



**SPMUD BOARD OF DIRECTORS
REGULAR MEETING: 4:30 PM**

June 2, 2016

SPMUD Board Room
5807 Springview Drive, Rocklin, CA 95677

The District's regular Board meeting is held on the first Thursday of every month. This notice and agenda is posted on the District's web site (www.spmud.ca.gov) and posted in the District's outdoor bulletin board at the SPMUD Headquarters at the above address. Meeting facilities are accessible to persons with disabilities. Requests for other considerations should be made through the District Headquarters at (916)786-8555.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL OF DIRECTORS

Director Gerald Mitchell,	Ward 1
President William Dickinson,	Ward 2
Director John Murdock,	Ward 3
Director Victor Markey,	Ward 4
Director James Williams,	Ward 5

III. PLEDGE OF ALLEGIANCE

IV. CONSENT ITEMS

[pg 4 to 17]

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

ACTION: (Voice vote)

Motion to approve the consent items for the June 2, 2016 meeting

1. MINUTES from the May 5, 2016 Regular Board Meeting.
2. ACCOUNTS PAYABLE in the amount of \$339,813.92 through May 26, 2016.
3. MONTHLY INVESTMENT REPORT in the total amount of \$50,505,219.44, through May 26, 2016.
4. CONSIDERATION OF RESOLUTION NO. 16-11 TO DISPOSE OF DISTRICT SURPLUS VEHICLES Disposal of a 1989 Chevy Hydro-Jet/Root Foaming Vehicle, VIN#1GBP7D1G5KV108024.
5. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 16-13 ESTABLISHING AND AMENDING THE SCHEDULE OF FEES & CHARGES FOR FY 16/17 Fees and charges are adjusted each fiscal year based on prior year budget & expenses.

V. PUBLIC COMMENTS

Items not on the Agenda may be presented to the Board at this time; however, the Board can take no action.

VI. BOARD BUSINESS

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

1. Public Hearing & Consideration of Resolution No. 16-12 To Collect Delinquent Service Charges for South Placer Municipal Utility District on the Placer County Tax Rolls for Tax Year 2015

[pg 18 to 20]

The Notice of Public Hearing regarding transfer of delinquent service charges to the Placer County tax roll has been published per state law for the June 2, 2016 meeting. A Public Hearing should be held to hear testimony and make any Board approved adjustments.

Action Requested: Roll Call vote

1. Hold a Public Hearing regarding delinquent service charges and adopt Resolution No. 16-12 requesting that Placer County Collect Delinquent Service Charges for SPMUD on the Placer County Tax Roll for Tax Year 2015.

2. Consideration of the Fiscal Year 2016/2017 Budget Workshop

[pg 21 to 28]

Hear a report from the General Manager and conduct a public Budget Workshop for the Annual Budget for the upcoming 2016/17 fiscal year. The budget provides the Board of Directors with the upcoming fiscal year revenues and expenses for the General and Capital Funds. Following Board of Director's additional direction, a Final Budget will be prepared and submitted for approval at the next regularly scheduled meeting in July.

Action Requested: None – Informational Item

VII. REPORTS

[pg 29 to 36]

The purpose of these reports is to provide information on projects, programs, staff actions and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

1. Legal Counsel (A. Brown)
2. General Manager (H. Niederberger)
 - 1) FSD, ASD & TSD Reports
 - 2) Informational items

3. Director's Comments:

Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

VIII. ADJOURNMENT

If there is no other Board business the President will adjourn the meeting to its next regular meeting on July 7, 2016 at 4:30 p.m.

**BOARD MINUTES
SOUTH PLACER MUNICIPAL UTILITY DISTRICT**

Meeting	Location	Date	Time
Regular	District Office	May 5, 2016	4:30 p.m.

I. CALL MEETING TO ORDER: The Regular Meeting of the South Placer Municipal Utility District Board of Directors was called to order with President Dickinson presiding at 4:30 p.m.

II. ROLL CALL OF DIRECTORS:

Present: Will Dickinson, Vic Markey, Jerry Mitchell, John Murdock, Jim Williams

Absent: None

Vacant: None

Staff: Herb Niederberger, General Manager
Eric Nielsen, District Engineer
Sam Rose, Superintendent
Joanna Belanger, Administrative Services Manager

Others: None

III. PLEDGE OF ALLEGIANCE: President Dickinson led the Pledge of Allegiance.

IV. CONSENT ITEMS:

1. Minutes from the April 7, 2016 Regular Board Meeting.
2. Accounts Payable in the amount of \$895,080.91 through April 28, 2016.
3. Monthly Investment Report in the total amount of \$49,810,099.50 through April 28, 2016.
4. Notice of Governing Board Member Election– Resolution #16-10 Declaring an election to be held in the South Placer Municipal Utility District, and requesting the Board of Supervisors consolidate the election with the November 8, 2016 election.
5. Vehicle Purchases 2016 Authorization to approve the purchase of Two District vehicles, A Confined Space vehicle & a Customer Service/Emergency response vehicle.

Director Williams made a motion to accept all items on the consent calendar, a second was made by Director Murdock; the motion carried 5-0.

V. PUBLIC COMMENTS:

President Dickinson opened the Public comments. Hearing none, the public comments were closed.

VI. BOARD BUSINESS:

1. Approval of Contract with Duarte Construction for the Reconstruction of the Headquarters Building CSDA Board of Directors Call for Nominations – CSDA Board 2017-2019 Term

General Manager Niederberger introduced the contract with Duarte Construction, explaining that the Districts insurance company, SDRMA will be reimbursing the District directly for expenditures related to the damage claim. Director Murdock asked if the contract included any Change order limits, GM Niederberger explained that any Change orders would need to be approved by SDRMA. Director Williams made a motion and a second was made by Director Murdock to:

Approve the contract with Duarte Construction for \$108,249.99;

ITEM IV.1

**Authorize the General Manager to execute the Contract with Duarte Construction;
Authorize the General Manager to execute any Change Orders to this contract subject to
authorization and reimbursement from SDRMA.**

The motion carried 5-0.

VII. REPORTS:

1. District General Counsel (A. Brown): General Counsel Brown was absent from this meeting.

2. General Manager (H. Niederberger): GM Niederberger explained that he had met with District Legal Counsel regarding SB885 and asked the Board if they would want to adopt an Annual Legislation Policy. After some discussion the Board determined that they would not be interested in this type of policy.

A. ASD, FSD & TSD Reports: The Board asked questions of District Engineer Nielsen regarding the relocation of the 42 inch trunk sewer for Caltrans I80-SR 65 Interchange. President Dickinson asked what sort of reaction we were receiving regarding the FOG Outreach program. DE Nielsen responded that signed FOG permits were starting to be received. Staff has begun visiting Food Service establishments as part of the program. Director Markey asked if there was any update regarding the Loomis Basin Brewery, DE Nielsen explained that more seating was being constructed and would need to be added to the Fee letter for the property.

B. Information Items: No additional items were reported.

3. Directors Comments: Director Mitchell reported that there was an upcoming SPWA meeting that he would be attending. He also reported that a draft Parks and Trail Master Plan was available for review at the City. He hoped that the District could share easements with the City for parks and trails

VIII. ADJOURNMENT

The meeting was adjourned at 5:15p.m. to the next Regular Meeting to be held on Thursday, June 2, 2016 at 4:30 p.m.



