C. MILLER AND JOE BURKHARDT are willing to petition the Placer County Local Agency Formation Commission (LAFCO) for annexation of said premises to the District, and

WHEREAS, (5): CURTIS C. MILLER AND JOE BURKHARDT paid the District's standard annexation fee on October 18, 2014 on the property described in Exhibits "A", "B", "C", "D" and "E", and

RESOLVED (a): The Board of Directors does hereby approve and support the annexation to the District (Ward 4) of the real property, Assessor's Parcel Numbers 032-112-056-000, 032-112-021-510 and 032-112-055-000 as described on Exhibits "A", "B", "C", "D" and "E", attached hereto.

RESOLVED (b): In the event that the owner of the property described herein fails to complete the annexation of said land to SPMUD within 18 months from the 6th day of November 2014, this resolution shall cease and terminate, and shall be of no further force or effect.

RESOLUTION ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 6th day of November 2014.

Signed: _____
James Williams, President of the Board of Directors

Attest: _____
Charles Clark, Board Secretary

Gerald F. Ding

P.O. Box 1101, Loomis, CA 95660 . 916-328-0824

LAND SURVEYOR

License No. 3735

MILLER LEGAL DESCRIPTION APN: 032-112-056

ALL THAT PORTION OF THE SOUTHEAST 1/4 OF SECTION 27, T.12N., R.7E. M.D.M. BEING A PORTION OF PARCEL 2 AND PARCEL 3 ALL AS SHOWN ON THAT PARCEL MAP BOOK 26, PAGE 13 RECORDED IN THE OFFICE OF THE RECORDER OF PLACER COUNTY STATE OF CALIFORNIA DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTH 1/4 CORNER OF SAID SECTION 27 BEING THE SOUTHWEST CORNER OF SAID PARCEL 3: THENCE FROM SAID POINT OF BEGINNING ALONG THE WEST LINE OF SAID 1/4 SECTION LINE AND PARCELS 2 AND 3 N 0°16'57"E 942.58; THENCE N 89°57'01"E 348.51' TO A POINT IN THE EASTLINE OF SAID PARCEL 2: THENCE ALONG THE BOUNDARY OF SAID PARCELS 2 AND 3 THE FOLLOWING 6 (SIX) COURSES: 1) S 0°04'28" 44.83; 2) S 89°43'00"W 19.95; 3) S 0°04'28"W 554.66; 4) S 89°16'01"W 359.83; 5) S 0°04'28"W 349.39; AND 6) N 89°23'35"W 691.89' TO THE POINT OF BEGINNING. CONTAINS 9.85 ACRES MORE OR LESS.

Gerald F. Ding



Gerald F. Ding

P.O. Box 1101, Loomis, CA 95650, 016-732-0821

LAND SURVEYOR

License No. 3735

BURKHARDT LEGAL DESCRIPTION APIL: 032-112-021-510

THAT PORTION OF THE SOUTHWEST 1/4 OF SECTION 27 T. 12 N., R. 9 E., M.D.M. DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTH 1/4 CORNER OF SAID SECTION 27; THENCE FROM SAID POINT OF BEGINNING ALONG THE EAST LINE OF SAID 1/4 SECTION LINE $N 0^{\circ} 17' 10" E$ 1239.17'; THENCE $N 89^{\circ} 40' 00" W$ 264.00'; THENCE $S 89^{\circ} 58' 30" W$ 1060.22'; THENCE $S 0^{\circ} 28' 32" W$ 1241.43' TO A POINT IN THE SOUTH LINE OF SAID SOUTHWEST 1/4; THENCE ALONG SAID SECTION LINE $N 89^{\circ} 51' 00" E$ 1328.33' TO THE POINT OF BEGINNING. EXCEPTING THEREFROM THAT 40' WIDE STRIP OF LAND PER BOOK 55 OF DEEDS PAGE 529. DESCRIBED PARCEL CONTAINS 36.6 ACRES M/L.

Gerald F. Ding



Gerald F. Ding

P.O. Box 1101, Lodi, CA 95630 . 916-332-9824

LAND SURVEYOR

License No. 3735

BURKHARDT LEGAL DESCRIPTION

A.P.N.: 032-112-055

ALL THAT PORTION OF THE SOUTHEAST 1/4 OF SECTION 27, T. 12 N., R. 7 E. MDM DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN THE WEST LINE OF SAID SOUTHEAST 1/4 FROM WHICH THE SOUTH 1/4 CORNER BEARS $50^{\circ}16'57''$ W 942.58': THENCE FROM SAID POINT OF BEGINNING CONTINUING ALONG SAID WEST LINE $N 0^{\circ}16'57''$ E 331.51': THENCE $N 89^{\circ}57'01''$ E 347.42': THENCE $50^{\circ}04'28''$ W 331.50': THENCE $S 89^{\circ}57'01''$ W 348.51' TO THE POINT OF BEGINNING.