Joanna Belanger, Board Secretary



South Placer Municipal Utility District, CA

Check Report

By Check Number

Date Range: 04/27/2016 - 05/26/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1020	Aqua Sierra Controls, Inc.	05/03/2016	Regular	0.00	2,312.02	7239
1004	AT&T	05/03/2016	Regular	0.00	105.59	7240
1087	Dawson Oil Co.	05/03/2016	Regular	0.00	2,217.49	7241
1093	DMG Lawn Maintenance	05/03/2016	Regular	0.00	325.00	7242
1174	KBA Docusys, Inc.	05/03/2016	Regular	0.00	442.09	7243
1183	Les Schwab Tire Center	05/03/2016	Regular	0.00	57.16	7244
1218	PCWA	05/03/2016	Regular	0.00	590.08	7245
1221	PG&E	05/03/2016	Regular	0.00	240.12	7246
1292	SPMUD Petty Cash	05/03/2016	Regular	0.00	52.00	7247
1491	Vanguard Cleaning Systems	05/03/2016	Regular	0.00	395.00	7248
1343	Water Works Engineers, LLC	05/03/2016	Regular	0.00	42,361.30	7249
1492	Wave Broadband - Rocklin	05/03/2016	Regular	0.00	209.85	7250
1327	US Bank Corporate Payment	05/05/2016	Regular	0.00	10,300.90	7251
	Void	05/05/2016	Regular	0.00	0.00	7252
	Void	05/05/2016	Regular	0.00	0.00	7253
	Void	05/05/2016	Regular	0.00	0.00	7254
	Void	05/05/2016	Regular	0.00	0.00	7255
	Void	05/05/2016	Regular	0.00	0.00	7256
1021	ARC	05/18/2016	Regular	0.00	6,964.93	7257
1004	AT&T	05/18/2016	Regular	0.00	9.40	7258
1539	California Cut & Core	05/18/2016	Regular	0.00	450.00	7259
1073	Consolidated Communications	05/18/2016	Regular	0.00	515.32	7260
1080	CWEA	05/18/2016	Regular	0.00	86.00	7261
1081	CWEA - TCP	05/18/2016	Regular	0.00	86.00	7262
1086	Dataprose	05/18/2016	Regular	0.00	6,503.40	7263
1090	Department of Justice	05/18/2016	Regular	0.00	98.00	7264
1519	K & B Electric Inc.	05/18/2016	Regular	0.00	4,713.60	7265
1173	KBA Docusys	05/18/2016	Regular	0.00	193.75	7266
1186	Loomis Medical Clinic	05/18/2016	Regular	0.00	84.00	7267
1218	PCWA	05/18/2016	Regular	0.00	67.37	7268
1244	Preferred Alliance	05/18/2016	Regular	0.00	142.56	7269
1508	Sacramento Rendering Co.	05/18/2016	Regular	0.00	25.00	7270
1518	Sonitrol of Sacramento	05/18/2016	Regular	0.00	552.00	7271
1333	SPOK, Inc.	05/18/2016	Regular	0.00	26.25	7272
1307	Sutter Medical Foundation-Corporate	05/18/2016	Regular	0.00	135.00	7273
1499	TechRoe.com LLC	05/18/2016	Regular	0.00	2,700.00	7274
1320	Titus Industrial Group	05/18/2016	Regular	0.00	1,246.88	7275
1325	Tyler Technologies, Inc.	05/18/2016	Regular	0.00	400.00	7276
1475	Van Erp, Petersen & Babcock, LLP	05/18/2016	Regular	0.00	900.00	7277
1338	Verizon Wireless	05/18/2016	Regular	0.00	687.47	7278
1339	Vulcan Materials Co.	05/18/2016	Regular	0.00	145.44	7279
1020	Aqua Sierra Controls, Inc.	05/19/2016	Regular	0.00	1,274.42	7280
1026	AUS West Lockbox	05/19/2016	Regular	0.00	713.18	7281
1068	City of Roseville	05/19/2016	Regular	0.00	139,142.92	7282
1102	Empire Safety & Supply	05/19/2016	Regular	0.00	966.69	7283
1137	Henry Lorton	05/19/2016	Regular	0.00	247.15	7284
1161	Joanna Belanger	05/19/2016	Regular	0.00	40.92	7285
1542	Root Tamers, Inc.	05/19/2016	Regular	0.00	7,132.50	7286
1007	Advanced Integrated Pest	05/25/2016	Regular	0.00	101.00	7303
1544	Clark -Cadman, Inc	05/25/2016	Regular	0.00	4,703.00	7304
1107	ESRI	05/25/2016	Regular	0.00	8,530.00	7305
1139	Hill Rivkins Brown & Associates	05/25/2016	Regular	0.00	5,137.60	7306
1163	Joe Gonzalez Trucking, LLC.	05/25/2016	Regular	0.00	3,006.36	7307
1218	PCWA	05/25/2016	Regular	0.00	206.05	7308

Check Report

Date Range: 04/27/2016 - 05/26/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1221	PG&E	05/25/2016	Regular	0.00	775.52	7309
1253	Recology Auburn Placer	05/25/2016	Regular	0.00	296.13	7310
1265	Rocklin Area Chamber of Commerce	05/25/2016	Regular	0.00	200.00	7311
1543	Silver Driving	05/25/2016	Regular	0.00	600.00	7312
1499	TechRoe.com LLC	05/25/2016	Regular	0.00	1,692.96	7313
1045	Cal Pers 457 Plan (EFT)	05/06/2016	Bank Draft	0.00	300.00	DFT0001967
1135	Mass Mutual (EFT)	05/06/2016	Bank Draft	0.00	4,200.00	DFT0001968
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	147.25	DFT0001969
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	218.55	DFT0001970
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	299.31	DFT0001971
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	2,731.72	DFT0001972
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	3,741.80	DFT0001973
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	1,033.59	DFT0001974
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	1,181.69	DFT0001975
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	1,032.98	DFT0001976
1229	Pers (EFT)	05/06/2016	Bank Draft	0.00	1,030.84	DFT0001977
1149	Internal Revenue Service	05/06/2016	Bank Draft	0.00	8,592.70	DFT0001978
1098	EDD (EFT)	05/06/2016	Bank Draft	0.00	2,612.13	DFT0001979
1098	EDD (EFT)	05/06/2016	Bank Draft	0.00	623.69	DFT0001980
1149	Internal Revenue Service	05/06/2016	Bank Draft	0.00	2,009.62	DFT0001981
1149	Internal Revenue Service	05/06/2016	Bank Draft	0.00	7,561.32	DFT0001982
1149	Internal Revenue Service	05/06/2016	Bank Draft	0.00	148.40	DFT0001984
1098	EDD (EFT)	05/06/2016	Bank Draft	0.00	16.27	DFT0001985
1098	EDD (EFT)	05/06/2016	Bank Draft	0.00	10.77	DFT0001986
1149	Internal Revenue Service	05/06/2016	Bank Draft	0.00	34.70	DFT0001987
1149	Internal Revenue Service	05/06/2016	Bank Draft	0.00	94.52	DFT0001988
1045	Cal Pers 457 Plan (EFT)	05/20/2016	Bank Draft	0.00	300.00	DFT0001990
1135	Mass Mutual (EFT)	05/20/2016	Bank Draft	0.00	3,850.00	DFT0001991
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	147.25	DFT0001992
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	219.16	DFT0001993
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	300.15	DFT0001994
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	2,739.40	DFT0001995
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	3,752.32	DFT0001996
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	72.35	DFT0001997
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	82.72	DFT0001998
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	1,033.59	DFT0001999
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	1,181.69	DFT0002000
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	1,039.93	DFT0002001
1229	Pers (EFT)	05/20/2016	Bank Draft	0.00	1,037.78	DFT0002002
1149	Internal Revenue Service	05/20/2016	Bank Draft	0.00	8,657.30	DFT0002003
1098	EDD (EFT)	05/20/2016	Bank Draft	0.00	2,364.61	DFT0002004
1098	EDD (EFT)	05/20/2016	Bank Draft	0.00	605.87	DFT0002005
1149	Internal Revenue Service	05/20/2016	Bank Draft	0.00	2,024.72	DFT0002006
1149	Internal Revenue Service	05/20/2016	Bank Draft	0.00	7,065.31	DFT0002007
1044	Cal Pers	05/18/2016	Bank Draft	0.00	1,950.00	DFT0002008

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	74	54	0.00	261,107.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	40	40	0.00	76,046.00
EFT's	0	0	0.00	0.00
	114	99	0.00	337,153.37

Fund Summary

Fund	Name	Period	Amount
100	GENERAL FUND	5/2016	337,153.37
			<u>337,153.37</u>

Account Number	Name	Date	Type	Amount	Reference
102-0001022-01	Coiner, Charles	4/27/2016	Refund	\$ 9.53	Check #: 7234
102-0002994-01	Rodney, Cheryl	4/27/2016	Refund	\$ 84.15	Check #: 7235
103-0003827-01	Neves, Thomas A	4/27/2016	Refund	\$ 94.35	Check #: 7236
112-1023757-02	Mamula, John	4/27/2016	Refund	\$ 14.47	Check #: 7237
106-0013105-01	Wells, Crystal	4/28/2016	Refund	\$ 168.14	Check #: 7238
102-0006006-01	Romero, Kathryn S	5/23/2016	Refund	\$ 84.00	Check #: 7287
102-0006021-01	Williams, Jolynn	5/23/2016	Refund	\$ 22.77	Check #: 7288
102-0006143-02	Weaver, Chad	5/23/2016	Refund	\$ 84.29	Check #: 7289
102-0008442-01	Feldkamp, David	5/23/2016	Refund	\$ 15.23	Check #: 7290
102-0011917-01	Teihl, Ronald	5/23/2016	Refund	\$ 10.27	Check #: 7291
103-0003772-02	Scribner, Chris	5/23/2016	Refund	\$ 29.17	Check #: 7292
106-0013273-01	Gillman, Scott	5/23/2016	Refund	\$ 76.25	Check #: 7293
106-0015218-02	Properties, BKSP	5/23/2016	Refund	\$ 7.71	Check #: 7294
106-0015741-03	Sanchez, Zachary	5/23/2016	Refund	\$ 84.36	Check #: 7295
112-1023505-03	Venkataraman, Sridhar	5/23/2016	Refund	\$ 963.00	Check #: 7296
112-1023733-02	Chervenak, Adam and Elizabeth	5/23/2016	Refund	\$ 86.22	Check #: 7297
112-1025953-02	Keck, George and Myung	5/23/2016	Refund	\$ 8.40	Check #: 7298
112-1026320-01	D R Horton	5/23/2016	Refund	\$ 397.58	Check #: 7299
112-1026379-01	D R Horton	5/23/2016	Refund	\$ 280.00	Check #: 7300
112-1026491-00	Tim Lewis Communities	5/23/2016	Refund	\$ 56.29	Check #: 7301
112-1026907-00	Inc, Artisan Communities	5/23/2016	Refund	\$ 84.37	Check #: 7302
			Total	\$ 2,660.55	

May-16
MONTHLY INVESTMENT REPORT

INVESTMENT	TOTAL FUNDS	Fund 100	Fund 300	Fund 400
		General	CIP & Expansion	Capital Replacement & Rehabilitation
CalTRUST				
Balance	\$ 19,000,000.00	\$ 4,199,788.97	\$ 7,474,187.83	\$ 7,326,023.20
Gain/Loss	\$ (10,519.32)	\$ (2,325.21)	\$ (914.69)	\$ (352.68)
TOTAL	\$ 18,989,480.68	\$ 4,197,463.76	\$ 7,473,273.14	\$ 7,325,670.52
Wells Fargo - Fixed Income Securities				
Balance	\$ 18,000,000.00	\$ 3,978,747.44	\$ 7,080,809.52	\$ 6,940,443.03
Gain/Loss	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 18,000,000.00	\$ 3,978,747.44	\$ 7,080,809.52	\$ 6,940,443.03
LAIF (Local Agency Investment Fund)				
Balance	\$ 4,987,312.00	\$ 1,102,403.05	\$ 1,961,900.35	\$ 1,923,008.60
Interest 0.46%	\$ 10,498.00	\$ 2,320.49	\$ 4,129.69	\$ 4,047.82
TOTAL	\$ 4,997,810.00	\$ 1,104,723.54	\$ 1,966,030.04	\$ 1,927,056.42
Placer County Treasury				
Balance	\$ 4,989,471.36	\$ 1,102,880.36	\$ 1,962,749.80	\$ 1,923,841.21
Interest 1.19%	\$ 26,250.40	\$ 5,802.43	\$ 10,326.34	\$ 10,121.63
TOTAL	\$ 5,015,721.76	\$ 1,108,682.79	\$ 1,973,076.13	\$ 1,933,962.84
SUB-TOTAL	\$ 47,003,012.44	\$ 10,389,617.53	\$ 18,493,188.83	\$ 18,127,132.82

Checking Account Balance	\$ 3,502,207.00	\$ 774,133.18	\$ 1,377,692.26	\$ 1,350,381.57
GRAND TOTAL	\$ 50,505,219.44	\$ 11,163,750.71	\$ 19,870,881.09	\$ 19,477,514.38

Investments are in compliance with Policy# 3120 - Investment Policy, and have the ability to meet the next six months of cash flow requirements.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT

To: Board of Directors
From: Sam Rose, Superintendent
Cc: Herb Niederberger, General Manager
Subject: Surplus – Hydro-Jet / Root Foaming Vehicle
Meeting Date: June 2, 2016

Overview

This vehicle, a previously-owned, 1989 Hydro-Jetting truck, was purchased by the District in 2002 for \$16,500; an additional \$1,500 was invested at that time for paint. It was depreciated over the next 72 months. In 2014, it was re-purposed and retro-fitted with chemical root foaming equipment at a cost of \$39,000. This new equipment is on a 120 month depreciation schedule.

In February of 2016 the Placer County Air Pollution Control District issued a Notice of Violation for the auxiliary motor resulting in ceased operations. The District had a choice to: 1) bring the auxiliary motor into compliance; 2) decommission the vehicle; or 3) sell it out of state. Staff determined it was not economically viable to bring the motor into compliance due to large cost vs. the remaining useful life of the vehicle.

Staff is currently seeking out-of-state buyers before pursuing alternate means of disposal. The vehicle's value to the District was determined to be \$30,500. Regardless of the disposal option, the first step is to surplus the vehicle.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 16-11 to declare the Hydro-Jet / Root Foaming Vehicle as surplus.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.3: Build Business efficiencies

Related District Ordinances and Policies

This action complies with the following District Policy:

Policy No. 3300 – Disposal of Surplus Property or Equipment

Fiscal Impact

The vehicle will be removed from the District's Fixed Assets and whatever realized salvage value (\$2,000 to \$30,500, depending on available disposal method) will appear as other revenue.

ITEM IV.4

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO. 16-11**

RESOLUTION TO DISPOSE OF DISTRICT SURPLUS VEHICLES

WHEREAS, the South Placer Utility District owns certain vehicles generally described below:

Make	Year	Model	Unit #	Vehicle Identification Number
Chev	1989	CSG-6591-6007-YA	10	1GBP7D1G5KV108024

WHEREAS, Policy 3300 – Disposal of Surplus Property or Equipment provides guidance on the proper disposition of surplus District Property.

WHEREAS, the Board hereby finds that these vehicles have outlived their useful life or are surplus and no longer necessary, useful to, or in the best interest of the District to retain ownership of the vehicles;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the South Placer Municipal Utility District that:

The General Manager, or his designee, is hereby authorized to

- (i) cause the vehicles to be auctioned "as is," individually or in one or more lots, to the highest bidder, or
- (ii) transfer to another agency, or
- (iii) discard, recycle, salvage or scrap any vehicles for which no suitable bids are received.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 2nd day of June, 2016.