CONTAINS 2.85 ACRES MORE OR LESS.

Gerald F. Ding



NOTES:

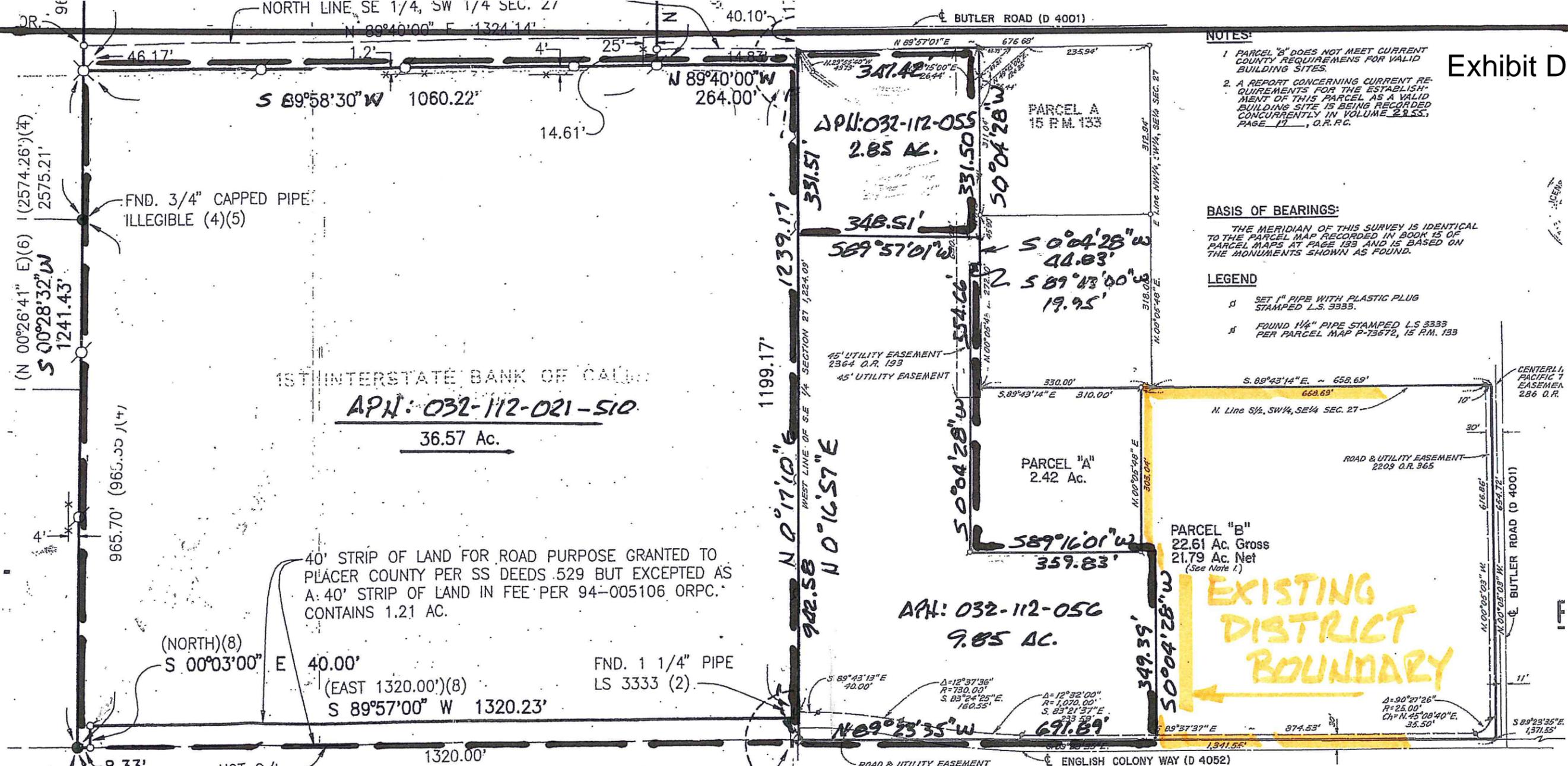
1. PARCEL "B" DOES NOT MEET CURRENT COUNTY REQUIREMENTS FOR VALID BUILDING SITES.
2. A REPORT CONCERNING CURRENT REQUIREMENTS FOR THE ESTABLISHMENT OF THIS PARCEL AS A VALID BUILDING SITE IS BEING RECORDED CONCURRENTLY IN VOLUME 2855, PAGE 17, O.R.P.C.