Signed: _____
William Dickinson, President of the Board of Directors

Attest: _____
Joanna Belanger, Board Secretary

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT**

To: Board of Directors
From: Herb Niederberger, General Manager
Cc: Eric Nielsen, District Engineer
Subject: Adoption of Resolution No 16-13
Amendment of the Sewer Participation Charge
Meeting Date: June 2, 2016

Overview

The South Placer Municipal Utility District (District) Board Directors established a Fee Schedule per Resolution 15-19 in order to cover the cost of services provided to the public ranging from copying to annexations. Section 5 of Resolution 09-04, dictates that the fees and charges shown on the fee schedule shall be adjusted by the General Manager on the 1st of July of each fiscal year based on the prior fiscal year Revised Budget for projected expenses plus total transfers, as distributed over the District's workforce and total available work hours per year.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 16-13 establishing and amending the schedule of fees and charges, as shown on Exhibit "A-1" attached thereto.

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

V. Financial Stability

Goal 5.2 – Explore and Evaluate Investment and Business Practice Alternatives

Fiscal Impact

Staff estimates an annual fee revenue increase of approximately \$25,000 will be generated by this change and the projected increases are included in the proposed FY2016/17 Budget.

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION NO. 16-13**

**A RESOLUTION AMENDING AND REPLACING
FEE SCHEDULE EXHIBIT "A-1"**

WHEREAS, the South Placer Municipal Utility District (District) Board Directors sought to develop a schedule of fees and charges based on the District's budgeted and projected costs; and

WHEREAS, the district previously established Fee Schedules per Resolution 09-04 and Resolution 15-19; and

WHEREAS, Section 5 of Resolution 09-04, dictates that the fees and charges shown on the fee schedule shall be adjusted by the General Manager on the 1st of July of each fiscal year based on the prior fiscal year Revised Budget for projected expenses plus total transfers, as distributed over the District's workforce and total available work hours per year; and

WHEREAS, Resolution 15-19 amended and replaced the fee schedule attached thereto and included as Exhibit "A-1"; and

WHEREAS, the District desires to amend and replace Exhibit "A-1" of said Resolution #15-19.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of South Placer Municipal Utility District that the schedule of fees and charges, as shown on Exhibit "A-1" attached hereto and incorporated herein by reference, are hereby fixed and established effective July 1, 2016, and said Exhibit "A-1" hereby amends and replaces Exhibit "A-1" of Resolution 15-19.

PASSED AND ADOPTED by the Board of Directors of South Placer Municipal Utility District on this 2nd day of June, 2016.

Signed: _____
William Dickinson, President of the Board of Directors

Attest: _____
Joanna Belanger, Board Secretary

South Placer Municipal Utility District Fee Schedule

Updated for Fiscal Year 2016-2017

Fee Description	Fee Amount
Monthly Service Charge (Ordinance 09-03)	\$28 / EDU
Monthly PRSC Newcastle residents (Resolution 13-11)	\$54 / EDU
District Hourly Bill-Out-Rate	\$149
Building Sewer Inspection	\$500
Building Sewer Inspection Repairs (Existing Customers)	\$150
Project Plan Check & Inspection Processing Fee	\$1,045 Deposit + District Costs
Tenant Improvement Processing Fee	\$300 Deposit + District Costs
Reconnect Fee (Ordinance 09-02)	\$600
Participation Fee per EDU (Ordinance 15-02)	\$11,207
Local Participation Fee per EDU (Ordinance 15-02) Effective 10/01/16	\$3,750
Regional Participation Fee per EDU (SPWA Treatment)	\$7,457
Project Related Participation Fee per EDU - PRPF (NSD) (Resolution 13-11/10-09 - Year 4)	\$400
Out-of-Area Service Agreement Processing Fee	\$450
Annexation Deposit	N/A
Annexation Single Parcel/Single Home	\$1,490
Annexation Large Annex (up to 50 acres)	\$5,590
Annexation Large Annex (More than 50 acres)	\$7,080
One-Time Discharge Permit	\$600 (minimum) + treatment costs
Warranty TV/Flush Fee (6" - 15" diameter)	\$2.25/ft + District costs
Warranty TV/Flush Fee (> 15" diameter)	\$3.15/ft + District costs
Wastewater Discharge Permit (Initial Permit)	\$445.00
Wastewater Discharge Permit (Renewal)	\$150.00
Inspection Overtime Fee (Weekday - 3 hr max)	\$445.00
Inspection Overtime Fee (Night/Saturday - 8 hr max)	\$1,190.00
Tap - Mainline	\$1,640.00
Tap - Manhole	\$2,830.00
Document Copy Fees	
~ Copy of 8.5 x 11 - 11 x 17	\$0.25
~ Copy 24 x 36	\$10.00
~ Copy GIS Document	\$75
~ Copy Electronic Files onto CD	\$75
Standard Specifications (Binder)	\$75 + shipping if mailed
Sewer System Management Plan (SSMP) (Binder)	\$75 + shipping if mailed

SOUTH PLACER MUNICIPAL UTILITY DISTRICT
STAFF REPORT

To: Board of Directors

From: Joanna Belanger, Administrative Services Manager

Cc: Herb Niederberger, General Manager

Subject: Public Hearing for Delinquent Service Charges Tax Year 2015

Meeting Date: June 2, 2016

Background

In June of each year all customer accounts are reviewed to determine any delinquent service charges that remain outstanding for the previous calendar year. Customers are notified by mail if they have any delinquent charges. The notification advises of the date to pay these charges, along with a legal notice of the authority under which the District may request for the County of Placer to collect delinquent charges on the 2016/17 Direct Charges County Tax rolls.

Payments are accepted to avoid the assignment to the tax rolls up to the completion of the public hearing which is held at the June Board meeting each year.

The Notice for the June 2, 2016 Public Hearing regarding transfer of delinquent service charges to the Placer County tax roll has been published in the Placer Herald newspaper for two consecutive weeks. A Public Hearing should be held to hear testimony and allow the board to make any adjustments to assigned accounts.

Recommendation

Staff recommends that the Board of Directors:

1. Conduct a public hearing to receive public testimony, consider said testimony and close the public hearing; and
2. After consideration of the testimony, adopt Resolution 16-12 Requesting that Placer County collect delinquent service charges for the South Placer Municipal Utility District on the Placer County Tax Rolls for the Year 2015

Strategic Plan Goals

This action is consistent with SPMUD Strategic Plan Goals:

Goal 1.3: Build Business efficiencies

Goal 5.2: Explore and evaluate investment and business practice alternatives

Fiscal Impact

Over the past few years the final amount assigned to the Property Taxes for collections is as follows:

Calendar Year 2014 \$271,287

Calendar Year 2013 \$223,130

Calendar Year 2012 \$233,260

At print time for the Agenda packet there are 1096 outstanding accounts in the amount of \$271,937. Staff will provide updated numbers for outstanding accounts and the amount to be assigned to the County at the Board meeting.

**SOUTH PLACER MUNICIPAL UTILITY DISTRICT
RESOLUTION 16-12**

**A RESOLUTION
REQUESTING THAT PLACER COUNTY COLLECT
DELINQUENT SERVICE CHARGES FOR SOUTH PLACER MUNICIPAL
UTILITY DISTRICT ON THE PLACER COUNTY TAX ROLLS FOR TAX YEAR 2015**

TAX CODE #71100

DIRECT CHARGE NAME: SOUTH PLACER MUNICIPAL UTILITY DISTRICT

WHEREAS, The South Placer Municipal Utility District (hereinafter “District”) requests the County of Placer collect on the County tax rolls certain charges which have been imposed pursuant to Section 12811 of the Public Utilities Code and Sections 5473 and 5473(a) of the Health and Safety Code, attached hereto, and

WHEREAS, The County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the South Placer Municipal Utility District that:

- (a) The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
- (b) The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIIC and XIID of the California Constitution (Proposition 218).
- (c) The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County on the property tax roll of any taxes, assessments, fees and/or charges on behalf of District.

- (d) In consideration for the County's collection of the charge through the County's property tax roll, the District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.
- (e) The District agrees that its officers, agents and employees will cooperate with the County by responding to all inquiries referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.
- (f) The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

PASSED AND ADOPTED at a Regular Meeting of the South Placer Municipal Utility District Board of Directors at Rocklin, CA this 2nd, day of June 2016.

Signed: _____
William Dickinson, President of the Board of Directors

Attest: _____
Joanna Belanger, Board Secretary

ATTACHMENT A

Section 12811 of the Public Utilities Code

The board may provide for the collection of fees, tolls, rates, rentals, or other charges in any lawful manner and may provide for collection by action at law, and all remedies for the collection and enforcement thereof are cumulative and may be pursued alternatively or consecutively as the board determines. In addition to the amount of the fees, tolls, rates, rentals, or other charges, the board may provide for a penalty of not more than 10 percent or interest at the prevailing prime interest rate, but not to exceed 112 percent per month, or both, in the event of nonpayment within the time and in the manner prescribed by the board, and may provide for collection of the penalty and interest.

Sections 5473 and 5473(a) of the Health and Safety Code

5473. Any entity which has adopted an ordinance pursuant to this article or an order pursuant to Section 6520.5 may, by such ordinance or by separate ordinances or resolutions approved by a two-thirds vote of the members of the legislative body thereof, elect to have such charges collected on the tax roll in the same manner, by the same persons, and at the same time as, together with and not separately from, its general taxes. In such event, it shall cause a written report to be prepared each year and filed with the clerk, which shall contain a description of each parcel of real property receiving such services and facilities and the amount of the charge for each parcel for the year, computed in conformity with the charges prescribed by the ordinance or resolution.

Any ordinance or resolution adopted pursuant to this section authorizing the collection of charges on the tax roll shall remain in effect for the time specified in the ordinance or resolution or, if no time is specified in the ordinance or resolution, until repealed or until a change is made in the rates charged by the entity.

The powers authorized by this section shall be alternative to all other powers of any entity, and alternative to other procedures adopted by the legislative body thereof for the collection of such charges. The real property may be described by reference to maps prepared in accordance with Section 327, Revenue and Taxation Code, and on file in the office of the county assessor or by reference to plats or maps on file in the office of the clerk.

5473a. Any entity may make the election specified in Section 5473 with respect only to delinquent charges and may do so by preparing and filing the written report, giving notice and holding the hearing therein required only as to such delinquencies.

SOUTH PLACER MUNICIPAL UTILITY DISTRICT

STAFF REPORT

To: Board of Directors

From: Herb Niederberger, General Manager

Cc: Sam Rose, Superintendent
Eric Nielsen, District Engineer
Joanna Belanger, Administrative Services Manager

Subject: Fiscal Year 2016/17 Budget Workshop

Meeting Date: June 2, 2016

Overview

For each forthcoming fiscal year, the South Placer Municipal Utility District adopts an annual budget that provides the Board of Directors with the upcoming fiscal year revenues and expenses for the General and Capital Funds. The Budget's primary use is as a fiscal planning tool to accomplish the District's strategic goals and objectives. This staff report along with the information conveyed during the staff presentation and accompanying workshop will provide the background for the Fiscal Year 2016/17 Budget

Discussion

Revenues

In FY 2015/16, the District initiated changes on how we report revenue. Participation Fee Revenue was moved from Operating Revenues and now shows up as annual revenue to the Capital Fund. Property Taxes moved from Non-Operating Revenue to Operating Revenue. Interest revenue is now allocated to General Fund and Capital Fund. Account growth anticipates approximately 500 EDUs being added with revenue growing proportionally. This new growth follows the same anticipated growth proposed in the System Evaluation and Capacity Assurance Plan (SECAP).

FY 2016/17 General Fund revenues are projected to be \$11.84 Million (75% of total), and Capital Fund revenue is projected to be \$3.35 Million (25% of total). Please see attached Appendix A.

Expenses

In FY 2015/16, the District initiated changes on how we charge expenses. In accordance with the District's Capital Assets Policy, only those items/projects over \$5000 will be shown as Capital projects. Items less than \$5000 are now identified as annual expenses to the General Fund. In addition, for this fiscal year, we have broken out certain expense categories to show detail. For instance, Operating Supplies and Maintenance expenses have been broken out to show Building and Grounds Maintenance expenses and Asphalt Patch Paving expenses, separately.

Staff is recommending the following changes to personnel:

- Add 1 new Inspector position to Technical Services to oversee Source Control and FOG Prevention
- Reclassified 2 positions in Administrative Services ASA II to ASA III and PT ASA to FT ASA. These reclassifications are to account for changes in complicity in the Tyler Accounting and Billing Software and to provide clerical support for technical services in advancing the FOG Prevention program

FY 2016/17 General Fund expenses are projected to be \$11.69 Million, up approximately \$713,000 (6%) over the previous year. Please see attached Appendix B.

Capital Projects

Last fiscal year the District implemented changes such that Capital Replacements & Rehabilitation (R&R) projects (Fund 400), and Capital Improvements & Enlargement (CIP) projects (Fund 300) are now accounted for separately from other General Fund (GF) Capital Projects (Fund 100). This ties these projects to the fund centers that support them: Capital Replacements & Rehabilitation projects are supported by the accumulated depreciation that has been transferred annually to the Capital Fund; Capital Improvements & Enlargement projects are supported by funds collected through the Sewer Participation Fee; and General Fund Capital Projects are funded by sewer charges collected annually from the customers.

FY 2016/17 Capital Projects are projected to be approximately \$ 3.555 Million. This can be broken down into the following categories: R&R - \$1,049,000; CIP – \$2,061,000; GF - \$445,500. Please see attached Appendix C.

Fund Balances

Last fiscal year the District implemented accounting of fund balances in accordance with the source of funds, i.e. General Fund Balance (Fund 100), Capital Improvements & Enlargement Fund Balance (Fund 300) and Capital Replacements & Rehabilitation Fund Balance (Fund 400). For FY2015/16 projected year end balances are projected to be \$11.38 Million in the Fund 100 (22%), \$20.26 Million in the Fund 300 (39%). \$19.86 Million in Fund 400 (39%). Please see attached Appendix D.

Compliance with Policy #3130

In accordance with Section 3 of the District's Reserve Policy #3130, the General Fund Assigned Fund Balance Reserves consists of three parts: i) Operation and Maintenance Reserve; ii) Rate Stabilization Reserve; and iii) Emergency Reserve; and are shown in Table 1 – General Fund Reserve Requirements: The adoption of this budget allows the District to have demonstrated compliance with the Reserve Policy # 3130.

Table 1. General Fund Reserve Requirements

Reserve Fund	Description	Amount
Operation and Maintenance Reserve	6 months O&M expenses	50% (\$11.69M)= \$ 5,845,000
Rate Stabilization Reserve	10% of the annual revenue	10% (\$11.84M) = \$ 1,184,000
Emergency Reserve	\$3 Million	\$ 3,000,000
Total		\$ 10,029,000

The District currently maintains a General Fund Reserve balance of \$11.38M which exceeds the minimum requirement of \$10.029M.