BASIS OF BEARINGS:

THE MERIDIAN OF THIS SURVEY IS IDENTICAL TO THE PARCEL MAP RECORDED IN BOOK 15 OF PARCEL MAPS AT PAGE 133 AND IS BASED ON THE MONUMENTS SHOWN AS FOUND.

LEGEND

- ⊘ SET 1" PIPE WITH PLASTIC PLUG STAMPED L.S. 3333.
- ⊘ FOUND 1 1/4" PIPE STAMPED L.S. 3333 PER PARCEL MAP P-73572, 15 P.M. 133



ENGLISH COLONY WAY (D4052)

**BURKHARDT-MILLER
SEWER DISTRICT
ANNEXATION**

PENRYN CALIFORNIA

PREPARED BY: GERALD F. DING, L.S. 3735
916-532-9624

OCT. 2014 SCALE: 1" = 200'

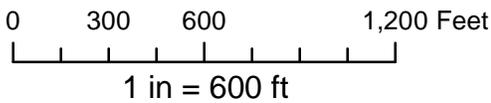
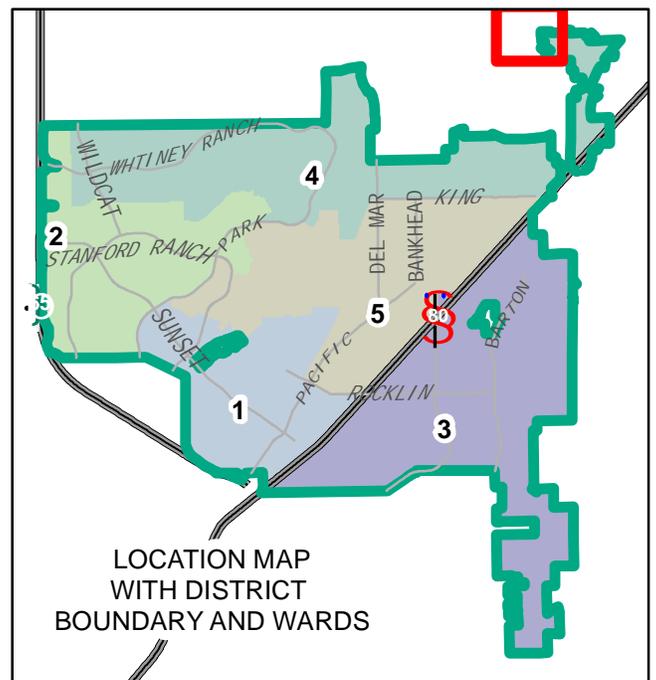


Exhibit E Miller/Burkhardt Annexation Ward No. 4



Date: 10/27/2014

Author: Aaron Moore

Document Path: G:\spmud_gis\mxd\Aaron\Annexations\Curtis Miller_Joe Burkhardt.mxd

TO: Charley Clark – General Manager
 FROM: Sam Rose – Assistant Superintendent 
 DATE: October 23, 2014
 SUBJECT: Loomis 10-inch Sewer Pipe Liner Project 2014
 Contract Award Recommendation

The District received bids, from three (3) bidders, for the subject project on October 23, 2014. The results are below:

Bidders	NorCal Pipe Line	Michels Corporation	SAK Construction
Mob/DeMob (L.S.)	\$2,400	\$12,849	\$4,000
Liner Installation	\$39 L.F. / \$407,999	\$34 L.F. / \$357,986	\$34 L.F. / 357,986
Lateral Reinstatements (x13)	\$200 EA. / \$2,600	\$165 EA. / \$2,145	\$300 EA. / \$3,900
Bid Total	\$412,999	\$372,980	\$365,886

The District programmed \$730,000 for this project. The differential in bid amounts versus programmed amount is due to several line segments being removed from the contract that were included in the budget estimation. Seven (7) line segments were lined in the past due to maintenance issues and two we removed from the upper reaches of the project because they are 12" diameter and bypassing the sewage during the liner installation would be problematic because the pump discharge piping would lay across Horseshoe Bar Rd at the west-bound Interstate 80 on-ramp. These two line segments will be rehabilitated when the Loomis Diversion Line is installed and flows are diverted from these pipe segments.

SAK Construction has satisfactorily performed this type of work for the District in the past; SAK submitted the low bid and it is in conformance with the bidding requirements. I recommend the District awards the contact to SAK Construction.

SECTION 1

NOTICE TO CONTRACTORS / INVITATION TO BID

Sealed proposals will be received at the office of the South Placer Municipal Utility District, 5807 Springview Drive, CA 95677 until 2:00 p.m. local time on October 23, 2014 at which time and place they will be publicly opened and read aloud for the:

Loomis 10-Inch Sewer Pipe Liner Project 2014

Description of Work: This project includes rehabilitation of 10-inch sewer pipe using the Cured-In-Place-Pipe (CIPP) method. (See Sheet P-1, Table A - Pipe Lining List Detail) Line segments are mostly contiguous and are located in the City of Rocklin and the Town of Loomis, California. This work will require sewer bypass operations, confined space entries, traffic control, sewer lateral reinstatement, liner end-seals, pre and post TV inspection, pipe line cleaning, and all other work to provide a complete and usable facility.