Compliance with SPWA Funding Agreement and Debt Indenture

The SPWA Funding Agreement established a Rate Stabilization Account to be used for the payment of debt service on the Bonds and other costs of the Authority. Monthly contributions of regional connection fees are deposited into the Rate Stabilization Account, and SPWA pays the debt service and other costs from the Account, based on each member’s proportionate share. As of the last approved financial statement accepted by SPWA, the District maintained a balance of \$41,541,091 in the Rate Stabilization Account on deposit with the Authority. Also, per the last approved financial statement accepted by the Authority, the annual SPWA Debt assigned to SPMUD is \$2,075,623. Without any changes, the District currently has approximately 20 years’ worth of debt service on account with SPWA.

In accordance with the South Placer Wastewater Authority (SPWA) debt indenture, the net revenues of the respective members are expected to provide Debt Coverage Ratio of 110% over the lives of the Bonds.

$$\begin{aligned} \text{DCR} &= [\text{All revenues} - \text{All O\&M (before dep)}] / \text{SPWA Debt} > 1.1. \\ \text{All SPMUD Revenues} &= \$15,183,228 \\ \text{All SPMUD Expenses (before depreciation)} &= \$10,341,800 \end{aligned}$$

$$\text{DCR} = (\$15,183,228 - \$10,341,800) / \$2,075,623 = \mathbf{2.3} > \mathbf{1.1}$$

The adoption of this budget allows the District to have demonstrated compliance with the required Debt Coverage Ratio required by the SPWA Bond Indenture.

Strategic Plan Goals

The FY 2016/17 Budget continues to supports the Key Areas of Focus & Desired Outcomes; Goals & Key Performance Indicators of the Strategic Plan Goal.

Related District Ordinances and Policies

This action complies with the following District Policy:

- Policy No. 3105 – Budget Preparation
- Policy No. 3115 – Fixed Asset Capitalization and Accounting Control
- Policy No. 3120 – Investment of District Funds
- Policy No. 3130 – Reserve Policy

Fiscal Impact

The total budget recommendation for FY 2016/17 is \$15.24 Million which can be broken down to \$11.69 Million in Annual Expenses and \$3.55 Million in Capital Investment. This represents a decrease of approximately \$0.01million (<1% over FY 2015/16).

APPENDIX A

SOUTH PLACER MUNICIPAL UTILITY DISTRICT REVENUE BUDGET FY 16/17

GENERAL FUND	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 13/14	FISCAL YR 14/15	FISCAL YR 15/16	FISCAL YR 16/17
SEWER SERVICE CHARGES REVENUES	\$ 10,202,898	\$ 10,758,026	\$ 10,625,000	\$ 10,730,000
PERMITS, PLAN CHECK FEES & INSPECTIONS	\$ 538,228	\$ 274,971	\$ 350,000	\$ 357,000
PROPERTY TAXES	\$ 893,954	\$ 686,237	\$ 642,308	\$ 655,154
INTEREST	\$ 64,757	\$ 62,489	\$ 64,000	\$ 65,280
GAIN ON SALE FIXED ASSET DISPOSAL	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES	\$ 14,544	\$ 18,000	\$ 46,000	\$ 30,000
TOTAL GENERAL FUND	\$ 11,714,381	\$ 11,799,723	\$ 11,727,308	\$ 11,837,434
CAPITAL OUTLAY FUND				
SEWER PARTICIPATION FEES	\$ 1,005,529	\$ 888,198	\$ 1,779,197	\$ 1,814,780
INTEREST	\$ 480,439	\$ 451,475	\$ 387,527	\$ 395,277
LOAN REPAYMENT NSD - PRSC	\$ 357,240	\$ 65,706	\$ 66,000	\$ 66,000
DEPRECIATION TRANSFER FROM GENERAL FUNI	\$ 1,088,844	\$ 1,163,361	\$ 1,200,000	\$ 1,200,000
INTEREST FROM LOAN REPAYMENT NSD - PRSC	\$ (128,417)	\$ (129,039)	\$ (130,263)	\$ (130,263)
TOTAL CAPITAL OUTLAY FUND	\$ 2,803,635	\$ 2,439,701	\$ 3,302,461	\$ 3,345,794
TOTAL SPMUD REVENUE	\$ 14,518,016	\$14,239,424	\$15,029,769	\$ 15,183,228

APPENDIX B

South Placer Municipal Utility District General Fund Expenditure Budget FY 16/17				
	AUDITED FINANCIALS		PROJECTED	PROPOSED
GENERAL FUND EXPENDITURES	FISCAL YR 13/14	FISCAL YR 14/15	FISCAL YR 15/16	FISCAL YR 16/17
Salaries/Wages	\$ 1,618,011	\$ 1,891,189	\$ 1,718,050	\$ 1,800,000
FICA - Social Security	\$ 127,270	\$ 148,117	\$ 131,626	\$ 138,200
CalPERS Retirement	\$ 371,688	\$ 378,230	\$ 475,843	\$ 466,000
457 Retirement	\$ 36,850	\$ 44,150	\$ 41,444	\$ 44,600
Insurance Benefits	\$ 393,690	\$ 486,146	\$ 487,969	\$ 540,000
Pers OPEB	\$ 183,883	\$ 185,421	\$ 174,669	\$ 225,000
Sub Total Salaries & Benefits	\$ 2,731,392	\$ 3,133,253	\$ 3,029,601	\$ 3,213,800
Property & Liability Insurance	\$ 95,021	\$ 93,933	\$ 91,570	\$ 110,000
Professional Services	\$ 333,250	\$ 360,800	\$ 109,385	\$ 120,000
Vehicle Repair and Maintenance	\$ 68,410	\$ 64,329	\$ 52,072	\$ 56,000
Professional Development	\$ 38,688	\$ 47,595	\$ 26,625	\$ 48,000
Legal Services	\$ 109,765	\$ 63,679	\$ 69,900	\$ 100,000
Utility Billing/Banking Expense	\$ 50,339	\$ 147,194	\$ 130,943	\$ 140,000
Other Operating Expense	\$ 23,439	\$ 658,518	\$ 34,442	\$ 154,500
General Operating Supplies & Maintenance	\$ 150,014	\$ 155,007	\$ 105,000	\$ 126,000
Gas & Oil Expenses	\$ 46,584	\$ 42,487	\$ 29,000	\$ 35,000
Utilities	\$ 78,802	\$ 97,376	\$ 118,000	\$ 104,000
Repair/Maintenance Agreements	\$ 34,623	\$ 42,396	\$ 50,650	\$ 73,000
Regulatory Compliance/Government Fees	\$ 22,987	\$ 28,396	\$ 38,174	\$ 40,000
Lift Station & Flow Recorder Programs	\$ 30,288	\$ 27,145	\$ 29,600	\$ 35,000
Building & Grounds Maintenance	\$ -	\$ -	\$ -	\$ 41,500
Asphalt Paving	\$ -	\$ -	\$ -	\$ 25,000
Sub Total Local SPMUD General Fund Expenses	\$ 1,082,210	\$ 1,828,855	\$ 885,361	\$ 1,208,000
RWWTP Maintenance & Operations	\$ 3,404,043	\$ 3,614,539	\$ 4,393,800	\$ 4,600,000
RWWTP Rehab & Replacement	\$ 1,204,220	\$ 976,978	\$ 1,320,000	\$ 1,320,000
Sub Total SPWA O&M + R&R Expenses	\$ 4,608,263	\$ 4,591,517	\$ 5,713,800	\$ 5,920,000
Total Operations Expense before Depreciation	\$ 8,421,865	\$ 9,553,625	\$ 9,628,762	\$ 10,341,800
Depreciation expense	\$ 1,088,844	\$ 1,163,361	\$ 1,350,600	\$ 1,350,600
Total General Fund Expenses	\$ 9,510,709	\$10,716,986	\$ 10,979,362	\$ 11,692,400

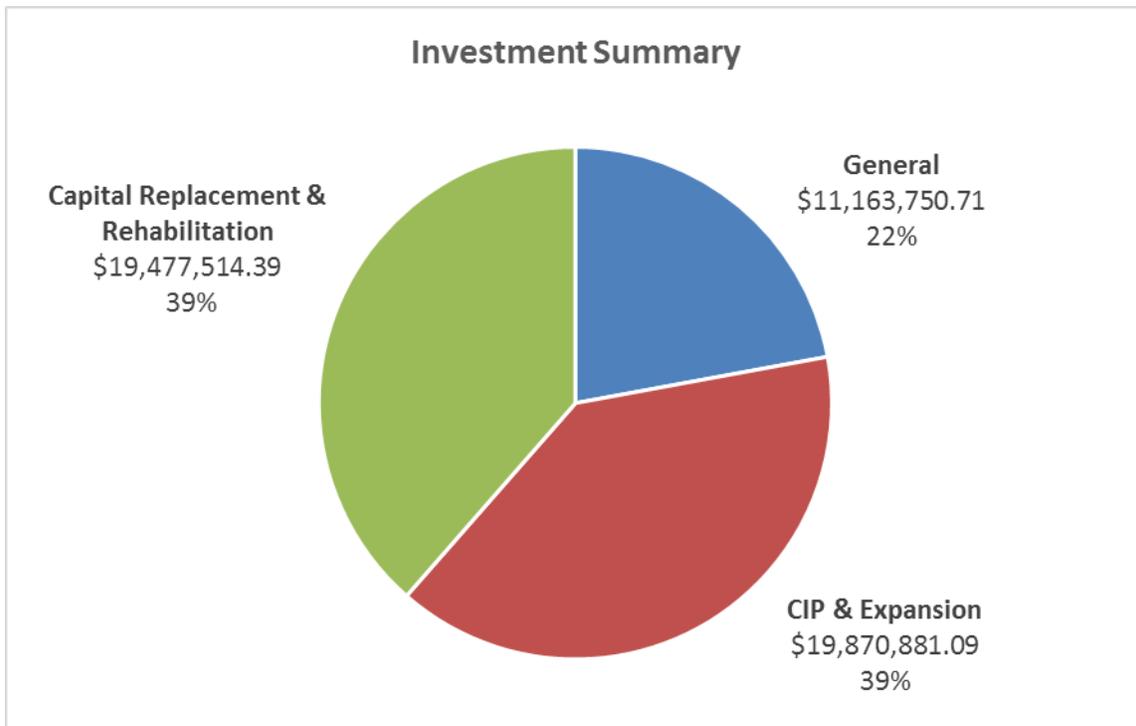
APPENDIX C

South Placer Municipal Utility District CAPITAL INVESTMENT FY16/17				
	AUDITED FINANCIALS		PROJECTED	PROPOSED
	FISCAL YR 13/14	FISCAL YR 14/15	FISCAL YR 15/16	FISCAL YR 16/17
TOTAL GENERAL FUND CAPITAL IMPROVEMENTS	\$ 31,330	\$ 106,503	\$ 97,500	\$ 445,500
TOTAL CIP & EXPANSION	\$ 593,000	\$ 619,872	\$ 720,000	\$ 2,061,000
TOTAL REPLACEMENT & REHABILITATION &	\$ 1,039,575	\$ 738,490	\$ 330,000	\$ 1,049,000
TOTAL CAPITAL INVESTMENT	\$ 1,663,905	\$ 1,464,865	\$ 1,147,500	\$ 3,555,500

South Placer Municipal Utility District Capital Expenditure Budget FY 16/17					
			PROPOSED FISCAL YR 16/17		
			FUND 100	FUND 300	FUND 400
			General Fund Capital	Capital CIP & Expansion	Replacement & Rehabilitation
CAPITAL IMPROVEMENTS					
Board Room Audio/Visual upgrades	\$ 5,000				\$ 5,000
Easement Weed Spraying System	\$ 6,500	\$ 6,500			
Lateral Camera	\$ 6,500	\$ 6,500			
Software Upgrades/Programming SCADA	\$ 7,000				\$ 7,000
Software Upgrades/Tyler	\$ 10,000				\$ 10,000
HQ Security	\$ 15,000	\$ 5,000			\$ 10,000
Computers/Office Furniture	\$ 14,000	\$ 14,000			
Irish Lane Lift Station Upgrades	\$ 18,000				\$ 18,000
HQ Front Office/Reception Area	\$ 10,000				\$ 10,000
Welding Area Upgrades	\$ 18,500				\$ 18,500
Corp Yard Master Plan	\$ 20,000				\$ 20,000
Energy Upgrades	\$ 25,000	\$ 25,000			
Archiving/Disaster Development Plan	\$ 30,000	\$ 30,000			
Irish Lane Lift Station Paving	\$ 30,000	\$ 30,000			
Vehicle Addition (x1)	\$ 30,000	\$ 30,000			
Easement Roadway Replacements	\$ 35,000	\$ 17,500			\$ 17,500
HRF Creek Crossings - Design	\$ 40,000				\$ 40,000
Software/Data Acquisition	\$ 41,000	\$ 41,000			
Newcastle Master Plan	\$ 50,000				\$ 50,000
System Improvements	\$ 55,000	\$ 55,000			
Foothill Trunk Project - Design	\$ 60,000			\$ 60,000	
Lower Clover Valley Trunk - Design	\$ 61,000			\$ 61,000	
Bypass Equipment	\$ 84,000				\$ 84,000
Lateral Jet Rodder	\$ 85,000				\$ 85,000
Vehicle Replacement (x2)	\$ 139,000				\$ 139,000
District Participation in Regional Projects	\$ 185,000	\$ 185,000			
Lower Loomis Diversion Sewer - Design	\$ 410,000			\$ 410,000	
System Rehabilitation	\$ 535,000				\$ 535,000
Foothill Trunk Project - Construction	\$ 550,000			\$ 550,000	
Lower Loomis Diversion Sewer - Construction	\$ 980,000			\$ 980,000	
Total Capital Improvements	\$ 3,555,500		\$ 445,500	\$ 2,061,000	\$ 1,049,000

APPENDIX D

INVESTMENT	TOTAL FUNDS	General	CIP & Expansion	Capital Replacement & Rehabilitation
	\$ 47,003,012.44	\$ 10,389,617.53	\$ 18,493,188.83	\$ 18,127,132.82
Checking Account Balance	\$ 3,502,207.00	\$ 774,133.18	\$ 1,377,692.26	\$ 1,350,381.57
GRAND TOTAL	\$ 50,505,219.44	\$ 11,163,750.71	\$ 19,870,881.09	\$ 19,477,514.39



ITEM VII.2 GENERAL MANAGER REPORT

To: Board of Directors

From: Herb Niederberger, GM

Date: June 2, 2016

Subject: General Manager Monthly Staff Report – May 2016

1) DEPARTMENT REPORTS

Attached are the monthly status reports for the Boards information:

- A. Facility Services Department
- B. Administrative Service Department, and
- C. Technical Services Department

The Department Managers are prepared to answer any questions from the Board.