Completion of Work: All work shall be completed by June 5, 2015

Obtaining Contract Documents: Contract Documents may be examined at the office of the South Placer Municipal Utility District, located at 5807 Springview Drive, Rocklin, CA 95677. A copy of bid documents may be obtained via e-mail or at the office.

Submission of Bids: All bids must be submitted no later than the time prescribed. Each bid must conform and be responsive to this notice and shall be made on the official bid forms furnished with the Contract documents. A Bid Bond (or cash, cashier's check, or certified check) of not less than 10% of the aggregate total of the bid is required to be submitted with the sealed bid.

Construction License: The successful bidder must possess a current Class "A" General Engineering or appropriate Class "B" General Contractor's License issued by the State of California.

Award: The award shall be made to the lowest responsible bidder whose proposal complies with the specified requirements. The Contractor shall execute the Contract within ten (10) business days after he has received the Contract from the District. The District reserves the right to: (1) waive any irregularity in the bids, (2) reject any and all bids, and (3) make all awards in the best interest of the District.

Bonds and Insurance: The successful bidder shall furnish copies of labor and material bonds, faithful performance bonds and required liability and property damage insurance. The amounts of liability and property damage insurance will not be less than the amounts shown in the Contract and must include an Additional Insured Endorsement to the Contractor's Liability insurance policy naming South Placer Municipal Utility District, its officers and employees as additional insured.

Disqualification of Bidder: If there is a reason to believe that collusion exists among any bidders, none of the bids of the participants in such collusion will be considered and the District may likewise elect to reject all bids received.

The District has programmed \$730,000 for this project.

By: Charles W Clark
Charles W. Clark, General Manager

Date: October 6, 2014

SECTION 2

BID FORM

TITLE

Sealed Bids covering the work described in the attached documents entitled:

Loomis 10-Inch Sewer Pipe Liner Project 2014

are being accepted at the South Placer Municipal Utility District office, located at 5807 Springview Drive, CA 95677. Information may be obtained from the District at (916) 786-8555 during normal business hours. (8:00 a.m. – 4:30 p.m. M-Th, 7:00 a.m. – 3:30 p.m. F)

BID (This section to be completed by bidder.)

DATE: October 21, 2014

The undersigned agrees, if this bid is accepted within 60 days after the date of opening, to complete the work specified in strict accordance with the contract documents by June 5, 2015, for the following amount:

BID: \$ 365,886.00 (TOTAL SUM)

Amount in words: THREE HUNDRED SIXTY-FIVE THOUSAND
EIGHT HUNDRED EIGHTY-SIX AND NO/100 dollars

This includes all applicable taxes and fees. Bids are to be submitted for the entire work on this Bid Form. The bidder shall attach his Bid Schedule with his bid. Discrepancies between words and figures will be resolved so that the written words shall be binding on the bidder. If this bid shall be accepted and the undersigned shall fail to enter into the contract within 10 business days after the bidder has received notice from the District that the contract has been awarded, the District may, at its option, determine that the bidder has abandoned the contract, and thereupon this bid and the acceptance thereof shall be null and void and the forfeiture of such bid security accompanying the acceptance thereof shall operate and same shall be the property of the South Placer Municipal Utility District. The undersigned further agrees, for any contract award resulting from this bid, to furnish evidence of insurance acceptable to the District.

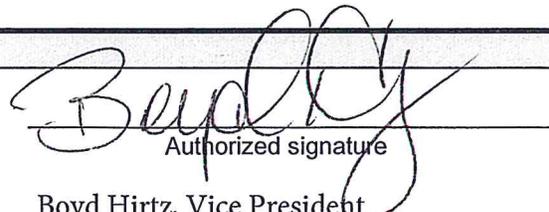
Bidder's comments and exceptions:

None

BIDDER INFORMATION

Name and address of bidder:

SAK Construction, LLC
864 Hoff Road
O'Fallon, MO 63366


Authorized signature

Boyd Hirtz, Vice President
Signers name and title (type or print)

Phone No.: (636) 385-1000

984560
License No.

Fax No.: (636) 385-1100

BID SCHEDULE

Loomis 10-Inch Sewer Pipe Liner Project 2014

ITEM	DESCRIPTION	NOTE	QTY	UNIT	UNIT COST	ITEM COST
1	Mobilization - Demobilization	a	1	L.S.	4,000.00	4,000.00
2	Installation of 10-inch Liner	b, e	10,529	L.F.	34.00	357,986.00
3	Lateral Reinstatement	c, d	13	EA.	300.00	3,900.00
TOTAL						\$ 365,886.00

NOTES:

- a) This Item shall not exceed 5% of bid amount. District will retain 30% of this Item for Demobilization. Mobilization and Demobilization shall be paid only one time for project.
- b) Cost of work includes but is not limited to: Pipe End Seals; Bypass Operations; Traffic Control; Confined Space Entry, CCTV Inspection, sewer pipe cleaning, Encroachment Permits and Water for Construction.
- c) Cost of work is for 4-inch lateral reinstatements and includes but is not limited to, work equipment and materials necessary to provide a smooth finish, which matches the contour and size of existing lateral opening. Over-cutting of lateral reinstatements or any damage caused to the liner as a result of the lateral reinstatement process shall be rectified to the satisfaction of the District.
- d) Work shall be scheduled in such a way that all laterals are returned to service no later than 5:00 PM.
- e) Pipe End Seal work shall be performed while bypass operations are in place. Pipe End Seal material shall be approved by the District and designed to cure in wet conditions.

All other items and incidentals that are required to complete this job and provide a fully functioning liner in accordance with the plans and specifications are considered to be included in the items in the Bid Schedule and no additional compensation will be made by the District.

The estimated quantities listed are for bid purposes only. Compensation for these bid items shall be for actual quantities at the firm (unit cost) bid rates.

SECTION 5

CONTRACT FOR SERVICES

Loomis 10-Inch Sewer Pipe Liner Project 2014

THIS CONTRACT is made on this ____ day of _____, 2014, between the SOUTH PLACER MUNICIPAL UTILITY DISTRICT ("District") and ("Contractor").

WITNESSETH:

WHEREAS, the District desires to rehabilitate portions of its sewer collection system piping, within the District, by the Cured-In-Place-Pipe (CIPP) method. (See Sheet P-1, Pipe Lining List Detail), and;

WHEREAS, the Contractor has presented a bid for such to the District, dated **10/23/2014**, (attached hereto and incorporated herein as Exhibit "A") and is duly licensed, qualified and experienced to perform the construction of such facility;

NOW, THEREFORE, the parties hereto mutually agree as follows:

5.0 CONTRACT CONSIDERATIONS: Contractor enters into this Contract as an independent Contractor and not as an employee of the District. All employees, agents, Contractors or subcontractors hired or retained by the Contractor are employees, agents, Contractors or subcontractors of the Contractor and not of the District.

Contractor's decision to execute this Contract is based on independent investigation and research of the conditions affecting this Contract and not upon any representations made by the District, its officers, employees or agents.

5.1 SCOPE OF WORK: Contractor shall provide all labor, equipment, materials and incidentals required to construct and complete, in a good and workmanlike manner, all improvements to provide a complete and useable facility, as designed and approved by the District. The work is to include, but is not necessarily limited to, the following:

1. Install 10-inch CIPP liner in 36 mainline segments totaling approximately 10,529 lineal feet.
2. Reinstate approximately thirteen (13) 4-inch lateral openings.

The above tasks shall be completed in accordance with drawings, notes, plans and specifications provided to the Contractor by the District. The District reserves the right to increase and/or decrease quantities at its discretion.

5.2 TIME OF PERFORMANCE: The Contractor is to commence upon execution and receipt of this Contract by, and receipt of written Notice to Proceed from, the District, and shall be undertaken and completed no later than June 5, 2015.

5.3 COMPENSATION: The Contractor shall be paid monthly for the actual liners installed, with pipe end-seals and lateral reinstatements, fees, costs and expenses for all time and materials required and expended, but in no event shall total compensation exceed the contract amount without the District's prior written approval.

Said amount shall be paid upon submittal of a monthly billing showing tasks completed and quantities installed during the preceding billing period.

If the Work is halted at the request of the District, compensation shall be based upon the proportion that the work performed bears to the total work required by the Contract.

5.4 TERMINATION: This Contract may be terminated, without cause, at any time by the District upon thirty (30) days' written notice. In the event of any such termination, the Contractor shall be compensated as provided for in this Contract. Upon such termination, the District shall be entitled to all work created pursuant to this Contract.

5.5 CHANGES: The District or Contractor may, from time to time, request changes in the scope of the contract to be performed hereunder. Such changes, including any increase or decrease in the amount of Contractor's compensation and/or changes in the schedule must be authorized in advance by the District in writing. Mutually agreed changes shall be incorporated in written amendments to this Contract.

5.6 PROPERTY OF DISTRICT: It is mutually agreed that all materials prepared by the Contractor under this Contract shall become the property of the District, and the Contractor shall have no property right therein whatsoever.