2) INFORMATION ITEMS

- A. The majority of the month was spent in budget preparation.
- B. On May 5, the General Manager, along with Directors Williams and Mitchell attended the Joint Chambers of Commerce Government Relations Meeting at the PCAR to hear updates from Capitol Public radio, the town of Loomis and the Placer County Sheriffs Department
- C. On May 9, 2016, the General Manager, along with District General Counsel and the District Engineering Staff, Eric Nielsen and Carie Huff, met with Marc Mondell, City of Rocklin Development and Economic Development Director and Rocklin Engineering staff to discuss resolution of the District's Sanitary Sewer Easements through Irrevocable Offers of Dedication accepted by the City of Rocklin.
- D. On May 11, 2016, the General Manager sat in on a conference call of staff of the member agencies of the SPWA to discuss the current debt portfolio and triggering actions that might initiate the termination of the SWAP debt.
- E. On May 12, 2016, the General Manager met with the Project Manager from Duarte Construction for a pre-construction walk through for the building reconstruction necessitated by the accident that occurred on February 14, 2016. Duarte is working with the City of Rocklin on the issuance of the building permit. The work will be underway soon.
- F. The General Manager was out of the office from May 13 through May 16.
- G. On May 18, 2016, the General Manager met with the District Legal Counsel to discuss District legal needs. Among some of the items that were discussed:

- a. Developer Agreement with JMC Homes
 - b. Right of entry letter for a resident along the Foothill Trunk project.
 - c. Accepting conveyances via final map; having the utility sign the final map.
 - d. Godfrey Update
- H. On May 19, 2016, the General Manager met with Director Mitchell to discuss a pending development application intended for the old Sunset Whitney Country Club and the alignment of the Lower Clover Valley Trunk reconstruction.
- I. On May 20, 2016, the General Manager, the District Engineering Staff, Eric Nielsen and Carie Huff, met with the business owner of the Chef's Plate Restaurant regarding their TI, and the owner of the Blue Oaks Towne Center to address FOG prevention on site.
- J. On May 20, 2016, the General Manager met with Paul Cavaghan of C&C Construction to determine the project and contract management needs for the building reconstruction currently under contract with Duarte Construction
- K. Advisory Committee Meetings:
- a. There were no advisory committee meetings during May.

3) LONG RANGE AGENDA

July 2016

- FY 16/17 Budget Adoption
- Conflict of Interest Policy review

August 2016

- SSE resolution for Rocklin

September 2016

- Strategic Plan Report Card.

To: Board of Directors
From: Sam Rose, Superintendent
Cc: Herb Niederberger, General Manager
Subject: Field Services Department Monthly Report
Meeting Date: June 2, 2016

Overview

This report provides the Board with an overview of Field Services operations from 04/27/2016 through 05/24/2016. The work listed is not all inclusive.

1. Recordable Accidents/Injuries (OSHA 300)

- a. Zero (0)
 - i. 131 days without a Recordable Injury

2. Service Calls / Sanitary Sewer Overflows (SSOs)

- a. Service Calls
 - i. Fifteen (15)
 - A. 14 - Customer's Responsibility
 - B. 0 - SPMUD Responsibility
- b. Lift Station Calls
 - i. One (1)
- c. Sanitary Sewer Overflows (SSOs)
 - i. Zero (0) 72 Days since last SSO

3. Safety/Training/Professional Development

- a. All Field employees participated in:
 - i. Asbestos and Chemical Safety Training
 - ii. Heat Illness Awareness
 - iii. 1st Aid / CPR
- b. Four (4) "Tailgate" safety sessions were held.

4. Maintenance		Feet
a. CCTV Mainline Segments	158 Segments	28,911'
b. CCTV Service Laterals	12 Laterals	554'
c. Hydro-Clean Mainline Segments	62 Segments	16,550'
d. Manhole Inspections	83 Manholes	
e. Rodded/Cleaned Service Laterals	17 Laterals	
f. Double Wye Assessments	00 Laterals	
g. Creek-Crossing Inspections	00 Crossings	
h. Chemical Root Treatment	51 Segments	14,099'
i. Easement Maintenance	Weed abatement - All Easements	

5. Construction		
a. Service Taps	4 Taps	
b. Lateral Installs	4 Laterals	
c. Property Line Cleanout Work		
i. Repaired	01 Cleanouts	
ii. Installed	00 Cleanout	
d. Mainline Repair	00 Mainline point repair	
e. Service Lateral Repair	04 Lateral point repairs	
f. Service Cap-Off	00 Lateral – House Demolished	
g. Manhole Rehabilitation	00 Manholes	
h. Easement Reconstruction	1,800 L.F.	

6. Facilities		
a. Lift Station Operations Checks	50 Operation Checks	
b. Lift Station Repair	01 Repairs Performed	
c. Lift Station Wet Well Cleaning	26 Wet Wells	
d. Lift Station Site Maintenance	00 Site	
e. Corp Yard Water Treatment Facility	03 Operational Checks	
f. Vehicle/Equip Maintenance	04 Work Orders	

7. Miscellaneous		
a. Weed Abatement Maintenance at Corp Yard		
b. Vector Control (cockroaches) at 5 manholes		

ITEM VII. ASD REPORT

To: Board of Directors

From: Joanna Belanger, Administrative Services Manager

CC: Herb Niederberger, General Manager

Subject: Administrative Services Department Monthly Report

Board Mtg. Date: June 2, 2016

Assignment of Delinquent balances

Administrative Services staff has been avidly taking payments and answering questions from customers regarding the Assignment notifications for delinquent balances from 2015. The public hearing will be held at tonight's Board meeting.

Continuity of Business Operations during Reconstruction

Administrative Services staff has been exceptional in ensuring the level of service and continuity of business operations throughout the building reconstruction project and during the temporary relocation of offices.

District Investments

Following the transfer of funds into the additional investments with CalTRUST and Wells Fargo Fixed Income Securities staff has prepared an improved format for the monthly report to the Board. The investment report demonstrates the breakdown of District investments and balances within funds 100 – General Fund, 300 – CIP & Expansion & 400 – Capital Replacement & Rehabilitation.

ITEM VII. TSD REPORT

To: Board of Directors
From: Eric Nielsen, District Engineer
Cc: Herb Niederberger, General Manager
Subject: Technical Services Department Monthly Report
Board Date: June 2, 2016

IT Master Plan

Staff continues to work towards implementation of the Lucity database. Staff is awaiting the final migration of legacy data from WWMS to the Lucity databases by the Lucity implementer. Training of District employees on the use of Lucity is underway.

Foothill Trunk Sewer Replacement Project

The project is now in the final design, permitting, and right-of-way acquisition phase. Contact with residents along the alignment continues in order to obtain easements, gain right of entry during construction, and to obtain required signatures for the City of Rocklin tree permit. The coordination of the other required permits is underway. Construction of this project is postponed and is planned for the spring of 2017 to avoid working in the waterway during the rainy season.

Loomis Diversion Trunkline Project

The project is now in the final design, permitting, and right-of-way acquisition phase. The project team is currently conducting property research, commencing environmental permitting and preparing for geotechnical field work. Construction of this project is anticipated to start in the spring of 2017.

High Risk Facilities (HRF) Program

The RFP for preliminary engineering and cost estimates for the projects identified in the HRF report is being prepared and is anticipated to be advertised this month.

Relocation of 42-inch Trunk Sewer for Caltrans I80/SR65 Interchange Improvements

Staff is coordinating with Caltrans regarding the details of a utility relocation agreement between the State and SPMUD. The State has communicated that the cost of the design and construction of the relocation will be paid for by the State. Staff is preparing a RFP for engineering services to prepare the relocation plan.

District Easements

Staff is scheduling the field verification of the potential easement encroachments identified during records research to develop a list of owners to send notification letters.

FOG Program

SPMUD staff continue meeting with food service establishments to inform them of the District’s FOG program and permit the establishments according to Ordinance 09-01. The number of FOG Permits collected to date compared to the goal is shown in the performance indicators below.

Jack in the Box on 4410 Rocklin Road has worked diligently to meet the requirements of notice of violation issued by SPMUD in March but requested additional time to comply. SPMUD provided a 30-day extension to Jack in the Box at their request. The plans are currently in review and the improvements are scheduled to be completed before July 1.

Department Performance Indicators

The following charts depict the efforts and performance of the department in four areas as of May 25. Additional charts may be added in the future for other areas of work in the department.