5.7 WARRANTY: Contractor warrants that it has the expertise or has experts available to help in the preparation of services as set forth in the contract in a manner consistent with generally accepted standards of Contractor's profession. Contractor further warrants that it will perform said services in a legally-adequate manner in conformance with all applicable Federal, state and local laws and guidelines.

Should any failure of the work occur within a period of one year from the date of acceptance of the project by the District due to faulty materials, poor workmanship, or defective equipment, the Contractor shall promptly make the needed repairs at his expense and to the satisfaction of the District.

5.8 SUBCONTRACTING: None of the services covered by this Contract shall be subcontracted without the prior written consent of the District. Contractor shall be as fully responsible to the District for the acts and omissions of its Contractors and subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by Contractor.

5.9 ASSIGNABILITY: Contractor shall not assign or transfer any interest in this Contract whether by assignment or novation without the prior written consent of the District. Provided, however, that claims for money due or to become due Contractor from the District under this Contract may be assigned to a financial institution or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer whether voluntary or involuntary shall be furnished promptly to the District.

5.10 PREVAILING WAGES: Pursuant to Section 1773, and following, of the California Labor Code, the Contractor and all subcontractors shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations for all work performed on site.

5.11 SAFETY: The Contractor shall be responsible for providing, initiating, maintaining, and supervising appropriate safety precautions and programs in connection with the work or the activities of subcontractors, suppliers, and others at the work site, including the public, as required by U.S. OSHA and Cal OSHA.

5.12 PROTECTION OF WORK AND PROPERTY: The Contractor shall employ such means and methods to adequately protect the District, and other public and private property against damage. In the event of damage to such property, Contractor shall immediately restore the property to a condition equal to its original condition and bear all costs thereof. During progress of the work the Contractor shall keep the construction site in a clean and orderly condition.

5.13 INDEMNITY AND LITIGATION COSTS: Contractor shall indemnify, defend, and hold harmless the District, its officers, officials, agents, and employees from and against any and all claims, damages, demands, liability, costs, losses and expenses, including without limitation court costs and reasonable attorneys' fees arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the Contract Documents, except such loss or damage which was caused by the [active negligence], sole negligence or willful misconduct of the District.

5.14 CONTRACTOR TO PROVIDE INSURANCE: Contractor shall not commence any work before obtaining, and shall maintain in force at all times during the term and performance of this Contract the policies of insurance specified in Section 7 - Exhibit "B", attached hereto and incorporated herein by this reference.

5.15 MISCELLANEOUS PROVISIONS: The Contractor shall designate a project manager who at all times shall represent the Contractor before the District on all matters relating to this Contract. The project manager shall continue in such capacity unless and until he is removed at the request of the District or replaced with the written approval of the District.

Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship or sexual orientation.

This Contract and its Exhibits, the Notice to Bidders, the Bid, General Conditions, Special Provisions, Technical Specifications, Plans, any Addenda and the Drawings constitute the entire agreement between the parties relative to the services specified herein and no modification hereof shall be effective unless and until such modification is evidenced by a writing signed by both parties to this Contract. There are no understandings, agreements, conditions, representations, warranties or promises, with respect to this Contract, except those contained in or referred to in the writing.

Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Contract are made to Contractor.

Executed the day and year first above written, by the parties as follows:

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

By: _____
Charles W. Clark, General Manager

Attest:

By: _____
Charles W. Clark, Secretary to the Board

SAK Construction, LLC

By: _____

Title: _____

ITEM VII. REPORTS

ITEM VII.2. SUPERINTENDENT REPORT

To: South Placer MUD Board of Directors

Via: Charles Clark, GM

From: Jody Allen, Superintendent

Date: 10/29/14

Subject: Monthly Board Report - Capital Budget Items & Staff Report

1. I had a nice vacation at the start of October, and Gary did a great job of keeping work flowing in my absence.
2. We've worked with our new Website designer to produce some short video clips of our key work processes, and I've assisted with oversight of the edited videos. We hope to show off these video clips at the December Board meeting.
3. Page 2 & 3 of this report is a chronology of events related to the installation of SCADA functions at Mareta Lane Lift Station #7.

Mareta Lane Lift Station #7 SCADA Installation

1/10/2014: Superintendent creates purchase orders to Aqua Sierra Controls for Mareta Lane LS #7, and Hidden Glen LS #4.

1/13/2014: Signed copies of purchase orders / contract by Jody Allen, and Les Watson on file for Auditor purposes.

Last week in April, 2014: Aqua Sierra Controls installs SCADA on Mareta Lane LS.

First week in May, 2014: Respond to homeowner, who lives adjacent to Mareta LS (Irene Hape), to hear complaint of new antennae at Station, with a request to look into a cellular option vs radio output from station.

May 8, 2014: Receive \$200 quote from Aqua Sierra Controls to convert SCADA output from radio to cellular. Authorize \$200 upgrade to accommodate homeowner's complaint, to eliminate antennae.

June 30, 2014: New cellular equipment is installed at Mareta LS, and is synced with home-base at yard. Later that afternoon, new station controls have to be turned off, due to phantom alarms and station is returned to basic telemetry.

July 3, 2014: Staff works with Aqua Sierra controls to work out programming issues to return station to cellular communication, again is synced with home-base and all is well. That evening, Rod Pierce receives call-out and takes SCADA to station off-line, and returns to basic telemetry.

From July until September, several "re-worked" cellular communication devices are installed and fail at Mareta LS.

On September 23rd, I call a halt to these endeavors, with a meeting at the Aqua Sierra Controls office in Auburn. As noted on last month's Report, I had issued Purchase Orders on our remaining small Lift Stations; it was at this meeting for signing contracts that I instructed Aqua Sierra controls to look into costs related to a fake tree to hide the antennae at Mareta LS.

10/8/2014: I received the quotes from Aqua Sierra Controls for a fake tree. The lowest cost for a tree is \$10,519.00 with an estimated shipping cost of \$2,425.00. This cost was unacceptable to Charley, and I schedule a meeting with the homeowners on Mareta Lane.

October 28, 2014: I had a congenial meeting with the homeowners living adjacent to Mareta LS, (with guidance from my General Manager) to explain the District's situation regarding a radio antennae at the Lift Station, along with instructions to attend our November Board meeting (Public Comments), and to appeal to Charles Clark the installation of the radio antennae at the Mareta Lane LS.

ITEM VII.3. GENERAL MANAGER REPORT

To: Board of Directors
From: Charles Clark, GM
Date: 10/29/14
Subject: General Manager Staff Report

1) DEPARTMENT REPORTS

Attached are the FACILITY SERVICES DEPARTMENT [Item 3A], ADMINISTRATIVE SERVICES DEPARTMENT [Item 3B] and TECHNICAL SERVICES DEPARTMENT [Item 3C] monthly status reports for the Boards information. The Department Managers are prepared to answer any questions from the Board.

2) INFORMATION ITEMS

- a. I will have foot surgery on Nov. 20th and won't be able to return to work until Dec.1st and would like to request that the Board move its next Board meeting to the 2nd week in December.
- b. The GM and District Engineer are working with Roseville and Placer Co. to determine the additional treatment capacity for the next Pleasant Groove WWTP expansion.
- c. Last Ad Hoc Committee Meetings:

1.LOOMIS 2x2 [Jim/Vic]	2.GM SEARCH [Jim/Will]	3.FEE [Will/Jim]	4.SPWA [Jerry]	5.IT [John/Vic]
July 16	Sept. 24/25			
Oct. 29	Oct. 15	Oct. 29	July 9	June 12

Notes on committees:

- 1. **Town of Loomis Sewer Capacity 2X2:** the Loomis diversion sewer route study draft was received Oct.20th with scheduled for completion November 15th and public hearing on Nov. 30th. The CEQA should be complete in the May timeframe.
- 2. **GM Search:** the Boards GM committee made an offer and it was accepted by the candidate. The new GM's first day will be December 2nd.
- 3. **Fee Policy:** met on October 29th to review the new asset funding policy; staff is evaluating the local participation fee and it's analysis of the monthly service fee.
- 4. **SPWA:** standing committee and meets least twice a year for RWWTP issues, the next meeting is in January 2015.
- 5. **IT:** progress continues to be made on the implementation of the various components of the IT Master Plan. See ASD & TSD reports for progress on the two main data base.

ITEM VII.3A FACILITY SERVICE DEPARTMENT REPORT

To: South Placer MUD Board of Directors

Via: Charles Clark, GM

From: Gary Gibson, FSM

Date: 10/29/14

Subject: Monthly Board Report

1. **CCTV:** With the two TV trucks operating part time over the past month, crews TV inspected 2.5 miles of mainline. In addition to this, crew inspected 29 service laterals totaling approximately 856'. Several TV crew members also participated in the hand-rodming of 4" mainlines in Newcastle, 16 service lower laterals in Loomis and completed the exterior construction of the Loomis Basin Recorder control building.
2. **Flushing (HVVC):** Crew continue to focus on flushing line segments identified with roots at joints, via TV inspections in the core downtown areas of Rocklin and Loomis in preparation for our springtime root foaming program. Including monthly "Hot Spot" flushing, just over 4.5 miles of hydro cleaning was completed for the month.
3. **Construction:** Crew performed two (2) mainline service taps in Loomis, repair of offset leaking service wye, rehabilitation of a manhole, brush/weed abatement around manholes and along trunk alignment for survey of Foothill upsize project and prepped site and pad for outside storage upgrade at north end of Corporation Yard .

ITEM VII.3B ASD REPORT

To: Board of Directors
From: Joanna Belanger, Administrative Services Manager
Via: Charley Clark, General Manager
Date: 10/29/14
Subject: Administrative Services Department Monthly Report

Tyler Technologies Utility Billing and Financial Software Conversion

The conversion of software has been completed. Utility bills were created in the new Tyler Software and mailed to customer's mid-October. The transition went smoothly and all modules of the system are now active. The Administrative Services team has embraced the changes and we continue to work through adjustments in work processes. The Lockbox process with US Bank continues to be implemented, whereby staff access processed payments electronically on a daily basis. Payments are now paid immediately into US Bank with no delay. This process is a significant improvement from the third party process previously in place. The new payment site is accessible to our customers. We have received positive feedback from our customers who are registering online to make their utility payments.

Website

Management reviewed the new website layout, providing suggestions for content changes. The Designwerks team is currently finalizing these changes and preparing the site for launch. Once operational, staff will provide a brief presentation of the site to the Board.

Audit

Stroub & Associates have almost completed the Audit report. It is expected the report will be available for the December Board meeting.

ITEM VII.3C TSD REPORT

To: Board of Directors
From: Sam Rose, Technical Services Manager
VIA: Charley Clark, General Manager
Date: 10/28/14
Subject: Technical Services Department Monthly Report

1. IT Master Plan

District and Lucity staffs held a three-day development workshop to work towards Phase One implementation, which is expected to be prior to the Thanksgiving holiday. Phase One implementation will include: discontinued use of the existing (WWMS) database and implementation of the Lucity database, which will be developed to the point it will include all of the modules/functions of the WWMS database. Development/implementation of additional modules and functions will follow until full implementation is reached – anticipated to be spring 2015.

2. Elliott Homes Temporary Lift Station Upgrades

The CMU walls and building are constructed. Pending items are: (1) relocation of the pump controls into the new building, (2) installation of the generator, (3) installation of the SCADA system, (4) paving and (5) landscaping. The contractor has indicated he is on schedule.



3. Loomis Diversion Line – Route Study

Waterworks has submitted the DRAFT Route Study and District staff has reviewed and commented. Waterworks will present a FINAL DRAFT Study for public review during the first week of November and a Public Outreach meeting will be held approximately one week later. It is anticipated the Final Route Study will be completed by end of November. The Public Outreach meeting was not included when the initial schedule was established and is the primary reason for the additional time needed to complete the study.

Initial Schedule

- | | |
|---|--------------------|
| 1. Preliminary Survey, Right-of-Way and Easement | End Date: 8/15/14 |
| 2. Preliminary Environmental Constraints Assessment | End Date: 8/22/14 |
| 3. Geotechnical Desktop Study | End Date: 8/22/14 |
| 4. Utility Coordination "A" Letters | End Date: 9/5/14 |
| 5. Route Study | End Date: 10/29/14 |
| 6. Draft Route Study / Route Study Review Workshop | End Date: 11/15/14 |
| 7. Final Route Study | End Date: 11/26/14 |

4. System Evaluation and Capacity Assurance Plan (SECAP) Development

Technical Services department has begun development of the SECAP, which is a planning document that identifies Capital Improvement Projects (CIP's) that are intended to ensure hydraulic capacity of existing system as well as design criteria for future development. Staff is working towards developing a document outline that contains the components of the SECAP that will support the efforts of the Board's Fee Committee. Anticipated completion of this step is mid-December, 2014.

5. Foothill Trunk Sewer Upsizing Project

The design and related preliminary work for this project is funded in the current budget. The Foothill Trunk Sewer has been identified in the current 2009 Master Plan and the 2013 Hydraulic Model update as a pipe requiring upsizing to accommodate future development. Waterworks Engineers will provide 60% plans by January 2015. The proposed schedule is below:

Initial Schedule

	<u>Start</u>	<u>End</u>
1. Kick-Off Meeting		10/16/2014
2. Data Collection, Analysis & Alternatives (30% design)	10/01/2014	12/12/2014
3. CEQA Compliance: IS/MND	12/15/2014	05/15/2015
4. 60% Design and Basis of Design Report	12/15/2014	01/30/2015



6. Loomis 10-Inch CIPP Project

This project includes installing over 10,000 feet of Cured-in-Place-Pipe (CIPP) liners to rehabilitate the Lower Loomis 10-inch trunk sewer, which was installed in 1960. It is anticipated the contract will be awarded during the November 6, 2014 Board Meeting. The contract deadline for completion of this project is June 5, 2015.